



Annual Business Plan

For the year
ended
30th June 2017

Adopted by Council

20 June 2016

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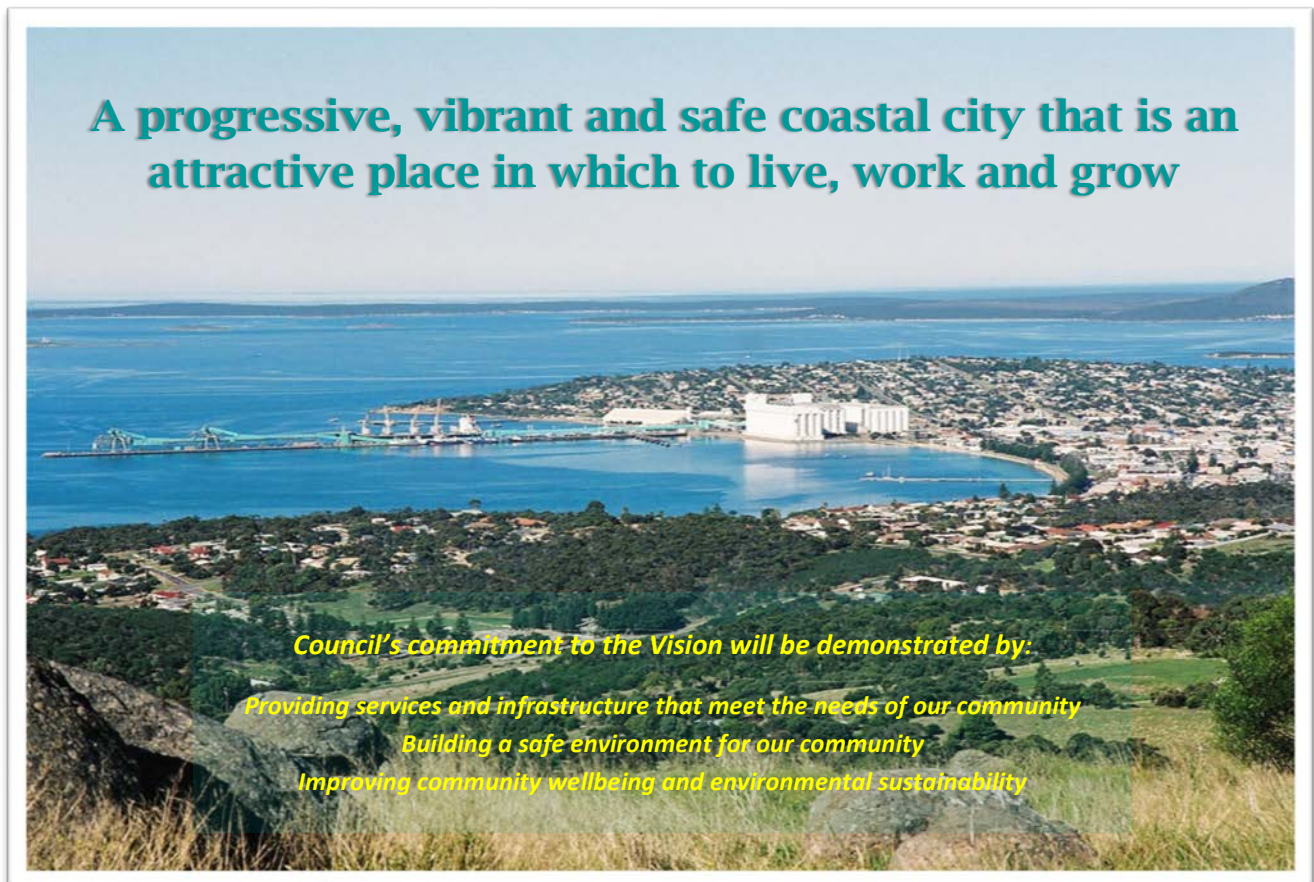
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1. INTRODUCTION

Section 123 of the Local Government Act 1999 (the Act), requires Councils to develop a budget for each financial year. Councils must prepare, as part of the budget development process, an Annual Business Plan.

The Annual Business Plan sets out the City of Port Lincoln's proposed services, programs and projects for 2016/2017. Council aims to maintain efficient services for the community and continue progress towards the longer term objectives for the City of Port Lincoln as set out in Council's Strategic Directions Plan 2016-2026. The specific objectives for the year are consistent with the Council's Long Term Financial Plan and Infrastructure and Asset Management Plan to ensure the long-term sustainability of the Council's financial performance and position.

This 2016/2017 Annual Business Plan has been developed to ensure consistency with Council's new vision, which was expanded in the Strategic Directions Plan adopted on 22 February 2016.



Prior to adoption of the Annual Business Plan (ABP), the Act requires Council to undertake a public consultation process that, as a minimum, meets the requirements of Section 123(4) of the Local Government Act, 1999, including that a meeting of the Council be held with at least 1 hour set aside for members of the public to ask questions and make submissions in relation to the draft ABP in accordance with Section 123 (4)(a)(i)(B). Section 24 of this plan sets out the consultation undertaken in relation to the draft Annual Business Plan for 2016/2017 and the community responses that were subsequently taken into consideration before the Plan's adoption

2. CONTEXT STATEMENT

Our Place

The City of Port Lincoln, recognised as the 'Seafood Capital of Australia', is a regional city located approximately 650km west of Adelaide, by road. Port Lincoln's connectivity by air, serviced by South Australia's busiest regional airport and only a 45 minute flight from Adelaide, enhances the City as the major service centre for the Southern Eyre Peninsula communities. The City continues to experience moderate economic and urban growth. The City covers an area of approximately 3800 ha and is located at the base of Eyre Peninsula, on one of the world's largest protected natural harbours, and is amidst the most picturesque areas of South Australia. The lifestyle opportunities of the area are without parallel.

Boston Bay is a major feature that defines the character of the City of Port Lincoln. The natural setting of Boston Bay and the foreshore open space are a highly valued resource that support recreation activity and influence people to live in and visit the City of Port Lincoln.

Our Community

In 2011 the City had a population of 14,087 people with a median age of 38 years. Children aged 0-14 years made up 20.4% of the population and people aged 65 and over made up 15.8% of the population. We are a diverse community with approximately 15% of our residents being born overseas and Aboriginal and Torres Strait Islander people made up 5.6% of the population. The population growth rate is around 1% annually. We are a connected community with nearly 70% of the population living in family or group households.

Our Vitality and Growth

Regional primary production including 50% of South Australia's total production of wheat, barley and oil seeds - supported by the deepest natural harbour and largest commercial fishing fleet in Australia - makes Port Lincoln perhaps the nation's biggest combined agricultural and fishing centre. As extensive mining exploration on the Eyre Peninsula continues and moves into production, there will be a continuing requirement to upgrade and develop community facilities and infrastructure that will support this new investment and the growing workforce and population.

Port Lincoln will continue to experience growth in commercial and residential development, lead by both tourism and industry activity, including exploration and development of the region's mineral deposits and Great Australian Bight energy resources. Significant growth in residential and business development directly adjacent to the City's boundaries, located in District Council of Lower Eyre Peninsula, will also generate additional demand for facilities and infrastructure.

Port Lincoln is also host to various festivals and events throughout the year, keeping a national focus on our town. They include Tunarama, which celebrates the City's association with the sea and the tuna fishing industry, the Adelaide to Port Lincoln Yacht Race, the Port Lincoln Cup thoroughbred horse racing event, Tasting Eyre Peninsula and the Mortlock Shield Football Carnival.

A growing program of major cruise ships visits adds to Port Lincoln's visitation numbers and establishes our City as a priority national and international tourist destination.

3. OUR LONG TERM OBJECTIVES

Council adopted the City of Port Lincoln Strategic Directions Plan 2016-2026 on 22 February 2016. The Plan shares the vision and aspirations for the future of the City of Port Lincoln and outlines how we will, over the next ten years, work towards achieving the best possible outcomes for the City, community and stakeholders.

To meet Council's core functions, service levels and community expectations, Council will adopt Annual Business Plans and Budgets that are responsible, achievable and underpinned by long term asset and financial planning.

The Strategic Directions Plan sets out clear Objectives and Strategic Actions under five Goals to ensure that our current priorities and future growth meet community needs and expectations. The five Goals are:

Economic Growth and Vitality

- A dynamic local economy that is sustainable and supported to respond to opportunities and attract new investment.

Liveable and Active Communities

- A community supported to be healthy, active and involved.

Accountable Governance and Leadership

- Council values effective community advocacy and partnerships.

A Clean Green Resilient Environment

- An environment managed now and into the future.

Sustainable Service Delivery and Productive Community Assets

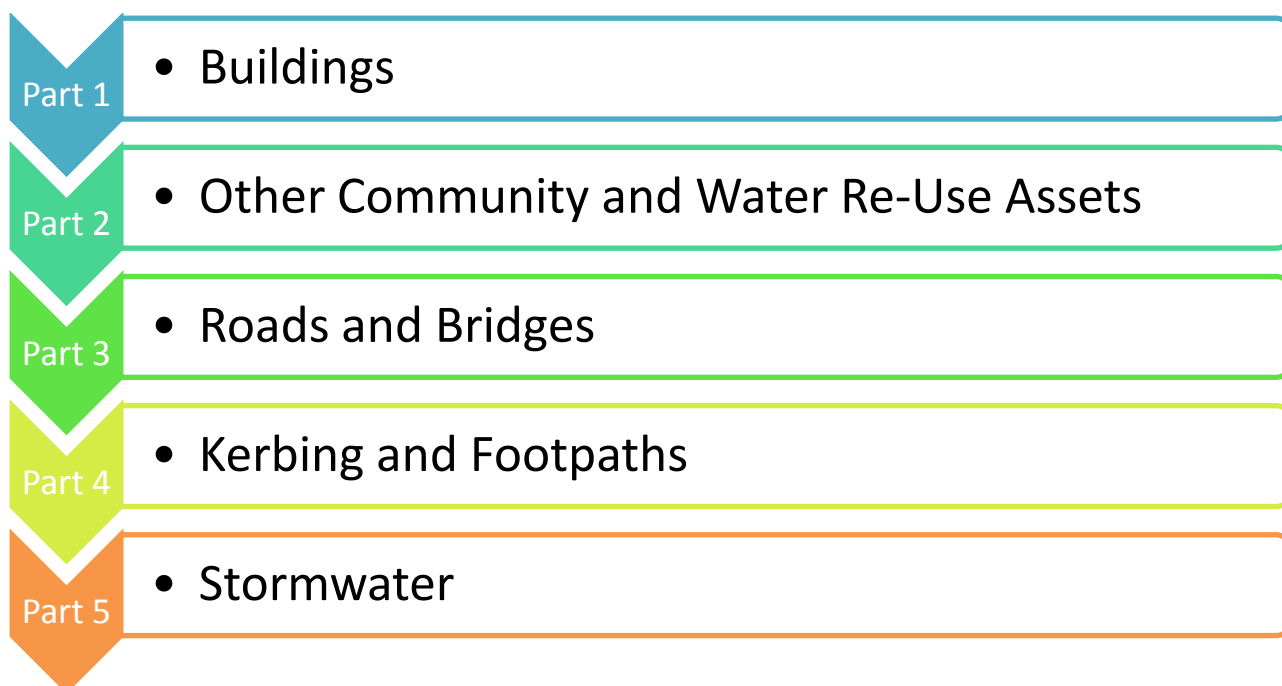
- Customer focused, equitable and sustainable services to the community.

4. FORWARD PLANNING FOR INFRASTRUCTURE & ASSET MANAGEMENT

Council has reviewed its Infrastructure and Asset Management Plan and Long Term Financial Plan for the ten year period 2017 to 2026. Updated versions of both plans were adopted on 7 March 2016.

The Infrastructure and Asset Management Plan 2017-2026 (IAMP) and Long Term Financial Plan 2017-2026 (LTFP) are aligned to reflect the Council's planned on-going service delivery, asset maintenance, renewal, upgrade and construction works, and the estimated costs and revenues proposed for our City over the next ten years. Together, they represent plans for the infrastructure, asset and financial resources needed to achieve the Goals and Objectives that Council and the community have set in the Strategic Directions Plan.

The City of Port Lincoln owns and is responsible for the management, operation and maintenance of a diverse asset portfolio that provides services to all city users with a total replacement value of some \$216 million. The assets are divided into five main parts in the IAMP.



Each part identifies standard service levels, maintenance expenditure trends and forecasts, and capital projects, including charts depicting Current vs Written down values, Consumption and Age profiles.

An Appendix to the IAMP indicates the new and upgrade infrastructure projects that have been identified through the Strategic Directions Plan and other decisions of Council for the 10 years to 2026.

The forecasts in the IAMP in relation to maintenance, renewal, new and upgraded assets have been reflected into the Long Term Financial Plan (LTFP).

