City Of Port Lincoln

MINUTES

Committee   General Purposes Committee
Held On     Monday, 11 July 2005 at 7.30pm
Location    Council Chambers, Level 1, 60 Tasman Terrace, Port Lincoln

1. PRESENT

   Cr Malcolm Catt - Chairperson
   Cr Eric Russell
   Mayor Peter Davis
   Cr Jill Parker
   Cr Michael Bascombe
   Cr Susanne Macrae
   Cr Allan Reynolds
   Cr Jim Papazoglov
   Mr Geoff Dodd - Chief Executive Officer
   Mr Geoff R Dodd - Director Operations Services
   Ms Nicole Carter - Minute Secretary

2. APOLOGIES

   Cr Robert Richardson
   Cr Mark Goold

3. MINUTES OF THE PREVIOUS MEETINGS

   CGP 05/0137
   Confirmation of the Minutes of the Previous Meeting

   Moved: Cr Parker                  Seconded: Cr Macrae
   That the Minutes of the Previous General Purposes Committee
   Meeting held on Tuesday, 14 June 2005 as per copies supplied to
   members be confirmed as a true and correct record of that meeting.
   CARRIED

4. BUSINESS ARISING FROM THE MINUTES

   Nil
5. **NOTICES OF MOTION**

Nil

6. **PETITIONS AND DEPUTATIONS**

   6.1. **Port Lincoln Bus Service**

   A third petition for the continued provision of service by the Port Lincoln Bus Service was received on 21st June 2005 and received under Local Government Act 1999 Regulations Section 11.

   This portion of the petition included 49 signatures, which has resulted in a total of 480 people having been involved in the “Town Bus Service” petition.

<table>
<thead>
<tr>
<th>CGP 05/0138 Port Lincoln Bus Service</th>
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<tbody>
<tr>
<td>Moved: Cr Reynolds  Seconded: Cr Parker</td>
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<tr>
<td>That the Port Lincoln Bus Service petition be received.</td>
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<td>CARRIED</td>
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7. **ELECTED MEMBERS REPORTS**

Nil

8. **DEVELOPMENT AND ENVIRONMENT**

   8.1. **Acting Senior Development Officer – Correspondence for Information**

   8.1.1. **Eyre Peninsula Coastal Strategy**

   A report was provided to Council by Anita Harmer, Chief Planning Officer of Planning SA. The purpose of the report was to provide Council with a brief overview of the project and advise of workshops planned with local communities.

   Mayor Davis, Cr Catt and Mr Geoff Dodd, Chief Executive Officer advised they would attend the Eyre Peninsula Coastal Strategy Workshop taking place in Port Lincoln on 20th July 2005.
CGP 05/0139  Receival of the Acting Senior Development Officer’s Correspondence for Information Report.
Moved:  Cr Macrae  Seconded:  Cr Russell
That the Acting Senior Development Officer’s Correspondence for Information Report be received.

CARRIED

8.2.  Environmental Health Officer – Ordinary Report

8.2.1.  Survey of Onsite Sewage Management Systems

A third year Environmental Health Student from Flinders University will spend one week with Council commencing 11th July 2005.

The aim of the survey will be to assess the percentage of systems that are failing or non complying and evaluate the level of public and environmental health risk that these systems pose. The results of the survey may assist Council in obtaining funding to help manage such risks.

CGP 05/0140  Receival of the Environmental Health Officer’s Ordinary Report
Moved:  Cr Reynolds  Seconded:  Cr Parker
That the Environmental Health Officer’s Ordinary Report be received.

CARRIED

9.  WORKS

9.1.  Director Operations Services – Ordinary Report

9.1.1.  Road Construction

Work is complete on all road projects for 2004/05
9.1.2.  **Ravendale Sporting Complex**

Playground equipment has been installed and rubber soft fall should be in place by the end of the month. Paving around the complex is 80% complete.

The new eastern car park has been surveyed with some modifications of levels required on site to ensure everything matches existing ground levels.

9.1.3.  **Axel Stenross Boat Ramp**

Works were suspended mid-June due to the wet weather. Works should re-commence during the week commencing 3rd July.

9.1.4.  **Foreshore Works**

Work on the retaining wall has continued and is 70% complete. Installation of the pedestrian fence will follow on completion of the retaining wall repairs.

McMahon’s Services are prefabricating components for the boardwalk and have placed an order for timber.

9.1.5.  **CBD Development/PLEC**

Under grounding of power lines in Washington Street continues with paving done where possible.

