



Annual Business Plan

For the year
ended

30 June 2020

Adopted by Council
15 July 2019

RM: FINAL201945 18.20.1.2

Table of Contents

1.	INTRODUCTION	3
2.	CONTEXT STATEMENT	4
	Our Place	4
	Our Community.....	4
	Our Vitality and Growth	4
3.	OUR LONG TERM OBJECTIVES	5
4.	LONG TERM FINANCIAL STRATEGY.....	6
	Financial Ratios.....	6
	Operating Surplus Ratio.....	7
	Net Financial Liabilities Ratio	8
	Asset Sustainability Ratio	9
	Overall Assessment of Council’s Financial Sustainability (based on the above Ratios).....	9
5.	SIGNIFICANT INFLUENCES AND PRIORITIES.....	10
	External	10
	Cost Increases	10
	Efficiencies	10
	Grant Revenues.....	10
	Funding and Partnerships	10
	Development and Other Legislation	11
	Licensing Requirements for Supply of Recycled Water	11
	Infrastructure Priorities	11
	Mandatory Rate Rebate – Community Services	11
	Representative Organisation Memberships.....	11
	Internal Analysis.....	11
	Indoor Aquatic Facility Refurbishment and Leisure Centre Expansion.....	12
	Stormwater Works - Liverpool Street Pump Station Upgrade.....	12
	Strategic Land Purchases	12
6.	FUNCTIONAL AREAS AND PROJECTS	13
	Budget Summary.....	16
7.	FINANCIAL SUSTAINABILITY/FINANCIAL PERFORMANCE MEASURES.....	18
8.	NON-FINANCIAL PERFORMANCE MEASURES FOR 2019/2020.....	20
9.	FUNDING THE BUSINESS PLAN	21
10.	UNIFORM PRESENTATION OF COUNCIL FINANCES	22
11.	RATING ARRANGEMENTS 2019/20	23
	Rating Basis – Site Value.....	23
	General Rates (s153 and s156).....	23

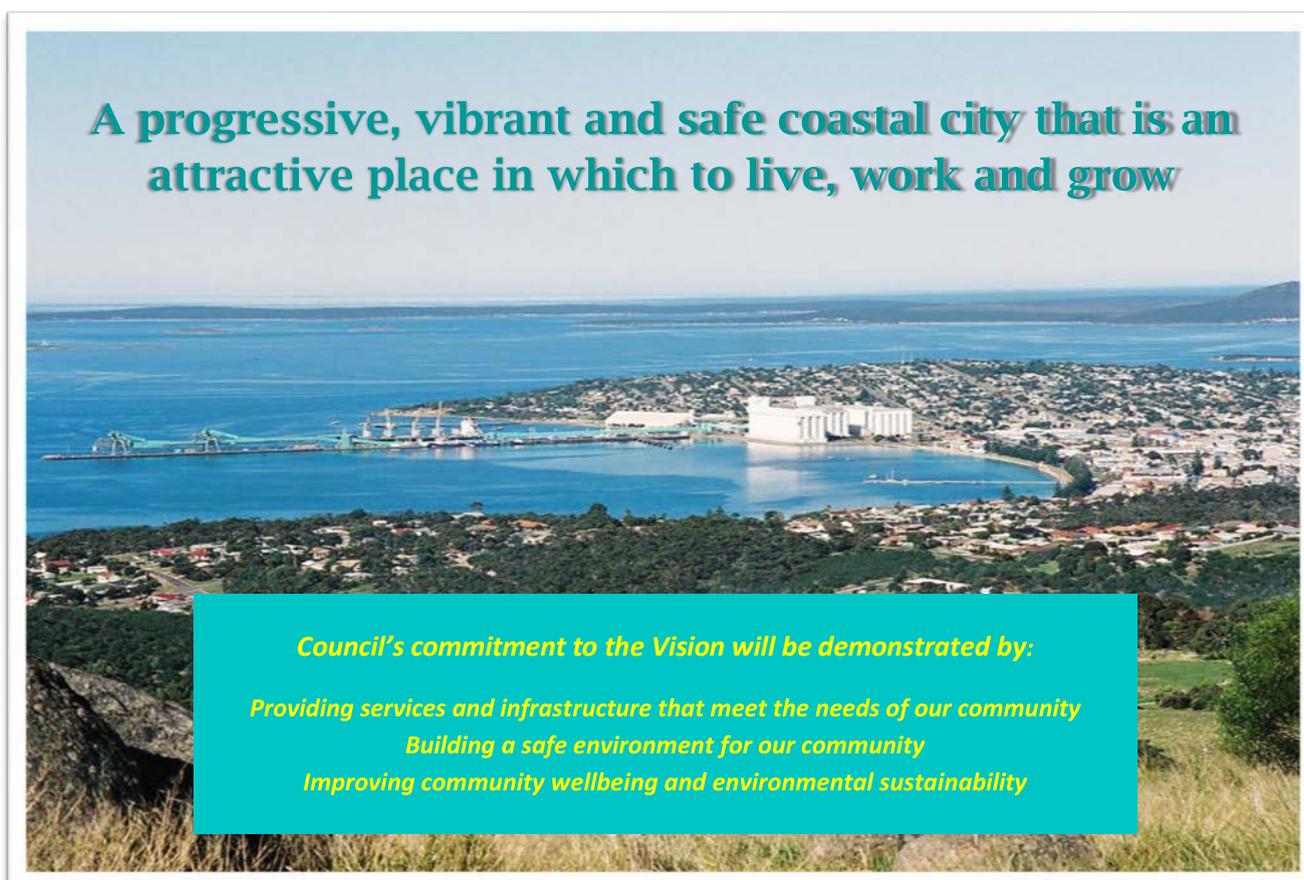
Fixed Charge	25
<i>Waste and Recycling Service Charges</i>	26
<i>Natural Resources Management Levy</i>	27
Rates Summary	28
Rates Impact Statement	28
<i>Payment of Rates</i>	30
Incentive for Early Payment of Rates.....	30
Late Payment of Rates.....	30
Recovery of Outstanding Rates	30
Sale of Land for Non-Payment of Rates	31
Rate Concessions.....	31
Remission and Postponement of Rates	31
Rebate of Rates	31
Policy 7.63.8 Rates Concession Scheme	32
12. PUBLIC CONSULTATION.....	33
13. CONTACT DETAILS	34
14. ADOPTION OF ANNUAL BUSINESS PLAN AND BUDGET	34
APPENDIX 1 – Explanation of Uniform Presentation of Finances	35
APPENDIX 2 – Statutory Statements	36
APPENDIX 3 – Annual Business Plan Projects with Additional Information.....	40
APPENDIX 4 – 2019/2020 Budget by Function.....	44
APPENDIX 5 – Achievements 2018/2019	48
APPENDIX 6 – Minutes of Council Meeting relating to the adoption of the Annual Business Plan & Budget.....	54

1. INTRODUCTION

Section 123 of the Local Government Act 1999 (the Act), requires councils to develop a budget for each financial year. Councils must prepare, as part of the budget development process, an Annual Business Plan.

This Annual Business Plan sets out the City of Port Lincoln's proposed services, programs and projects for 2019/20. Council aims to maintain efficient services for the community and continue progress towards the longer term objectives for the City of Port Lincoln as set out in Council's Strategic Directions Plan 2016-2026. The specific objectives for the year are consistent with the Council's Long Term Financial Plan and Infrastructure and Asset Management Plan, to ensure the long-term sustainability of the Council's financial performance and position.

The 2019/20 Annual Business Plan is focused on achieving the vision set out in Council's Strategic Directions Plan.



Prior to adoption of the Annual Business Plan (ABP), the Act requires Council to undertake a public consultation process that, as a minimum, meets the requirements of Section 123(4) of the Local Government Act, 1999, including holding a meeting of the Council with at least one hour set aside for members of the public to ask questions and make submissions in relation to the draft ABP in accordance with Section 123 (4)(a)(i)(B).

2. CONTEXT STATEMENT

Our Place

The City of Port Lincoln, recognised as the 'Seafood Capital of Australia', is a regional city located approximately 650km west of Adelaide, by road. Port Lincoln's connectivity by air, serviced by South Australia's busiest regional airport and only a 45 minute flight from Adelaide, enhances the City as the major service centre for the Southern Eyre Peninsula communities. The City continues to experience moderate economic and urban growth. The City covers an area of approximately 3800 ha and is located at the base of Eyre Peninsula, on one of the world's largest protected natural harbours, and is amidst the most picturesque areas of South Australia. The lifestyle opportunities of the area are without parallel.

Boston Bay is a major feature that defines the character of the City of Port Lincoln. The natural setting of Boston Bay and the foreshore open space are a highly valued resource that support recreation activity and influence people to live in and visit the City of Port Lincoln.

Our Community

In 2016 the City had a population of 14,120 people with a median age of 40 years. Children aged 0-14 years made up 19.3% of the population and people aged 65 and over made up 19.0% of the population. Although the population growth rate over the last five years has been fairly static, we are a diverse community with approximately 16.5% of our residents being born overseas and Aboriginal and Torres Strait Islander people made up 5.1% of the population. (Reference: 2016 Census Quickstats)

Our Vitality and Growth

Regional primary production including 50% of South Australia's total production of wheat, barley and oil seeds - supported by the deepest natural harbour and largest commercial fishing fleet in Australia - makes Port Lincoln perhaps the nation's biggest combined agricultural and fishing centre. As extensive mining exploration on the Eyre Peninsula continues and moves into production, there will be a continuing requirement to upgrade and develop community facilities and infrastructure that will support this new investment and the growing workforce and population.

Port Lincoln will continue to experience growth in commercial and residential development, lead by both tourism and industry activity, including exploration and development of the region's mineral deposits and renewable energy resources. Significant growth in residential and business development directly adjacent to the City's boundaries, located in District Council of Lower Eyre Peninsula, will also generate additional demand for facilities and infrastructure.

Port Lincoln is also host to various festivals and events throughout the year, keeping a national focus on our town. They include Tunarama, which celebrates the City's association with the sea and the tuna fishing industry, the Adelaide to Port Lincoln Yacht Race, the Port Lincoln Cup thoroughbred horse racing event, the Mortlock Shield Football Carnival and Teakle Auto Sprint and SALT Festival.

A growing program of major cruise ship visits are establishing our City as a national and international priority tourist destination and adding to Port Lincoln's visitation numbers. The 2018/19 season saw 13 cruise ships with approximately 27,000 passengers and crew visit Port Lincoln and we are planning to receive 13 cruise ships during the 2019/20 season with approximately 34,000 passengers and crew, with the prospect of this number increasing each year.

3. OUR LONG TERM OBJECTIVES

Council adopted the City of Port Lincoln Strategic Directions Plan 2016-2026 on 22 February 2016. The Plan shares the vision and aspirations for the future of the City of Port Lincoln and outlines how we will, over the ten years of the plan, work towards achieving the best possible outcomes for the City, community and stakeholders.

To meet Council's core functions, service levels and community expectations, Council will adopt Annual Business Plans and Budgets that are responsible, achievable and underpinned by long term asset and financial planning.

The Strategic Directions Plan sets out clear Objectives and Strategic Actions under five goals to ensure that our current priorities and future growth meet community needs and expectations.

The five goals are:

Economic Growth and Vitality

- A dynamic local economy that is sustainable and supported to respond to opportunities and attract new investment.

Liveable and Active Communities

- A community supported to be healthy, active and involved.

Accountable Governance and Leadership

- Council values effective community advocacy and partnerships.

A Clean Green Resilient Environment

- An environment managed now and into the future.

Sustainable Service Delivery and Productive Community Assets

- Customer focused, equitable and sustainable services to the community.



4. LONG TERM FINANCIAL STRATEGY

Council is reviewing its Infrastructure and Asset Management Plan and Long Term Financial Plan for the ten year period 2020 to 2029. Updated versions of both plans will be presented to Council for adoption in July 2019.

The Infrastructure and Asset Management Plan 2020-2029 (IAMP) and Long Term Financial Plan 2020-2029 (LTFP) are aligned to reflect the Council's planned on-going service delivery, asset maintenance, renewal, upgrade and new construction works, together with the estimated costs and revenues proposed for our City over the next ten years. Together, they represent plans for the infrastructure, asset and financial resources needed to achieve the goals and objectives that Council and the community have set in the Strategic Directions Plan.

The City of Port Lincoln owns and is responsible for the management, operation and maintenance of a diverse asset portfolio that provides services to all city users with a total replacement value of some \$246 million. The assets are divided into five main parts in the IAMP.

- Buildings
- Other Community & Water Re-Use Assets
- Roads & Bridges
- Kerbing & Footpaths
- Stormwater

Each part identifies standard service levels, maintenance expenditure trends and forecasts, and capital projects, including charts depicting current vs written down values, consumption and age profiles.

The forecasts in the IAMP in relation to maintenance, renewal, new and upgraded assets have been integrated into the LTFP.

Modelling of scenarios to develop a Long Term Financial Plan has been undertaken including variations of rate revenue increases, expense drivers, loan borrowings and possible grant funding opportunities. The LTFP to be adopted by Council is considered to be financially sustainable and will enable Council to meet the planned service levels and demands of the community.

The Long Term Financial Plan has been developed with a 3.5% rate increase for 2019/20 and a 2.5% rate increase for years 2 to 10 of the plan. These increases were determined to provide the balance of inflow of cash to meet immediate requirements while still allowing the financial position of Council to improve into the future.

Both of these documents, as part of Council's suite of Strategic Management Plans, are reviewed annually and integrated to account for any material changes arising from the adopted Annual Business Plan and Budget. These plans will be used by Council as the guide for the on-going provision of services and well-managed infrastructure together with future Council decisions about new initiatives.

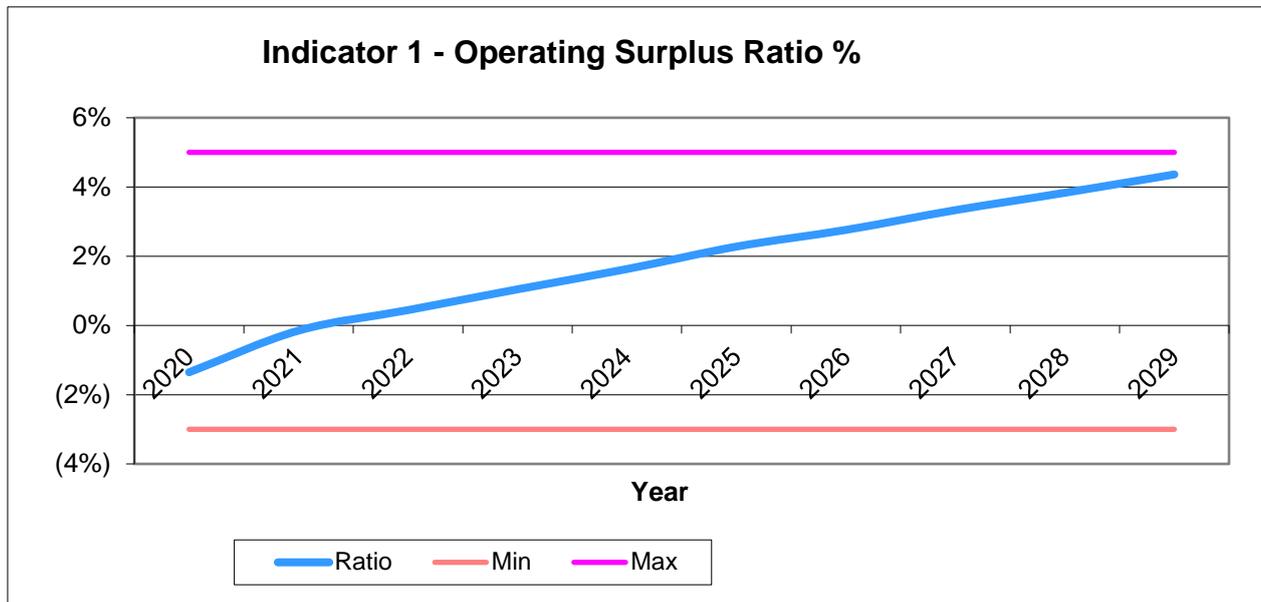
Financial Ratios

Note 15 of the South Australian Model Financial Statements (Local Government (Financial Management) Regulation 2011, Reg. 5(1)(c)) sets out the key local government financial sustainability indicators.

The LGA SA has recommended using three of these financial indicators in the preparation of a LTFP as they provide guidance in strategic, infrastructure and financial decision making processes.