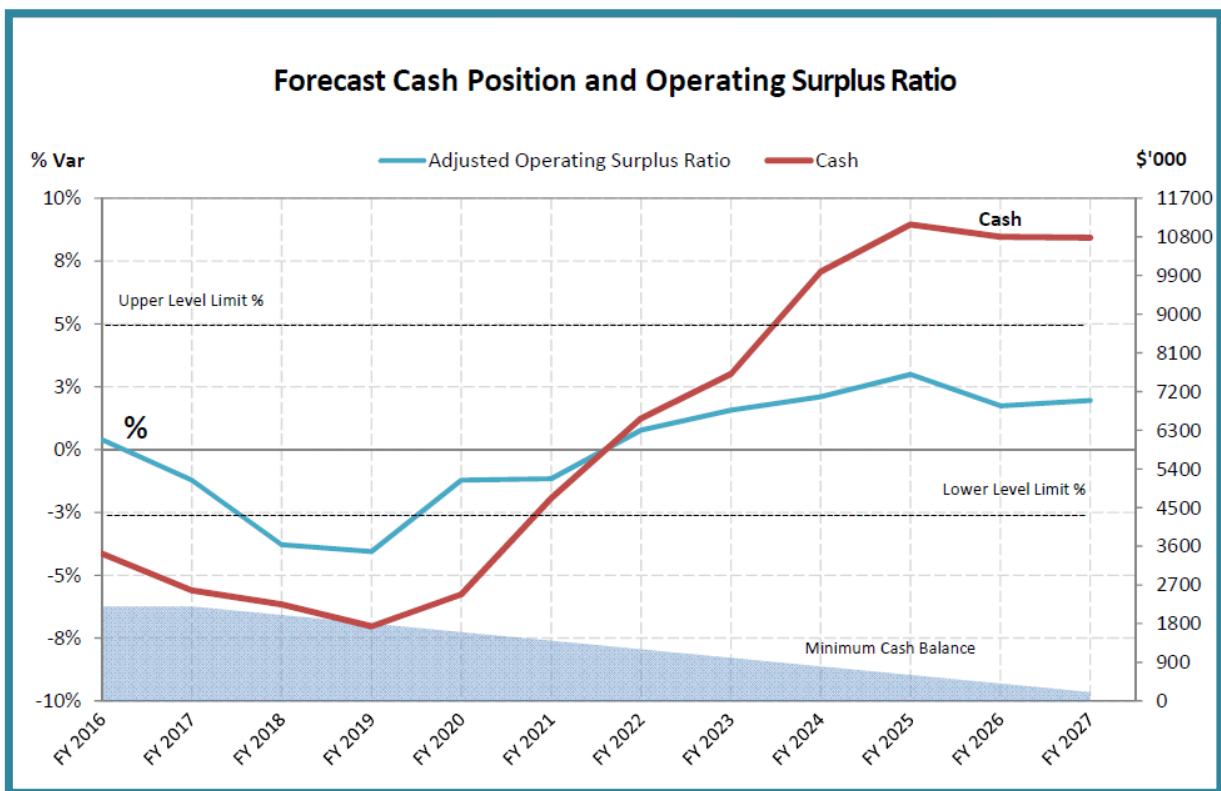
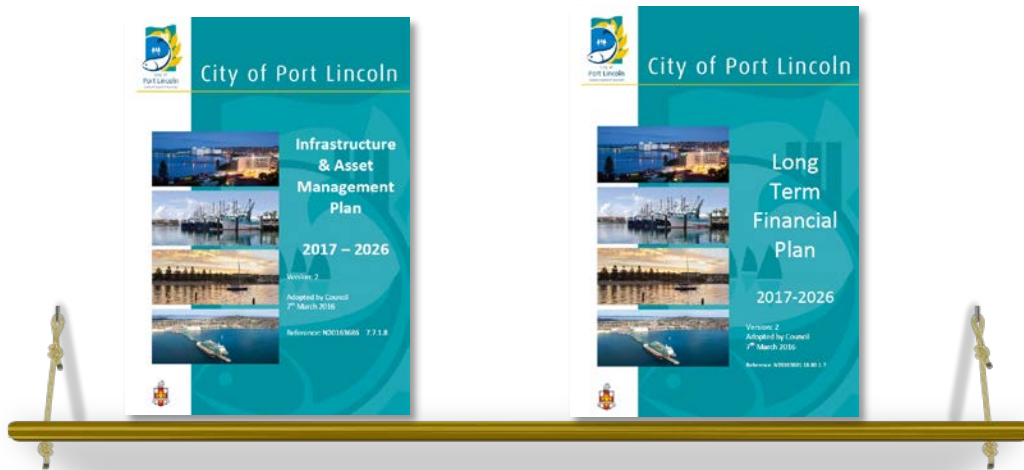
Modelling of scenarios to develop a Long Term Financial Plan was undertaken including variations of rate revenue increases, expense drivers, loan borrowings and possible grant funding opportunities. The final LTFP adopted by Council is considered to be financially sustainable and will enable Council to meet the service levels and demands of the community.

Both of these documents, as part of Council's suite of Strategic Management Plans, are reviewed annually and integrated as part of the Annual Business Plan and Budget process to account for any material changes arising from the adopted Annual Business Plan and Budget. These plans will be used by Council as the guide for the on-going provision of services and well-managed infrastructure together with future Council decisions about new initiatives.

Continued control of operational expenses through prudent expenditure indexation, together with possible consolidation of identified assets, will provide the foundation for continuity of Council’s core services and sustainable maintenance and replacement of existing assets.

Council has identified major capital projects that will help to deliver the Strategic Directions Plan Goals and Objectives. Council will continue to seek capital revenue opportunities to support its planned new capital expenditure, such as selling identified surplus land assets. Borrowings of \$4 million are planned for the refurbishment of the Indoor Aquatic Facility, as outlined in the LTFP.

Council will strive to meet its performance targets through core asset consolidation and improvement programs, and will maximise partnership opportunities with other spheres of government and other stakeholders to leverage the best value from ratepayers’ investment in priority projects.



5. INFLUENCING FACTORS

A number of factors, pressures, and influences - both external and internal - are considered when reviewing objectives and priorities, and making decisions in the preparation of the City of Port Lincoln Annual Business Plan.

5.1 External

Cost Increases

The Local Government Price Index (LGPI) measures price movements faced by Local Government in South Australia in respect of the purchases of goods and services. This measure was created as the mix of goods and services purchased by Councils is quite different from that typically consumed by households, overall price movements faced by Councils may differ from those faced by households. To the **December 2015 quarter** the:

- increase in the Consumer Price Index for Adelaide was **1.0 %**
- Local Government Price Index was **0.9 %**

Council's Long Term Financial Plan forecasts cost increases in excess of LGPI for certain expenditure areas including waste management, insurances, workers compensation, information technology & communications, materials for capital works and salaries and wages.

Council revenue needs to keep pace with these underlying cost indices, simply to continue delivering current services, renewal programs and a modest level of new project and initiative capacity.

Efficiencies

Council commitment to continually pursuing efficiency improvements in its operations is recognised in the Strategic Directions Plan 2016-2026 with a number of Strategic Actions that focus on this outcome. These include investigating and implementing collaborative and resource sharing opportunities with adjoining councils and government agencies, and reviews of Council services to ensure they are relevant, efficient and effective. Active participation in strategic procurement initiatives involving many of the Eyre Peninsula councils will also continue.

Grant Revenues

Council's continuing operations are supported by annual Federal Assistance Grant payments of over \$1 million. The effect of the Australian Government stopping annual indexation of these payment amounts nationally, together with the slower population growth of South Australia relative to some other States, is that the actual funds received by Council each year from this source are reducing. Since the Commonwealth Government froze the indexation on the Financial Assistance Grants (FAGs) paid to local government in 2014, the loss in revenue equates to approximately \$231,000 taking into consideration the reduction in the actual amount received and the loss of the average indexed increases. This means that Council's revenue from other sources needs to increase just to keep delivering the same level of services, works programs and projects.

Increased Roads to Recovery funding, allocated from the first two years of the Federal Fuel Excise increase is a welcomed benefit to Local Government and supports road construction and upgrade projects in 2016/2017. However, recent changes to the timing of this funding being paid to Council requires careful management of projects. The significant capital funding received for the London Street Bridge Replacement project is a major boost but has determined the undertaking of that work earlier than otherwise expected.

Development and Other Legislation

The operation of the Planning, Development and Infrastructure Act is expected to begin in 2016/2017, requiring the adjustment of a number of plans, policies, procedures and systems related to planning, building and land division regulation. The legislation is also likely to change the membership arrangements

for councils' Development Assessment Panels and will encourage councils to work together with a regional planning perspective.

With the Local Nuisance and Litter Control Act being passed through parliament on Wednesday 18 May 2016, Council will be responsible for increased noise, litter and other nuisance enforcement once the new legislation is operational (expected to be early 2017). This new legislation passes current Environment Protection Authority powers to local government.

Licensing Requirements for Supply of Recycled Water

As well as using recycled water on some key ovals and reserves, Council supplies recycled water to other entities. Council is licensed by the Essential Services Commission of South Australia (ESCOSA) and must conform to ESCOSA operating and reporting codes and guidelines. The cost of meeting these requirements is reflected in the pricing of recycled water and Council's reserves and open spaces operating costs as per the requirements of the Water Industry Act 2012, Water Retail Code & Water Guidelines.

Infrastructure Priorities

In the 2016/2017 draft ABP community consultation survey 93% of respondents indicated that they 'mostly agreed' or 'totally agreed' that it was more important for Council to look after existing community assets than it is to build new ones. Also, 64% of respondents 'mostly' or 'totally' agreed that Council is looking after community assets at about the level they would like.

The adopted Infrastructure and Asset Management Plan includes Council's commitment to the maintenance of assets at satisfactory levels of service and timely replacement and renewal of infrastructure assets. This will continue to be a key priority in future budgets across a wide range of community assets including street lighting, storm water drainage, street scaping, halls, sporting facilities and the city's open space areas.

Service and infrastructure planning to meet the needs of an increasing population and development will also be a priority for Council, to be able to provide for longer term growth of the City.

Mandatory Rate Rebate – Community Services

The Local Government (Accountability Framework) Amendment Act 2009 amended Section 161 of the Local Government Act 1999 (the Act) to introduce an expanded definition of bodies eligible for the 75% mandatory community services rate rebate to include registered housing associations.

Since the legislation was changed there has been a significant growth in the numbers of eligible housing associations in South Australia across all regions, including components of South Australian Housing Trust (SAHT) and Aboriginal Housing Authority (AHA) properties being leased to these associations, in turn creating eligibility for the rebates. Leasing the properties allows the SAHT and SA AHA to retain ownership of the assets without having the associated Council rates burden.

This is an issue that is affecting many councils and the potential loss of rate revenue is a major concern. If the rating responsibilities for all the properties currently owned by SAHT or SA AHA in Port Lincoln were transferred to a registered housing association, either by transfer of ownership or lease arrangements, as an indicator of the potential cost to Council, and therefore other ratepayers, in 2015/2016 this would have resulted in lost rate revenue in excess of \$423,000.

Representative Organisation Memberships

Council supports and values the benefits of regional frameworks to strengthen partnerships between all three levels of government – Local, State and Federal. Council is currently a member of Regional Development Australia – Whyalla and Eyre Peninsula and the Eyre Peninsula Local Government Association Inc. Both of these organisations rely on grant funds and contributions from councils within the region, but as their other sources of revenue are reduced, increasing pressure is put on the Local Government sector to make up the shortfall.

5.2 Internal Analysis

Review of Strategic Management Plans

The Local Government Act Section 122 (1a) requires that a council must adopt a Long Term Financial Plan (LTFP) and Infrastructure and Asset Management Plan (IAMP) for a period of at least 10 years. These documents form part of Council's overall 'Strategic Management Plans'.

A comprehensive review of all of Council's 'Strategic Management Plans' is required within 2 years after a general election. The three plans that form Council's 'Strategic Management Plans' have undergone a review process and were adopted by Council in February and March 2016. These plans are used to guide Council's resourcing, annual business planning and budget setting in line with the City's Vision, Goals and Objectives.

The IAMP and LTFP will be further reviewed in early 2016/2017 to capture the 2016 Strategic Directions Plan key projects, planned expenditure, updated Asset Register data, audited 2015/2016 results and the 2016/2017 budget as revised.

Indoor Aquatic Facility Refurbishment

The acquisition of the Indoor Aquatic Facility and the refurbishment scope will involve a planned investment of \$9.2 million, to be spent over two years. This amount will be financed by borrowings of:

- \$4.2 million for acquisition in 2015/2016 – a fixed interest rate, 20 year loan (taken out in August 2015), and,
- \$4 million for refurbishment works of up to \$5 million planned to commence in July 2016 – a variable interest rate loan with annual repayments will fund the refurbishment.

Council is continuing to pursue grant funding opportunities for the Indoor Aquatic Facility Refurbishment through the State Government's Regional Development Fund, The National Stronger Regions Fund and the State's Office for Recreation and Sport.

The Bendigo Community Bank has already provided significant support to this project and made a commitment of \$250,000 towards a component of the Indoor Aquatic Facility refurbishment. The Bank will also promote a 'community pledge program' for the project within the local Port Lincoln Branch.



