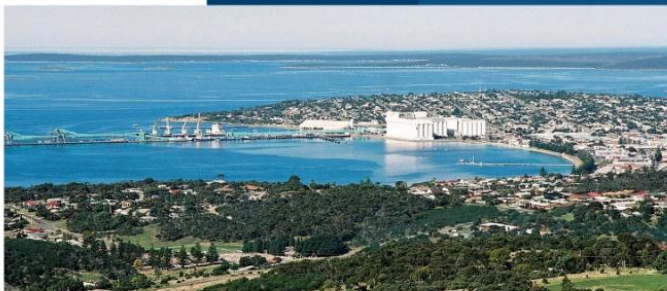
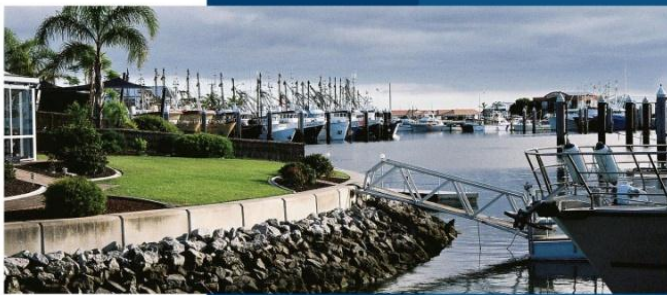




City of Port Lincoln



Annual Report

2012-2013

N20138290

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Adopted 25 November 2013



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OVERVIEW AND HIGHLIGHTS FOR THE YEAR

Message from the Mayor

The year in review is the second full year in this council's term. The four year cycle is more than half way through with local government elections set for November 2014. That is your opportunity to select people to represent you to ensure local government is doing what is needed. Management and operational staff are the constant and deliver the services we rely on.

It is pleasing to report that your council ended the year in a strong financial position. We progressed some important projects over the year, at the same time fulfilling all statutory requirements. We continued to consult with the community to ensure that we are reflecting your aspirations and priorities.

I draw your attention to details of projects and works completed in this report. Some of these projects are very visible, such as the under-grounding of power cables, improved parking and footpath construction, greening of our parks through recycled water use, new toilets and Wellington Square redevelopment. As well as major new works it is business as usual, doing the essential things for the community. Things like maintaining our open spaces and parks, dealing with waste, providing library and arts facilities, constructing and repairing roads, managing our storm water, and performing our regulatory functions.

At the same time council has been forward looking, particularly with regard to planning. We have been frustrated by slow progress with some of our Development Plan Amendments [DPA]. State Government has changed the processes for us and that has caused delay. Although growth of the city has been modest and land divisions below trend, it is important that we prepare for times of expansion and growth. We need to provide opportunity and certainty by ensuring suitably zoned land is available for housing, business and industry.

The importance of Port Lincoln as a regional centre is being more recognised by State and Federal Government and Council has been active in promoting our regional role. Encouraging economic development through our membership of Regional Development Board Whyalla and Eyre Peninsula, our active membership of Provincial Cities and Eyre Peninsula Local Government Association all contribute to positioning Port Lincoln as an important regional centre. Our outward looking policy of assisting our seafood industry engage with export markets has led to interest in our products and recognition as a tourism destination.

A very significant question for the community is what happens when the current swimming facility is decommissioned by the present owners in November 2016. Council formed a community reference group that formulated a strategy that will form the basis for a feasibility study to inform us on the likely location, cost and operational detail of any such facility. Once completed full community consultation will determine the future for indoor swimming facilities in Port Lincoln

An agreement with Tumby Bay Council and the District Council of Lower Eyre to explore possibilities for shared services has resulted in identification of services that could be managed and delivered more efficiently. The three councils agreed to work on these issues aimed at reducing duplication of effort and building common operating systems to benefit our communities.

I take this opportunity to thank my fellow councillors for their enthusiastic and well considered contributions, for representing public opinion and for taking their decision making responsibilities very seriously. To Deputy Mayor Neville Starke who stands in for me when needed, thanks.

Thank you to our staff who are the front line and the behind the scenes people who carry out the functions of Council. I appreciate that they are often under pressure, often in a visible situation and always under financial constraints. Thank you and well done to all, ably led by CEO Geoff Dodd¹. Geoff is to be congratulated for eight years as CEO and his fifteen years working for Council. He leaves us in a very sound financial position, with capable and dedicated staff. I wish Geoff well in whatever he chooses to do next.

Your council is well positioned to undertake major projects identified in our community driven strategy. I encourage your continuing interest in the operations and deliberations of our local government area, the beautiful and progressive City of Port Lincoln

BRUCE GREEN

MAYOR

☎ 8683 3819

📱 0437 437 051

💻 mayor@plcc.sa.gov.au



¹ Mr Dodd resigned on September 20, 2013 and Mr Rob Donaldson was appointed CEO October 14, 2013

Chief Executive Officer's Message

The 2012/13 financial year has been another productive and busy year for all council staff in planning, implementing and completing many programs in our key strategic focus areas.