Operating Surplus Ratio

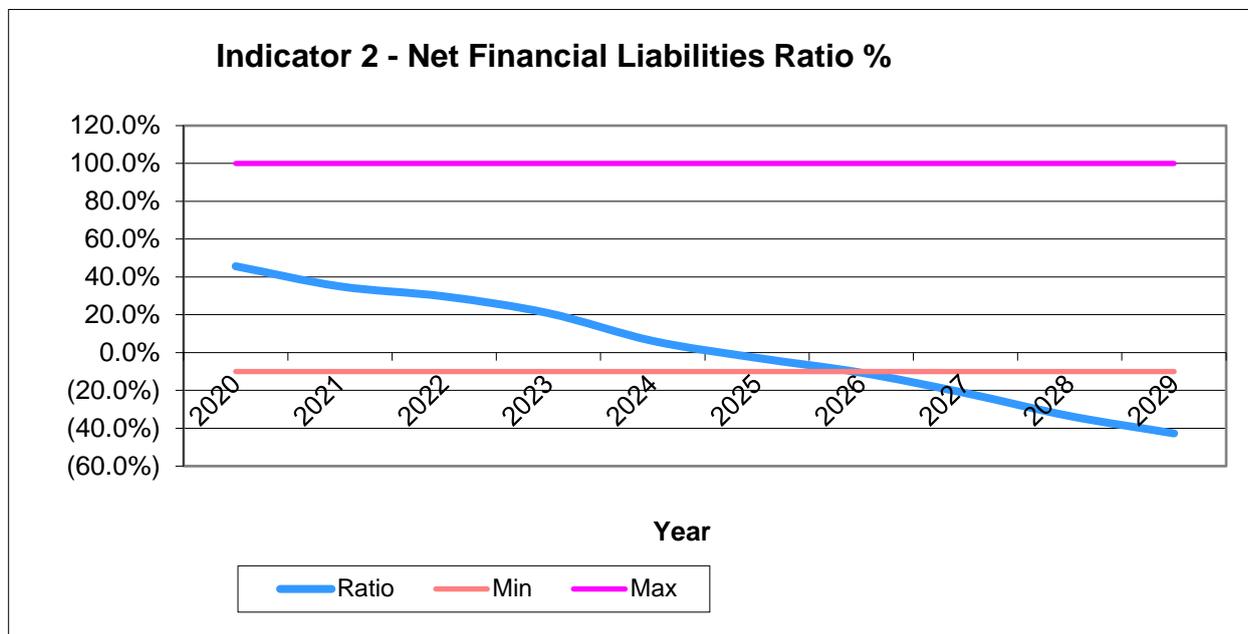
Calculated as Operating Surplus/(Deficit) divided by Operating Revenue - "Is Council covering its operating expenditure and depreciation charge from its operating revenue?"



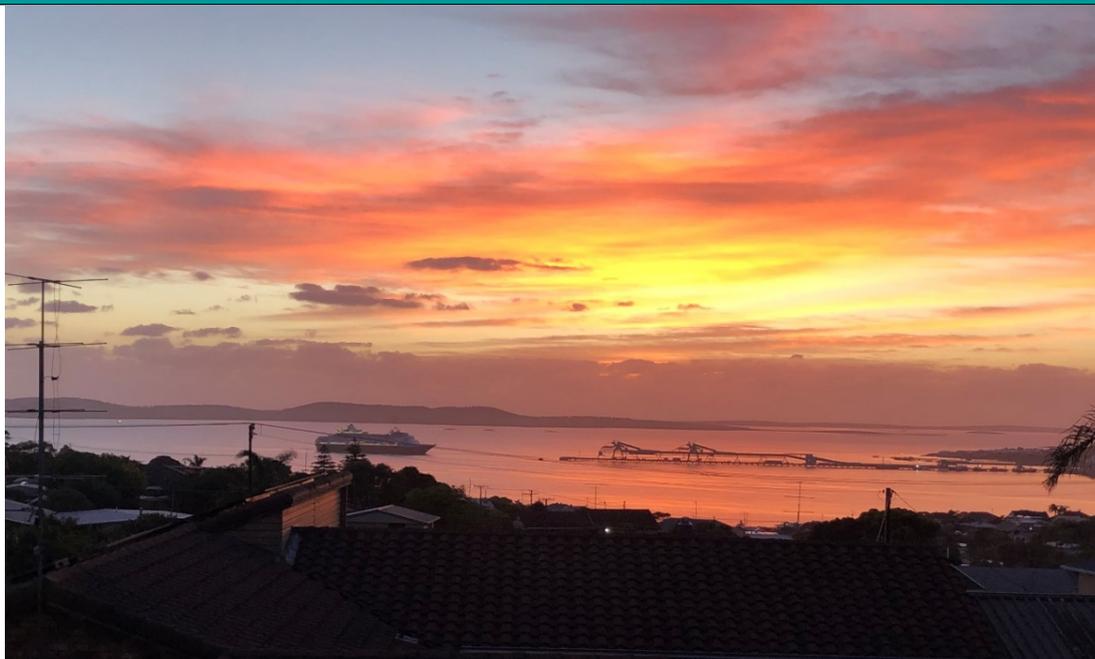
- Positive percentage result indicates that Council is covering these costs and indicates available funding for future capital expenditure or ability to pay down debt.
- Negative percentage result indicates that Council is not covering these costs and the percentage increase required in operating revenue or the approximate decrease in operating expenses required to achieve a break-even operating position.
- The Operating Surplus Ratio forecast for the 2019/20 financial year is a deficit of -0.8%. This result represents the operating income budgeted to be \$167,408 less than Council’s operating expenses for the year.
- The LTFP reflects a significant improvement to the ratio over the 10 year period, however the LTFP and Infrastructure and Asset Management Plan are yet to be reviewed in accordance with the Strategic Plan Review. This review will focus on a revised new and upgrade capital expenditure requirements.

Net Financial Liabilities Ratio

Calculated as Net Financial Liabilities divided by Total Operating Revenue – “Does Council have a manageable level of debt and other liabilities when considering its available revenue and other cash reserves?” (Note - Net Financial Liabilities equals total liabilities less financial assets excluding equity accounted investments in Council businesses).

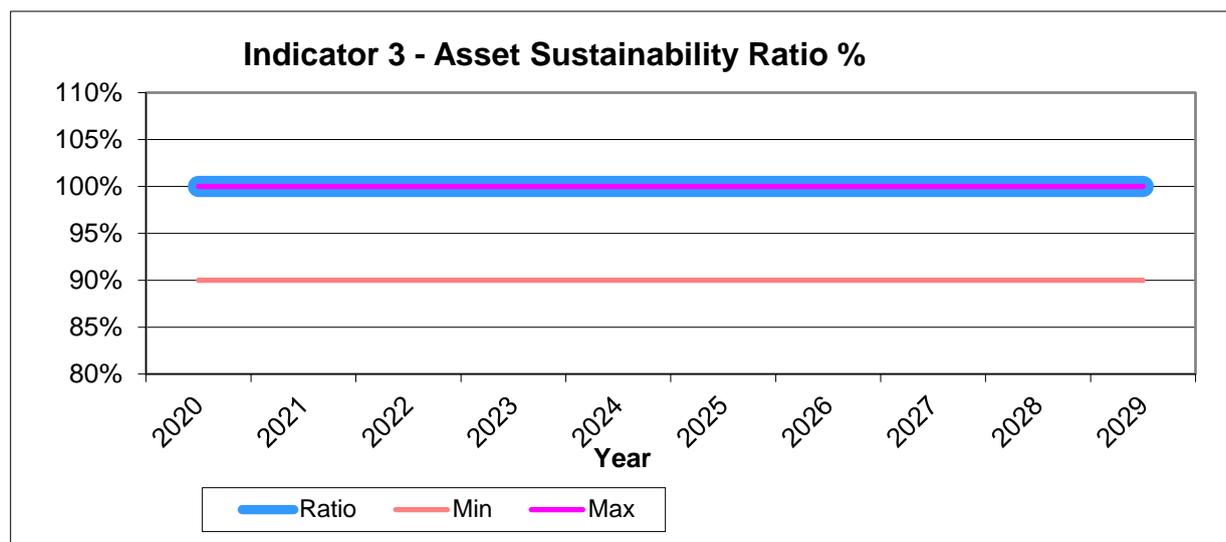


- Suggested target ratio: between 0% and 100% (Financial Indicators 2015 (LGA SA Information Paper 9), p. 7-8). Council Target Range is -10% to +100%.
- A result in this Target Range indicates that Council has a manageable level of debt and other liabilities.
- Negative percentage result in this ratio indicates that Council has more cash available than what is owed by Council in borrowings. Therefore a negative result is a positive financial indicator for Council in this regards.
- The Net Financial Liabilities Ratio forecast for the 2019/20 financial year is 44%. The below graph currently shows a significant depletion in the ratio over ten years. This is a result of increased cash being held over the period and a significant lowering of Council borrowings.



Asset Sustainability Ratio

Calculated as Expenditure on Renewal and Replacement of Assets (refer to Cash Flow Statement) relative to Council's Asset Management Plan (IAMP) – "Is Council replacing its assets at the same rate as the assets are wearing out?"



- Suggested target ratio: between 90% and 110% (Financial Indicators 2015 (LGA SA Information Paper 9),p. 9). Council Target Range is 90% to 100%.
- A result within this Target Range indicates that sufficient funds have been allocated to replace Council assets.
- The Asset Sustainability Ratios meet agreed targets.

Overall Assessment of Council's Financial Sustainability (based on the above Ratios)

The above ratios indicate that the 10 year LTFP is financially sustainable:

- Operating Deficit position continues to improve to a surplus position in 2022 and then is maintained;
- Net Financial Liabilities are at acceptable levels; &
- Asset Sustainability Ratio are at acceptable levels.

5. SIGNIFICANT INFLUENCES AND PRIORITIES

A number of factors, pressures, and influences - both external and internal – have been considered when reviewing Council's objectives and priorities, and making decisions in the preparation of the City of Port Lincoln Annual Business Plan.

External

Cost Increases

The Local Government Price Index (LGPI) measures price movements faced by local government in South Australia in the purchases of goods and services. The LGPI measures the mix of goods and services purchased by councils, which is markedly different from that typically consumed by households.

- increase in the Consumer Price Index for Adelaide for the March 2019 quarter was 1.3%; and
- change in the Local Government Price Index for the December 2018 quarter was 1.6%

Council's LTFP has used an estimated LGPI forecast of 1.5% for 2019/20, with anticipated cost increases in excess of this index for certain expenditure areas including electricity, waste management, insurances, workers compensation, information technology & communications and materials for capital works.

Council revenue needs to keep pace with these underlying cost indices, simply to continue delivering current services, renewal programs and a modest level of new project and initiative capacity.

Efficiencies

Council's commitment to continually pursuing efficiency improvements in its operations is recognised in the Strategic Directions Plan 2016-2026 with a number of Strategic Actions that focus on this outcome. These include investigating and implementing collaborative and resource sharing opportunities with adjoining councils and government agencies, and reviews of Council services to ensure they are relevant, efficient and effective. Active participation in strategic procurement initiatives involving other Eyre Peninsula Councils will also continue.

Grant Revenues

Council's continuing operations are supported by annual Federal Assistance Grant payments of over \$1.5 million. The Commonwealth Government lifted the freeze on the indexation of the Financial Assistance Grants (FAGs) paid to local government in 2018/19 and this has been factored into Council's revenue over the next 10 years. The federal budget speech confirmed the Supplementary Road Funding for South Australia would continue for at least the next two financial years.

Roads to Recovery funding has been projected forward as per the new funding agreement which commenced in 2018/19.

Funding and Partnerships

Council will continue to pursue funding partnerships through a range of grant programs and other opportunities, to maximise value for money from projects and programs. This requires good preparation for project opportunities that are well aligned to Council's objectives, as well as preparedness to adapt priorities and identify funding solutions as possible partnerships evolve into deliverable projects.

Council works closely with Regional Development Australia Whyalla and Eyre Peninsula to align and prioritise partner project options to Government goals.

This Annual Business Plan identifies a number of projects for which partner funding will either enable the full project scope to proceed or will reduce Council's nett expenditure for the planned outcome. Other opportunities may be identified during the 2019/20 year and Council will consider possible additional project and budget commitments as required, including careful consideration of our financial sustainability principles.

Development and Other Legislation

The operation of the Planning, Development and Infrastructure Act 2016 (the PDI Act) has commenced, requiring the adjustment of a number of plans, policies, procedures and systems related to planning, building and land division policy and regulation. Our internal systems will need to be particularly responsive to the transition to 'ePlanning', which will take the South Australian planning system online. The PDI Act altered the composition of the Council Assessment Panel (formerly the Development Assessment Panel) in October 2017 and a business case is currently being formulated for a Joint Planning Board to be established for the region, which will encourage councils to work together with a regional planning perspective, as well as providing opportunities for resource sharing and cost saving.

Licensing Requirements for Supply of Recycled Water

As well as using recycled water on some key ovals and reserves, Council supplies recycled water to other entities. Council is licensed by the Essential Services Commission of South Australia (ESCOSA) and must conform to ESCOSA operating and reporting codes and guidelines. The cost of meeting these requirements is reflected in the pricing of recycled water and Council's reserves and open spaces operating costs as per the requirements of the Water Industry Act 2012, Water Retail Code & Water Guidelines. A review of the cost recovery model for Council's re-use water activities is undertaken each year.

Infrastructure Priorities

The proposed Infrastructure and Asset Management Plan includes Council's commitment to the maintenance of assets at satisfactory levels of service and timely replacement and renewal of infrastructure assets. This will continue to be a key priority in future budgets across a wide range of community assets including storm water drainage, street scaping, halls, sporting facilities and the City's open space areas.

Service and infrastructure planning to meet the needs of an increasing population and new development will also be a priority for Council, as the City continues to grow.

Mandatory Rate Rebate – Community Services

The Local Government (Accountability Framework) Amendment Act 2009 amended Section 161 of the Local Government Act 1999 to expand the definition of bodies eligible for a 75% mandatory community services rate rebate, to include registered housing associations.

There has since been a significant growth in the numbers of eligible housing associations in South Australia across all regions, including some South Australian Housing Trust (SAHT) and Aboriginal Housing Authority (AHA) properties being leased to these associations, in turn creating eligibility for the rebate.

This revenue loss is a concern for many councils and it is estimated that if all the properties currently owned by South Australian Housing Trust or South Australia Aboriginal Housing Authority in Port Lincoln were transferred to a registered housing association, the potential cost to Council and therefore other ratepayers (in lost revenue) in 2019/20, could exceed \$430,000.

Representative Organisation Memberships

Council supports and values the benefits of regional frameworks to strengthen partnerships between all three levels of government – Local, State and Federal. Council is currently a member of Regional Development Australia – Whyalla and Eyre Peninsula and the Eyre Peninsula Local Government Association Inc. Both of these organisations rely on grant funds and contributions from councils within the region, but as their other sources of revenue are reduced, increasing pressure is put on the local government sector to make up the shortfall.

Internal Analysis

Indoor Aquatic Facility Refurbishment and Leisure Centre Expansion

The acquisition of the Indoor Aquatic Facility in July 2015 and the subsequent refurbishment works, completed in February 2017, involved a planned investment of \$9.2 million. This amount was financed by borrowings of:

- \$4.2 million for acquisition – a fixed interest rate, 20 year loan (taken out in August 2015) and,
- \$4 million for refurbishment works of \$5 million – a variable interest rate, 20 year loan with bi-annual repayments (taken out in October 2016).

The ongoing management and operation of the Port Lincoln Leisure Centre is structured under a five year Management Agreement, established between Council and YMCA South Australia. Council Phase 2 Expansion Works of the Leisure Centre, primarily comprising the expansion of the sports stadium, has commenced and works were expected to be completed by the end of January 2019. The more likely timeframe for completion is now August 2019. Council secured grant funding of \$4.4 million from the Commonwealth Community Development Grant Funding Program to fund these works.

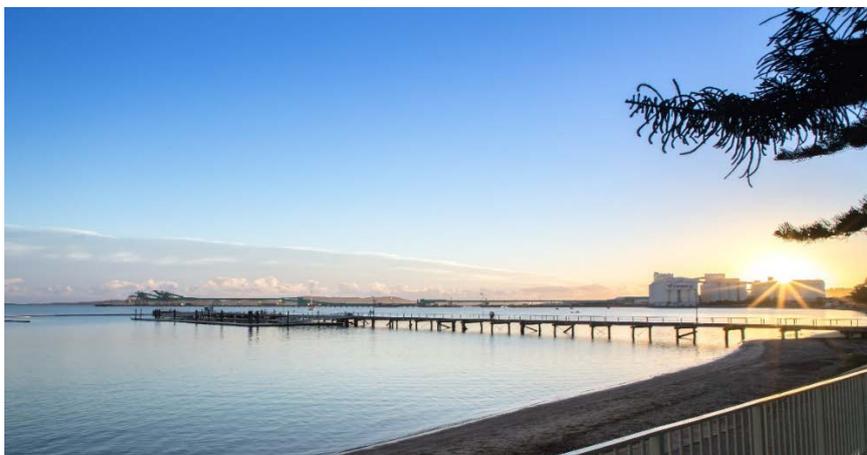
Stormwater Works - Liverpool Street Pump Station Upgrade

The Liverpool Street Pump Station Upgrade will comprise the construction of a new pump station and pumping main in Eyre Street, including a building to house the generator and electrical components, at a cost of \$4.694 million over the life of the project. Construction work is expected to commence in May 2019 and completion of works is anticipated by the end of December 2019. The project is included in Council's LTFP with total funding of \$2.36 million being received from Stormwater Management Authority.