Prior to purchase of the Port Lincoln Leisure Centre in its entirety in 2015/2016, the on-going operation of the complex was forecast to require a nett operating expenditure of \$300,000 per year, to be funded by Council's rates revenue. With the closure of the pool during the refurbishment period the nett operating expenditure requirements are expected to be less than those of 2015/2016.

London Street Bridge

Council has been successful in gaining funding from Round Two of the Bridges Renewal Programme for the \$4.4 million London Street Bridge Replacement project. The London Street Bridge had been identified in Council's asset management planning for replacement, and funding for a feasibility study and design to ensure Council would be project ready for grant funding opportunities, was included in the 2015-16 budget. The replacement project was included in Council's Long Term Financial Plan in anticipation of grant funding being confirmed. The project is planned to commence in 2016/2017 and be completed over 2 years, with the Bridges Renewal Programme to contribute a maximum of 50% of the total project cost.

Funding and Partnerships

Council will continue to pursue funding partnerships through a range of grant programs and other opportunities, to maximise value for money from projects and programs. This requires good preparation for project opportunities that are well aligned to Council's objectives, as well as preparedness to adapt priorities and identify funding solutions as possible partnerships evolve into deliverable projects.

Council works closely with Regional Development Australia Whyalla and Eyre Peninsula to align and prioritise partner project options to Government goals.

This ABP identifies a number of projects for which partner funding will either enable the full project scope to proceed or will reduce Council's nett expenditure for the planned outcome. Other opportunities may be identified during the 2016/2017 year and Council will consider possible additional project and budget commitments as required, including careful consideration of our financial sustainability principles.

Waste Management

Council continues to deal with the increasing cost of waste disposal and recycling, driven by objectives to increase the diversion of waste from landfill and increase the proportion of recycled material.

Stringent Environmental Protection Policy on waste disposal and Zero Waste requirements has resulted in significant capital investment in the Hassell Road Resource Recovery Centre (RRC). The capping of cell 3 is being completed in the 2015/2016 financial year at a budgeted cost of \$870,000. While capital costs will diminish as the former landfill site is rehabilitated, the operational costs as a transfer station for the processing and transport of waste to the new Regional Waste Facility will be on-going.



The operational cost to the community of providing waste and recycling services is forecast around \$3.1 million in 2016/2017, or 16.6% of Council's total operational expenditure.

Council's solid waste levy payment to the State Government is currently \$28.50 per ton buried at landfill and likely to increase. Forecast waste volumes delivered to landfill at either Council's site or the Eyre Waste site, are expected to require a levy payment in excess of \$330,000 per year. This cost has increased by approximately 10% each year over the last three years. Together with general cost increases, waste and recycling services will continue to be a significant component of Council expenditure. The LTFP forecasted that full cost recovery of waste costs and recycling costs¹ could be achieved by 2016/2017 through gate prices increasing by at least CPI and the service charges increasing by 15% per annum.

Council's waste and recycling service charges introduced in 2011/2012, plus RRC gate charges, were estimated to recoup approximately 96% of operational costs in 2015/2016. The service charges are forecast to recoup around 75.3% of total waste and recycling costs in 2016/2017 if the combined service charges are increased to \$288.20 in line with the planned transition to full cost recovery for the services. This equates to an increase of 9.17% on the 2015/16 combined Waste and Recycling Service charges, which is less than the 15% increase forecast to achieve full cost recovery in conjunction with gate charges revenue.

(In 2015/16 the combined Council Waste Management Service Charges was \$264.00 - ie, Waste, \$216.00, and Recycling, \$48.00).

¹ full cost recovery for Waste and Recycling is reviewed and calculated annually as part of the ABP process in setting the service charge amount

Compliance

Elected Council Members and employees must fulfil high community accountability standards. This is highlighted by the oversight of the Independent Commission Against Corruption (ICAC) and increasingly rigorous regulatory and reporting requirements.

Council has implemented the “Control Track” system to undertake risk assessment of and document its Internal Financial Controls, in accordance with Sections 125 and 129 of the Local Government Act 1999.



Amendments to the Local Government Act, effective from April 2016, will enhance governance practice and require additional compliance.

Adherence to financial sustainability principles, and regular review of the Infrastructure and Asset Management Plan and the Long Term Financial Plan, is also a priority. Council’s Financial Management Audit Committee work plan will include the review of financial and other corporate documents for ‘good governance and compliance’.

Council will continue to progressively implement an organisation wide risk management framework. In recent years this has included transition to the harmonised Work Health and Safety Act (SA) 2012 and use of risk management software for bushfire and emergency management planning.

Strategic Land Purchases

The Strategic Directions Plan identifies that Council will plan for infrastructure that is responsive to the growth of the city and will develop and implement a CBD and Foreshore precinct plan which will consider amongst other things, car parking. This may involve future purchases of strategic properties within the Central Business District.

While no major purchases are anticipated in 2016/2017, if strategic acquisition opportunities do become available, funding for purchase could be sourced from reserves, borrowings and potential consolidation and sale of existing land assets. The commercial opportunity for such purchases may present at a time outside of the annual budget setting process, however the Local Government Act 1999 Section 123 (13) requires that a Council reviews its budget in line with changes in circumstances at least three times throughout the financial year. It is at such a review that Council may consider a budget adjustment to reflect a commercial and strategic land purchase.

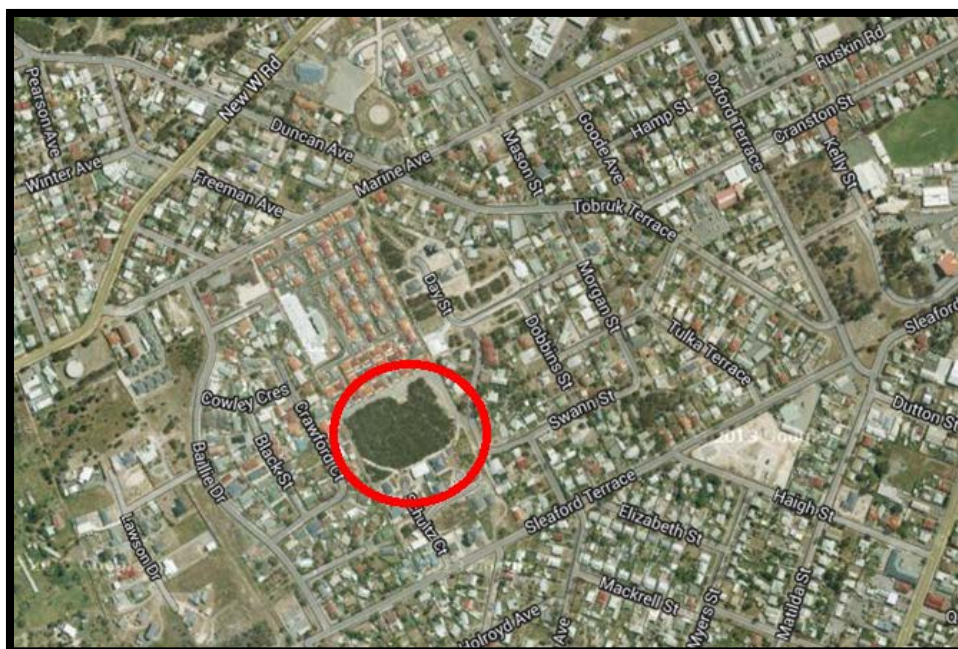
Strategic Land Disposals

Council has completed the required consultation processes and Ministerial approval to have the Community Land classification revoked for the following parcels of land. This enables Council to resolve one or more of those parcel/s of land to be surplus to community needs and that the equity in the land value would better serve the community invested in another community project.

To support key considerations and assumptions relating to revenue in the Long Term Financial Plan, the marketing and disposal of these parcels of land was proposed to be investigated in 2015/2016. This project has not progressed to date but is still a strategy supported by Council and has been included in the 2016/2017 budget. Budget amendments will be made subsequent to any confirmed capital revenues when the parcels are either disposed of or determined to be retained, depending on the outcome of the Open Space Strategy.

1. Lot 2 Mitton Avenue

The parcel was the subject of a Section 194 report and revocation process in 2008 and 2009, under-going community consultation before being approved by the Minister to have the status of Community Land revoked. The area remains undeveloped reserve. The parcel is identified in the Greater City of Port Lincoln Bushfire Prevention Plan as a fire risk area with residential built-up surrounds, and is subject to an ongoing maintenance program of bushfire clearance breaks. The allotment is 1.87ha in size.



2. Seaview Park Area



These two parcels of land were originally identified and the Community Land classifications revoked to facilitate inclusion in an urban renewal project with Housing SA. The project did not progress when Housing SA withdrew from the project in 2011.

A land division application had been prepared for Stage 1 of the project (Lot 58 the large parcel shown on the map) with up to 18 affordable housing allotments possibly being created.

Lot 58 has frontage to both Passat and Vigar Street. (Shown in white in the diagram below)

The second allotment has frontage to Casanova Street and would require a subdivision as it is currently part of a larger parcel of Council reserve land holding. (a small part marked in red of the area shown in blue in the diagram below).²

If Council was to proceed with a disposal, this would focus only on Lot 58 at this point in time. Lot 58 is 1.19ha in size.



² Sizes shown are not to scale and for demonstration purposes only

6. SERVICES, PROGRAMS AND PROJECTS

Taking into account the external and internal influences previously described, Council's services, programs and projects included in the 2016/2017 Annual Business Plan have been determined based on the following prioritising principles:

Continuity of **services and maintenance and completion of capital renewal programs** within the capacity forecast in the LTFP

Priority new and upgrade projects and initiatives, within a financially sustainable budget capacity

Any **new services** provided by Council will be either established on a cost recovery basis or based on identified community need and budget savings or new revenues, and having regard to long term financial implications and risks

Partnership opportunities will be explored to ensure value for money agreements are in place for the provision of services and projects to the community.

Significant factors that have shaped the 2016/2017 Annual Business Plan include:

- Final year of transition to full cost recovery for waste services and recycling collection, as forecast in the LTFP
- Refurbishment of the Leisure Centre and Indoor Aquatic Facility funded mostly through variable interest loan borrowings
- London Street Bridge Replacement Project, 50% funded by the Bridges Renewal Fund
- Road reseal work will continue at \$550,000 per year, planned to continue for the ten year period
- Reviewed Stormwater Project Priorities amended in response to recent flooding
- Completion of Heritage Trail Stage 3, with SA Government Partnership Funding
- Recruitment of qualified specialist staff to meet organisational needs.

7. CONTINUING SERVICES AND CAPITAL WORKS RENEWAL PROGRAMS

Council has responsibilities under the Local Government Act 1999 and other legislation to provide a range of services and activities. In response to the community's needs, the City of Port Lincoln provides a wide range of on-going operational services and capital works renewal programs, as shown below.

Continuation of Council's service programs and the capital programs including reserve and playground renewals, road renewals and reseals, building renewals and replacement, and footpaths replacement is met through these on-going programs.

Council's Service Profile, outlined on the following page, identifies the range of services and activities provided by Council. The service delivery is aligned to six service areas.