- Recreation and open spaces
- City image
- Infrastructure
- Transport network
- Environment
- Community projects
- Economic development

Council's resources are focused on the above strategies adopted by council and ensuring that excellent results are achieved together with prudent financial management is a priority for all staff.

Council continues to deliver services and significant capital projects within adopted budgets and aligned with forward programs, to do this requires a competent, experienced and enthusiastic staff of which this council is fortunate to possess.

Council has ended the year with a moderate operational surplus of \$314,297. Council invested \$3,232,987 on asset and infrastructure renewal, new and replacement capital projects.

Waste management, inclusive of kerbside recycling, waste collection and processing together with disposal to landfill continues to be the largest area of operational expenditure for council. The cost of waste diversion from landfill to meet statutory recycling requirements adds significant cost to the waste services program. Minimizing waste costs wherever possible is a priority for staff.

It has been pleasing to continually receive positive comments on the Central Business Street upgrade program that has incorporated the undergrounding of power lines, new footpaths, additional car parks and landscaping. The support of the Power Line Environment Committee over several years for this program of works has been outstanding.

It is anticipated that the upgrade of entire CBD area will be completed within the next five years.

Many of the capital works programs undertaken by council are designed to be multi-purpose such as Council's walking and cycling trails program.

The new Heritage Trail being a good example of combining fire prevention works, elimination of pest plants, the opening up of more recreational space, the development of new walking and cycling paths separating vehicles and pedestrians and creating additional health benefits to users.

The on-going sealing of the Parnkalla Trail is also designed to encourage more users, improve community health and fitness and improve the appreciation of our coastal reserves.

Council has also continued its residential footpath construction program, linking residential areas to main roads and improving access to significant locations. Budget constraints have limited the extent of

this program in recent years and it is suggested that upon the completion of the CBD program that additional resources be allocated to the construction of residential footpaths.

Other significant capital projects undertaken this financial year have included:

- Centenary Oval upgrade inclusive of new seating and public toilets incorporated in the Grandstand
- Completion of the waste transfer station
- Tennyson Terrace Tennis Courts upgrade with drainage improvements and new fencing
- Wellington Square playground, shelter and landscaping
- Upgrade of facilities at the council depot
- Completing the final stage of the water re-use program
- Replacement of the Billy Lights Point Boat Ramp
- Reconstruction of Stamford Terrace

Council also contributed funds to the Boston Sporting Association to include public toilets within their new clubroom facility and assisted the Port Lincoln Aboriginal Corporation complete the road sealing works adjacent to their Sports Facility at Mallee Park.

Council is mindful of the necessity to update its Development Plan and has supported two significant draft Development Plan Amendments, inclusive of the developer funded Deferred Urban DPA and Council's own Residential DPA.

Council is hopeful of receiving Ministerial endorsement to release both DPA's for public consultation during the 2013 calendar year. The DPA's, if adopted will have a significant impact on the future development of the City of Port Lincoln.

In closing I would like to thank the many volunteers that continue to offer their support to Council and the Community and make Port Lincoln the great place it is.

I would also take the opportunity, as this is my last Annual Report to thank the numerous people that have supported me over the past sixteen years, staff and elected members past and present and community members alike. It has been a privilege to work with and for the community and I will continue to take a lot of satisfaction in seeing the positive changes and achievements we have made in the City of Port Lincoln for many years to come.

GEOFF DODD
CHIEF EXECUTIVE OFFICER



City of Port Lincoln Map



City of Port Lincoln Statistics

Total area:	3,800 hectares
Population Estimated:	14,519
Average Rainfall:	490 mm
Foreshore (length)	21 km
Lincoln Cove Southern Lake Area:	2 hectares
Roadways Unsealed (length)	8 km
Roadways Sealed (length):	149 km
Total Footpath (length)	68.5 km
Assessments to June 2013:	8201
Site Value Rateable Properties: June 2013	\$1,109,118,600
Local Board of Main Roads proclaimed	22 November 1866
District Council of Port Lincoln proclaimed	1 January 1880
Town Corporation proclaimed	8 August 1921
Proclaimed City:	30 January 1971
Boundaries extended	26 March 1981