Strategic Land Purchases

The Strategic Directions Plan identifies that Council will plan for infrastructure that is responsive to the growth of the city and will develop and implement a Central Business District and Foreshore precinct plan which will consider amongst other things, car parking. This may involve future purchases of strategic properties within the CBD.

While no major purchases are anticipated in 2019/20, if strategic acquisition opportunities do become available, funding for purchase could be sourced from reserves, borrowings and/or potential consolidation and sale of existing land assets. The commercial opportunity for such purchases may present at a time outside of the annual budget setting process, however, the Local Government Act 1999, Section 123 (13) requires that a council reviews its budget in line with changes in circumstances at least three times throughout the financial year, and this review cycle would allow council to confirm any budget adjustment required to reflect a commercial and strategic land purchase.



6. FUNCTIONAL AREAS AND PROJECTS

The operations of the Port Lincoln City Council are managed under three function areas, Executive Services, Infrastructure & Regulatory Services and Corporate & Community Services.

Executive Services includes Workplace Health and Safety, Human Resources and Community Relations as well as Organisational Governance, Elected Members and Strategic Planning.

The following operational projects are to be completed during the year that have a budget allocation.

Project Title	Total Cost	Grant Funding/ Income
Strategic Plan Review and Development	\$ 10,000	
Strategic Property Review	\$ 20,000	
LGA Procurement Services	\$ 106,000	
	\$ 136,000	

The following projects are either required by legislation to meet compliance requirements and/or best practice and are being undertaken within Council's current resource capacity.

Internal Projects
Enterprise Risk Management Implementation Program
City of Port Lincoln Reconciliation Plan
Organisation Service Level Reviews
Customer Request System Review
Asset Management Plan and Long Term Financial Management Plan Review

Corporate & Community Services combines Community Services such as the Nautilus Arts Centre and associated shows, the Visitor Information Centre including services linked with cruise ship arrivals and other tourism services. Financial and operational management of the library and Leisure Centre also make up Council's community services. Council's Corporate Services include all aspects of finances including receiving and making payments, property rating, budget development and adoption. General administration functions such as records, financial reporting, Information Technology Management and other statutory obligations.

The following operational projects are to be completed during the year that have a budget allocation.

Operational Projects	Total Cost	Grant Funding/ Income
Nautilus Arts Centre Patron Base Upgrade	\$ 10,000	
Disability Access and Inclusion Plan	\$ 15,000	
Asset Revaluation Process	\$ 100,000	
History Project	\$ 6,000	
Christmas Decorations	\$ 10,000	
Regional Trail Strategy	\$ 3,500	
Regional Tourism and Implementation Plan	\$ 7,000	
	\$ 151,500	

The following projects are either required by legislation to meet compliance requirements and/or best practice and are being undertaken within Council's current resource capacity.

Internal Projects
Youth Engagement Strategy

**City of Port Lincoln
Annual Business Plan 2019/2020**

IT Services Review
Volunteer Engagement Strategy

Upgrade/New Capital Projects	Total Cost	Grant Funding/ Income
Nautilus Arts Centre - Media Room Air Conditioner	\$ 8,000	
Leisure Centre Expansion Project	\$ 1,382,000	\$ 1,540,000
	\$ 1,390,000	\$ 1,540,000

Renewal Capital Projects	Total Cost	Grant Funding/ Income
Nautilus Arts Centre Lighting	\$ 30,000	
History Project	\$ 19,000	
	\$ 49,000	

Infrastructure & Regulatory Services is the largest function within Council and has the most significant impact on Council's finances and service levels. Services provided under this function include Development Services, such as Planning, Development and Building Services. Environmental and Regulatory Services cover Animal Management, Environmental Health, Parking, Littering, Fire Prevention and other compliance matters. Civil Operations includes maintenance and construction including roads, footpaths, kerbing, street-lighting and traffic management, waste and recycling management, stormwater management and plant and machinery management and repairs. Community Assets is also managed under Infrastructure and Regulatory Services and includes services such as building maintenance including public toilets, community halls, cemeteries maintenance and management, management of parks and gardens including the foreshore and sporting facilities, Water Re-use facility maintenance and boat ramp maintenance.

Operational Projects	Total Cost	Grant Funding/ Income
Axel Stenross Boat Ramp Dredging	\$ 50,000	
Recycled Water Network Review	\$ 20,000	
Nautilus Arts Centre Lifter	\$ 5,000	
RSPCA Cat Management Project	\$ 115,000	\$100,000
	\$ 190,000	\$ 100,000

The following projects are either required by legislation to meet compliance requirements and/or best practice and are being undertaken within Council current resource capacity.

Internal Projects
Community Land Management Plan Reviews
Electronic Development Application Processing
Animal Management Plan Review
CBD Parking Plan Strategy

Project Title	Total Cost	Grant Funding/ Income
Power Lines Environmental Committee	\$ 111,446	
Stormwater Management	\$ 3,113,000	\$ 2,000,000

**City of Port Lincoln
Annual Business Plan 2019/2020**

Footpath Program	\$ 102,000	
Parnkalla Trail Wharf Precinct	\$ 700,000	
Foreshore Precinct Detailed Design	\$ 80,000	
LED Street Light Upgrade	\$ 650,000	\$ 650,000
Public Wifi Network	\$ 60,000	
Open Space Redevelopment Concept Plan (Dog Park)	\$ 30,000	
Nautilus Arts Centre Emergency Exit	\$ 125,000	
North Shields Cemetery Cremation Wall	\$ 60,000	
North Shields Cemetery Memorial Wall	\$ 30,000	
New Toilet Block	\$ 75,000	
Table Tennis Carpark Construction	\$ 68,512	
	\$ 5,204,958	\$ 2,650,000

Renewal Capital Projects	Total Cost	Grant Funding/ Income
Power Lines Environmental Committee	\$ 285,278	
Footpath Program	\$ 15,000	
Road Renewals	\$ 550,000	
Plant Replacement Program	\$ 232,000	\$ 148,000
South Point Reserve Irrigation	\$ 20,000	
Kirton Point groyne repairs	\$ 20,000	
Nautilus Arts Centre – Co-ordinator Office	\$ 10,000	
Civic Centre Balcony Balustrades	\$ 50,000	
Marina Footbridge Control Panel	\$ 50,000	\$ 50,000
ArtEyre Refurbishment	\$ 150,000	
Asphalt and re line marking of the On Street Car Parking	\$ 57,000	
Town Jetty Repairs	\$ 150,000	
Port Lincoln Visitors Signage	\$ 80,000	
	\$ 1,669,278	\$ 198,000

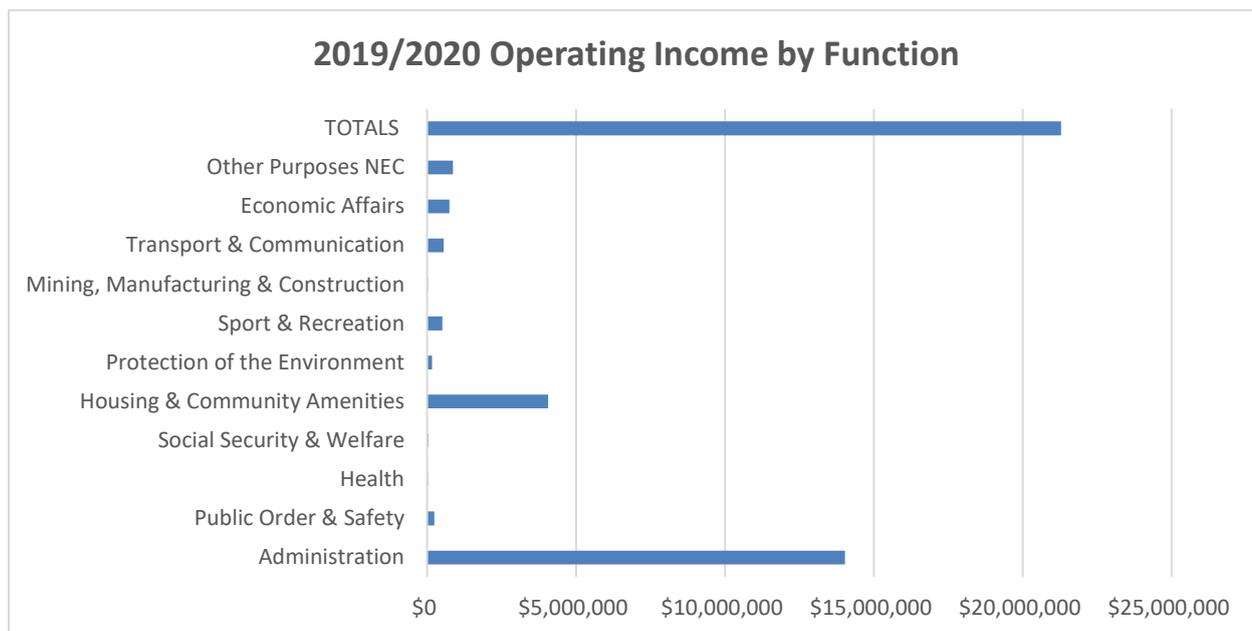
Budget Summary

The following table and graphs reflect the allocation of operating and capital revenue and expenditure by reporting function.

Budget Summary 2019/2020

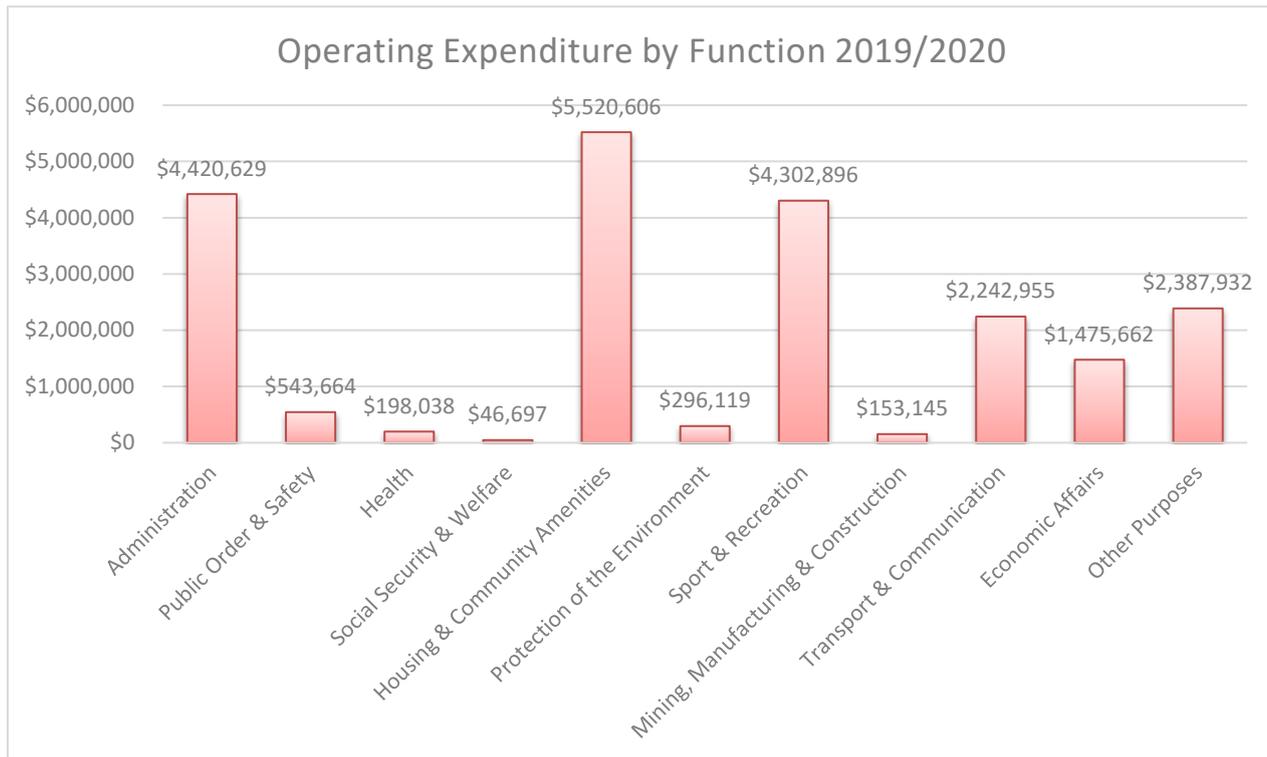
	Income	Expenditure	Capital Income	Capital Expenditure
Administration	(\$14,026,737)	\$4,420,629	\$0	\$15,000
Public Order & Safety	(\$245,300)	\$543,664	\$0	\$30,000
Health	(\$27,528)	\$198,038	\$0	\$0
Social Security & Welfare	(\$38,626)	\$46,697	\$0	\$0
Housing & Community Amenities	(\$4,068,945)	\$5,520,606	(\$2,000,000)	\$3,429,010
Protection of the Environment	(\$164,700)	\$296,119	\$0	\$20,000
Sport & Recreation	(\$511,819)	\$4,302,896	(\$1,599,000)	\$2,785,512
Mining, Manufacturing & Construction	(\$32,300)	\$153,145	\$0	\$0
Transport & Communication	(\$692,422)	\$2,242,955	\$0	\$1,809,714
Economic Affairs	(\$745,890)	\$1,475,662	\$0	\$80,000
Other Purposes	(\$866,668)	\$2,387,932	(\$798,000)	\$235,500
TOTALS	(\$21,420,935)	\$21,588,343	(\$4,397,000)	\$8,404,736

Graph: Operating Income by Function 2019/20 Annual Budget

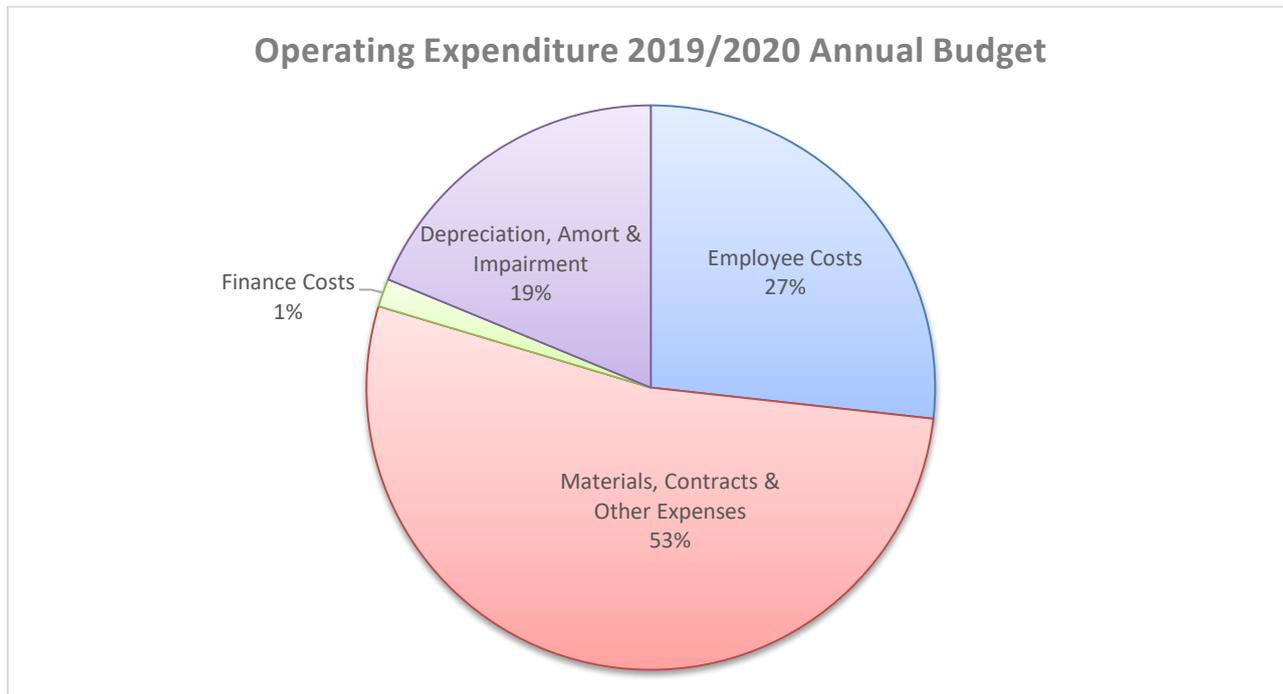


Note: The income graphed above in administration includes Council Rates and Grants Commission Funding.