**City of Port Lincoln
Annual Business Plan 2016/2017**

SERVICE PROFILE

SERVICE AREAS

Development and Environmental		Corporate Governance				Finance and Business		Community Development				Community Infrastructure			Civil and Operational		
SERVICES																	
Planning and Development	Public Health	Community Safety	Governance	Human Resources	Strategy	Finance	Business	Community Wellbeing	Library and Information	Tourism and Events	Art and Culture	Economic Development	Council Properties and Facilities	Public Places	Water Resources Management	Field Services and Civil Assets	Sustainable Resource Management
Activities By Services																	
Lead the development of planning policy to enhance the liveability of the City	Lead implementation of the Regional Public Health plan	Respond to and manage abandoned vehicles	Support the operations and functions of the Office of the Mayor and Chief Executive Officer	Co-ordinate staff recruitment, Job and Persons Spec and new staff inductions	Lead strategic planning and policy development, monitoring and review across the organisation	Lead financial management control and compliance across the organisation	Lead continual improvement and excellence in customer service across the organisation	Advocate for and support community development programs and initiatives	Provide a high quality and reliable library facility and service	Manage the Port Lincoln Visitor Information Centre to provide accessible visitor information	Manage and support art and culture facilities, including the Nautilus Arts Centre	Liaise and advocate for business development and promote employment and training programs	Provide well maintained and accessible community facilities	Provide and maintain a range of walking and cycling paths and trails across the city	Minimise potable water use to Council reserves and buildings	Implement the capital road works programs in an efficient and effective manner	Provide an efficient and effective waste recycling service
Provide an efficient and effective Development Assessment - Planning Service	Educate and inform the community about health	Educate, promote and enforce Council's Dog and Cat management responsibilities	Lead corporate compliance across the organisation	Oversee the implementation of the Work Health and Safety Management System - One System	Monitor and review corporate and strategic risk	Provide Creditor and Debtor services	Manage contracted operators at the PL Leisure Centre	Liaise and provide support to community based programs	Provide, promote and facilitate a range of library based programs and events	Promote, facilitate and support local festivals and events, including the cruise ship program	Support and promote art and culture programs	Support and partner with the RDA (WEP) on economic development initiatives to promote the region	Implement and manage capital projects for upgrade, renewal and construction of council owned building and facilities	Provide and maintain sporting and recreational ovals, courts and facilities across the city	Manage the delivery of recycled water for Council and external parties	Undertake footpath construction and maintenance	Provide an efficient and effective waste collection and disposal service
Provide an efficient and effective Development Assessment - Building Service	Undertake regular food safety and public health inspections	Educate, promote and enforce traffic and parking regulations	Initiate and lead change to develop a high performing organisation*	Facilitate and support staff return to work from injury	Lead governance reporting - Annual Report	Manage the processing of rates, generation of billing and rebates	Provide an efficient and effective information management service	Advocate for and support aged, youth, aboriginal and disabled persons support and facilities		Partner with tourism and event stakeholders to develop tourism activities within the region	Facilitate and support public art initiatives		Actively manage commercial, community leases and public place event co-ordination	Provide well maintained and accessible reserves and open space		Enable and provide cycle lanes on public roads and end of trip facilities	Maintain and operate an efficient and effective resource recovery centre
Provide an efficient and effective Development Act - Compliance Service	Provide and efficient and effective immunisation program	Educate, promote and enforce Local Government Act and Liquor Licensing Act compliance (eg dry zones, alfresco seating)	Facilitate communications and engagement with the community	Co-ordinate workforce planning and HR policy development and review	Lead the emergency management planning and response*	Lead finance reporting - Annual Business Plan, Annual Budget, Financial Statements, Grants Commission	Provide an efficient and effective IT infrastructure and services	Support and facilitate volunteers and volunteering			Support local museum activities - Mill and Settlers Cottage		Manage Council owned and operated cemeteries	Enhance and manage the city's streetscape		Undertake stormwater drainage works	Incorporate Water Sensitive Urban Design in infrastructure design including, stormwater management and re use
Provide support to the Development Assessment Panel	Respond to and monitor insanitary conditions and vertebrate pests	Enable alfresco seating through the provision of permits	Manage and coordinate responses to Freedom of Information requests	Implement the Enterprise Bargaining Agreement		Develop and monitor the Long Term Financial Plan	Lead the regular review of business services across the organisation	Manage Council's external grants relationships					Provide well maintained and serviced public toilets	Undertake fire prevention and vertebrate pest management on Council managed land		Provide professional and technical engineering advice and support for Council	
Provide support to the Building Fire Safety Committee	Monitor and report on instances of communicable diseases.	Respond to and manage overgrown private land	Provide support and training for Elected Members	Manage staff entitlements and payroll		Review, update and monitor the Infrastructure Asset Management Plan		Manage Council's public realm safety and CCTV program					Lead the development and implementation of the Bushfire Prevention Plan			Maintain an effective and efficient Council Depot	
	Provide facilities to enable safe sharps and syringes disposal	Manage litter control and illegal dumping	Coordinate Citizenship and Award Ceremonies*	Co-ordinate staff employment contract renewals									Prevent, respond to and manage vandalism including graffiti on public land			Undertake floodplain mapping and flood management	
	Undertake septic tank inspections and compliance	Bushfire prevention monitoring and compliance on private land	Maintain the Electoral Roll	Co-ordinate staff appraisals, performance reviews, training and professional development													

* Office of the CEO leading the activity

7.1 Service Programs

The 2016/2017 Annual Business Plan does not include any new services or increased service levels, however there are a number of projects that will be resourced and undertaken within Council's ongoing operational capacity including:

Strategic Directions Plan		
Goal Area/s	Strategic Project Priority	Project Description
Goal 1: Economic Growth and Vitality		Complete the Residential Development Plan Amendment
Goal 1: Economic Growth and Vitality		Investigate the feasibility of increasing tourism and event attraction and/or retention through Council partnerships
Goal 3: Accountable Governance and Leadership	✓	Initiate annual community, youth and business leaders forum/s
Goal 3: Accountable Governance and Leadership		Complete the Electoral Representation Review as required by legislation
Goal 4: A Clean Green Resilient Environment	✓	Continue investigation of projects for water proofing Port Lincoln
Goal 5: Sustainable Service Delivery and Productive Community Assets	✓	Confirm and/or transition to sustainable business models for the Leisure Centre and the Visitor Information Centre.
Goal 5: Sustainable Service Delivery and Productive Community Assets	✓	Prepare business plans for Council-owned and operated facilities

Although there are no new services identified in the 2016/2017 Annual Business Plan, an increase in employee costs has been included in the 2016/2017 Budget in response to a need for increased staffing resources and effective remuneration rates identified by the Chief Executive Officer in order to maintain service and project delivery. This is due to a number of factors including but not limited to:

- Increasing strategic and project planning requirements for the wide range of renewal, upgrade and new capital projects Council plans to undertake;
- Increased Asset Management Planning activity; and
- Expanding Work Health and Safety and risk management obligations.

7.2 Capital Works Renewal Programs

The program of capital works renewal planned is based on the requirements identified by both Council's IAMP and updated condition assessments of assets and infrastructure. In 2016/2017 this program includes the major projects of the IAF refurbishment and London Street Bridge Replacement, together with over \$1 million of other works. By its very nature the capital renewal programs for existing assets contribute to Council's Strategic Directions Plan Goal 5: 'Sustainable Service Delivery and Productive Community Assets' with the key objectives of ensuring that Council's infrastructure and facilities are:

- aligned to community needs and expectations;
- safe;
- well maintained; and
- managed in a financially sustainable manner.

The importance of ensuring sustainable funding of asset replacement and maintenance is recognised by inclusion as one of the Strategic Project Priorities in the Strategic Directions Plan. The Capital Renewal Projects planned for 2016/2017 contribute to the Goal and objectives above, but also align and contribute to other Goals in Council's Strategic Directions Plan, which are identified in the table on the following pages.

Strategic Directions Plan			
Goal Area/s	Strategic Project Priority	Project Description	Renewal
Goal 1: Economic Growth and Vitality	✓	Nautilus Arts Centre - Upgrade to Kitchen to a commercial standard to maximise use/hire potential of facility	\$50,000
Goal 1: Economic Growth and Vitality	✓	London Street Bridge Replacement. Major capital project to be completed over 2 years with 50/50 Federal Funding	\$2,167,500
Goal 2: Liveable and Active Communities	✓	Refurbishment of Leisure Centre Indoor Aquatic Facility, basketball stadium and tenancy areas.	\$4,800,000
Goal 2: Liveable and Active Communities	✓	Kirton Point Jetty - Complete the repairs to the concrete causeway	\$51,200
Goal 2: Liveable and Active Communities	✓	Upgrade Dickens Park Shepherd Avenue Playground	\$50,000
Goal 2: Liveable and Active Communities	✓	Renewal of Existing Hallet Place Footpath - North from Adelaide Place	\$14,000
Goal 2: Liveable and Active Communities	✓	15 North Quay Boulevard - Replacement of transportable toilet as identified in the IAMP	\$45,000
Goal 2: Liveable and Active Communities	✓	Centenary Oval - Storage Shed and Unisex/Disabled Toilets (Southern End). Completion of project commenced in 2015/2016. Subject to successful grant funding applications	\$35,764

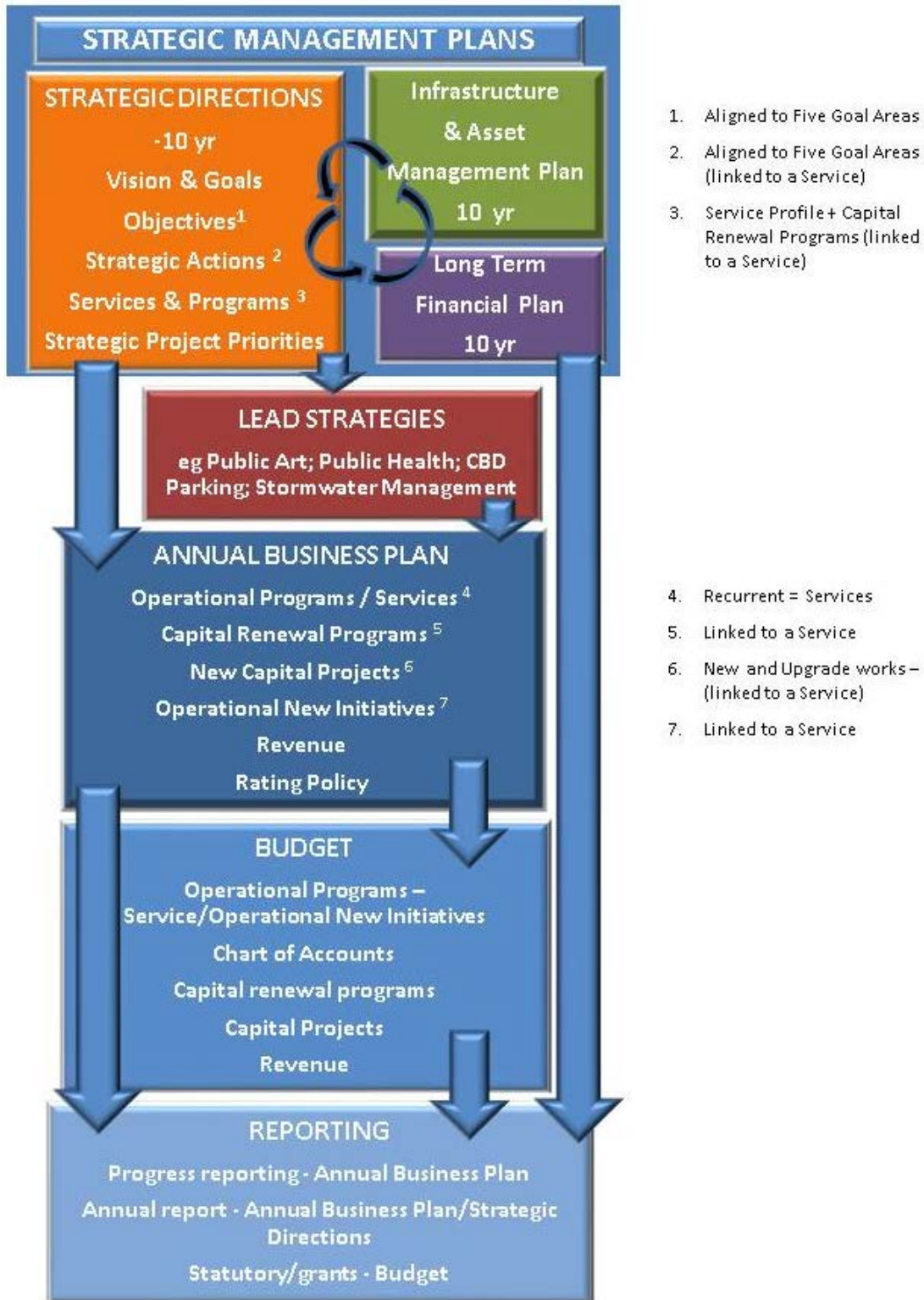
Strategic Directions Plan			
Goal Area/s	Strategic Project Priority	Project Description	Renewal
Goal 4: A Clean Green Resilient Environment	✓	Waste Water Treatment Plant - Replacement of Water Filter Medium as identified in the IAMP	\$25,000
Goal 4: A Clean Green Resilient Environment		Lincoln Highway Drainage Renewal (Carried over from 2015-2016)	\$15,254
Goal 5: Sustainable Service Delivery and Productive Community Assets	✓	Ongoing Annual Road Renewal Reseals	\$550,000
Goal 5: Sustainable Service Delivery and Productive Community Assets	✓	Works Depot - Capital Renewal of Parks & Garden Shed as identified in the IAMP	\$38,000
Goal 5: Sustainable Service Delivery and Productive Community Assets	✓	Replacement of Loader as identified in Plant Replacement Program	\$200,000
Goal 5: Sustainable Service Delivery and Productive Community Assets	✓	Renewal of Road Assets Kemp Avenue - from Brockworth to End in conjunction with a new road construction project	\$18,275

Total of all 2016/2017 Capital Renewal Projects

\$8,059,993

8. RELATIONSHIP TO STRATEGIC PLANS AND CORPORATE DOCUMENTS

Council’s Planning and Reporting Framework demonstrates the relationship between the Strategic Management Plans, the Annual Business Plan and Budget and Council’s reporting on community indicators, service indicators and Strategic Action progress. The framework aims to ensure that day-to-day service and works program delivery and project priorities are aligned to the City’s Vision, Goals and Objectives. In developing the Annual Business Plan Council has reviewed the major projects, initiatives and capital works from its source corporate documents



9. NEW AND UPGRADE CAPITAL PROJECTS AND OPERATIONAL INITIATIVES – 2016/2017 OBJECTIVES

The Annual Business Plan priorities for 2016/2017 include a number of new and upgrade capital works projects, together with priority new operating project initiatives, drawn primarily from Council’s Strategic Directions Plan, the IAMP and other adopted strategies and plans.