Tenders have been called for the development of CBD street scaping/traffic management plans with Tenders due to close 26th July.

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**CGP 05/0141**

**Receival of the Director of Operations Services Ordinary Report**

Moved:  Cr Parker  
Seconded:  Cr Papazoglov

That the Director of Operations Services Ordinary Report be received.

**CARRIED**
9.2. **Director Operations Services – Correspondence for Decision Report**

9.2.1. **Port Lincoln Ministers Association**

The Port Lincoln Ministers Association have scheduled ‘Carols on the Foreshore’ on the evening of 13th December and requested support from Council.

<table>
<thead>
<tr>
<th>CGP 05/0142</th>
<th>Port Lincoln Ministers Association – Carols by Candlelight</th>
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<tbody>
<tr>
<td>Moved:</td>
<td>Cr Reynolds</td>
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<tr>
<td>Seconded:</td>
<td>Cr Bascombe</td>
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</table>

That Council supports the event through the provision and installation of the marquee and declares that the activities associated with Carols On The Foreshore 2005 and associated activities is an event which Section 33 of the Road Traffic Act applies and hereby makes an order directing the temporary closure as follows:

**Tuesday, 13th December, 2005**

a) The section of Tasman Terrace from Adelaide Place to Bligh Street from 6.00 pm to 10.00 pm.

b) Persons taking part in the event are exempt in relation to the roads and road related areas mentioned in (a) from the duty to observe the Australian Road Rules as specified by the Minister of Transport.

**CARRIED**

9.2.2. **Port Lincoln Racing Club**

<table>
<thead>
<tr>
<th>CGP 05/0143</th>
<th>Port Lincoln Racing Club – Street Lighting</th>
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<tr>
<td>Moved:</td>
<td>Cr Reynolds</td>
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<tr>
<td>Seconded:</td>
<td>Cr Papazoglov</td>
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</table>

a) That ETSA be requested to install a street light at both entrances to the Port Lincoln Race Track to improve safety and security for the area, and

b) That Council request ETSA to provide an estimate to prepare a street lighting design for the length of Proper Bay Road from Windsor Avenue to Pine Freezers Road and alternatively a quote from Windsor Avenue to Blue Fin Road.

**CARRIED**
CGP 05/0144  
Receival of the Director of Operations Services Correspondence for Decision Report

Moved: Cr Macrae  
Seconded: Cr Papazoglov

That the Director of Operations Services Correspondence for Decision Report be received.

CARRIED

9.3.  Parks & Gardens Supervisor – Ordinary Report

9.3.1.  Ongoing Maintenance

9.3.1.1.  A Reserves
9.3.1.2.  B Reserves
9.3.1.3.  Ovals
9.3.1.4.  Street Trees
9.3.1.5.  Verges
9.3.1.6.  Marina
9.3.1.7.  Playgrounds

Action: Mr Geoff P Dodd, Director Operations Services to review the existing Playground Report.

9.3.1.8.  North Shields Cemetery

CGP 05/0145  
Receival of the Parks & Gardens Supervisor’s Ordinary Report

Moved: Cr Reynolds  
Seconded: Cr Macrae

That the Parks & Gardens Supervisor’s Ordinary Report be received.

CARRIED
10. ADMINISTRATION

10.1. Chief Executive Officer – Correspondence for Decision

10.1.1. Nautilus Theatre Green Room Air Conditioner

CGP 05/0146

Nautilus Theatre - Green Room Air Conditioner

Moved: Cr Bascombe               Seconded: Cr Reynolds

That as per the requirements of Clause 11.1 of the Lease Agreement between Council and the Civic Hall Management Board, Council grants permission for the installation of a reverse cycle air conditioner in the Green Room of the Nautilus Theatre with all costs being met by the Port Lincoln Arts Council.

CARRIED

10.1.2. Port Lincoln Calisthenic Club

CGP 05/0147

Port Lincoln Calisthenic Club – Lease Agreement

Moved: Cr Bascombe               Seconded: Cr Russell

That subject to receipt of written notice from the Port Lincoln Netball Association of their relinquishment of the old Netball Building and site on Stevenson Street and subject to Council's Community Lands Management Plan requirements for Community Facilities, a twelve month lease agreement be negotiated with the Port Lincoln Calisthenic Club for use of the building only and

That the Mayor and Chief Executive Officer be authorised to sign and affix the Council Seal to the lease documentation.

CARRIED

CGP 05/0148

AMENDMENT - Port Lincoln Calisthenic Club – Lease Agreement

Moved: Cr Reynolds               Seconded:              

That public consultation be put in place.