Members of Council

December 2010 ongoing

ELECTED MEMBERS			
Person	BH Phone & Address	AH Phone & Fax	Mobile & Email
Mayor Bruce Green	<i>11 Alsace Crescent, PL</i>	8683 3819	0437 437 051 mayor@plcc.sa.gov.au
Cr Danny Bartlett	8682 1266 <i>89 Kurara Road</i>	8682 1596 <i>F 8682 4042</i>	0412 766 816 danny@eyretrading.com.au
Cr Michael Bascombe	8682 1753 <i>PO Box 143, PL</i>	8683 0229 <i>F 8682 1750</i>	0417 830 229 mick.bascombe@bigpond.com
Cr Malcolm Catt	8684 3788 PO Box 814,	8682 1042 F 8682 1042	0428 837 030 mcatt@ozemail.com.au
Cr Faye Davis	<i>PO Box 1041, PL</i>	8682 1741 <i>F 8682 1741</i>	0429 821 741 faye.davis@internode.on.net
Cr Gordon Hartley ESM	8683 0504 <i>PO Box 1632, PL</i>	8683 0504	0429 900 840 hartleygordon@internode.on.net
Cr Peter Jolley	8682 3677 <i>PO Box 2160, PL</i>	8682 6367	0427 822 160 peterjolley@bigpond.com
Cr Jim Papazoglov	8682 6554 <i>PO Box 1208, PL</i>	8682 5919 <i>F 8682 1419</i>	0419 868 072 jim@aussiealuminium.com.au
Cr Rod Patterson	8683 4703 <i>PO Box 2083, PL</i>	8683 4703	0419 866 760 rodandjude@bigpond.com
Cr Travis Rogers	8683 0162 <i>PO Box 1583, PL</i>	8683 3753	0448 698 192 buandig1@bigpond.net.au
Cr Neville Starke <i>Deputy Mayor</i>	0429 036 907 <i>28 Alexander Crescent, PL</i>	8682 4989	0429 036 907 nevillestarke@bigpond.com



From Left to Right

Peter Jolley, Faye Davis, Rod Patterson, Travis Rogers, Michael Bascombe, Mayor Bruce Green, Malcolm Catt, Deputy Mayor Neville Starke, Jim Papazoglov, Danny Bartlett and Gordon Hartley

Business Premises

The City of Port Lincoln has three business premises:

Council Administration Office	Library	Depot
<ul style="list-style-type: none"> • Level 1 Civic Centre 60 Tasman Tce PORT LINCOLN • 8621 2300 	<ul style="list-style-type: none"> • 2 London Street (TAFE Building) PORT LINCOLN • 8688 3622 	<ul style="list-style-type: none"> • 33 Bel-Air Drive PORT LINCOLN • 8621 2340

Structure & Functions of Council

The Council consisting of ten Councillors and the Mayor, is the decision making body on all policy matters. Ordinary meetings of the Council were held on the first and third Monday of every month at 7.30 p.m. (except public holidays when meetings were held on the following Tuesday). All meetings were open to the public. A community question time was held at the beginning of each meeting when members of the public had the opportunity to ask a question to Members or Officers of the Council.

Meeting Attendance

Ordinary Council

Ordinary Council Meetings were held on the first and third Mondays of each month. For the 2012-2013 financial year there were 23 Ordinary Council meetings held. Attendance was as follows:

Elected Member	Meeting Attendance
Bruce Green	21
Cr Neville Starke (Deputy Mayor)	17
Cr Danny Bartlett	23
Cr Michael Bascombe	20
Cr Malcolm Catt	19
Cr Jim Papazoglov	21
Cr Gordon Hartley ESM	20
Cr Peter Jolley	23
Cr Travis Rogers	19
Cr Rod Patterson	20
Cr Faye Davis	21

Public Access to Meetings and Minutes

All meetings of Council are open to the public.

Meeting Agendas of Ordinary Council, Council Development Assessment Panel, and committees established pursuant to Section 41 of the Local Government Act are placed on public display and posted on Council's website, no less than three days prior to those meetings in the Civic Centre Administration area. All reports, which form the basis of recommendations to Council, are also available to the public.

Within five days of the meeting being held Minutes are placed on display in the Civic Centre and posted on Council's website.



www.portlincoln.sa.gov.au

Boards & Advisory Committees & Project Management Teams

Council established a number of Committees, Boards and Advisory bodies, which comprise Elected Members, Staff, Government Officers and members of the public, to act in a range of statutory, delegated and advisory roles.

The composition, structure, delegated authority and Terms of Reference of these groups are reviewed in November of each year and adopted by Council for the following twelve month term.

The minutes of Section 41² Committee meetings are included in the following Ordinary Council meeting Agenda for adoption by Council.

² Section 41 Committee: A committee may, according to a determination of the council (and subject to the operation of this Act), be established to assist the council in the performance of its functions.



Council Development Assessment Panel (CDAP)

Chairman - Mr Bill Watkins

Council is required pursuant to Section 56A of the Development Act 1993, to establish Development Assessment Panel. There are three important functions of the Panel:

- To act as a delegate of the Council in accordance with the requirements of the Development Act.
- To provide advice and reports to the Council on trends, issues and other matters relating to the planning and development that have become apparent or arisen through its assessment of applications; and
- To perform other functions assigned to the panel by Council.

The Council Development Assessment Panel (CDAP) meets monthly, when required, on the second Monday at 7.30pm in the Council Chambers. Meetings are open to the public and are advertised accordingly.

The Panel consists of seven members, three councillors, three community members and an independent community presiding member. The term of office for the Elected Members on the Panel is twelve (12) months while Independent Panel Members are appointed for two (2) year terms.