The Strategic Directions Plan 2016 identifies 13 Strategic Project Priorities intended to lead the implementation of the plan. While the delivery of the Strategic Project Priorities should not take precedence over Council’s delivery of core service activities (including asset renewal), the Strategic Project Priorities were carefully reviewed as part of the preparation of Council’s proposed new/upgrade capital and operational new initiative projects for 2016/2017.

The projects and initiatives included in this Annual Business Plan have been prioritised for 2016/2017 having regard to financially sustainable budget settings, priorities from the Infrastructure & Asset Management Plans, risk management, and staged project continuity or completion. The scope of the Annual Business Plan has been determined after consideration of community feedback on the Draft Plan and having regard to long-term financial sustainability.

The following tables do not include on-going service programs or renewal and replacement capital works, which are set out in Part 7. Council’s LTFP forecasts a capacity to undertake \$1.12 million of new/upgrade capital works, adjusted for the IAF refurbishment project, and \$207,000 of operational new initiatives in 2016/2017. The Annual Business Plan includes a number of significant Operational New Initiatives in 2016/2017, with some notable Capital Projects on non-Council assets and projects that have a high level of importance to the community (in particular several stormwater management projects). As a result, Council is undertaking Operational New Initiatives totalling \$499,700, well in excess of the capacity forecast by the LTFP.

To achieve a financially responsible budget for 2016/2017, the extent of investment in New/Upgrade Capital projects and Capital Renewal works in 2016/2017 is reduced relative to the LTFP forecast. Notwithstanding this, the refurbishment of the Leisure Centre and Indoor Aquatic Facility and renewal of the London Street Bridge are major asset replacement commitments for 2016/17 and 2017/18.

The following projects will be undertaken in 2016/2017.

Strategic Directions Plan				
Goal Area/s	Strategic Project Priority	Project or Initiative Description	New Operational	Upgrade/New Project
Goal 1: Economic Growth and Vitality		Support for the establishment and implementation of the proposed Southern Eyre Festival of Arts	\$25,000	
Goal 1: Economic Growth and Vitality		Support for the Eyre Peninsula Auto Sprint Event	\$25,000	
Goal 2: Liveable and Active Communities		Light Street Traffic Island Refuge	\$4,000	
Goal 2: Liveable and Active Communities		Design and consultation on upgrade to skate park to include street skating equipment		\$10,000
Goal 2: Liveable and Active Communities		Tennyson Terrace Landscaping required in connection with formalising of carpark and footpaths		\$68,000

Strategic Directions Plan				
Goal Area/s	Strategic Project Priority	Project or Initiative Description	New Operational	Upgrade/New Project
Goal 2: Liveable and Active Communities	✓	Implementation of endorsed priority activities identified in the Building Age and Dementia Friendly Community report	\$5,000	
Goal 2: Liveable and Active Communities		Operational costs associated with the Library Public IT Suite, PC Hardware and Software Upgrades and the Library Information Technology Infrastructure upgrades	\$27,500	
Goal 2: Liveable and Active Communities		Community wellbeing strategies including Building Families Partnership Events, Crime Prevention Partnership, Community Leadership Program and Healthy Eating Community Grants	\$10,000	
Goal 2: Liveable and Active Communities		Continuation of the Residential New Footpath Program		\$40,832
Goal 2: Liveable and Active Communities		Review of the 'Parnkalla Trail Strategy'	\$10,000	
Goal 2: Liveable and Active Communities		Completion of Heritage Trail - Stage 3	\$58,900	\$108,900
Goal 2: Liveable and Active Communities	✓	Ongoing consultation and preliminary work towards developing the Parnkalla Trail between Port Lincoln Hotel and Axel Stenross Museum site	\$10,000	
Goal 2: Liveable and Active Communities		Delineation of Parnkalla Trail through wharf/silos precinct including pavement marking and associated signage	\$20,000	
Goal 2: Liveable and Active Communities		Matthew Flinders Precinct - associated work required for the required modifications and installation of donated Statue of Matthew Flinders	\$6,000	\$29,250
Goal 3: Accountable Governance and Leadership		Completion of Door to Door Survey to Identify Unregistered Dogs commenced in 2015-16	\$8,000	
Goal 3: Accountable Governance and Leadership		Review of Council's Animal Management Plan	\$10,000	
Goal 4: A Clean Green Resilient Environment	✓	Stormwater Management Plan 2D Flood Mapping project	\$150,000	
Goal 4: A Clean Green Resilient Environment	✓	Stormwater Management Plan - construction of Normandy Place drainage - Gascony Crescent to McDonald Avenue		\$452,700
Goal 4: A Clean Green Resilient Environment	✓	Stormwater Management Plan - Scope and design of Liverpool Street pump station and rising main	\$70,000	

**City of Port Lincoln
Annual Business Plan 2016/2017**

Strategic Directions Plan				
Goal Area/s	Strategic Project Priority	Project or Initiative Description	New Operational	Upgrade/New Project
Goal 4: A Clean Green Resilient Environment		Installation of rainwater tanks and pump at the Council Depot to reduce Council's use of potable water used by the Parks and Gardens Department for the safe management and use of chemicals		\$9,400
Goal 5: Sustainable Service Delivery and Productive Community Assets		Formalise Tennyson Terrace Car park including kerbing and sealing as part of the road renewal work identified in the IAMP		\$44,248
Goal 5: Sustainable Service Delivery and Productive Community Assets		Upgrade of Visitor Information Centre Facilities	\$10,000	
Goal 5: Sustainable Service Delivery and Productive Community Assets		Upgrade to Visitor Information Centre Wi-Fi to enable customised use/access and computer and Information Technology upgrades	\$7,500	
Goal 5: Sustainable Service Delivery and Productive Community Assets		High resolution camera to be utilised for media and promotional material	\$1,000	
Goal 5: Sustainable Service Delivery and Productive Community Assets	✓	Nautilus Arts Centre Storage		\$10,000
Goal 5: Sustainable Service Delivery and Productive Community Assets		Purchase of software to enable electronic Online Timesheets to improve efficiencies in business operations	\$19,300	
Goal 5: Sustainable Service Delivery and Productive Community Assets		Purchase of GIS Mapping Software to map the geographic elements contained within data to assist with managing assets, policy and planning decisions	\$22,500	
Goal 5: Sustainable Service Delivery and Productive Community Assets	✓	Plant Replacement Program		\$23,000
Goal 5: Sustainable Service Delivery and Productive Community Assets		Road Construction - Kooyonga Ave - St Andrews (200m) to West Tce		\$149,157
Goal 5: Sustainable Service Delivery and Productive Community Assets		Road Construction - West Terrace - Kooyonga Ave to Seaton Ave		\$79,226
Goal 5: Sustainable Service Delivery and Productive Community Assets		Road Construction - Short St - McFarlane Ave to end		\$28,894
Goal 5: Sustainable Service Delivery and Productive Community Assets		Road Construction - Kemp Avenue - Brockworth Road to end		\$5,000
Total of Proposed Projects for 2016/2017			\$499,700	\$1,058,607

10. ACHIEVEMENTS FOR 2015/2016

The following table shows the project priorities from the adopted 2015/2016 Annual Business Plan and Budget, and their related performance outcomes and progress to June 2016.

6.1 Recreation and Open Space	Operational, Renewal, Upgrade/New Project	Performance Outcome	Progress to June 2016
Billy Lights Point BBQ area	RENEWAL	Improved recreational facilities	Shelter has been renovated. New BBQ and paving ready to be installed
Indoor Aquatic Facility: Continue planning and implementation of refurbishment project	NEW	Advanced project design and planning for refurbishment work	In progress as per the following milestones: <ul style="list-style-type: none"> •Design Phase Completed •Preliminary Design presented to Project Board/Council for approval •Managing Contractor appointed
Indoor Aquatic Facility: Settlement of Purchase of Leisure Centre Facility	NEW	Complete settlement and operational transition	Complete
Parnkalla Trail: foreshore extension from Tasman Terrace to Axel Stenross Maritime Museum - advancement of concepts & engineering designs to 'shovel ready' stage	NEW	Concept & Engineering Plans developed to assist with progressing consultation with the property owners	Second draft of engineering plans have been received and are being reviewed
Heritage trail: continue construction (Section Margaret Ave to Stuart Tce) (subject to matching grant funds being secured)	NEW	Completion of Heritage Trail project. Increased recreational trails. Increase community well being and encourage active life style	Construction commenced. Project programmed over 2 years to be to be completed in 2016/2017

6.2 City Image	Operational, Renewal, Upgrade/New Project	Performance Outcome	Progress to June 2016
CBD enhancement (linked to PLEC project) – Edinburgh Street (Porter St to Mortlock Tce), including footpath paving, streetscaping, tree planting, on-street parking	OPERATIONAL & RENEWAL	Enhanced CBD, Improved aesthetics, parking and footpaths	Complete
Centenary Oval: demolition and reinstatement of shedding for water reuse infrastructure and storage	RENEWAL	Improved recreational & sporting facilities. Complete Centenary Oval upgrades	Demolition of shed and toilet complete. Shed construction Completed to Lock-up
Undergrounding of overhead cables on Edinburgh Street, from Mortlock Terrace to Porter Street (PLEC project) work completed - Council contribution required in 15/16	OPERATIONAL	Enhanced CBD with improved aesthetics with power lines and stobie poles removed	Complete
6.3 Infrastructure	Operational, Renewal, Upgrade/New Project	Performance Outcome	Progress to June 2016
Road reseal program – recurrent works	RENEWAL	Maintaining councils road network in a satisfactory condition	Complete
London Street Bridge - Feasibility study and design to be project ready for grant funding opportunities (estimated replacement cost \$3 to \$4 million)	OPERATIONAL	Feasibility study complete. Design in progress with expected completion late May	Completed by June 2016
Residential footpath renewal program	RENEWAL	Maintaining the footpath network to meet standards of IAMP	Ongoing
Road Construction Program - Proper Bay Rd (Windsor Ave to Stables access road)	RENEWAL	Road reconstructed to maintain road network	Complete
Residential footpath construction program	NEW	Continued link for residents in Port Lincoln	Complete

6.3 Infrastructure	Operational, Renewal, Upgrade/New Project	Performance Outcome	Progress to June 2016
Stormwater Management Plan: 1) Flinders Highway/Tennyson/Hallett Place - reduce risk of flooding to properties on low side of Hallett Place: \$150k 2) Normandy Place Preliminaries and Designs: \$40k)	OPERATIONAL & NEW	Construction of drainage complete to reduce flooding in area Normandy PI design complete ready for construction in 16/17 to prevent flooding of properties	Complete
Centenary Oval Car Park	RENEWAL	Resurface car park to maintain standard of asset	Completed June 2016
Pioneer Cemetery	RENEWAL	Removal of trees causing damage to historical grave sites and stone wall. Repair historical stone wall	Complete
Lincoln Highway Drainage	RENEWAL	To prevent scouring of embankment adjacent to Lincoln Hwy, which had the potential to undermine the road	Deferred to 2016/2017
6.4 Transport	Operational, Renewal, Upgrade/New Project	Performance Outcome	Progress to June 2016
Plant Replacement Program: Ute replacements as per policy	RENEWAL	Maintaining Council's plant	Complete

6.5 Environment	Operational, Renewal, Upgrade/New Project	Performance Outcome	Progress to June 2016
Waste: Capping of Cell 3 to meet EPA Requirements	NEW	Meeting the EPA requirements to cap a cell after it has reached capacity.	Completed
Open Space and Recreation Facilities Strategy: continued investigations into development of a Strategy identifying surplus land holdings; playground strategy & audit; open space development; reserve maintenance; community land management plans	OPERATIONAL	Develop an Open Space Strategy to guide open space provisions and upgrades into the future	Major consultant project commenced and on-going to late 2016
6.6 Community Projects	Operational, Renewal, Upgrade/New Project	Performance Outcome	Progress to June 2016
Visitor Information Centre: Change in business operation from Private under management services agreement to Council operated (includes once-off transition costs)	OPERATIONAL	Continuation of the VIC operation with a report to Council for discussion on the future model of operation	Council resolved in May 2016 to continue to operate the VIC for a further five year period
CCTV Security - hardware & software and monitoring system (not cameras)	RENEWAL	Increase and improve recording and tracking capabilities of the CCTV network Safer communities	Completed – New Hardware & Software installed
Port Lincoln Library: Replacement of public IT booking system	RENEWAL	The new system to rationalise the IT booking system and provide better service with less staff input	Installed and operational
Dorset Place - Old Mill - Remediation of Stonework, upgrade to spiral staircase	RENEWAL	Preserve historical infrastructure	Commenced June 2016 for Completion in July 2016
Microchipping Day (subsidy, promotion and salaries)	OPERATIONAL	Increased micro-shipping of dogs, enabling reliable and timely return to owners if found wandering	Not undertaken due to a similar program being undertaken by a private business initiative in November 2015
Replacement/upgrade of Nautilus Arts Centre Gallery lighting – foyer & gallery only	RENEW	A scheme that assists the replacement of lighting being investigated and which may see the whole complex lighting replaced	In progress – to be completed June 2016