Graph: Operating Expenditure by Function 2019/20 Annual Budget



Graph: Operating Expenditure 2019/20 Annual Budget

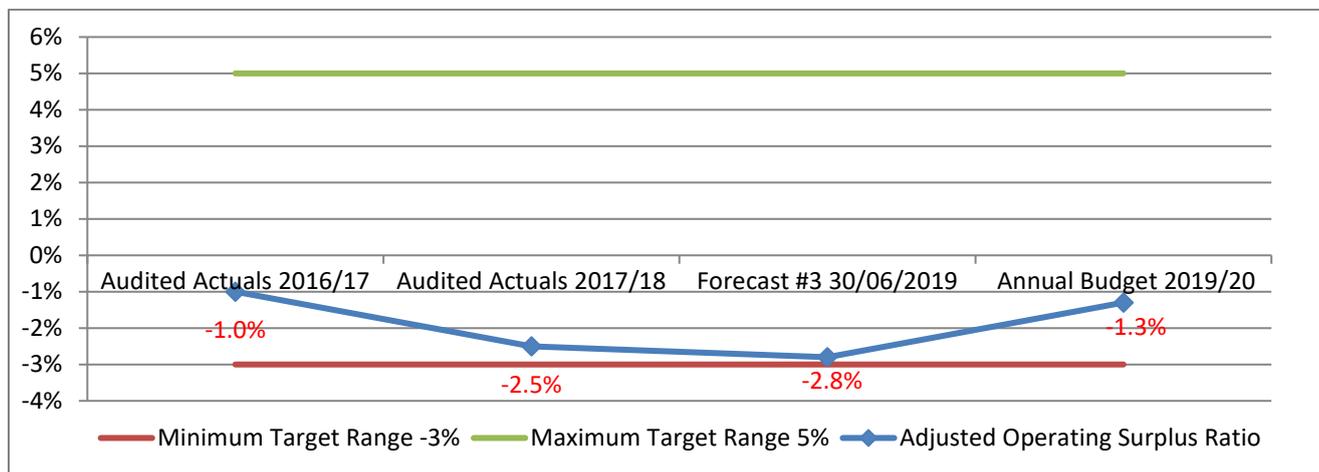


7. FINANCIAL SUSTAINABILITY/FINANCIAL PERFORMANCE MEASURES

Council is committed to ensuring its long term financial sustainability. Council’s financial sustainability is dependent on ensuring that, on average over time, its expenses are at least matched by its revenue. In addition, capital expenditure on existing infrastructure and other assets should be optimized in accordance with the Infrastructure and Asset Management Plan so as to minimize whole-of-life-cycle costs of assets.

Operating Surplus Ratio (OSR)

Calculated as Operating Surplus/(Deficit) divided by Operating Revenue - “Is Council covering its operating expenditure and depreciation charge from its operating revenue?”

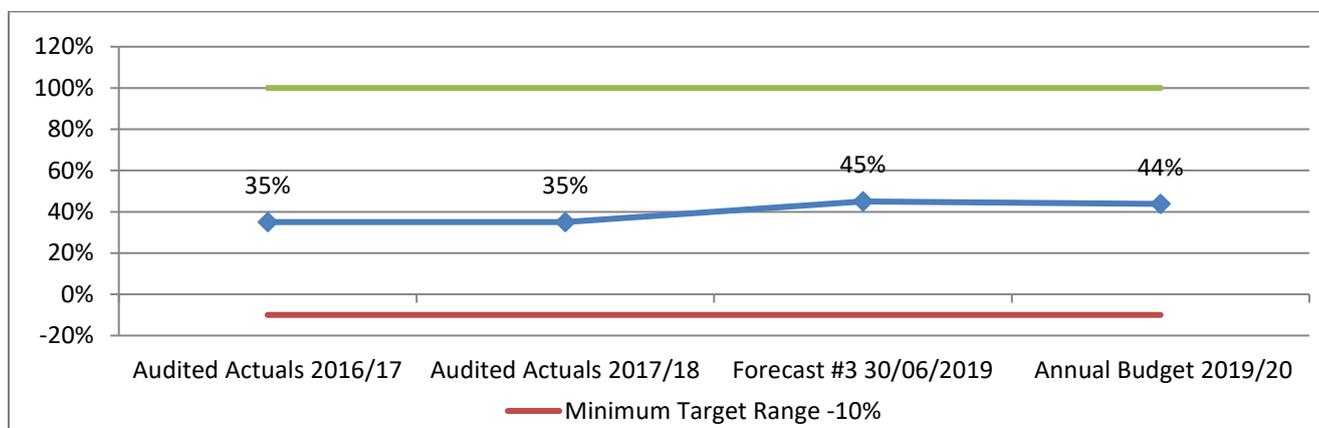


- Positive percentage result indicates that Council is covering these costs and indicates available funding for future capital expenditure or ability to pay down debt.
- Negative percentage result indicates that Council is not covering these costs and the percentage increase required in operating revenue or the approximate decrease in operating expenses required to achieve a break-even operating position.

Refer to Section 4 – Long Term Financial strategy of this report for a summary of how the Key Financial Indicators trend as a result of the financial strategy being implemented.

Net Financial Liabilities Ratio

Calculated as Net Financial Liabilities divided by Total Operating Revenue – “Does Council have a manageable level of debt and other liabilities when considering its available revenue and other cash reserves?” (Note - Net Financial Liabilities equals total liabilities less financial assets excluding equity accounted investments in Council businesses).

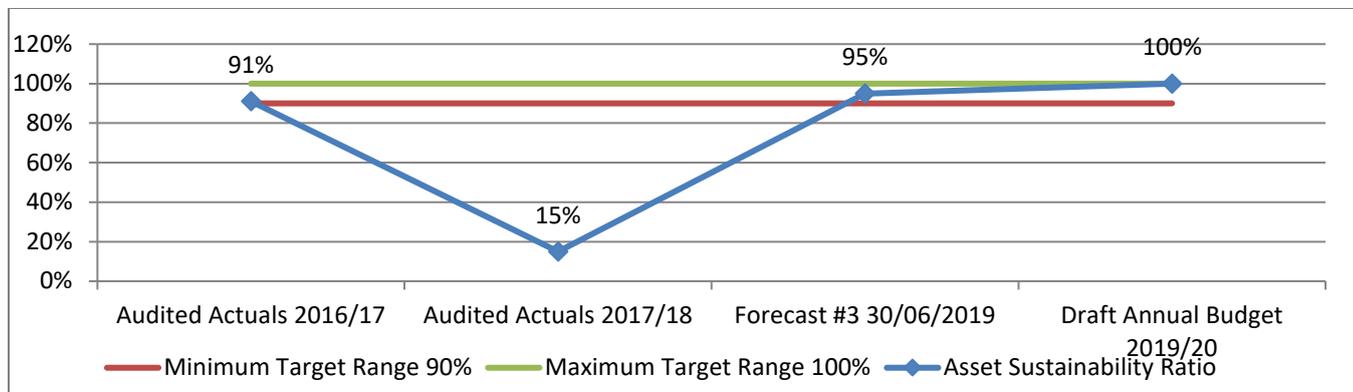


- Suggested target ratio: between 0% and 100% (Financial Indicators 2015 (LGA SA Information Paper 9), p. 7-8). Council Target Range is -10% to +100%.

- A result in this Target Range indicates that Council has a manageable level of debt and other liabilities.

Asset Sustainability Ratio (ASR)

Calculated as Expenditure on Renewal and Replacement of Assets (refer to Cash Flow Statement) relative to Council’s Asset Management Plan (IAMP) – “Is Council replacing its assets at the same rate as the assets are wearing out?”



- Suggested target ratio: between 90% and 110% (Financial Indicators 2015 (LGA SA Information Paper 9),p. 9). Council Target Range is 90% to 100%.
- A result within this Target Range indicates that sufficient funds have been allocated to replace Council assets.

The City of Port Lincoln’s long-term financial sustainability is dependent on ensuring that, on average over time, its expenses are less than or equal to its revenue. This is a key target in Council’s long term financial planning. The Long Term Financial Plan sets out Council’s Financial Sustainability objective:

‘Council achieves a sustainable long-term financial performance and position where planned long-term service and infrastructure levels and standards are met without unplanned increases in rates or disruptive cuts to services.’

This is supported by the following five Financial Sustainability principles.

- Maintaining **service continuity**; subject to ongoing reviews of operational effectiveness and efficiency.*
- Proactively planning and delivering an **asset renewal program**; giving priority to capital renewal expenditure to enhance asset longevity.*
- Meeting **service and asset growth** demands; principally aligned to city growth expectations and carefully considered and prioritised.*
- Meeting **new asset, operational and corporate program** demands and expectations; aligning these needs to the Strategic Directions Plan, and working within Council’s financially sustainable capabilities.*
- Recognising **debt as a financing solution**; enabling the creation of long-term assets and inter- generational equity.*

In funding the Annual Business Plan, Council has had regard to Key Financial Sustainability Indicators/targets that provide guidance in the strategic, infrastructure and financial decision making processes.

8. NON-FINANCIAL PERFORMANCE MEASURES FOR 2019/2020

In addition to the legislative financial performance measures, Council is required to develop non-financial performance measures. The following are strategic measures integrated in the Strategic Directions Plan. The Key forms of reporting Council's performance are:

- a. The Annual Report (published at the end of each calendar year) which reports on a wide range of statutory, governance, progress on Annual Business Plan objectives and financial outcomes for the recently completed financial years; and
- b. The reporting budget performance and revisions through the statutory Budget Review process during the course of each financial year.

The key non-financial measures being used as part of Council's reporting on its performance are:

- a. Project implementation within identified timeframes; and
- b. Delivery of projects to identified outcomes and service levels.



9. FUNDING THE BUSINESS PLAN

An operating deficit of \$167,408 is being forecast for 2019/20. The operating deficit measures the difference between operating revenue and expenses for the period. The Council’s long term financial sustainability is dependent on ensuring that, on average over time, its expenses are less than its revenue, in accordance with the Long Term Financial Plan.

Council’s revenue in 2019/20 includes \$15,048,287 proposed to be raised from general and other rates. This is based on an increase of 3.5%.

Other significant revenue anticipated for the period includes \$2mil capital grant funding for Liverpool Pump Station, as well as \$1.54mil grant for the redevelopment of the Leisure Centre.

The graph below outlines the break-up of operational funding budgeted to be received for the 2019/20 financial year.

Other sources of revenue for the City of Port Lincoln are:

User Pays Charges set by Council – these charges are mainly for Council’s Resource Recovery Centre, but also include private works and other use of Council’s facilities.

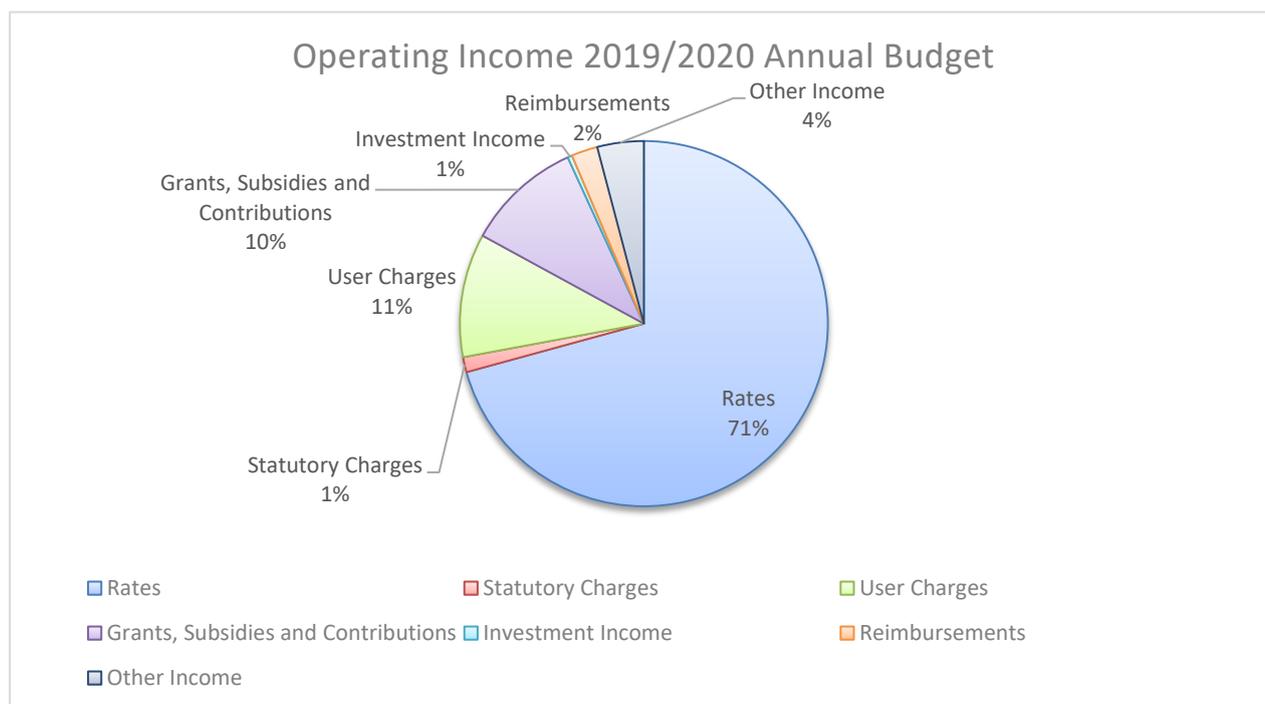
Statutory Charges set by State Government – these are fees and charges set by regulation and collected by the Council for regulatory functions such as assessment of development applications and dog registrations. The revenue from statutory charges generally off-set the cost of the service.

Grants, Subsidies and Contributions – the Council normally seeks to attract as much grant funding as possible from other levels of government, and major projects of wider State benefit are usually jointly funded in partnership with the State Government and other relevant parties.

Investment Income – Council invests funds for future maintenance and capital projects in interest bearing accounts.

Commercial Rental Income – in recent times Council has entered into a number of commercial leasing arrangements which has seen a new revenue source from commercial rental income from the Flinders Theatre and Car Wash and the Nautilus Arts Centre.

Graph: Operating Income 2019/20 Annual Budget



10. UNIFORM PRESENTATION OF COUNCIL FINANCES

The Uniform Presentation of Council Finances together with the results of the Key Financial Indicators provides a summarised report that focuses on Council's finances at a strategic level.

The Summary of the Financial Position report highlights the operating surplus/(deficit) measure which is considered the most critical indicator of a Council's financial performance.

The result of this report, is the movement in Net Financial Liabilities (Net Lending/Borrowing) for year based on Council's planned capital and operating budgets for that year.

Achieving a zero result on the net lending/(borrowing) measure in any one year means that Council has met all its expenditure (both operational and capital) from the current year's income (with income including amounts received specifically for new/upgraded assets). The result of -\$902,859 indicates that exceed revenue totals over the period by that amount.

	Annual Budget 2018/19	Forecast #3 30/06/2019	Annual Budget 2019/20
	\$	\$	\$
Income	20,251,337	19,624,272	21,420,935
Expenses	<u>(20,796,655)</u>	<u>(20,924,846)</u>	<u>(21,588,343)</u>
Operating Surplus/(Deficit)	(545,318)	(1,300,574)	(167,408)
Net Outlays on Existing Assets			
Capital Expenditure on renewal and replacement of Existing Assets	(1,162,000)	(1,152,962)	(1,750,778)
Add back Depreciation, Amortisation & Impairment	3,945,332	3,804,926	4,047,285
Proceeds from Sale of Replaced Assets	<u>44,500</u>	<u>42,580</u>	<u>148,000</u>
	2,827,832	2,694,544	2,444,507
Net Outlays on New and Upgraded Assets			
Capital Expenditure on New and Upgraded Assets	(7,231,640)	(5,444,848)	(6,719,958)
Amounts received specifically for New and Upgraded Assets	4,058,500	3,375,691	3,540,000
	<u>(3,173,140)</u>	<u>(2,069,157)</u>	<u>(3,179,958)</u>
Net Lending/(Borrowing) for Financial Year	(890,626)	(675,187)	(902,859)

This note is a high level summary of both operating and capital investment activities of the Council prepared on a simplified Uniform Presentation Framework basis. All Councils in South Australia have agreed to summarise annual budgets and long-term financial plans on the same basis. The arrangements ensure that all Councils provide a common 'core' of financial information, which enables meaningful comparisons of each Council's finances.

It should be noted that the Net borrowing figure calculated above, includes the following significant capital projects:

Stormwater Management

Expense: \$3,113,000 Income: \$2,000,000

Leisure Centre Expansion Project

Expense: \$1,382,000 Income: \$1,540,000

Had these projects been completed in the 2018/2019 financial year as budgeted, the net borrowing for 2019/2020 would be -\$52,141.

11. RATING ARRANGEMENTS 2019/20

The rate revenue increase has been kept to a level to enable funding of on-going operational expenses, renewal infrastructure works and priority new/upgrade capital and operational new initiatives – and return an Operational Result within the target range.