The Development Assessment Panel has delegated authority of decision-making. The Panel only assesses Category 2 Development Applications where representations are received and wish to be heard, all Category 3 applications and non-complying applications. For the 2012 - 2013 financial year there was a total of 6 CDAP meetings

CDAP Determinations

Number of Applications	7
Number of Applications Approved	7
Number of Applications Refused	0
Number of Applications Deferred	0
Number of Applications Appealed	0

July 2012 to June 2013	Meetings Attended
Mr Bill Watkins OAM – Presiding Member	6
Mr Peter Blacker	5
Mr Shayne Calliss	4
Mr Roger Nourse	4
Cr Faye Davis	4
Cr Jim Papazoglov	6
Cr Michael Bascombe	5

Committee Reports

Marina Maintenance Advisory Committee

Chairman - Councillor Michael Bascombe

Terms of Reference

Pursuant to Clause 23 of the Tripartite Agreement between State Government, Lincoln Cove Development Company and Council.

Membership:

Councillor Michael Bascombe (Chair) – Council appointed
Councillor Faye Davis (Proxy)
Mr Geoff Dodd – Chief Executive Officer – Council appointed
Mr Justin Shaw – Appointed by Minister for Marine
Mr Spiros Dimas – Appointed by Minister for Marine
Vacant - Lessees of Berths Commercial Basin
Mr Chas Davis – Lincoln Lakes Development Company
Mr Brian Henson – Stage 1 Residential Proprietors
Mr Bruce Redding – Lincoln Cove Development Company



During the last twelve months the Committee has been investigating the proposal that Council assume responsibility for the obligations contained in the Tripartite Agreement which was introduced at the inception of the Lincoln Cove Marina in the mid 1980's between Council, Department of Marine and Harbours (now the Department for Planning, Transport & Infrastructure (DPTI)) and the Lincoln Cove Development Company. Over the last few years the Committee has looked at different proposals to renew the floating berths known as the 'Cray and Shark Berths'. This process has stalled due to a lack of agreement between the leaseholders, Council and DPTI as to the best way forward. If Council assumes responsibility for the marina, the Tripartite Agreement can be finalised and the issue of maintenance and replacement of infrastructure can be negotiated between the berth lessees and Council.

The proposal of Council assuming control surfaced as a result of a meeting between the Minister for Transport, Patrick Conlon and disgruntled residents of waterfront property in the marina's northern basin who were objecting against massive fee increases for the right to have a floating pontoon outside their waterfront properties. Minister Conlon's initial response was to ask his department why the Government was involved in the marina.

Since that time the Department has drawn up a projected expense and income budget for the next 25 years based on a condition report that their Department initiated. Council then had Aztec Analysis audit that report and their conclusion did not vary too much from the Department's report. There have been ongoing discussions between Council and the Department recently but the whole process is now in limbo due to Ministerial Change. It is unclear at this stage whether the current Minister, Tom Koustantonis supports the proposal, or with a State Election looming, the matter will be put on the backburner. In the meantime the condition of the Cray and Shark berths continues to deteriorate and some lessees who have left the industry and wish to sell their leases are unable to do so because prospective purchasers want some clarity about the future.

The issues surrounding the future responsibilities of maintenance in the marina has become very frustrating to the Marina Maintenance Advisory Committee and also to Council and a decision on the future is eagerly awaited.

Greater City of Port Lincoln Bushfire Prevention Plan Committee

Chairman - Councillor Neville Starke

Terms of Reference

- To review the Greater City of Port Lincoln Bushfire Prevention Plan.
- To present the findings of the review to Council inclusive of any recommendations for improvements to Bushfire Prevention for the City of Port Lincoln.
- That upon completion of the review, endorsement of the Greater City of Port Lincoln Bushfire Prevention Plan be sought from the Native Vegetation Council and other State Government Agencies as required.
- To make recommendations to the Lower Eyre Peninsula Bushfire Committee.

Membership:

Councillor Neville Starke (Chair)
Councillor Gordon Hartley
Mr Geoff Dodd - Chief Executive Officer
Mr Nigel Melzner – Manager Community Infrastructure
Mr Calvin Hoyer – Compliance Officer
Representative of – Country Fire Service
Representative of – Metropolitan Fire Service
Representative of – Dept Environment Natural Resources
Representative of – District Council of Lower Eyre Peninsula
Representative of – SA Water
Representative of – ETSA



The Greater Port Lincoln Bushfire Prevention Committee has only met once this past twelve months. Once again this is probably not enough, but with the plan that is in place and under Nigel Melzner's guidance there seems to be little need to meet more often.

The plan has been reviewed and altered slightly to bring the latest fires into the plan and hopefully will be adopted at the next meeting to be held in October 2013. Since the introduction of the Lower Eyre Peninsula Bushfire Management Committee, the City has had no new recommendations or requests to add to our existing plan, as far as I know. This is very disappointing to me, as this committee was supposed to be examining the whole region and making recommendations to each Council. If this system is not going to be more productive, we as a bushfire committee may have to undertake a major review of our plan in the near future to make sure we have kept up to date with the growth and changes within our City and its surrounds.

Last year, thankfully we had no major fires within our City boundaries but once again, the Coomunga and Sleaford fires highlighted that we have to protect our boundaries.