6.6 Community Projects	Operational, Renewal, Upgrade/New Project	Performance Outcome	Progress to June 2016
Unregistered dog identification (door to door survey) – trial project	OPERATIONAL	To identify unregistered dogs and have them recorded in our Dog Registration records prior to the commencement of the new registration year	Completed in May 2016 – Approx 1,950 homes surveyed and over 300 additional dogs registered
Public Art Projects: Matthew Flinders Precinct Project - rejuvenation of the Archway and plaque area including artwork gate access to NAC laneway, Statue and seating (Arts Council may contribute \$12k)	OPERATIONAL	Increased public art. Enhance CBD streetscape	Donation and loan of Matthew Flinders Statue confirmed with Lang Foundation and Axel Stenross Maritime Museum. Precinct design in progress
Port Lincoln Library: Installation of RFID self checking resource system	NEW	Improvements in library services and staff resources requirements. An educational program on the RFID to be undertaken	Installed and operational
Public Art Projects: Community Public Art Project with matched Grant Funding Opportunity	OPERATIONAL	Successful funding application for the 'Wattle You Do' project utilising the skills of local artists and community workshops	In progress, to be completed by end of June 2016
Boating Facilities: Proper Bay Road Boat Ramp upgrade (subject to grant funding of \$15K)	NEW	Upgraded facility with improved safety and user convenience	Grant funding not received so project not proceeding
Community Leadership Development Program	OPERATIONAL	Not implemented. Various models have been discussed but unable to progress with limited staff resources	Deferred to 2016/2017 and possibly included in ONI budget allocation for Community Wellbeing Strategies
Nautilus Arts Centre: Conference and function furniture and equipment	RENEWAL	Not implemented. Discussion with the NAC reference group identified the redevelopment of the NAC kitchen as the main priority	Deferred & included in 2016/2017 budget for NAC kitchen upgrades
Boating Facilities: Billy Lights Point boat wash down bay as Stage 2 following fish cleaning station installation	NEW	Improved recreational boating & tourist facilities	Completed
Investigate the possibility of a permanent berthing and/or passenger access pontoon/wharf options for use by Tacoma Pres Society and/or marine tour operators (with partnership funding)	OPERATIONAL	Investigation completed and directions determined	Completed

6.6 Community Projects	Operational, Renewal, Upgrade/New Project	Performance Outcome	Progress to June 2016
Building Families Partnership Event	OPERATIONAL	A working group of service providers has been in discussion to provide a multi level approach to these events. Events to be badged 'Connecting Your Community'	Deferred to 2016/2017 and included in ONI budget allocation for Community Wellbeing Strategies
Crime Prevention Partnership Strategies	OPERATIONAL	Not implemented	Deferred to 2016/2017 and possibly included in ONI budget allocation for Community Wellbeing Strategies.
International Engagement and Relations – Japan (Muroto) 25 th Anniversary	OPERATIONAL	Council support for celebration of the 25 th Anniversary of the Friendship City Agreement	Completed. Contribution made to the Port Lincoln Muroto Friendship Group Inc for activities planned for early 2017.
Community House (2014-15 \$5k)	OPERATIONAL	\$10,000 operational support funding	Completed. Included in 2016/2017 as a recurrent budget item (Council Resolution CO 16/077)
Flagpole Refurbishment: installation of 2 new 6m flagpoles & LED spot lighting on Nautilus Arts Centre (subject to grant funding)	NEW	The flag poles installed and LED spot lighting allows for the Australian flag & Aboriginal flag to fly together as a symbol of reconciliation	Completed. The Aboriginal flag was raised with the Australian flag on Harmony Day 2016
6.7 Economic Development	Operational, Renewal, Upgrade/New Project	Performance Outcome	Progress to June 2016
Review of the Strategic Directions plan	OPERATIONAL	SDP reviewed and adopted in time to lead the development of the 2016/2017 ABP and budget process	Review Completed and adopted 22 February 2016
Administration: Shared Services Project - includes IT and Software investigations, jointly with DCLEP and DCTB	OPERATIONAL	Future IT & Software Solutions to have the capacity to accommodate shared services initiatives	Server Storage Array & Cisco Phone system can be utilised to provide shared IT services across the region.
Investigations into Local Government arrangements on Lower Eyre Peninsula for public consultation in 2015/16, including consideration of shared services, boundary changes, and amalgamations	NEW	Scope and complete investigations	Joint formal gathering of the three councils was held in 2015. Further formal investigation not commenced

6.7 Economic Development	Operational, Renewal, Upgrade/New Project	Performance Outcome	Progress to June 2016
Administration: Mapping software upgrades Exponare and MapInfo – scoping phase only	OPERATIONAL	Council’s requirements identified to achieve the most cost effective and efficient approach to meet the needs of the organisation.	Investigation/Scope completed and preferred option included in projects for 2016
Strategic Land Purchases: Purchase properties for infrastructure construction. Site One (NIL) & Site Two (\$50K)	NEW	Timing confirmed for 2016/2017	Due in 2016/2017
Develop and implement a communications and social media strategy including website redesign	OPERATIONAL	Effective and efficient community engagement	Work has commenced on a draft strategy. Council’s website been improved to make it more user friendly. Major redesigning is deferred pending strategy completion
Server Storage Array	NEW	Server Storage Array replaced giving Council the capacity needed to continue operations. The array will also provide for any future plans for IT shared services	Completed
Cisco Phone System	RENEWAL	Reliable communications with Improved technological capabilities to enable efficient and effective operations	Phone system installed and software improvements still being implemented to achieve full capacity of new system

Other activities undertaken in 2015/2016 that supported the objectives of Council's Strategic Plan are:

- ✓ *Review and adoption of Strategic Direction Plan 2026*
- ✓ *Review of Council's Infrastructure and Asset Management Plan and Long Term Financial Plan*
- ✓ *Sponsorship of Port Lincoln Art Prize*
- ✓ *Continued upgrades to seating and bin enclosures for Tasman Terrace and the foreshore*
- ✓ *Sponsorship of Community House, West Coast Youth and Community Services and Operation Flinders Youth Program*
- ✓ *Continued Investigation of Shared Services opportunities including a combined Enterprise Bargaining Agreement with District Council of Lower Eyre Peninsula and Tumby Bay*
- ✓ *Ongoing partnerships with Regional Development Australia Whyalla & Eyre Peninsula, Eyre Peninsula Local Government Association and Provincial Cities Association (Provincial Cities being disbanded as of 2016/2017)*
- ✓ *Contribution to Regional Tourism Officer role*
- ✓ *Implementation of the Visitor Information Services Strategy and business model for 2016/2017*
- ✓ *Continued lead role in the facilitation and local community engagement for Cruise Ships and the economic benefits*
- ✓ *Southern Eyre Peninsula Regional Public Health Plan finalised and adopted*
- ✓ *Completion of first cycle of assessment, review, action and of Council's internal controls completed in Controltrack prior to legislative mandatory transitional timeline*
- ✓ *Review of Council's 83 policies required to be completed within 12 months of a Council Election*
- ✓ *Facilitation of water security investigations for Mallee Park and Council's water re-use scheme*

Further information about these, or other objectives identified in Council's Strategic Directions Plan, can be viewed on Council's website, which is www.portlincoln.sa.gov.au

11. MEASURING PERFORMANCE

Council will measure both the financial and non-financial performance outcomes of its objectives outlined in the Annual Business Plan.

The key forms of reporting Council’s performance are:

- the Annual Report (published at the end of each calendar year) which reports on a wide range of statutory, governance, progress on Annual Business Plan objectives and financial outcomes for the recently completed financial year, and
- the reporting of budget performance and revisions through the statutory Budget Review process during the course of each financial year.

The Strategic Directions Plan 2016-2026 identifies Community Indicator measures that will be developed to measure and report on Council’s performance and will include a combination of community perception data and objective data from Council or other formal sources.

The overall framework for the measurement of progress against Council’s plans is shown in the table below.

	Strategic Directions Plan		LTFF	IAMP	Annual Business Plan	
	Goals	Strategic Actions			Service Profile	Projects
Indicators	✓ Community Perception		✓ Financial Sustainability	✓ * Strategic Management Plans Integration * Work Program Alignment * Service Level Targets	✓ KPI Trend	
Progress		✓				✓



12. FUNDING THE ANNUAL BUSINESS PLAN

The City of Port Lincoln's long-term financial sustainability is dependent on ensuring that, on average over time, its expenses are less than or equal to its revenue. This is a key target in Council's long term financial planning. The Long Term Financial Plan sets out Council's Financial Sustainability objective:

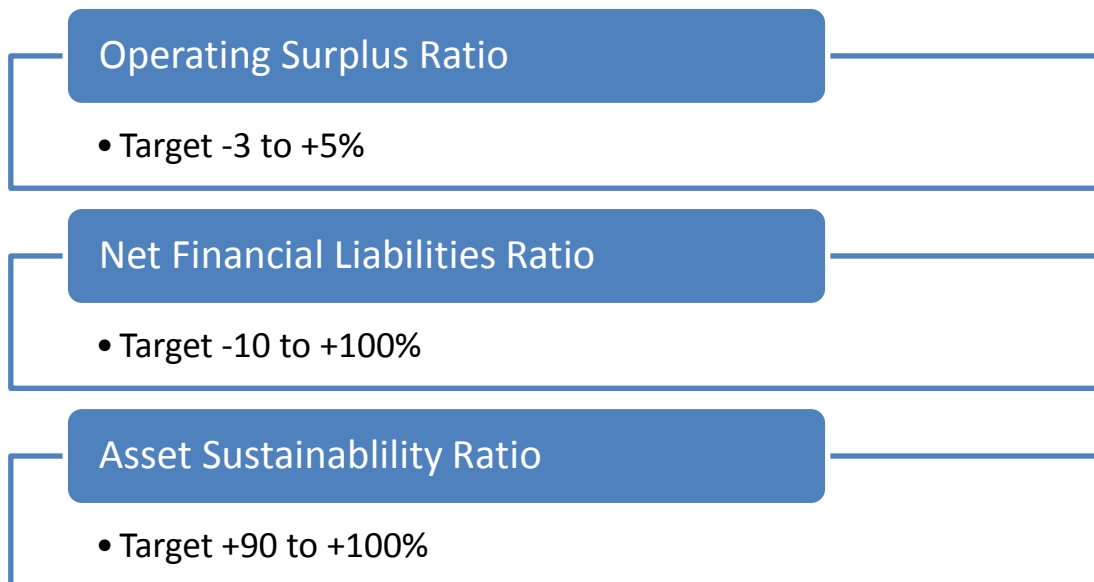
'Council achieves a sustainable long-term financial performance and position where planned long-term service and infrastructure levels and standards are met without unplanned increases in rates or disruptive cuts to services.'

This is supported by the following five Financial Sustainability principles.

- *Maintaining **service continuity**; subject to ongoing reviews of operational effectiveness and efficiency.*
- *Proactively planning and delivering an **asset renewal program**; giving priority to capital renewal expenditure to enhance asset longevity.*
- *Meeting **service and asset growth** demands; principally aligned to city growth expectations and carefully considered and prioritised.*
- *Meeting **new asset, operational and corporate program** demands and expectations; aligning these needs to the Strategic Directions Plan, and working within Council's financially sustainable capabilities.*
- *Recognising **debt as a financing solution**; enabling the creation of long-term assets and inter-generational equity.*

In funding the Annual Business Plan Council has had regard to Key Financial Sustainability Indicators targets that provide guidance in the strategic, infrastructure and financial decision making processes.

The three key indicators and Council's set targets in the LTFP are:



Council considers that the adopted Annual Budget is financially responsible to the community. The rate revenue increase has been kept to a level to enable funding of on-going operational expenses, renewal infrastructure works and priority new/upgrade capital and operational new initiatives – and return an Operational Result within the target range.

Council adopted its Long Term Financial Plan (LTFP) in March 2016, which forecast a total rate revenue increase for 2016/2017 of around 2.4% in RATE REVENUE DOLLARS. The underlying assumption in the LTFP for the 2016/2017 rates revenue setting is, with the exception of the transition of the charges for waste and recycling services to full cost recovery, the rates revenue is indexed to reflect the LGPI-recurrent driver, a provision for city growth, plus 0.5%.

General Rates

The LTFP forecasts a target rate revenue increase for 2016/2017 of 2.4% on the **GENERAL RATES** 'rate in the dollar' component compared to the previous year, to fund this Annual Business Plan. The percentage rate revenue increase applied in the ABP is in line with the projects, programs and services that Council has included in the adopted Annual Business Plan and Budget.