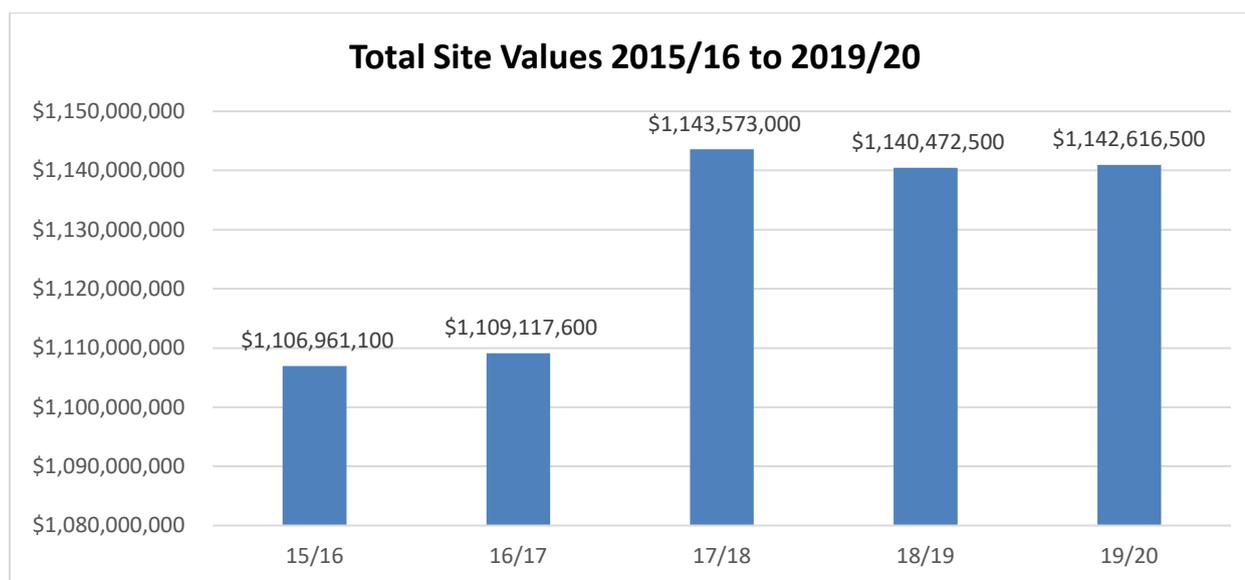
Council’s Draft Long Term Financial Plan (LTFP), forecasts a total rate revenue increase for 2019/20 of 3.5% in RATE REVENUE DOLLARS. The forecast rate revenue increase in the LTFP incorporates and reflects anticipated growth of the city’s rate base plus a Local Government Price Indexation estimate.

Rating Basis – Site Value

The City of Port Lincoln will continue to use site value as the basis for valuing land within the council area for the 2019/20 financial year. Whilst acknowledging that most councils in South Australia have adopted the ‘capital value’ basis, Council has previously determined that the site value method of valuing land provides the fairest method of distributing the rate burden across all ratepayers on the following basis:

- ✓ The fairness principle of taxation which suggests that individuals should make similar contributions to the cost of providing local government services as they in turn receive similar benefits, in terms of ability to make use of those services provided;
- ✓ The efficiency principle, which generally assumes that large variations in the value of property from one year to another are less likely under the site valuation method.

Graph: Total Site Values 2015/16 to 2019/20



Of the site valuations, \$698,993,200 are on non-rateable properties and \$1,071,623,300 are rateable properties for 2019/20.

General Rates (s153 and s156)

The LTFP forecasts a target rate revenue increase for 2019/20 of 3.5% on the GENERAL RATES (including ‘rate in the dollar’ component) compared to the previous year, to fund this Annual Business Plan. The percentage rate revenue increase applied in the ABP is consistent with funding of the projects, programs and services that Council has included in the Draft Annual Business Plan and Draft Annual Budget.

The general rate revenue calculation is shown in the table below:

**City of Port Lincoln
Annual Business Plan 2019/2020**

<i>Total General Rate Revenue for 2018/2019</i>	<i>Total Percentage Increase 2018/2019</i>	<i>In Comparison Total % Increase in 2017/2018</i>	<i>Total General Rate Revenue for 2019/2020</i>	<i>Total Percentage Increase 2019/2020</i>	<i>In Comparison Total % Increase in 2018/2019</i>
<i>Budget</i>			<i>Budget</i>		
\$11,447,800	4.10%	4.40%	\$11,848,894	3.50%	4.10%

The table below demonstrates that although the total general rate revenue raised is to increase by 3.5%, the planned increase in the average rate per assessment is 2.77% (total general rate revenue divided by the total number of properties that the rate revenue is distributed across), when the new total revenue is applied to the new number of assessable properties in 2019/20.

<i>2018/2019</i>	<i>2018/2019</i>	<i>2018/2019</i>		<i>2019/2020</i>	<i>2019/2020</i>	<i>2019/2020</i>	
<i>Total General Rate Revenue</i>	<i>Number of Properties Rates Distribution</i>	<i>Average proposed General Rate Per Property</i>	<i>Total % Increase on Average Per Property</i>	<i>Total General Rate Revenue</i>	<i>Number of Properties Rates Distribution</i>	<i>Average proposed General Rate Per Property</i>	<i>Total % Increase on Average Per Property</i>
\$11,447,800	8412	\$1,360.89	4.06%	\$11,848,894	8472	\$1,398.59	2.77%

Pursuant to Sections 159 to 165 of the Local Government Act 1999, Council is required to provide mandatory rate rebates to land that is either owned, occupied or used for purposes as described in these sections. Section 166 of the Act also provides that Council may grant discretionary rebates for the purposes as described in Section 166. Council currently provides mandatory rebates to 113 properties and discretionary rate rebates to 30 properties.

In addition to a general rate Council will raise income through Service Charges for Recycling and Waste.

The 2019/20 Budget will be developed to enable Council to undertake the planned services, programs and proposed projects, in line with its financial sustainability objective and principles.

The total rate revenue to be raised for this Annual Business Plan is provided in the summary below in the context of the overall forecast cash flow impact of Council activities.

In order to adopt a sustainable and responsible Annual Business Plan and Budget, Council has reviewed project priorities together with other key budget drivers, with the objective of minimising any borrowings or use of reserve funds, demonstrating a clear nexus between any additional debt or reserves use and the community outcomes to be achieved.

The net proceeds of rates received for budget purposes will also reflect additional revenues and expenses related to rates, including revenue for the Natural Resources Management (NRM) Levy, penalties for late payment, rates and legal costs recovered, less rebates, rate remissions and write-offs and the rates early payment discount.

To raise **General Rate Revenue** that is identified in the section *FUNDING THE ANNUAL BUSINESS PLAN*, It is proposed that Council will declare a **rate in the dollar of \$0.007668** based on the site valuation of land within the City of Port Lincoln together with a fixed charge per rateable property.

		Rate in Dollar component	Increased rates raised - Rate in Dollar component
<i>Total Rate in Dollar Charge</i>	<i>\$0.007400</i>	\$7,927,688	
Proposed 2019/2020 Rate in Dollar Charge	\$0.007668	\$8,232,379	\$304,691

Waste and Recycling Service Charges

Pursuant to Section 155 of the Local Government Act 1999, Council has declared service charges for both the waste and recycling collection services.

The Waste Service Charge is based on the nature of the service in respect of all land within the area of the City of Port Lincoln to which Council provides a waste collection service.

Council does not provide kerbside recycling services to properties assessed by the Valuer General's Office as vacant land or marina berths, and therefore these properties do not attract the Recycling Service Charge.

To be equitable to all ratepayers, property owners should be charged for the services they are eligible to receive from Council. Council completed the transition to full cost recovery waste and recycling services in 2016/2017 and continues with this model for the two Service Charges of Waste and Recycling, totalling **\$317.10** where applicable, as shown in the table below:

Waste and Recycling Service Charges		
	2018/2019	2019/2020
Number of rateable properties	8412	8472
Less exempt from charges under Lease or Licence	10	11
Number of rateable properties Waste Service Charge applicable	8402	8461
Less Marina Berths	161	161
Less Vacant Land	445	420
Number of rateable properties Recycling Service Charge applicable	7796	7880

Service Charges 2018/2019	Service Charge	Total Amount Raised
Waste Service Charge	\$256.90	\$2,158,476
Recycling Service Charge	\$53.40	\$417,475
Combined Service Charge	\$310.30	\$2,575,951
Service Charges 2019/2020		
Waste Service Charge on all properties receiving the service	\$263.70	\$2,231,166
Recycling Service Charge to those properties receiving the service - excludes vacant land and marina berths	\$53.40	\$420,314
Combined Service Charge	\$317.10	\$2,651,480

Although the City of Port Lincoln has experienced significant growth in property values in the past, from \$267 million in June 2002 to over \$1.1 billion at present, the property values have not continued to increase at the same rate over the last 4 years.

The Annual Business Plan has calculated that an increase in assessment numbers between 2018/2019 and 2019/20 will be less than 0.5%. This is determination of rate revenue and rates setting had regard for the growth of the city and the rate base as reflected in the new assessments advised by the Valuer General at the time of budget adoption.

Council staff have undertaken Rates Modelling as part of the annual budgeting process. The modelling system is based on the total amount of rates revenue Council needs to raise, including the Fixed Charge component, applied over the number of assessments. Modelling also reflects the other rating variations applicable to each property in regards to the Service Charges and the NRM levy.

In adopting the Annual Business Plan and subsequently the Annual Budget for 2019/20, Council has determined the rating model considered to be the most fair and equitable to residents and ratepayers.

The City of Port Lincoln does not proportionally raise rates on new developments throughout the financial year.

Property valuations are determined and advised by the State Valuation Office, and vary from year to year. One property's site value in relation to other properties will affect the relative change to the General Rates amount applicable to any one assessment, when compared to the 'average'.

The increase in the general rate revenue, which is inclusive of the rate in the dollar and fixed charge components, when applied across all rateable properties including new assessments, the total average increase is 3.5% per assessment. The average combined increase across the total number of properties, including the increase in the Waste and Recycling Service Charges, is approximately 2.66% or \$44.50. This does not include the increase in the NRM Levy, which is not determined by Council.

The table below is provided as an indicative illustration of the overall impact of the proposed increases in the revenue to be generated from general rates, services charges and NRM Levy when applied to the estimated 2019/20 total property assessments. The NRM Levy comparison is based solely on the Residential, Other and Vacant Land Use Rate as the impact on other land use user groups will differ. The actual impact on an individual assessment may not be the same as the examples provided and may be more or less than the average.

	2018/2019	2019/2020	\$ Difference	% increase
Average General Rates	\$1,360.89	\$1,398.59	\$37.70	2.77%
Waste & Recycling Service Charges	\$310.30	\$317.10	\$6.80	2.19%
Combined Average Rates & Services Charges	\$1,671.19	\$1,715.69	\$44.50	2.66%
NRM Levy – based on Residential, Other and Vacant Land Use Rate (not determined or retained by Council)	\$76.45	\$77.45	\$1.00	1.31%
Total Including NRM Levy	\$1,747.64	\$1,793.14	\$45.50	2.60%

Natural Resources Management Levy

The City of Port Lincoln falls within the Eyre Peninsula Natural Resources Management Board (EPNRM Board) area and as such the Council is required pursuant to the Natural Resources Management Act 2004, to raise funds by way of a fixed charge levy to assist in funding the operations of the Board. The fixed charge is imposed as a separate rate upon all properties within the area of the Board.

In April 2016, the Eyre Peninsula Natural Resources Management Board approved changes to the charging of the levy from a single fixed rate per land use to differing fixed rates per land use, effective from July 2017.

The amount of the levy per property is now determined by the fixed rate applicable to the particular land use as advised by the EPNRM Board as follows:

Residential, Other and Vacant Land: \$77.45

Commercial and Industrial Land: \$116.15

Primary Producers: \$154.90

Council is required to collect this revenue and pay the amount collected to the EPNRM Board. It does not retain this revenue or determine how the revenue is spent, nor does it determine the amount of the levy to be collected. The total amount of funds Council is required to raise for the EPNRM Board based on the property data provided to the EPNRM Board in October 2018, for the City of Port Lincoln Council area for 2019/20 is estimated to be \$667,047. This represents an increase of 1.7% on the amount paid in 2018/19.

Any queries regarding the NRM Levy should be raised with the Eyre Peninsula Natural Resource Management Board – telephone 08 8688 3111 or website <http://www.epnrm.sa.gov.au/>



The Eyre Peninsula region covers a significant area of South Australia (80,000 square km / 8 million ha) and includes part of the upper Spencer Gulf, the City of Whyalla, stretches across the southern boundaries of the Gawler Ranges, past Ceduna to the edge of the Nullarbor Plain and south to the fishing hub of Port Lincoln.

The region supports a population of about 55,000 people. Eyre Peninsula's economic well-being is almost entirely reliant on well managed and sustainable use of natural resources.

Rates Summary

GENERAL RATES ON PROPERTY VALUE @ \$0.007668	\$8,232,379
FIXED CHARGE @ \$445.00	\$3,616,515
WASTE SERVICE CHARGE @ \$263.70	\$2,231,166
RECYCLING SERVICE CHARGE @ \$53.40	\$420,314
NRM LEVY CHARGE @ \$77.45*	\$667,047
TOTAL RATE & SERVICE CHARGE REVENUE	\$15,167,421

Note: The NRM Levy charge referenced above applied to residential properties and vacant land. Commercial and Industrial Land uses attract a rate of \$116.15 and Primary Producers attract a charge of \$154.90 per property.

Rates Impact Statement

Residential Properties

Valuation	2018/2019	2019/2020	Difference	% Change
\$80,000	\$1,412.75	\$1,453.04	\$40.29	2.85%
\$160,000	\$2,004.75	\$2,066.48	\$61.73	3.08%
\$250,000	\$2,670.75	\$2,756.60	\$85.85	3.21%
\$370,000	\$3,558.75	\$3,676.76	\$118.01	3.32%

Commercial Properties

Valuation	2018/2019	2019/2020	Difference	% Change
\$50,000	\$1,228.55	\$1,261.70	\$33.15	2.70%
\$100,000	\$1,598.55	\$1,645.10	\$46.55	2.91%

**City of Port Lincoln
Annual Business Plan 2019/2020**

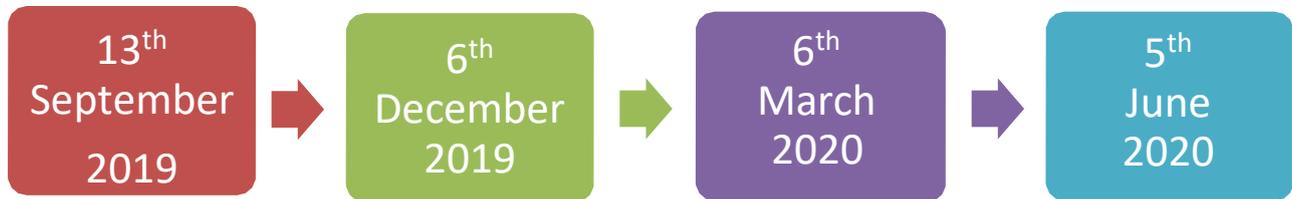
\$300,000	\$3,078.55	\$3,178.70	\$100.15	3.25%
\$690,000	\$5,964.55	\$6,169.22	\$204.67	3.43%

The tables above illustrate the impact of the proposed rates to be applied for 2019/20 in comparison to the 2018/19 financial year using the referenced property valuations. For the majority of the randomly chosen properties above, the overall increase in rates is less than the advertised 3.5% increase. This is due to an increase in rateable properties within the Council boundary and the increase in total rate revenue being allocated over a greater number of properties.

Development throughout the 2018/19 financial year has resulted in new properties now being separately rated therefore spreading the increase across a larger number of properties to last year.

Payment of Rates

Payment of rates for the year ending 30th June 2020 will be allowed to be paid in quarterly installments with the first payment due on the **second** Friday of September and the following payments due on the **First Friday** of each quarter being;



A quarterly rates notice will be sent to ratepayers at least 30 days prior to each due date. A ratepayer may also pay their rates in a single instalment due by **13 September 2019**.

To make bill paying more convenient for customers, the City of Port Lincoln provides the following services for the payment of the rates notice:

- ✓ BPAY service using the telephone or Internet. BPAY is available 24 hours a day, 7 days a week. Contact your Bank or financial institution for further details.
- ✓ Payment through the mail by posting a cheque with the 'tear off' remittance advice to the City of Port Lincoln.
- ✓ Payment in person at the Council Office, Level 1 Civic Centre, 60 Tasman Terrace, Port Lincoln. Cheque, cash and EFTPOS facilities are available Monday to Friday 9am to 5pm.
- ✓ Payment via Council Website – www.portlincoln.sa.gov.au at anytime.

Incentive for Early Payment of Rates

Council has previously offered a 2% discount for payment of rates received in full on or before the September payment date, and will continue to offer a 2% discount for payment of rates and charges in full on or before Friday 13 September 2019.

Late Payment of Rates

The Local Government Act provides that Council imposes an initial fine of 2% on any payment of rates, whether by installment or otherwise, that is received late. A payment that continues to be late is then charged a prescribed interest rate on the expiration of each month that it continues to be late.

Should Council refer the debt to a debt collection agency for collection, then any debt collection charges will be recoverable from the ratepayer. When Council receives a payment in respect of overdue rates Council applies the money as follows;

- To satisfy any costs awarded in connection with court proceedings to satisfy any interest costs,
- Payment of any fines imposed, and
- Payment of rates, in chronological order, starting with the oldest account first.

Recovery of Outstanding Rates

The Council has a documented procedure for the recovery of outstanding rates. The process is based on the forwarding of reminder notices when a rate installment is unpaid, if that installment and the next remain unpaid after the next installment reminder is sent out, the outstanding amount is referred to Council's debt collection agent for recovery action.