With a very wet winter and prolonged spring the vegetation and grasses again pose a huge threat. I am pleased to see our staff and contractors have already started to mow, slash and remove some of the fire hazards from the high risk areas of our roadsides and parks.

Thanks again to Nigel Melzner, Calvin Hoyer and staff for the work they have done within our city to enact the fire plan and ensure as much compliance as possible. I also thank Leith Blacker, David Hall and the District Council of Lower Eyre Peninsula for the work they do on our outskirts to help protect us from fire.

Thank you also to the agencies and committee members for attending our meetings and contributing to discussions.

Building Fire Safety Committee

Chairman – Bob Milic

Terms of Reference

The Building Fire Safety Committee is charged with the responsibility for all matters arising under Section 71 of the Development Act 1993 which are of a building fire safety nature.

Membership:

Mr Bob Milic – Manager Development and Environmental Services

Mr Peter Harmer – Building Surveyor

Mr Rod Bahr – MFS Representative

Mr Tony Manuel – City of Port Lincoln



The Role of a Building Fire Safety Committee

Local councils play an important role in protecting the safety of building occupiers and users and must appoint a building fire safety committee under the Development Act 1993 to ensure adequate fire safety in buildings. The role of a building fire safety committee includes:

- developing appropriate building fire safety inspection policies
- examining the fire safety of buildings that have been identified as having inadequate fire safety provisions
- issuing notices of fire safety defect to building owners, which identify fire safety provisions that need to be upgraded to an extent that provides a reasonable level of safety for occupants
- issuing notices of building work required which set out building work that must be carried out in order to raise the building fire safety to a reasonable level of safety
- initiating enforcement or other action to ensure a building owner complies with a notice of building work required
- revoking or varying fire safety notices where appropriate.

One official and one unofficial meeting, due to lack of quorum, was held during the 2012-13 year. A total of 12 inspections were undertaken by the Committee during this time. Of these, 3 were new premises and 9 were re-inspected to review compliance with previously identified fire safety issues. As mentioned, three premises were added to the agenda for inspection and three premises were finalized following compliance. Those finalised and removed from the agenda until; further notice include Lincoln Navigator Inn, Wayback Football and Sporting Club and the Limani Motel.

Matters which were addressed by the Committee this year included:

- Number of exits provided and the construction of paths of egress
- Appropriate Exit Light installation and maintenance
- Appropriate installation of Fire Hose Reels and Fire Extinguishers
- Requirements for Emergency Lighting
- Installation of Hard-wired Smoke Detectors
- Fire Resistance Levels of building elements
- Fire Hydrant installation and street main fire plug flow and pressure test characteristics.

To date the Committee's focus has predominantly been on those premises providing accommodation, large assembly buildings and factories. Although continuing to focus on these types of buildings, the Committee has added one of the City's Aged Care Facilities to the agenda and will continue to focus on these types of establishments in the future as workload allows.

Financial Management Committee

Chairman - Councillor Danny Bartlett

Terms of Reference

Members of the committee are appointed by Council. The committee consists of between three and five members inclusive, with at least one independent member and at least one from the elected members of council, consistent with any regulations.

Independent member(s) of the committee shall have appropriate experience relevant to financial, risk management and internal audit matters. The Principal member of the Council shall be an ex officio member of the committee unless appointed directly to the committee.

Membership:

Cr Danny Bartlett (Chairperson)
 Cr Neville Starke
 Cr Faye Davis
 Cr Peter Jolley
 Cr Jim Papazoglov
 Cr Rod Patterson
 Ms Diana Laube – Independent Member

The Financial Management Committee held four official meetings during the financial year, with the meetings based around the requirements of the Work Plan.

The financial management committee has continued to undertake the unglamorous but essential work of keeping an eye on council finances. Members of the committee have put their mind to such things as audits, budget reviews, asset management plans, and the long term financial management plan. Council staff and committee members put in lots of time and effort into these processes, and at times it seems the regulatory burdens placed on Council are overly onerous.

Regardless of these red tape requirements, the committee plays an important role in monitoring performance against the budget, and overseeing the work undertaken by staff to make sure Council manages its significant asset base prudently. “Sustainability” is one of the buzz words for local government – finding the right balance between income, operational expenses, and management of assets.

The development of detailed asset management plans and a long term financial plan will be of significant assistance to Council. They will essentially map out maintenance, renewal, and replacement requirements of our assets – everything from roads and footpaths, council owned buildings, through to books at the library. The challenge for Council into the future will be to balance maintenance and replacement of existing assets with community demand for new assets or services, and being able to fund these in a sustainable manner.



Strategic Planning & Development Policy Committee

Chairman - Councillor Malcolm Catt

Terms of Reference

To provide advice to council in relation to how Council's planning strategies and development policies accord with the State planning strategies.

