



# City of Port Lincoln

11-71-T35

**Address:** Level One, Civic Centre, 60 Tasman Terrace, Port Lincoln SA 5606  
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**Telephone:** (08) 8621 2300 **Fax:** (08) 8621 2399

## TEMPORARY EVENT FOOD NOTIFICATION FORM EVENT ORGANISER

### EVENT DETAILS:

Name of Event: \_\_\_\_\_

Event Location: \_\_\_\_\_

Date of Event: \_\_\_\_\_

Set up time: \_\_\_\_\_ Start time: \_\_\_\_\_ Finish time: \_\_\_\_\_

Number of food outlets at event (include stalls, mobile vans and those operating from permanent premises):

Temporary stalls: \_\_\_\_\_ Mobile food vans: \_\_\_\_\_ Permanent premises: \_\_\_\_\_

***\*\*Ensure all food outlets complete the individual food outlet notification form\*\****

### EVENT ORGANISOR DETAILS:

Name of company or body responsible for the event: \_\_\_\_\_

Bus Address: \_\_\_\_\_

Postal Address: \_\_\_\_\_

Bus Ph: \_\_\_\_\_ Email: \_\_\_\_\_

Contact name: \_\_\_\_\_

Bus Ph: \_\_\_\_\_ Mobile phone: \_\_\_\_\_

After hours Ph: \_\_\_\_\_ E-mail: \_\_\_\_\_

***\*\*Please return the completed form to City of Port Lincoln 4 weeks prior to the event. It is requested that event organisers collect the individual food notification forms and send them through at least 1 week before the event date\*\****

# FOOD BUSINESS NOTIFICATION

**Please provide the food/drink stalls that will be at the event including their Food Business Notification Number. For more information regarding this, please go to: <http://www.portlincoln.sa.gov.au/foodsafety> or Contact Council's Environmental Health Officer on 8621 2300 for further information.**

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