LOST

For want of a seconder
CGP 05/0149  Receiving of the Chief Executive Officer’s Correspondence for Decision Report

Moved:  Cr Russell        Seconded:  Cr Macrae

That the Chief Executive Officer’s Correspondence for Decision Report.

CARRIED

10.2.  Chief Executive Officer – Correspondence for Information

10.2.1.  J Heath

10.2.2.  Wayback Football & Sporting Club Inc

CGP 05/0150  Windsor Avenue Parking - Inspection

Moved:  Cr Russell        Seconded:  Cr Reynolds

That Council police the existing yellow line, marked “No Parking” on the Windsor Avenue boundary of the Port Lincoln Netball Association whilst the facility is in operation.

The motion was voted upon and was LOST

10.2.3.  Bus Retention Group

10.2.4.  Local Government Association

10.2.5.  Liz Penfold MP

CGP 05/0151  District Council of Lower Eyre Peninsula - Jet Fuel Facility

Moved:  Mayor Davis        Seconded:  Cr Papazoglov

That Council write a letter of support to the District Council of Lower Eyre Peninsula if they choose to investigate purchasing a jet fuel facility.

CARRIED
10.2.6. The Council of the Municipality of Kiama

10.2.7. Government of SA – Minister for Transport

10.2.8. Matthew Flinders Home Inc

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<tr>
<th>CGP 05/0152</th>
<th>Matthew Finders Home – Letter of Support</th>
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<tr>
<td>Moved:</td>
<td>Cr Reynolds</td>
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<tr>
<td>Seconded:</td>
<td>Mayor Davis</td>
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</tbody>
</table>

That a letter of support be provided to the Matthew Flinders Home Inc for their application to the Commonwealth Government for extra beds within the Home.

CARRIED

10.2.9. Department for Environment & Heritage

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<thead>
<tr>
<th>CGP 05/0153</th>
<th>Receival of the Chief Executive Officer’s Correspondence for Decision Report</th>
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<td>Cr Macrae</td>
</tr>
<tr>
<td>Seconded:</td>
<td>Cr Russell</td>
</tr>
</tbody>
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That the Chief Executive Officer’s Correspondence for Information Items 10.2.1. to 10.2.9 be received.

CARRIED

- ACCOUNTS AND FINANCE

10.3. Manager of Finance & Administration – Ordinary Report

10.3.1. End of Month Financial Statements – June 30th 2005

10.3.1.1. Cash Flow Bar Chart

10.3.1.2. Bank Reconciliation

10.3.1.2.1. Outstanding Cheques

10.3.1.3. Statement of Donations

10.3.1.4. Statement of LGFA Accounts

10.3.1.5. Schedule of Accounts Paid

10.3.1.6. Statement of Rates Outstanding

10.3.1.7. Sundry Debtors Aged Trial Balance
CGP 05/0154  Receiving of End of Month Financial Statements

Moved: Cr Parker  Seconded: Cr Reynolds

That the end of month financial statements items 11.1.1.1 to 11.1.1.7 inclusive be received.

CARRIED

CGP 05/0155  Receiving of the Manager of Finance & Administration’s Ordinary Report

Moved: Cr Macrae  Seconded: Cr Russell

That the Manager of Finance & Administration’s Ordinary Report be received.

CARRIED

11. URGENT BUSINESS WITHOUT NOTICE

11.1. Tasman Terrace Pedestrian Crossing

Cr Bascombe enquired if the lighting of the Tasman Terrace pedestrian crossing has advanced, it is currently inadequate relative to safety.

Action: Mr Geoff R Dodd, Director Operations Services to arrange for the crossing and elevated sections to be repainted.

11.2. Town Jetty and Foreshore Lighting

Mayor Davis and Cr Catt advised the Town Jetty lights and a number of Foreshore lights are not operating.

Action: Mr Geoff R Dodd, Director Operations Services to investigate.

11.3. Axel Stenross Museum – Contact Person

Correspondence received from Mr M H Dyer, President of the Axel Stenross Maritime Museum requested Council nominate an elected member to be their contact person.

CGP 05/0156  Axel Stenross Museum – Contact Person

Moved: Cr Parker  Seconded: Mayor Davis

That Cr Russell be nominated as the Council Contact Person to the Axel Stenross Maritime Museum Committee

CARRIED
12. **NEXT MEETING**

Monday 8th August 2005, commencing at 7.30pm

13. **CLOSURE**

8.40pm