To assist the Council achieve;

- Orderly and efficient development within the area of council.
- High levels of integration of transport and land use planning
- Relevant targets set out in the planning strategy
- The implementation of affordable housing policies set out in the planning strategy

To provide advice when council is preparing a

- Strategic directions report or
- Development Plan Amendment Report

Other functions as assigned to the committee by Council (other than functions relating to development assessment or compliance)

Membership:

Cr Catt – Chairperson

Cr Rogers

Cr Papazoglov

Cr Patterson

Chief Executive Officer

Manager Development and Environmental Services

Various Development Plan Amendments as follows are either underway, completed or partially completed;

- Deferred Urban Zone
- Lincoln Cove Expansion
- Industry, Commercial and Bulky Goods Retailing
- Residential
- Car Parking

Delegates & Representatives

Civic Hall Management Board	Cr Davis
Eyre Peninsula Local Government Association	Mayor Green, CEO
Eyre Peninsula Old Folks Home	Cr Jolley
Health Advisory Committee	Cr Papazoglov
LGA State Executive & SAROC Committees	Mayor Green
Local Government Association of SA	Mayor Green
Lower Eyre Pest Management Group	Cr Hartley ESM
Lower Eyre Peninsula Bushfire Management Committee	CEO, MCI (Proxy)
Lower Eyre Road Safety Committee	Cr Patterson, Cr Hartley
Parks and Reserves Committee	Cr Hartley, Cr Rogers
Port Lincoln Aboriginal Forum	Mayor Green, Cr Jolley
Port Lincoln Chamber of Commerce & Tourism	Cr Catt
Port Lincoln Risk Assessment Panel	Manager Corporate Services
Provincial Cities Association	Mayor Green, Cr Starke & CEO
Ravendale Community Sports Centre Board	Cr Bascombe, Cr Papazoglov
Regional Development Australia Board	Cr Catt
South Australian Local Government Finance Authority	Mayor Green
Zone Emergency Management Committee	CEO

Council Participation

The City of Port Lincoln was represented at the Local Government Association AGM by the Mayor, an Elected Member, the Chief Executive Officer and the Deputy Chief Executive Officer. The Eyre Peninsula Local Government Association meets quarterly at various locations on the Eyre Peninsula and Council's Deputy Mayor and Chief Executive Officer attend these meetings. The Provincial Cities Association also meets quarterly and the Mayor and Chief Executive Officer attend meetings.

Use of Sections 90(2) and 91(7)

Council will hold all meetings in public except in special circumstances where the public may be excluded from attendance at so much of a meeting as is necessary to receive discuss or consider in confidence any information or matter listed in Section 90 of the Local Government Act 1999.

A total of 23 Ordinary Council Meetings were held in 2012 - 2013 with no Special Council Meetings being held.

At 9 meetings during 2012/13, Council met In-Committee with the public excluded from part of the meeting and as 30 June 2013, the Minutes continued with the order to be retained as confidential under Section 91(7) of the Local Government Act 1999.

Allowances

Elected Members' Allowances

In accordance with Section 76 of the Local Government Act 1999, a member of a Council is entitled to receive an annual allowance from the Council for performing and discharging official functions and duties. Allowances are set by the Remuneration Tribunal and are adjusted annually to reflect changes in the Consumer Price Index. The annual allowance for Elected Members is payable quarterly in advance.

The allowance provided under Section 76 is all-inclusive, with the exception of the Mayor, for whom Council provides computer access, an email address and mobile telephone to enable communication from Council, and for Council business.

The City of Port Lincoln is in Group 3. A Mayor or principal member allowance will be four times that of the councillor allowance, with a deputy mayor or presiding member allowance set at 1.25 times.

Ordinary Council (Group 3)	
Mayor (Bruce Green)	\$49,060
Deputy Mayor (Neville Starke) & Presiding Members (Michael Bascombe, Malcolm Catt, Danny Bartlett)	\$15,331
Elected Members	\$12,265

Council Committee Allowances

The Chairperson and Independent Members of the Council Development Assessment Panel (CDAP) are remunerated per sitting, as is the independent member of the Financial Management Committee. Their involvement and interest in the future developments and strategic and financial goals of the City of Port Lincoln is appreciated.

CDAP	
Chairperson (Independent)	\$200 per sitting
Independent Members	\$120 per sitting

Financial Management Committee	
Independent Member	\$200 per sitting

Representational Quota

In accordance with the requirements of Section 12(4) of the Local Government Act 1999, a review of the representative structure will be undertaken during 2017. The community will be invited to participate in the Representation Review process and make submissions in accordance with Council's Community Engagement Policy 2.63.1.

The representation arrangements are as follows:

- One Mayor
- 10 Councillors (at large representation)

No wards apply to the City of Port Lincoln Council area.