Sale of Land for Non-Payment of Rates

The Local Government Act 1999 provides that a Council may sell any property where the rates have been outstanding for three years or more. The Council is required to notify the owner of the land of its intention to sell the land, provide the owner with details of the outstanding amount(s), and advise the owner of its intention to sell the land if payment is not received within one month.

Rate Concessions

In previous years the State Government, in providing equity across SA in this area, funded a range of concessions on council rates. The State Government ceased providing direct funding of council rates concessions for eligible pensioners and self-funded retirees in 2015/2016 and introduced an alternative form of concession funding for eligible pensioners and self-funded retirees which can be applied to any need at the discretion of the recipient.

Council rates concessions are no longer directly applied and the full rates account is payable.

Ratepayers can obtain further information about concessions by:

- Telephoning the Department for Communities and Social Inclusion Concession Hotline on 1800 307 758
- Email: concessions@dcsi.sa.gov.au
- Visiting the website: <http://www.dcsi.sa.gov.au>

Remission and Postponement of Rates

Where a ratepayer is suffering hardship in paying rates, they may apply under Section 182 and 182A of the Local Government Act 1999 to partially or wholly remit rates or to postpone rates.

In assessing each confidential application Council will give consideration to the following:

- Previous documented Council decisions
- The ratepayer's ability to pay
- The financial circumstances of the applicant where extreme hardship can be demonstrated.

Should a postponement be granted by Council, interest shall accrue on the amount of rates affected by the postponement, at a rate fixed by Council but not exceeding the cash advance debenture rate.

Rebate of Rates

The Local Government Act 1999 requires councils to rebate the rates payable on some land. Specific provisions are made pursuant to Section 160 to 165 for land used for health services, community services, religious purposes, public cemeteries, and educational institutions. Council also provides Discretionary Rebates for some community groups or organisations pursuant to Section 166, however this rebate is not applicable to rateable properties owned or managed by community groups holding a licence pursuant to the Liquor Licensing Act 1997.

An application for rebate shall only be required upon establishment of a property which meets the criteria as outlined in the Local Government Act 1999 and the rebate will continue to be applied annually unless Council is notified, or becomes aware, of a change in circumstances.

Policy 7.63.8 Rates Concession Scheme

As per Section 166 and Council's Policy 7.63.8 Rates Concession Scheme, Council also provides some rebates of rates to encourage continuing building activity and land development in the City. These are in relation to development construction with a value in excess of \$1,000,000 and subdivision development, including strata and community title developments, where there are unsold new allotments.



12. PUBLIC CONSULTATION

Before Council adopted the Annual Business Plan, the draft Annual Business Plan was made available for Public Consultation as per Section 123(4) of the Local Government Act, and Council's Public Consultation and Community Engagement Policy 2.63.1.

The Act requires that public consultation is undertaken for at least 21 days prior to that meeting. Council Policy 2.63.1 requires 28 days consultation following the draft Annual Business Plan endorsement by Council for consultation purposes.

Council set aside an hour at a Council Meeting for members of the public to ask questions and make or speak to their submissions. This meeting was held on Monday 17th June 2019. Council also held two community forums on the 5th June 2019 at the Nautilus Arts Centre at 2.30pm and 6.00pm.

It is important that the community and ratepayers are informed and genuinely consulted as part of Council's determination of the final Annual Business Plan and Budget. The community engagement process for this Annual Business Plan follows the guidelines of the International Association for Public Participation (IAP2) spectrum to ensure that the community is fully informed on the rating proposals in the plan. This exceeds the minimum consultation obligation as required under the Local Government Act 1999 Section 123(5). The community was informed about the Draft Annual Business Plan 2019/20 using a range of tactics, including a TV commercial featuring the Mayor.

The consultation period for the draft Annual Business Plan was from Friday 24th May 2019 to Friday 21st June 2019, concluding at 5.00pm. The public was also invited to attend one of two public forums held at the Nautilus Arts Centre on Wednesday 5th June 2019 at 2.30pm and 6.00pm as well Council meeting held on 17th June 2019 at 6.30pm.

Six members of the public attended the 2.30pm public forum on the 5th June 2019 with no members of the public attended the 6.00pm forum on the 5th June 2019. No formal verbal submissions were made at the Council meeting on the 17th June 2019.

Council received a total of eight written submissions on the Draft Annual Business Plan 2019/20 that were all received via email.

Of the submissions received:

- 3 comments were made in relation to rate increases and/or rating levels;
- 3 comments were made congratulating Council in the decision to allocate funds to ArtEyre;
- 1 comment was made regarding a public Wifi facility;
- 1 email noting of interest South Point Reserve irrigation, the RSPCA Cat Management Program and the recycled water network, as well as the office for the Nautilus Arts Centre Co-ordinator and also the LED lighting project.

The community comments provided during the public consultation process have been considered by Council when finalizing the Annual Business Plan.

13. CONTACT DETAILS

Council can be contacted by:

Mail: PO Box 1787, Port Lincoln SA 5606

Email: plcc@plcc.sa.gov.au

Phone: (08) 8621 2300

Website: www.portlincoln.sa.gov.au

14. ADOPTION OF ANNUAL BUSINESS PLAN AND BUDGET

The Annual Business Plan 2019/2020 and Annual Budget 2019/2020 were presented to Council's 15 July 2019 Ordinary Meeting, Item 14.2.7, REP2019179 and Item 14.2.9, REP2019180 respectively and were adopted.

The resolutions associated with these reports are attached at Appendix 6.

Appendix 1 – Explanation of uniform presentation of finances

Appendix 2 – Statutory Statements

Appendix 3 – Annual Business Plan Projects with Additional Information

Appendix 4 – Budget 2019/20 by Function

Appendix 5 – Achievements 2018/19

Appendix 6 – Minutes of Council Meeting relating to the adoption of the Annual Business Plan & Budget

APPENDIX 1 – Explanation of Uniform Presentation of Finances

(example only for explanation purposes – left blank intentionally)

UNIFORM PRESENTATION OF FINANCES	2019 Forecast \$'000	2020 Budget \$'000	Variance \$'000
Income			
<i>Less: Expenses</i>			
Operating Surplus/(Deficit)	-	-	-
Less: Net Outlays on Existing Assets			
Capital Expenditure on Renewal/Replacement of Existing Assets			
<i>less: Depreciation/Amortisation & Impairment Expenses</i>			
<i>less: Proceeds from Sale of Replaced Assets</i>			
Net Outlays on Existing Assets	-	-	-
Less: Net Outlays on New and Upgraded Assets			
Capital Expenditure on New/Upgraded Assets			
<i>less: Amounts received specifically for New/Upgraded Assets</i>			
<i>less: Proceeds from Sale of Surplus Assets</i>			
Net Outlays on New and Upgraded Assets	-	-	-
Net Lending/(Borrowing) for Financial Year	-	-	-

Explanation/Examples of Components of Uniform Presentation of Finances

Operating Revenue and Expenditure: Represents the totals from the relevant lines of the Statement of Comprehensive Income (operating Statement) for the year being reported on.

Capital Expenditure on renewal and replacement of Existing Assets: e.g. Road Reseals, replacement tractor, building renovations, replacement computer hardware.

Proceeds from sale of replaced assets: e.g. trade in value of a tractor or motor vehicle being replaced.

Capital Expenditure on New and Upgraded Assets: e.g. constructing a new building, constructing a new catchment pond, purchasing a piece of machinery that was not previously on hand.

Amounts specifically for new or upgraded Assets: e.g. Capital grants to partly fund a new playground, funds received to build new footpath that did not previously exist.

Proceeds from Sale of Surplus Assets: Proceeds from the sale of a council building that was no longer required, sale of surplus land.

APPENDIX 2 – Statutory Statements

STATEMENT OF COMPREHENSIVE INCOME
FOR THE YEAR ENDED 30th JUNE 2020

	Annual Budget 2018/19	Forecast #3 30/06/2019	Annual Budget 2019/20
	\$	\$	\$
INCOME			
Rates	14,583,250	14,571,980	15,048,287
Statutory Charges	297,720	297,720	285,570
User Charges	2,175,857	2,029,857	2,330,498
Grants, Subsidies and Contributions	1,908,574	1,401,620	2,310,382
Investment Income	83,774	69,412	84,971
Reimbursements	368,203	382,580	491,169
Other Income	833,959	871,103	870,058
Total Income	20,251,337	19,624,272	21,420,935
EXPENSES			
Employee Costs	5,157,307	5,415,701	5,772,534
Materials, Contracts & Other Expenses	11,362,347	11,429,911	11,422,252
Finance Costs	331,669	274,308	346,272
Depreciation, Amort & Impairment	3,945,332	3,804,926	4,047,285
Total Expenses	20,796,655	20,924,846	21,588,343
OPERATING SURPLUS / (DEFICIT)	(545,318)	(1,300,574)	(167,408)
Asset disposal & fair value adjustments	-	(113,900)	-
Amounts received specifically for new or upgraded assets	4,058,500	3,375,691	3,540,000
Physical Resources received free of charge	59,000	63,295	59,000
NET SURPLUS / (DEFICIT)	3,572,182	2,024,512	3,431,592
Transferred to Equity Statement			
Changes in revaluation surplus - IPP&E	-	-	-
Impairment (expense)/recoupment offset to asset revaluation reserve	-	-	-
TOTAL COMPREHENSIVE INCOME	3,572,182	2,024,512	3,431,592

BALANCE SHEET			
FOR THE YEAR ENDED 30th JUNE 2020			
	Annual Budget 2018/19	Forecast #3 30/06/2019	Annual Budget 2019/20
	\$	\$	\$
ASSETS			
Current Assets			
Cash and Cash Equivalents	1,468,708	2,474,197	1,872,775
Trade and Other Receivables	1,238,275	1,380,200	1,380,200
Financial Assets	72,980	122,263	127,412
Total Current Assets	2,779,964	3,976,660	3,380,387
Non-Current Assets			
Financial Assets	800,830	687,475	560,063
Infrastructure, Property, Plant & Equipment			
Land	63,765,386	63,595,394	63,595,394
Buildings	18,223,885	17,908,239	17,685,489
Infrastructure	93,735,493	93,024,264	96,889,051
Plant and Equipment	1,034,418	1,034,607	963,244
Furniture and Fittings	602,144	588,177	466,710
Library Books	399,604	278,030	287,930
Resource Recovery Centre	2,271,849	2,325,021	2,245,082
Leisure Centre	11,493,092	10,385,136	11,340,419
Total Non-Current Assets	192,326,701	189,826,343	194,033,382
Total Assets	195,106,664	193,803,003	197,413,769
LIABILITIES			
Current Liabilities			
Trade and Other Payables	2,415,297	2,099,206	2,087,831
Borrowings	1,017,486	259,449	272,077
Provisions	701,743	687,205	687,205
Total Current Liabilities	4,134,526	3,045,860	3,047,113
Non-Current Liabilities			
Borrowings	7,862,501	7,757,217	7,935,138
Provisions	2,234,199	2,342,348	2,342,348
Total Non-Current Liabilities	10,096,700	10,099,565	10,277,486
Total Liabilities	14,231,227	13,145,425	13,324,599
NET ASSETS	180,875,438	180,657,578	184,089,170
EQUITY			
Accumulated Surplus	39,036,290	37,204,324	40,635,916
Asset Revaluation Reserves	141,159,971	142,321,543	142,321,543
Other Reserves	679,177	1,131,711	1,131,711
TOTAL EQUITY	180,875,438	180,657,578	184,089,170

CASH FLOW STATEMENT

FOR THE YEAR ENDED 30th JUNE 2020

	Annual Budget 2018/19	Forecast #3 30/06/2019	Annual Budget 2019/20
	\$	\$	\$
CASH FLOWS FROM OPERATING ACTIVITIES			
<u>Receipts</u>			
Operating Receipts	19,451,931	18,839,228	20,636,534
Investment Receipts	83,774	69,412	84,971
<u>Payments</u>			
Operating Payments to suppliers & employees	(15,811,897)	(16,137,855)	(16,506,731)
Finance Payments	(331,669)	(274,308)	(346,272)
Net Cash provided by (or used in) Operating Activities	3,392,139	2,496,477	3,868,502
CASH FLOWS FROM INVESTING ACTIVITIES			
<u>Receipts</u>			
Amounts specifically for new or upgraded assets	4,058,500	3,375,691	3,540,000
Sale of Replaced assets	44,500	43,580	148,000
Sale of Surplus assets	-	-	-
Repayments of Loans by community groups	70,249	126,821	122,263
<u>Payments</u>			
Expenditure on renewal/replacement of assets	(1,162,000)	(1,152,962)	(1,750,778)
Expenditure on new/upgraded assets	(7,231,640)	(5,444,848)	(6,719,958)
Loans made to community groups	-	-	-
Net Cash provided by (or used in) Investing Activities	(4,220,391)	(3,051,718)	(4,660,473)
CASH FLOWS FROM FINANCING ACTIVITIES			
<u>Receipts</u>			
Proceeds from Borrowings	-	-	650,000
Proceeds from Bridging Finance	806,752	-	-
Proceeds from Aged Care Facility Deposits	-	-	-
<u>Payments</u>			
Repayments of Borrowings	(400,844)	(447,416)	(459,451)
Repayments of Bridging Finance	-	-	-
Repayment of Aged Care Facility Deposits	-	-	-
Net cash provided by (or used in) Financing Activities	405,908	(447,416)	190,549
Net Increase (Decrease) in cash Held	(422,344)	(1,002,657)	(601,422)
Cash & Cash Equivalents at beginning of Period	1,891,052	3,476,854	2,474,197
Cash & Cash Equivalents at end of period	1,468,708	2,474,197	1,872,775

STATEMENT OF CHANGES IN EQUITY
FOR THE YEAR ENDED 30th JUNE 2020

	Accumulated Surplus	Asset Revaluation Reserve	Other Reserves	TOTAL EQUITY
	\$	\$	\$	\$
Annual Budget 2019/20				
Balance at end of previous reporting period	37,204,324	142,321,543	1,131,711	180,657,578
Restated opening balance	37,204,324	142,321,543	1,131,711	180,657,578
Net Surplus/ (Deficit) for Year	3,431,592	-	-	3,431,592
Other Comprehensive Income				
Gain on revaluation of infrastructure, property, plant & equipment	-	-	-	-
Transfer to accumulated surplus from asset revaluation reserve	-	-	-	-
Transfers between reserves	-	-	-	-
Balance at End of Period - 30 June 2019	40,635,916	142,321,543	1,131,711	184,089,170
Forecast #3 30/06/2019				
Balance at end of previous reporting period	35,179,812	142,321,543	1,131,711	178,633,066
Restated opening balance	35,179,812	142,321,543	1,131,711	178,633,066
Net Surplus/ (Deficit) for Year	2,024,512	-	-	2,024,512
Other Comprehensive Income				
Gain on revaluation of infrastructure, property, plant & equipment	-	-	-	-
Transfer to accumulated surplus from asset revaluation reserve	-	-	-	-
Transfers between reserves	-	-	-	-
Balance at End of Period - 30 June 2019	37,204,324	142,321,543	1,131,711	180,657,578

APPENDIX 3 – Annual Business Plan Projects with Additional Information

Annual Business Plan 2019/20- Project List - Executive Services

Goal Area/s	Project Title	Project/ Initiative Scope	New Operational	Capital Upgrade/New Project	Capital Renewal	Grant Funding/Income
Goal 3: Accountable Governance & Leadership	Strategic Plan Review and Development	The Review of the Strategic Plan is required to be undertaken within 2 years from the general election in accordance with Section 122 of the Local Government Act 1999. An implementation plan will be developed for the Strategic Plan Review that will include timeframes and actions, with a focus on the community and stakeholder engagement. The review process will be undertaken in house with the budget allocation to cover costs of the community engagement, advertising and engagement of consultants as required to assist.	\$10,000			
Goal 5: Sustainable Service Delivery & Productive Community Assets	Strategic Property Review	The Strategic Property Review will continue in accordance with the consultant's report prepared. An implementation Plan will be developed for the continuation of the review.	\$20,000			
Goal 3: Accountable Governance & Leadership	LGA Procurement Services		\$106,000			
			\$136,000	\$0	\$0	\$0

Internal Projects
Enterprise Risk Management Implementation Program
City of Port Lincoln Reconciliation Plan
Organisation Service Level Reviews
Customer Request System Review
Asset Management Plan and Long Term Financial Management Plan Review