The general rate calculation increase is shown in the table below;

<i>2015/2016 Total General Rate Revenue (Including Fixed Charge)</i>	<i>2016/2017 Rate Revenue from Rate in the Dollar</i>	<i>2016/2017 Rate Revenue from Fixed Charge</i>	<i>Total General Rate Revenue for 2016/2017 Budget</i>	<i>Total Percentage Increase 2016/2017</i>	<i>In Comparison Total % Increase in 2015/2016</i>
\$10,285,293	\$7,221,685	\$3,310,455	\$10,532,140	2.4%	6.48%

The table below demonstrates that although the total general rate revenue raised is to increase by 2.4%, the increase in the average rate per assessment (total general rate revenue divided by the total number of properties that the rate revenue is distributed across), is 1.93%, due to the increase in the number of properties that the total rate revenue is raised from.

<i>2015/2016 Total General Rate Revenue</i>	<i>2015/2016 Number of Properties Rates Distribution</i>	<i>2015/2016 Average General Rate per property</i>	<i>2016/2017 Total General Rate Revenue (+2.4% on 2015/16 total rate revenue)</i>	<i>2016/2017 Number of Properties Rates Distribution</i>	<i>2016/2017 Average proposed General Rate Per Property</i>	<i>Total % Increase on Average Per Property</i>
\$10,285,293	8269	\$1,243.84	\$10,532,140	8307	\$1,267.86	1.93%

Pursuant to Sections 159 to 165 of the Local Government Act 1999 (the Act), Council is required to provide mandatory rate rebates to land that is either owned, occupied or used for purposes as described in these sections. Section 166 of the Act also provides that Council may grant discretionary rebates for the purposes as described in Section 166. Council currently provides mandatory rebates to 93 properties and discretionary rate rebates to 47 properties. This is expected to result in lost rate revenue of approximately \$133,000 in 2016/2017, on the current number of rebated properties.

In addition to a general rate Council will raise income through Service Charges for Recycling and Waste.

Other Sources of Revenue

Other Sources of revenue for the City of Port Lincoln are:

User Pays Charges set by Council – these charges are mainly for Council’s Resource Recovery Centre, but also include private works and other use of Council’s facilities.

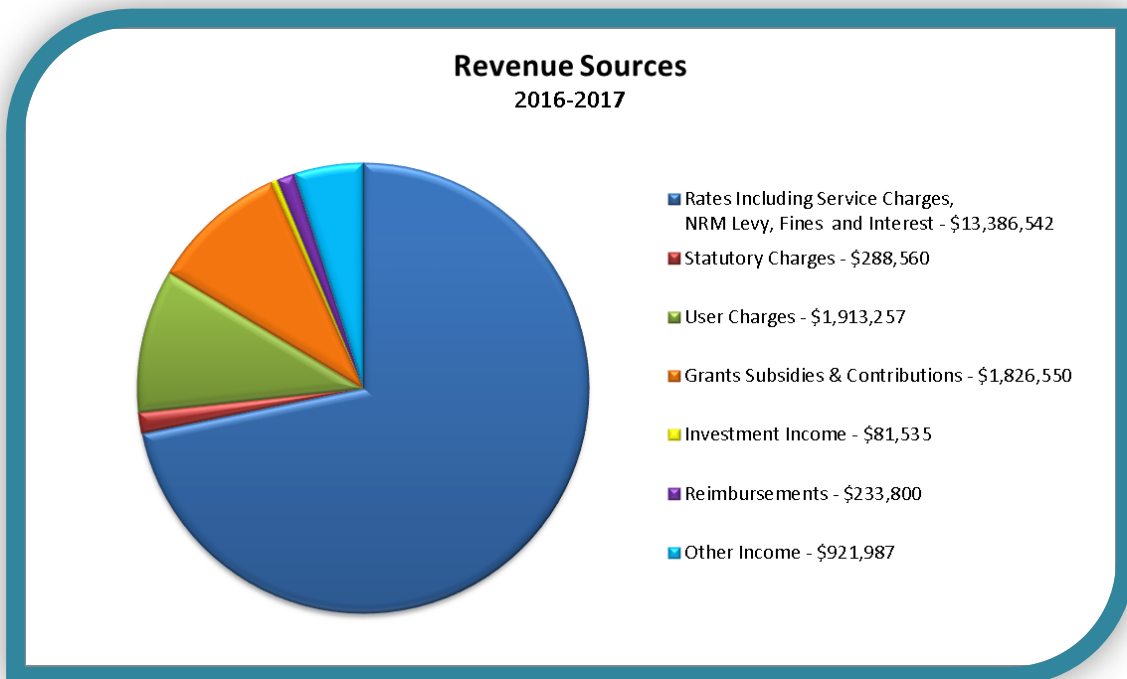
Statutory Charges set by State Government – these are fees and charges set by regulation and collected by the Council for regulatory functions such as assessment of development applications and dog registrations. The revenue from statutory charges generally off-set the cost of the service.

Grants, Subsidies and Contributions – The Council normally seeks to attract as much grant funding as possible from other levels of government, and major projects of wider State benefit are usually jointly funded in partnership with the State Government and other relevant parties.

Investment Income – Council invests funds for future maintenance and capital projects in interest bearing accounts.

Commercial Rental Income – in recent times Council has entered into a number of commercial leasing arrangements which has seen a new revenue source from commercial rental income from the Flinders Theatre Car Wash and the Nautilus Arts Centre and Port Lincoln Leisure Centre.

The following chart illustrates the proportion of income received from the various revenue sources, in comparison to Council’s total income, as per the adopted 2016/2017 Budget.



13. SUMMARY OF PROPOSED CASH FLOW IMPACT

The 2016/2017 Budget will be developed to enable Council to undertake the services, programs and proposed projects, in line with its financial sustainability objective and principles.

The total rate revenue raised under this Annual Business Plan is explained in the following section “Rating Structure Options”, however, a summary is provided below in the context of the overall forecast cash flow impact of council activities.

In order to adopt a sustainable and responsible Annual Business Plan and Budget, Council has reviewed project priorities together with other key budget drivers, with the objective of minimising any borrowings or use of reserve funds, to the funds required for the Indoor Aquatic Facility, demonstrating a clear nexus between any additional debt or reserves use and the community outcomes to be achieved.

GENERAL RATES ON PROPERTY VALUE @ 2.4% INCLUDING NEW ASSESSMENTS	\$7,221,685
FIXED CHARGE @ \$415	\$3,310,455
WASTE SERVICE CHARGE @ \$233.20	\$1,934,668
RECYCLING SERVICE CHARGE @ \$55	\$423,500
TOTAL RATE & SERVICE CHARGE REVENUE	\$12,890,308

The nett proceeds of rates received for budget purposes will also reflect additional revenues and expenses related to rates, including revenue for the NRM Levy, penalties for late payment, rates and legal costs recovered, less discretionary rebates, rate remissions and write-offs and the rates early payment discount.

14. IMPACT ON COUNCIL’S FINANCIAL POSITION

With the exception of the proposed Indoor Aquatic Facility refurbishment project, Council’s planned operational and capital expenditure for 2016/2017 will be met from committed reserve funds, confirmed grant funding, possible sale of surplus operational land and operational revenue.

The adopted budget based on the Annual Business Plan’s project and operational initiative priorities confirms Council’s loan borrowings and planned operating result and cash position.

15. RATING BASIS – SITE VALUE

The City of Port Lincoln has decided to continue to use site value as the basis for valuing land within the Council area for the 2016/2017 financial year. While acknowledging that most councils in South Australia have adopted the ‘capital value’ basis, Council considers that the site value method of valuing land provides the fairest method of distributing the rate burden across all ratepayers on the following basis:

- ✓ The fairness principle of taxation which suggests that individuals should make similar contributions to the cost of providing local government services as they in turn receive similar benefits, in terms of ability to make use of those services provided;
- ✓ The efficiency principle, which generally assumes that large variations in the value of property from one year to another are less likely under the site valuation method.

Council's 2016/2017 Rating Structure Options

16. GENERAL RATES (s153 and s156)

Rate in the Dollar

To raise **General Rate Revenue** that is identified in the section *FUNDING THE ANNUAL BUSINESS PLAN*, Council will declare a **rate in the dollar** based on the site valuation of land within the City of Port Lincoln together with a fixed charge per rateable property.



Fixed Charge

The Council has elected to impose a fixed charge system, rather than a minimum rate which tends to distort the equity principles of taxation.

The reasons for imposing a combination of rate in the dollar and a fixed charge are:

- The Council considers it appropriate that all rateable properties make a contribution to the cost of administering the Council's activities and maintaining the physical infrastructure that supports each property;
- The fixed charge system has a lesser proportionate impact on lower income earners than a minimum rate system;
- The fixed charge system is more readily understandable than a minimum rate system.

The fixed charge for 2016/2017 will be levied uniformly on all non-contiguous assessments excluding Marina Berths. The fixed charge is levied against the whole of an allotment (including land under a separate lease or licence) and only one fixed charge is levied against two or more pieces of adjoining land (whether intercepted by a road or not) if the same owner occupies and owns them.

Council has in the past increased the fixed charge by a nominal \$10 per year however in 2015/2016 an additional increase of \$35 to the fixed charge on top of the annual \$10 was applied to raise the additional revenue required for the first operational year of the Indoor Aquatic facility.

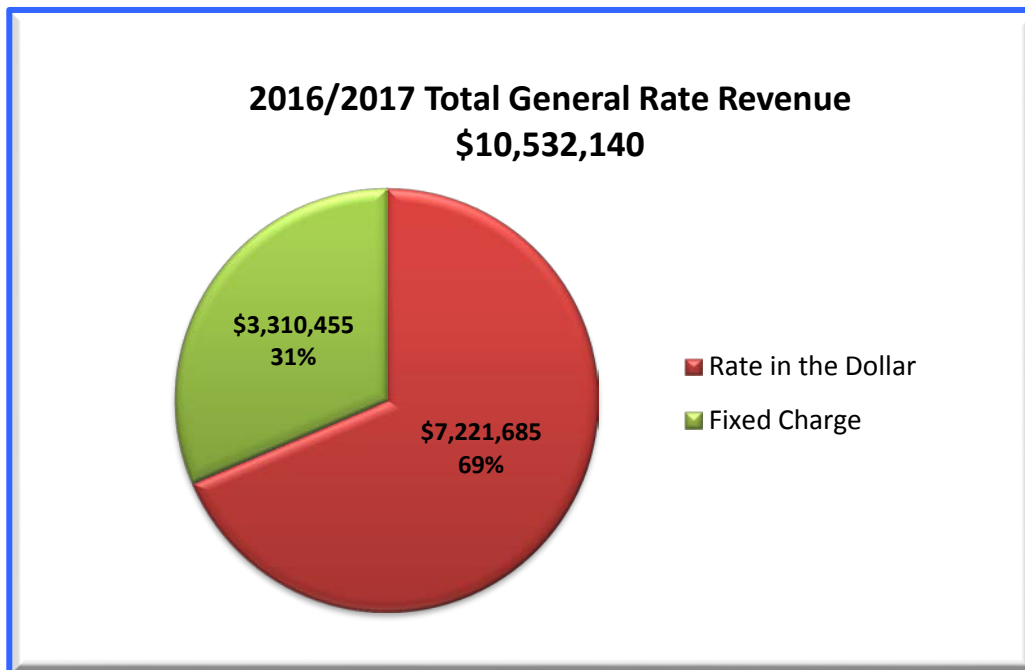
The 2015/2016 ABP also identified that, subject to future review and decisions by Council, in order to undertake the projects and services to the capacity forecast in the LTFFP, an increase of \$10 on the fixed charge would be required to fund the 2016/2017 Annual Business Plan.

Fixed Charge

	2015/2016	2016/2017
Number of rateable properties	8269	8307
<u>Less</u> Adjoining properties	147	169
Marina berths	161	161
Adjusted number of properties fixed charge applicable to	7961	7977

		Fixed Charge component	Increased rates raised - Fixed Charge component
<i>Total Fixed Charge 2015/16</i>	\$405	\$3,224,205	
Proposed 2016/2017 Fixed Charge	\$415	\$3,310,455	\$86,250

Pursuant to Section 151(10) of the Local Government Act 1999, revenue raised from the Fixed Charge component cannot raise an amount that exceeds 50% of all revenue raised by the council from general rates.



17. WASTE AND RECYCLING SERVICE CHARGES

Pursuant to Section 155 of the Local Government Act 1999 Council has declared service charges for both the waste and recycling collection services.

The Waste Service Charge is based on the nature of the service in respect of all land within the area of the City of Port Lincoln to which Council provides a waste collection service.

Council does not provide the kerbside recycling service to properties assessed by the Valuer General's Office as vacant land or marina berths, and therefore these properties do not attract the Recycling Service Charge.

To be equitable to all ratepayers, property owners should be charged for the services they are eligible to receive from Council. The 2016/2017 Budget is the final year of transition to a full cost recovery model for this service, however the required increase in the service charges to achieve full cost recovery is less than the 15% increase applied in previous years.