Average representation quota data for Councils of comparable size and type (derived from information provided by the Electoral Commission of SA current as at 28/02/2013)

	No of Electors	Total Council	Representation Quota
PORT LINCOLN	9766	11	887
COOBER PEDY	1103	9	122
MOUNT BARKER	21048	11	1913
MOUNT GAMBIER	18034	11	1639
PORT AUGUSTA	9093	10	909
WHYALLA	14509	10	1450

Decision Making Structure of Council

Under the system of Local Government established by the *Local Government Act 1999*, Council is established to provide for the government and management of its area at the local level and in particular:

*Act as a representative, informed and responsible decision-maker
in the interests of its community*

To enact the various roles and functions required of it, Council has adopted strategic objectives including;

- **Provide open, responsive and accountable government**
- **To be responsive to the needs, interests and aspirations of individuals and groups within its community**
- **Seek to facilitate sustainable development and the protection of the environment and to ensure a proper balance within its community between economic, social, environmental and cultural consideration**
- **To manage its operations and affairs in a manner that emphasises the importance of service to the community**
- **To provide services, facilities and programs that are adequate and appropriate and seek to ensure equitable access to its services, facilities and programs are available to all members of the community**

Delegations

The Chief Executive Officer and other officers have the delegated authority from Council to make decisions on a number of specified administrative and policy matters. These delegations are listed in the appropriate register (file reference 12.9.1.1) and are reviewed annually, or as required by Council, in keeping with the legislative requirements:

- To determine policies to be applied by the Council in exercising its discretionary powers;
- To determine the type, range and scope of projects to be undertaken by the Council; and

Decisions are also made to determine whether or not approvals are to be granted for applications for various forms of development.

Community Engagement

Members of the public have a number of opportunities to put forward their views on particular issues before Council.

Deputations	With the permission of the Committee Chairman or the Mayor, a member of the public can address a Committee or the Council personally or on behalf of a group of residents.
Presentations to Council	with prior notification and arrangement with the Mayor, a member of the public can address the Council on any issue relevant to Council.
Petitions	Written petitions can be addressed to the Council on any issue within the Council's jurisdiction.
Written Requests	A member of the public can write to the Council on any Council policy, activity or service.
Elected Members	Members of the public can contact their Elected Members of Council to discuss any issue relevant to Council.
Community Question Time	Members of the public can ask a question directly to the Council at the beginning of each Council Meeting

The City of Port Lincoln consults with local residents on particular issues that affect their neighbourhood, as per Policy 2.63.1. Below are some examples:

- Residents and electors may attend meetings at which Council may be making decisions on leasing arrangements of Council reserves by local community groups
- Revocation of Community Land Classifications, road opening and closing proposals
- Residents are notified of Development Applications by letter and/or public notice, except where the Development Act does not require public notification. Residents and others have the opportunity both to write to Council about an application and to subsequently personally address the Development Assessment Panel before a decision is made
- Community engagement on Strategic Management Plan Preparation
- Policy amendments to the Development Plan and development proposals of Council-wide significance.

Local Government Act 1999 Legislative Requirements

Registers

Council retains the following information pursuant to the Local Government Act 1999 and the Local Government (Elections) Act 1999;

S68 Register of Interest – Members
S79 Register of Members Allowances
S105 Officers Register of Salaries
S116 Officers Register of Interest
S188 Fees & Charges Schedule
S196 Community Land Plan 1 and Plan 2
S207 Community Land
S231 Public Roads
S252 By-Laws

Code of Conduct

The following Code of Conduct or Practice documents are available to the public, either at the Council Office or website;

Chapter 5, Part 4, Section 63

Policy 9.63.3 Code of Conduct – Council Members

Chapter 6, Part 5, Section 92

Policy 18.63.1 Code of Practice – Access to Meetings and Documents

Reg 7, 18.63.2 *Code of Practice at Council and Committee Meetings*

Chapter 7, Part 4, Section 110

Policy 18.63.2 Code of Conduct – Staff

Policies

Policies required to be listed in this Annual Report;

S 49 Policy 7.63.1 Contracts, Tenders & Purchasing

S50 Policy 2.63.1 Community Engagement

S 77 & 78 Policy 9.63.20 Elected Member Allowances and Benefits

S80A Policy 9.63.12 Elected Members Training & Development

S125 Policy 7.63.5 Internal Control

S219 Policy 14.63.13 Naming of Roads

S 259 Policy 5.63.1 Order Making

S270 Policy 9.63.2 Council Decisions Review

A full list of Council policies is available on Council's website at www.portlincoln.sa.gov.au

Local Government (Elections) Act 1999

Council holds Part 14 Campaign Donations Returns as prepared by Candidates.

Council Management Manual

Council maintains a Management Manual 18-62-T2 available for public viewing containing either copies or reference to the required documentation.

Council Publications

Access to Publications

In accordance with Local Government Act 1999, Schedule 5 –‘Documents to be made available by councils’, the following documents are available for public inspection at the Council Office.

Council Agenda
Council Minutes
Standing Committee Agendas & Minutes
Assessment Book
Development Assessment Plan

Members of the public may purchase copies as per Council’s Fees and Charges Schedule.

Other publications such as Annual Reports, Financial Statements, Budget documentation, Development Plans etc are also available on Councils website. For those persons whom don't have internet access, the Port Lincoln Library, in the TAFE Building at 2 London Street, has free public internet access.

Freedom of Information

Freedom of Information Statement

Under Local Government Act 1999 Part 2, Section 9 and the Freedom of information Act 1991, publication of information concerning agencies, Council is required to publish annually its Information Statement pertaining to arrangements and functions Council has in place for the public to access information and documents to enable them to participate in Council’s decision making processes and policy formation.