Annual Business Plan 2019/20- Project List - Corporate and Community Services

Goal Area/s	Project Title	Project/Initiative Scope	New Operational	Capital Upgrade/New Project	Capital Renewal	Grant Funding/Income
Goal 5: Sustainable Service Delivery & Productive Community Assets	Nautilus Arts Centre Patron Base Upgrade	Upgrade - Inventory Model and Print Tickets at home modules	\$10,000			
Goal 5: Sustainable Service Delivery & Productive Community Assets	Nautilus Arts Centre Lighting	Upgrade Nautilus Arts Centre Lighting Plan in accordance with Business Plan			\$30,000	
Goal 2: Liveable & Active Communities	Disability Access and Inclusion Plan	Continuation of recently completed project incorporating DCLEP & DCTB	\$15,000			
Goal 5: Sustainable Service Delivery & Productive Community Assets	Asset Revaluation Process	Revaluation of Council, Land, Buildings, Filtration, Other Community Assets - Revaluation	\$100,000			
Goal 5: Sustainable Service Delivery & Productive Community Assets	Nautilus Arts Centre - Media Room Air Conditioner	Supply & Install Air Con in Media Room at Nautilus Arts Centre		\$8,000		
Goal 2: Liveable & Active Communities	Leisure Centre Expansion Project	Completion of Project commenced		\$1,382,000		\$1,540,000
Goal 2: Liveable & Active Communities	History Project	Renewal of the microfilm reader (for local newspapers) & digitisation of local history resources to preserve and provide access to items of local heritage significance.	\$6,000		\$19,000	
Goal 2: Liveable & Active Communities	Christmas Decorations and New Years Celebrations	As per Committee Resolution CITY SUS&GOV 19/007	\$10,000			
Goal 1: Economic Growth & Vitality	Regional Trail Strategy	Contribution to RDAWEP for development of a Regional Trail Strategy	\$3,500			
Goal 1: Economic Growth & Vitality	Regional Tourism and Implementation Plan	Contribution to RDAWEP for the development of a Regional Tourism Marketing and Implementation Plan	\$7,000			
			\$151,500	\$1,390,000	\$49,000	\$1,540,000

Internal Projects
Volunteer Engagement Strategy
Youth Engagement Strategy
IT Contract Review

Annual Business Plan 2019/20- Project List - Infrastructure and Regulatory Services

Goal Area/s	Project Title	Project/Initiative Scope	New Operational	Capital Upgrade/New Project	Capital Renewal	Grant Funding/Income
Goal 1: Economic Growth & Vitality	Power Lines Environmental Committee	Works on Washington St Porter to Eyre , include paving , trees, drainage , replace kerb on both sides and asphalt roadway. New Op: Trees \$60,260 Upgrade: \$40,176 Paving, \$11,010 Drainage. Renewal: Resurface \$223,247, Paving 62,031 plan reference I201710173		\$111,446	\$285,278	
Goal 4: A Clean Green Resilient Environment	Stormwater Management	Continue to implement the Stormwater Management Plan for maximum environmental and risk management outcomes		\$3,113,000		\$2,000,000
Goal 2: Liveable & Active Communities	Footpath Program	Develop and implement a Footpaths and Trails Strategy to support safe movement for pedestrians and cyclists [E.g. Footpaths, 'gopher-proof' &/or upgrade and seal sections of the Parnkalla Trail]		\$102,000	\$15,000	
Goal 5: Sustainable Service Delivery & Productive Community Assets	Road Renewals	Ongoing commitment by Council as per Council Motion CO 15/204 Condition driven renewals The roads listed for reseals as described in RSM include: Park Tce-East Bdy of Port Lincoln High School to East Bdy of Telstra Bligh St-Liverpool St to Tasman Tce Tasman Tce-Adelaide Pl to 40m North of Bligh St Tasman Tce-40m North of Bligh St to Bligh St Tasman Tce-30m North of Light St to Lewis St Tasman Tce- Bligh St to Eyre St Tasman Tce-100m North Adelaide Pl to Adelaide Pl Tasman Tce-Lewis St to 100m North Adelaide Pl Tasman Tce-Bishop St to 30m North Light St			\$550,000	
Goal 5: Sustainable Service Delivery & Productive Community Assets	Plant Replacement Program	Replacement in accordance with Council's 10 year Plant Replacement Program			\$232,000	\$148,000
Goal 2: Liveable & Active Communities	Nautilus Arts Centre Lifter	Major Service	\$5,000			
Goal 2: Liveable & Active Communities	Asphalt and re line marking of the On Street car parking	Along Liverpool St from Mortlock Tce to Porter St. Council resolution CO18/076			\$57,000	
Goal 2: Liveable & Active Communities	Parnkalla Trail Wharf Precinct	Completion of works to upgrade the Parnkalla Trail through the wharf precinct between the silos and the refuelling jetty.		\$700,000		
Goal 4: A Clean Green Resilient Environment	South Point Reserve Irrigation	Audit and refurbishment of irrigation infrastructure on South Point reserve following connection to recycled water. Will consist of partial renewal of irrigation valves, boxes, sensors and wiring to meet department of health requirements.			\$20,000	
Goal 2: Liveable & Active Communities	Foreshore Precinct Detailed Design	Progress further phases of the masterplan project, including detailed construction drawings for foreshore node works and exploring the development of more detailed design concepts for the Central Business District and Marina, in particular traffic management pertaining to increased vehicle freight movements and quick win initiatives such as streetscaping, boulevard treatments and trailscaping relating to Parnkalla Trail. There is significant momentum and expectation in the community generated from the community engagement work undertaken by Council and Jensen Plus consultants. Movement in the public realm will be critical to maintaining trust and developing community support for delivering a mix of diverse and stimulating open space opportunities within a constricted financial framework.		\$80,000		
Goal 5: Sustainable Service Delivery & Productive Community Assets	Civic Centre Balcony Balustrades	Design, engineering & construction of balustrades to replace failed balustrades on Tasman Terrace balconies. Will include associated repairs to awnings.			\$50,000	
Goal 2: Liveable & Active Communities	Marina Footbridge Control Panel	Conduct safety audit of footbridge operating mechanism, design and construct new control panel and associated upgrades.			\$50,000	\$50,000
Goal 4: A Clean Green Resilient Environment	LED Street Light Upgrade	Upgrade pedestrian category street lights to energy efficient LED fittings as per SAPN bulk roll out offer.		\$650,000		\$650,000
Goal 1: Economic Growth & Vitality	Public Wifi Network	Install Public WiFi to sections of the foreshore and CBD. The infrastructure is simple. A NBN modem connection, a data package, repeater poles with solar power (if needed) and promotional signage.		\$60,000		

Annual Business Plan 2019/20- Project List - Infrastructure and Regulatory Services

Goal Area/s	Project Title	Project/Initiative Scope	New Operational	Capital Upgrade/New Project	Capital Renewal	Grant Funding/Income
Goal 2: Liveable & Active Communities	Open Space Redevelopment Concept Plan (Dog Park)	Design and build the first stage of an off-leash dog park. Appropriate reserve to be identified.		\$30,000		
Goal 2: Liveable & Active Communities	Nautilus Arts Centre Emergency Exit	Architectural design, engineering & construction of second emergency exit from the upper level balcony to address non-compliance raised by Building Fire Safety Committee.		\$125,000		
Goal 2: Liveable & Active Communities	New Public Toilet Lincoln South Reserve	Design & construct new public toilet block at Whait or Dickens Reserve		\$75,000		
Goal 2: Liveable & Active Communities	Axel Stenross Boat Ramp Dredging	Significant dredging works required to remove silt that has accumulated in the bay adjacent boat ramp. Work is required to allow launching of boats at low tide.	\$50,000			
Goal 4: A Clean Green Resilient Environment	Recycled Water Network Review	Engineering review of recycled water network to identify opportunities to improve viability for future asset management.	\$20,000			
Goal 2: Liveable & Active Communities	North Shields Cemetery Cremation Wall	Design and construction of pre-cast concrete wall for cremation urns. Wall to be located adjacent cremation beds and will act as screening from the public toilet.		\$60,000		
Goal 2: Liveable & Active Communities	North Shields Cemetery Memorial Wall	Design and construction of pre-cast concrete wall for memorial plaques for those who were cremated and ashes scattered elsewhere.		\$30,000		
Goal 5: Sustainable Service Delivery & Productive Community Assets	Nautilus Arts Centre - Co-ordinator Office	Basic fitout of upstairs office in NAC for use by NAC Co-ordinator.			\$10,000	
Goal 2: Liveable & Active Communities	Table Tennis Carpark Construction	A section of the kerbing has previously been completed and drainage works.		\$68,512		
Goal 2: Liveable & Active Communities	Artyrea Refurbishment	Undertake urgent repairs as Stage 1 of refurbishment project specification developed in 2016/17. Works to include asbestos removal, electrical works, toilet refurbishment, replacement of fire doors and kitchen fitout.			\$150,000	
Goal 2: Liveable & Active Communities	Kirton Point groyne repairs	Address the undermining of concrete at end of northern groyne located at Port Lincoln Tourist Park. Approximately 1960s era concrete cap is being undermined by wave action and poses a risk of collapse.			\$20,000	
Goal 2: Liveable & Active Communities	Town Jetty Repairs	Maintenance works to town jetty following inspection undertaken in 2017. Five timber piles require immediate replacement. While the piling barge is here it would be cost effective to replace any further piles that would need to be done in the next 5 years. This project should be considered the first stage in a rolling maintenance program to be developed for the asset during 2019/2020.			\$150,000	
Goal 1: Economic Growth & Vitality	Port Lincoln Visitors Signage	This project will ensure the City of Port Lincoln's involvement in the regional Eyes on Eyre initiative which may be subject to grant support and will ensure the City presents a consistent tourism experience and also assists in retaining and dispersing visitors within the region. Depending on the external investment attracted this budget may extend to further wayfinding installations to support masterplan initiatives within the foreshore, CBD and marina precincts. Tourism is one of five super growth industry sectors that have the potential for significant sustainable growth in regional locations. Tourism signage is an extremely important element to raise awareness of a region's attractions and features and give suggestions of where visitors should stop. The visitor information bay and rest stop off the Lincoln Highway on the northern entrance to the City is dilapidated and no longer functional. Eyes on Eyre, the Eyre Peninsula's regional infrastructure assessment and investment plan is seeking to develop base designs for visitor bays and rest stops that can be accentuated for individuality and recognition of Aboriginal culture.			\$80,000	
Goal 5: Sustainable Service Delivery & Productive Community Assets	RSPCA Cat Program	RSPCA Community Cat Management Project	\$115,000			\$100,000
			\$190,000	\$5,204,958	\$1,669,278	\$2,948,000

Internal Projects
Community Land Management Plan Reviews
Electronic Development Application Processing
Animal Management Plan Review
CBD Parking Plan Strategy

APPENDIX 4 – 2019/2020 Budget by Function

Annual Budget 2019/2020

	Operating Income	Operating Expenditure	Capital Income	Capital Expenditure
Administration				
Rates & Levies	(\$12,396,807)	\$704,047	\$0	\$0
Grant Funding	(\$1,472,960)	\$0	\$0	\$0
Donations & Sponsorships	(\$1,000)	\$0	\$0	\$0
Financial Services - Interest	(\$50,000)	\$46,000	\$0	\$0
Other Income	(\$105,970)	\$0	\$0	\$0
Advertising	\$0	\$42,000	\$0	\$0
Professional Services	\$0	\$295,118	\$0	\$0
Operational Building	\$0	\$520,804	\$0	\$0
WHS & Risk Management	\$0	\$144,773	\$0	\$0
Staffing Expenses	\$0	\$1,717,937	\$0	\$0
IT Communication	\$0	\$417,640	\$0	\$0
Operational Administration	\$0	\$141,460	\$0	\$0
Community Expenses	\$0	\$116,550	\$0	\$0
Elected Body Expenses	\$0	\$274,300	\$0	\$0
Office Building, Furniture & Fittings	\$0	\$0	\$0	\$15,000
	(\$14,026,737)	\$4,420,629	\$0	\$15,000
Public Order & Safety				
Animal Management	(\$230,900)	\$325,388	\$0	\$30,000
Fire Prevention	(\$5,500)	\$217,046	\$0	\$0
Other	(\$8,900)	\$1,230	\$0	\$0
	(\$245,300)	\$543,664	\$0	\$30,000
Health				
Health & Immunisations	(\$27,528)	\$187,808	\$0	\$0
Plant & Pests Expenses	\$0	\$10,230	\$0	\$0
	(\$27,528)	\$198,038	\$0	\$0
Social Security & Welfare				
Kirton Court Units	(\$38,626)	\$31,697	\$0	\$0
Community Support	\$0	\$15,000	\$0	\$0
	(\$38,626)	\$46,697	\$0	\$0
Housing & Community Amenities				
Waste & Recycling Charges	(\$2,651,480)	\$0	\$0	\$0
Waste Management	(\$895,500)	\$3,634,095	\$0	\$0
Cemetery Income	(\$87,908)	\$147,041	\$0	\$90,000
Marina Tripartite Agreement	(\$336,357)	\$395,400	\$0	\$0
Development Income	(\$97,700)	\$284,584	\$0	\$140,000
Public Conveniences	\$0	\$154,297	\$0	\$75,000
Community Safety	\$0	\$10,772	\$0	\$0

**City of Port Lincoln
Annual Business Plan 2019/2020**

Illegal Dumping	\$0	\$17,363	\$0	\$0
Street Cleaning	\$0	\$105,251	\$0	\$0
Street Lighting	\$0	\$322,000	\$0	\$0
Total Stormwater Management	\$0	\$449,803	(\$2,000,000)	\$3,124,010
	(\$4,068,945)	\$5,520,606	(\$2,000,000)	\$3,429,010
Protection of the Environment				
Environment Protection	\$0	\$88,021	\$0	\$0
Water Reuse Scheme Total	(\$164,700)	\$208,098	\$0	\$20,000
	(\$164,700)	\$296,119	\$0	\$20,000
Sport & Recreation				
Nautilus Arts Centre Income	(\$368,927)	\$726,256	\$0	\$173,000
Halls	(\$2,500)	\$114,937	\$0	\$200,000
Community Library	(\$64,200)	\$636,778	(\$59,000)	\$92,000
Parks & Reserves	(\$2,000)	\$815,009	\$0	\$0
Sport & Recreation	(\$74,192)	\$623,659	\$0	\$170,000
Other Arts & Culture	\$0	\$31,800	\$0	\$0
Total Community Infrastructure	\$0	\$365,159	\$0	\$68,512
Leisure Centre / Indoor Aquatic Facility	\$0	\$837,048	(\$1,540,000)	\$1,382,000
Heritage Trail	\$0	\$6,500	\$0	\$0
Total Parnkalla Trail	\$0	\$30,000	\$0	\$700,000
Ravendale Operational Expenses	\$0	\$115,750	\$0	\$0
	(\$511,819)	\$4,302,896	(\$1,599,000)	\$2,785,512
Mining, Manufacturing & Construction				
Building Assessment Expenses	(\$32,300)	\$149,645	\$0	\$0
Building Fire Safety Committee	\$0	\$3,500	\$0	\$0
	(\$32,300)	\$153,145	\$0	\$0
Transport & Communication				
Grant Funding Income	(\$532,790)	\$0	\$0	\$0
Parking Control	(\$15,000)	\$81,834	\$0	\$0
Business Use of Footpath Income	(\$12,000)	\$0	\$0	\$0
Total Road Maintenance Expenses	\$0	\$1,958,321	\$0	\$0
Total Traffic Control Expenses	\$0	\$147,000	\$0	\$0
Other Transport & Maintenance Expenses	\$0	\$55,800	\$0	\$1,809,714
	(\$559,790)	\$2,242,955	\$0	\$1,809,714
Economic Affairs				
Tourism	(\$26,000)	\$140,747	\$0	\$80,000
Visitor Information Centre	(\$719,890)	\$938,231	\$0	\$0
Economic Development Expenses	\$0	\$387,684	\$0	\$0
Off Street Parking Expense	\$0	\$6,500	\$0	\$0
Nursery Expenses	\$0	\$2,500	\$0	\$0
	(\$745,890)	\$1,475,662	\$0	\$80,000

**City of Port Lincoln
Annual Business Plan 2019/2020**

Other Purposes NEC				
Community Loan	(\$34,971)	\$346,272	(\$650,000)	\$0
Plant & Machinery Overheads	(\$226,713)	\$493,708	\$0	\$0
Employee Overheads	(\$520,842)	\$710,329	\$0	\$0
Private Works Income & Cost	(\$25,500)	\$17,000	\$0	\$0
Rental & Lease Income	(\$58,642)	\$679,023	\$0	\$0
Sale of Assets	\$0	\$0	(\$148,000)	\$0
Operational Grants	\$0	\$0	\$0	\$235,500
Depot Operations	\$0	\$83,600	\$0	\$0
Transport Asset IT expenses	\$0	\$27,500	\$0	\$0
Vandalism Expenditure	\$0	\$30,500	\$0	\$0
	(\$866,668)	\$2,387,932	(\$798,000)	\$235,500
TOTALS	(\$21,288,303)	\$21,588,343	(\$4,397,000)	\$8,404,736