The revised model for **two Service Charges** for Waste and Recycling, totalling **\$288.20** where applicable, is shown in the table below:

Waste and Recycling Service Charges		
	2015/2016	2016/2017
Number of rateable properties	8269	8307
Less exempt from charges under Lease or Licence	4	10
Number of rateable properties Waste Service Charge applicable	8265	8297
Less Marina Berths	161	161
Less Vacant Land	427	433
Number of rateable properties Recycling Service Charge applicable	7677	7703

<i>The LTFP and past ABP have forecast an increase of 15% per annum to full cost recovery by 2016/2017.</i>		
Service Charges 2015/2016	Service Charge	Total Amount Raised
Waste Service Charge GL 1020211	\$216.00	\$1,784,808
Recycling Service Charge GL 1020201	\$48.00	\$368,400
Service Charges 2016/2017	+ Increase required to achieve cost recovery < 15% in total	Total Amount to be Raised from Services Charges to Achieve Full Cost Recovery
Waste Service Charge on all properties receiving the service (7.9% increase)	\$233.20	\$1,934,668
Recycling Service Charge to those properties receiving the service - excludes vacant land and marina berths (14.6% increase)	\$55.00	\$423,500
Combined Service Charge (9.17% increase on combined total)	\$288.20	\$2,358,168

18. IMPACT ON OVERALL RATING STRUCTURE

Although the City of Port Lincoln has experienced significant growth in property values in the past, from \$267 million in June 2002 to over \$1.1 billion at present, the property values have not continued to increase at the same rate over the last 3 years.

The Annual Business Plan assumes, conservatively, that there will be no major increase in assessment numbers between 2015/2016 and 2016/2017, although this growth could be between 0.5% and 1%. The final determination of rate revenue and rates setting has had regard to the growth of the city and the rate base as reflected in new assessments advised by the Valuer-General at the time of adoption.

Council staff have undertaken Rates Modelling as part of the budgeting process. The modelling system is based on the total amount of rates revenue Council needs to raise, including the Fixed Charge component, applied over the number of assessments. Modelling also reflects the other rating variations applicable to each property in regards to the Service Charges and the NRM levy.

In adopting the Annual Business Plan and subsequently the annual Budget for 2016/2017, Council has determined the rating model considered to be the most fair and equitable to residents and ratepayers.

The City of Port Lincoln does not proportionally raise rates on new developments throughout the financial year.

Property valuations are determined and advised by the State Valuation Office, and vary from year to year. One property's site value in relation to other properties will affect the relative change to the General Rates amount applicable to any one assessment, when compared to the 'average'.

For the 2.4% increase in the general rate revenue, which is inclusive of the rate in the dollar and fixed charge components, when applied across all rateable properties including new assessments, the total average increase is 1.93% per assessment. The average combined increase across the total number of properties, including the increase in the Waste and Recycling Service Charges, is approximately 3.2% or \$48.23. This does not include the increase in the NRM Levy, which is not determined by Council.

The table below is provided as an indicative illustration of the overall impact of the proposed increases in the general rates, services charges and NRM Levy. It must be noted that the actual impact on an individual assessment may not be the same as the examples provided and may be more or less than the average.

	2015/2016	2016/2017	\$ Difference	% increase
Average General Rates	\$1,243.84	\$1,267.86	\$24.02	1.93%
Waste & Recycling Service Charges	\$264.00	\$288.20	\$24.20	9.17%
Combined Average Rates & Services Charges	\$1,507.84	\$1,556.06	\$48.22	3.20%
NRM Levy (not determined or retained by Council)	\$64.60	\$79.00	\$14.40	22.29%
Total Including NRM Levy	\$1,572.44	\$1,635.06	\$62.62	3.98%

19. NATURAL RESOURCES MANAGEMENT LEVY

The City of Port Lincoln falls within the Eyre Peninsula Natural Resources Management Board area and as such the Council is required pursuant to the Natural Resources Management Act 2004, to raise funds by way of a fixed charge levy to assist in funding the operations of the Board. The fixed charge is imposed as a separate rate upon all properties within the area of the Board.

Due to changes in the State Governments funding arrangements for the costs of water planning and increased costs to all NRM boards, and despite costs saving already implemented, the Eyre Peninsula Natural Resource Management Board has advised Councils that in 2016/2017 it needs to raise an additional amount of \$520,000 from levies to continue to deliver programs to the region.

The total amount of income collected from the NRM land levy across the region will be increased by 3% per annum in 2017/2018 and 2018/2019 from the new increased levy revenue to be established in 2016/2017.

The Council is required to collect this revenue and pay the amount collected to the Board. It does not retain this revenue or determine how the revenue is spent, nor does it determine the amount of the levy to be collected. The amount of the levy per property is set by the total amount of funds Council is required to raise for the Eyre Peninsula Natural Resource Management Board (EPNRM). Based on the property data provided to the EPNRM in April 2016, the EPNRM Board have advised that the total NRM Levy payable for 2016/2017 for the City of Port Lincoln Council area will be \$642,594, an increase of 22.5% on the amount paid in 2015-16. Council has determined that this equates to a levy of \$79.00 per applicable rateable assessment. (In comparison, the amount required in 2015/2016 was \$524,616 payable as a levy of \$64.60 per applicable assessment).

Any queries regarding the NRM Levy should be raised with the Eyre Peninsula Natural Resource Management Board – telephone 08 8688 3111 or website <http://www.epnrm.sa.gov.au/>



Government of South Australia
Eyre Peninsula Natural Resources
Management Board

The Eyre Peninsula region covers a significant area of South Australia (80,000 square km / 8 million ha) and includes part of the upper Spencer Gulf, the City of Whyalla, stretches across the southern boundaries of the Gawler Ranges, past Ceduna to the edge of the Nullarbor Plain and south to the fishing hub of Port Lincoln.

The region supports a population of about 55,000 people. Eyre Peninsula's economic well being is almost entirely reliant on well managed and sustainable use of natural resources.



20. PAYMENT OF RATES

Payment of rates for the year ending 30th June 2017 will be allowed to be paid in quarterly payments with the first payment due on the **second** Friday of September and the following payments due on the **First Friday** of each quarter being;



A quarterly rates notice will be sent to ratepayers at least 30 days prior to each due date. A ratepayer may also pay their rates in a single instalment due by **9 September 2016**.

To make bill paying more convenient for customers, the City of Port Lincoln provides the following services for the payment of the rates notice:

- ✓ BPAY service using the telephone or Internet. BPAY is available 24 hours a day, 7 days a week. Contact your Bank or financial institution for further details.
- ✓ Payment through the mail by posting a cheque with the 'tear off' remittance advice to the City of Port Lincoln.
- ✓ Payment in person at the Council Office, Level 1 Civic Centre, 60 Tasman Terrace, Port Lincoln. Cheque, cash and EFTPOS facilities are available Monday to Friday 9am to 5pm.
- ✓ Payment via Council Website – www.portlincoln.sa.gov.au at anytime.

Incentive for Early Payment of Rates

Council has previously offered a 2% discount for payment of rates received in full on or before the September payment date, and will continue to offer a 2% discount for payment of rates and charges in full on or before Friday 9 September 2016.

21. RATE CONCESSIONS

In previous years the State Government, in providing equity across SA in this area, funded a range of concessions on Council rates. The State Government ceased providing direct funding of Council rates concessions for eligible pensioners and self-funded retirees in 2015/2016 and introduced an alternative form of concession funding for eligible pensioners and self-funded retirees which can be applied to any need at the discretion of the recipient.

Council rates concession are no longer directly applied and the full rates account is payable.

Ratepayers can obtain further information about concessions by:

- Telephoning the Department for Communities and Social Inclusion Concession Hotline on 1800 307 758
- Email: concessions@dcsi.sa.gov.au
- Visiting the website: <http://www.dcsi.sa.gov.au>

22. REMISSION AND POSTPONEMENT OF RATES

Where a ratepayer is suffering hardship in paying rates, they may apply under Section 182 and 182A of the Local Government Act 1999 to partially or wholly remit rates or to postpone rates.

In assessing each confidential application Council will give consideration to the following:

- ❖ Previous documented Council decisions
- ❖ The ratepayer's ability to pay
- ❖ The financial circumstances of the applicant where extreme hardship can be demonstrated.

Should a postponement be granted by Council, interest shall accrue on the amount of rates affected by the postponement, at a rate fixed by Council but not exceeding the cash advance debenture rate.

23. REBATE OF RATES

The Local Government Act 1999 requires Councils to rebate the rates payable on some land. Specific provisions are made pursuant to Section 160 to 165 for land used for health services, community services, religious purposes, public cemeteries, and educational institutions. Council also provides Discretionary Rebates for some community groups or organisations pursuant to Section 166, however this rebate is not applicable to rateable properties owned or managed by community groups holding a licence pursuant to the Liquor Licensing Act 1997.

An application for rebate shall only be required upon establishment of a property which meets the criteria as outlined in the Local Government Act 1999 and the rebate will continue to be applied annually unless Council is notified, or becomes aware, of a change in circumstances.

Policy 7.63.8 Rates Concession Scheme

As per Section 166 and Council's Policy 7.63.8 Rates Concession Scheme, Council also provides some rebates of rates to encourage continuing building activity and land development in the City. These are in relation to development construction with a value in excess of \$1,000,000 and subdivision development, including strata and community title developments, where there are unsold new allotments.

24. PUBLIC CONSULTATION

Consultation

Before Council adopts an Annual Business Plan, the draft Annual Business Plan must be made available for Public Consultation as per Section 123 (4) of the Local Government Act, and Council Policy 2.63.1.

Council must also set aside at least 1 hour at a Council Meeting for members of the public to ask questions and make or speak to their submissions. This meeting was held on Monday 16th May 2016.

The Act requires that public consultation is undertaken for at least 21 days prior to that meeting. Council Policy 2.63.1 requires 28 days consultation following the draft Annual Business Plan adoption by Council for consultation purposes.

The 2016/2017 Annual Business Plan includes a major capital project commitment for the Indoor Aquatic Facility refurbishment, replacement of the London Street Bridge and increased expenditure on the Stormwater Management Plan, and a range of renewal works, new capital projects and operational new initiatives.

It is important that the community and ratepayers are informed and genuinely consulted as part of Council's determination of the final Annual Business Plan and budget. The community engagement process for this Annual Business Plan followed the guidelines of the International Association for Public Participation (IAP2) spectrum to ensure that the community was fully informed on the rating proposals in the plan. This exceeds the minimum consultation obligation as required under the Local Government Act 1999 Section 123(5). The community was informed about the Draft Plan using a range of tactics, including a TV commercial featuring the Mayor. The TV commercial proved to be effective with 34.7% of the respondents finding out about the Plan through this media, followed by 21.7% from Council's Weekly Times page feature in the Port Lincoln Times.

As required under the Act, Council provided facilities on its website for the asking and answering of questions and for submissions to be made on the draft Annual Business Plan.




Community Response

The consultation period on the draft Annual Business Plan was from Friday 22 April 2016 to 9.00am Monday 23 May 2016.

The public was invited to attend a Council meeting held on Monday 16 May 2016 to ask questions and make submissions. Two members of the public attended and jointly addressed the meeting on the draft Annual Business Plan.



Council received a total of 100 submissions on the draft Annual Business Plan, made up of:

-  88 online surveys
-  11 hardcopy surveys
-  1 written submission

The on-line submissions showed 81% of the 69 respondents that answered the question had looked at the Draft Annual Business Plan. 71% of respondents accessed and/or downloaded the Draft Plan from Council's website compared to less than 29% viewing and/or purchasing a copy from the Council Office, Port Lincoln Library and the Nautilus Arts Centre

Over 90% of respondents agreed that it is more important that Council manages and looks after its assets and other facilities that it owns, than to build new ones and 63.7% agree that the assets are at a standard they expect.

63.7% of respondents agreed that Council had delivered on its projects and initiatives last year and 65.2% agreed that the projects and initiatives included in the 2016/2017 Annual Business Plan address the needs of the city.

The majority of the community members who responded to the on-line survey agreed that overall Council is looking after the city's roads, paths, drainage, buildings, parks, ovals and other facilities at about the standard they would like, however, they expect Council to prioritise the improvement of drainage, roads and paths.

The community responses gave greatest priority to the following projects for the 2016/2017 financial year;

1. Stormwater Management Plan - Scope and design of Liverpool Street pump station and rising main
2. Stormwater Management Plan 2D Flood Mapping project
3. Purchase of portable pump to be used as a short term contingency during heavy rain events
4. Community wellbeing strategies including Building Families Partnership Events, Crime Prevention Partnership, Community Leadership Program and Healthy Eating Community Grants
5. Continuation of the Residential New Footpath Program
6. Installation of rainwater tanks and pump at the Council Depot, reducing use of potable water
7. Stormwater Management Plan - construction of Normandy Place drainage - Gascony Crescent to McDonald Avenue
8. Partnership project to improve Parnkalla Trail through wharf/silos precinct including pavement marking and associated signage
9. Priority actions in the Building Age and Dementia Friendly Community Report
10. Operational upgrades for the Library Public IT Suite, PC Hardware and Software

The community comments provided during the public consultation process were considered by Council when finalising the Annual Business Plan.

A Community Consultation Response Report has been separately endorsed by Council and will be available to the community to inform interested people of the outcome of the Annual Business Plan consultation process.



City of Port Lincoln

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