APPENDIX 5 – Achievements 2018/2019

Goal Area/s	Project or Initiative	Performance Outcome	Progress to March 2019
Goal 5: Sustainable Service Delivery and Productive Community Assets	Road Renewal Reseals	To keep Council's road network to a standard. Ongoing Annual Road Renewal Reseals. Council's road network maintained in a satisfactory condition to deliver sustainable service delivery and productive community assets.	Reseals Completed.
Goal 5: Sustainable Service Delivery and Productive Community Assets	Road Renewal Reseals		Additional Reseals included in budget from supplementary funding completed.
Goal 5: Sustainable Service Delivery and Productive Community Assets	Major and Minor Plant replacement	To maintain Council's plant to a service standard required for efficient operations.	All budget purchases have been completed, within overall budget restraints.
Goal 2: Liveable and Active Communities	Skate Park Retaining Wall Rebuild	<ol style="list-style-type: none"> 1. Repair existing skate bowls 2. Rebuild existing rear stairs and entrance 3. Rebuild perimeter safety fencing 4. Extend street skating obstacles 5. Construct shelter 	Completed within total budgeted expenditure
Goal 5: Sustainable Service Delivery and Productive Community Assets	Kirton Court Water Softener Shed replacement	New water softener shed.	Project Completed on time and on budget.
Goal 5: Sustainable Service Delivery and Productive Community Assets	Depot Main Workshop fitout renewal	<ol style="list-style-type: none"> 1. Renovations to main workshop including doors, cladding, skylights, office & store room 2. Install rainwater tanks to harvest rainfall from main depot workshop Offset up to 200kL of potable water for use in wash down bays and other suitable applications	Completed. Additional remedial works identified mean the project went slightly over budget. This has been off set by savings in other projects at the depot.
Goal 4: A Clean Green Resilient Environment	Water Re-use Backwash Pump renewal	Replace backwash pump at waste water treatment plant.	Expected completion May 19

**City of Port Lincoln
Annual Business Plan 2019/2020**

Goal Area/s	Project or Initiative	Performance Outcome	Progress to March 2019
Goal 2: Liveable and Active Communities	Ravendale Score Board replacement	Replacement of existing scoreboard at Ravendale oval.	Scheduled for installation in June 2019. Significant savings have been made through the scoping of the equipment purchased.
Goal 2: Liveable and Active Communities	Ravendale Irrigation Pump renewal	Renewal of pump station for effective delivery of irrigation.	Completed within total budgeted expenditure.
Goal 2: Liveable and Active Communities	Library Furniture replacement	Provide seating and shelving that is suitable for the needs of library patrons	Some items received and others on order. Funds will be expended by end June 2019.
Goal 1 Economic Growth and Vitality	LED Lighting replacement for Nautilus Theatre	Technically and sustainable stage lighting that provides for the technical requirements of modern stage productions and shows	Rolled to 19/20 - other options being looked into.
Goal 1 Economic Growth and Vitality	Power Line Environmental Committee Streetscape Porter Street and Washington Street	Works on Porter Street include paving of footpaths, planting of established trees, kerb reinstatement and on street carpark sealing in line with the approved streetscape plan adopted by Council.	The footpaths paving works expected to be completed by the end of May with tree planting to be undertaken in June 2019.
Goal 2: Liveable and Active Communities	Footpath Priority Construction	Construct footpaths to support safe movement for pedestrians and cyclists within the City.	Completed.
Goal 4: A Clean Green Resilient Environment	Liverpool Street Pump Station Upgrade	The pump station to be constructed to cater for a 1:20 year ARI event, which is the equivalent to a minimum flow rate of 1200l/s. The main elements including the rising main and pump chamber are to be constructed to allow future upgrades to achieve flow rates in the order of 2800l/s, which is equivalent to a 1:100 year ARI flood protection standard. The electrical components including switch PLERoom, emergency generator, switch board and associated controls must be capable of modular expansion to accommodate any future upgrades.	Works Commenced. Site establishment occurred on 29 April 2019. Works scheduled to be completed by December 2019.

**City of Port Lincoln
Annual Business Plan 2019/2020**

Goal Area/s	Project or Initiative	Performance Outcome	Progress to March 2019
Goal 4: A Clean Green Resilient Environment	Stormwater Management Plan Review	The revision is needed to account for new insights from extensive work that has been undertaken since the original SMP was endorsed. These works, which include 2D flood modelling and assessment of flood damages, have made some priorities of the SMP obsolete. Priority works listed in the original SMP have also been constructed and a new list of priorities is required.	Review Completed. Directions from this review are yet to be finalised.
Goal 5: Sustainable Service Delivery and Productive Community Assets	Weighbridge Software	To provide the capabilities to manage data and produce reports from Council office via direct link to the Resource Recovery Centre.	Completed.
Goal 5: Sustainable Service Delivery and Productive Community Assets	Transfer Station Roller Door	To reduce the amount of litter blown from the transfer station due to the strong winds at the site creating a funnelling effect where the waste transport truck parks	Project cancelled.
Goal 2: Liveable and Active Communities	Skate Park Upgrade and Redevelopment		Completed on budget.
Goal 2: Liveable and Active Communities	CBD and Foreshore Precinct Plan, Marina Precinct Master Plan, and Marina Asset Renewal Plan	<ol style="list-style-type: none"> 1. A Master Plan of the three core precincts of the CBD, the adjacent central section of the Parnkalla Trail / Boston Bay Foreshore, and the Marina within the context of the wider city urban framework. 2. Precinct Plans for each area, delivering planning and scope of infrastructure development options for the Precincts and an appearance and 'theming' or branding approach for the City in the form of a suite of design guidelines for the Precincts. 3. A more detailed concept design for the Port Lincoln Foreshore Precinct which is in need of renewal. 	Draft Master Plan due for completion in May 2019.

**City of Port Lincoln
Annual Business Plan 2019/2020**

Goal Area/s	Project or Initiative	Performance Outcome	Progress to March 2019
Goal 2: Liveable and Active Communities	Tuna Poler Sculpture	To construct the Tuna Poler precinct and install a sculpture being donated by Rotary.	Expected to be installed by end of June 2019
Goal 2: Liveable and Active Communities	Parnkalla Trail Wharf Precinct	<ol style="list-style-type: none"> 1. Widen trail at key squeeze points to improve access and safety 2. Upgrade fencing, bollards and balustrades through wharf, carpark, rail and road corridors 3. Renew trail surface and provide line marking 4. Incorporate signage, relics and historical features to enhance the trail experience 5. Provide shelter, lighting & seating to improve trail amenity 	Project Commenced. Funding Approved. Balance to be rolled over to 2019/20.
Goal 5: Sustainable Service Delivery and Productive Community Assets	Rainwater Tank Installation at Council Works Depot		Deferred pending a compliance audit to occur on the depot.
Goal 2: Liveable and Active Communities	Billy Lights Point replacement of three light poles	Structurally compromised light poles replaced.	Completed within total budgeted expenditure.
Goal 2: Liveable and Active Communities	Train Playground Toilet Block	<ol style="list-style-type: none"> 1. Install single unisex access toilet cubicle 2. Install sewer pumping station to connect to New West Road sewer infrastructure 	Completed within total budgeted expenditure.
Goal 2: Liveable and Active Communities	Train Playground Irrigation	<ol style="list-style-type: none"> 1. Install automated irrigation system to turf areas 2. Flow meter to improve water efficiency through instant identification of faults and leaks 3. Include remote programming and rain sensor to improve efficiency in managing irrigation 	Completed within total budgeted expenditure

**City of Port Lincoln
Annual Business Plan 2019/2020**

Goal Area/s	Project or Initiative	Performance Outcome	Progress to March 2019
Goal 2: Liveable and Active Communities	Cricket Pitch Covers for Ravendale Ovals	<ol style="list-style-type: none"> 1. Install 2 x new cricket pitch surfaces at Ravendale and purchase 1 x synthetic turf covers for use in winter. 2. Install 1 x new cricket pitch surface at Poole oval and purchase 1 x synthetic turf cover for use in winter. Purchase applicator to install and remove winter covers each season	Completed within total budgeted expenditure - The scope was broadened and additional funding was received to bring the pitches up to a higher standard than initially scoped.
Goal 4: A Clean Green Resilient Environment	Water Re-use Connection for Irrigating South Point Drive Reserve	<ol style="list-style-type: none"> 1. Install new underground reticulation pipe line between re-use water storage tank in Lincoln Cove East Reserve and South Point Drive Reserve 2. Connect reuse line to the existing irrigation system and modify infrastructure to comply with the use of reclaimed water. 3. Contribute proportional costs towards the installation of storage tanks and pumping infrastructure. 4. Offset annual potable water use of 4,354kL on South Point Dr Reserve 5. Offset a large portion of annual potable water cost of \$12,600pa 	Project has been deferred. Waiting on drawings to be finalised prior to contractors being sought by tender.
Goal 1 Economic Growth and Vitality	Design Layout for Tourist Information Bay Signage	Design a new layout for consistent use in tourist information bay signage.	Contributed funds allocated to Eyes on Eyre regional procurement process for a model design development. LGA Procurement coordinated tender process.
Goal 4: A Clean Green Resilient Environment	Energy Saving Initiatives for Council Facilities	<ol style="list-style-type: none"> 1. To improve energy efficiencies thereby reducing energy costs to the various user groups 2. To ensure accurate usage by user and potentially reduce supplier charges, eg: Installing individual power feeds. 	In the process of completing an energy audit at Ravendale Completed an audit of street lights.
Goal 2: Liveable and Active Communities	Leisure Centre Expansion	Delivery of a multi-use sporting and recreation facility that is fit for purpose, of a serviceable standard and cost effective into the future.	Progress Report 3 Submitted. Delays have occurred following Liquidation of UUB. Project expected to completed with inhouse project manager and supervisor

**City of Port Lincoln
Annual Business Plan 2019/2020**

Goal Area/s	Project or Initiative	Performance Outcome	Progress to March 2019
Goal 1 Economic Growth and Vitality	New Chairs for the Nautilus Arts Centre	To enable the NAC to promote itself as the premium large venue for functions having everything in house for 200 people.	Completed. Chairs Received.
Goal 1 Economic Growth and Vitality	Air Conditioning for Nautilus Arts Centre Studio Space	To install a dual system air conditioner in the NAC Studio to provide a more comfortable space for regular and casual users.	Completed on schedule.
Goal 1 Economic Growth and Vitality	Ergonomic Shelving for the Visitor Information Centre	To provide ergonomic furniture the VIC staff to enable them to carry out their tasks in comfort and to minimise any risk to their well-being.	Project will be completed in June 2019.
Goal 1 Economic Growth and Vitality	Point of Sale equipment for the Visitor Information Centre	To provide POS software and hardware to enable the VIC staff to management all stock efficiently and provide meaningful reports to Council.	Installation and training complete. A couple of reporting issues to be resolved. Will go live from June 2019.

APPENDIX 6 – Minutes of Council Meeting relating to the adoption of the Annual Business Plan & Budget

14.2.6. DRAFT ANNUAL BUSINESS PLAN 2019/20 COMMUNITY CONSULTATION REPORT

CO 19/128 Moved: Councillor Broadfoot Seconded: Councillor Rowsell

That Council accepts the recommendation of the City Sustainability and Governance Committee SUS&GOV 19/031 and endorses the Draft Annual Business Plan 2019/20 Community Consultation Report as a summary of the consultation process, the submissions received, the issues identified in the consultation and that the report be published on Council's website.

CARRIED

14.2.7. ADOPTION OF DRAFT ANNUAL BUSINESS PLAN 2019/2020

CO 19/129 Moved: Councillor Broadfoot Seconded: Councillor Dodd

That pursuant to section 123(2)(g) of the Local Government Act 1999 and in accordance with Regulation 6 of the Local Government (Financial Management) Regulations 2011, and having considered all the submissions received during the public consultation process, Council adopts the City of Port Lincoln Annual Business Plan 2019/2020 (document reference N20194792) as presented.

CARRIED

14.2.8. ADOPTION OF DRAFT ANNUAL BUDGET 2019/2020

CO 19/130 Moved: Councillor Ritchie Seconded: Councillor Dodd

That Council determines that Budget Document N20194794 for the financial year ending 30 June 2020, pursuant to Section 123(7) of the Local Government Act 1999, and Regulation 7 of the Local Government (Financial Management) Regulations 2011, is consistent with the City of Port Lincoln's adopted Annual Business Plan, and compliant with the Model Financial Statements, comprising of:

- Operating Budget by Program Function stating that the projected income is not sufficient to meet projected operating expenses
- Budgeted Statement of Comprehensive Income
- Budgeted Balance Sheet
- Budgeted Statement of Changes in Equity
- Budgeted Cash Flow Statement
- Budgeted Summary of Capital Investment activities
- Budgeted Statement of Financial Indicators (Note 15) and
- Budgeted Uniform Presentation of Finances (Note 16).

CARRIED

CO 19/131 Moved: Councillor Rowsell Seconded: Councillor Davis

That Budget Document N20194794 for the financial year ending 30 June 2020, be adopted.

CARRIED

CO 19/132 Moved: Councillor Dodd Seconded: Councillor Linn

That the City of Port Lincoln, pursuant to section 167(2)(a) of the Local Government Act 1999, adopts the valuations made by the Valuer-General of Site Values of all land within the area of the City of Port Lincoln valued at \$1,142,616,500 that are to apply to Land within its area for rating purposes for the year ending 30 June 2020. These valuations will be effective from 1 July 2019.

CARRIED

General Rating 2019/2020

CO 19/133 Moved: Councillor Jolley Seconded: Councillor Ritchie

That having taken into account the general principles of rating contained in Section 150 and the requirements of Section 153(2) of the Local Government Act 1999, pursuant to Section 152(1)(c) of that Act, the City of Port Lincoln declares the basis of general rates for the year ending 30 June 2020 to be that consisting of two components;

- (i) One being based on the site value of land subject to the rates; and
- (ii) The other being the fixed charge.

CARRIED

CO 19/134 Moved: Councillor Dodd Seconded: Councillor Broadfoot

That pursuant to Sections 153(1)(a) of the Local Government Act 1999, the City of Port Lincoln declares a General Rate of 0.7668 cents in the dollar on the site valuation for the year ending 30 June 2020.

CARRIED

Fixed Charge

CO 19/135 Moved: Councillor Davis Seconded: Councillor Rowsell

That pursuant to Section 152(1)(c)(ii) of the Local Government Act 1999, the City of Port Lincoln imposes a Fixed Charge of \$445.00 in respect of all rateable land within the area of the City of Port Lincoln for the year ending 30 June 2020.

CARRIED

Rate Capping

CO 19/136 Moved: Councillor Broadfoot Seconded: Councillor Ritchie

That pursuant to the Local Government Act 1999, Section 153(3), Council determines not to fix a maximum increase in the general rate to be charged on any rateable land that constitutes the principal place of residence of a principal ratepayer to be charged for the financial year ending 30 June 2020.

CARRIED

Annual Service Charge – General Waste Collection Service

CO 19/137 Moved: Councillor Jolley Seconded: Councillor Dodd

That pursuant to Section 155 of the Local Government Act 1999, the City of Port Lincoln declares a Waste Annual Service Charge of \$263.70 based on the nature of the service in respect of all land within the area of the City of Port Lincoln to which it provides or makes available the Waste Service for the year ending 30 June 2020.

CARRIED

Annual Service Charge – Recycling Service

CO 19/138 Moved: Councillor Davis Seconded: Councillor Jolley

That pursuant to Section 155 of the Local Government Act 1999, the City of Port Lincoln declares a Recycling Annual Service Charge of \$53.40 based on the nature of the service in respect of all land within the area of the City of Port Lincoln to which it provides or makes available the Recycling Service (excludes vacant land and marina berths) for the year ending 30 June 2020.

CARRIED

Separate Rate – Eyre Peninsula Natural Resource Management Board

CO 19/139

Moved: Councillor Linn

Seconded: Councillor Rowsell

That in accordance with Section 95 of the Natural Resource Management Act 2004 and pursuant to Section 154 of the Local Government Act 1999 and Regulation 4B of the Natural Resources Management (Financial Provisions) Regulations 2005, the City of Port Lincoln declares a Separate Rate based on the fixed charge, which will be determined by the land use as follows:

\$77.45 fixed charge per assessment for Residential, Other and Vacant Land use

\$116.15 fixed charge per assessment for Commercial Shop – Office and Other

\$116.15 fixed charge per assessment for Industrial Land Use – Light and Other

\$154.90 fixed charge per assessment for Primary Producers

On all rateable land within the area of the City of Port Lincoln and the area of the Eyre Peninsula Natural Resource Management Board in order to reimburse the Council the amount to be contributed to the Eyre Peninsula Natural Resource Management Board for the year ending 30 June 2020.

CARRIED

Payment by Instalments

CO 19/140

Moved: Councillor Ritchie

Seconded: Councillor Davis

That pursuant to Section 181 of the Local Government Act 1999, rates for the year ending 30 June 2020 shall be payable in four equal or approximately equal instalments, and that the due date for the payment of rate instalments be the second Friday of the first quarter being 13 September 2019 and the first Friday of the following quarters being 6 December 2019, 6 March 2020 and 5 June 2020.

CARRIED

Discount for Early Payment

CO 19/141

Moved: Councillor Broadfoot

Seconded: Councillor Linn

That Council grants a discount pursuant to Section 181(11)(b) of the Local Government Act 1999, amounting to 2% of the total general rates (not including the NRM Levy or the Waste and Recycling Service Charges), where rates are paid in full on or before 13 September 2019.

CARRIED



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