The City of Port Lincoln “Freedom of Information Statement” is available on Council’s website and is adopted annually as required.

Requests for information will be considered in accordance with the Freedom of Information Act provisions. Under this legislation, an application fee and a search fee must be forwarded with the completed request form unless the applicant is granted an exemption. Should the applicant require copies of any documents inspected pursuant to a Freedom of Information request, the charge set out in the Act will apply.

Freedom of Information Forms are available at the Council Offices and Request Forms should be addressed to the FOI Officer.

Applications will be responded to as soon as

possible within the statutory number of days of Council receiving the properly completed Freedom of Information Request Form, together with the application and search fees.

Applications Received

One application for information under the Freedom of Information Act was received by the City of Port Lincoln during the reporting financial year. Council also received 3 FOI referrals from other agencies.

Amendment to Council Records

A member of the public may gain access to Council documents to make amendments concerning their personal affairs by making a request under the Local Government Act. A member of the public may then request a correction to any information about themselves that is incomplete, incorrect, misleading or out of date. To gain access to these Council records, a member of the public must enquire in the first instance to the Chief Executive Officer. It may be necessary to complete a Freedom of Information Request Form as indicated above outlining the records that he/she wishes to inspect.

National Competition Policy

Under the requirements LGA Schedule 4 1(j) and the National Competition Policy and the requirement to report on its application to Council Business, it is reported that for the financial year there were no significant business activities created, undertaken or ceased. There were no complaints received by Council in its application of competitive neutrality in its business dealings.

By-Laws

The City of Port Lincoln Council has five by-laws.

By-Law No. 1	Permits and Penalties
By-Law No. 2	Moveable Signs
By-Law No. 3	Roads
By-Law No. 4	Local Government Land
By-Law No. 5	Dogs

The By-laws were gazetted on 5 December 2011. The certified copies are held in a register (15.13.1.1) as per the Local Government Act 1999 Chapter 12, Part 1, Section 252. Copies of Council's By-laws are available by request, or on the website.

Management and Staffing

Executive Officers

Chief Executive Officer	Geoff P Dodd, Assoc Dip Acct
Deputy Chief Executive Officer	Katrina Allen, Diploma of Management, Cert IV HR, Cert IV Fin Serv

The Chief Executive Officer, Geoff Dodd³, was originally appointed in June 2005 on a five year performance based employment contract, with a new contract offered for a further five years in December 2009.

Mrs Allen⁴ was appointed to a new position of Deputy Chief Executive Officer In July 2013.

The employment packages of these officers include salary, legislated superannuation benefits, and the private use of a designated Council Vehicle.

Senior Management Team

Council's Senior Management Team meets weekly to discuss strategies and update other managers and the CEO of project progress and other operational matters.

Chief Executive Officer

Geoff Dodd

Deputy Chief Executive Officer

Katrina Allen

Operations Manager

Craig Matena

Community Planning Officer

Janet Grocke

Manger Community Infrastructure

Nigel Melzner

Manager Development & Environmental Services

Bob Milic

Manager Corporate Services

(vacant)

³ Mr Dodd offered his resignation in July 2013 and completed employment with the City of Port Lincoln in September 2013.

⁴ Having commenced employment with the City of Port Lincoln in July 2001 and undertaken a number of senior roles

Equal Employment Opportunities

The City of Port Lincoln is wholly committed to the principles of Equal Employment Opportunity and puts these into practice in all instances of new staff appointments, promotions and training opportunities. In all policies and practices of the Council, there shall be no discrimination relating to sex, marital status, parenthood, race, colour, national origin, physical or mental impairment, religious or political affiliation. Selection of individuals for employment, promotion or advancement training and staff development will be on the basis of personal merit in fair and open competition according to the skills, qualifications, knowledge and efficiency relevant to the position involved.



Council will utilise and develop the full potential of the Council's human resources and promote employee morale and motivation by establishing staff confidence in personnel practices and employment opportunities.

This Equal Employment Opportunity practice reflects the Council's desire to enjoy a workplace free of discrimination where each person has can progress to the extent of their ability, as opportunities arise.

Training & Development Policies

Council endorses the following aims and principles when applying its training policies and practices. Council's policies 12.63.14 Human Resource Management and 9.63.12 Elected Members Training & Development, aim at developing highly skilled, knowledgeable and committed employees and elected members which will result in benefits to the Council, it's community and the individuals themselves. It is Council's intent in the attainment of this goal to;

- establish a working environment in which employees are encouraged to undertake training
- training is actively promoted
- opportunities for recognition, development and advancement are provided
- skills and knowledge are provided to entry level employees.

Training is an investment in the skill development of employees and elected members, which should be directed at achieving the corporate objectives of the Council. Training should be relevant to the services provided by the Council, meaningful to the participants and directed at improving performance on the job.

All employees and elected members should have access to appropriate training and development opportunities required to perform present and future jobs more competently and to ensure career development opportunities. Council should be flexible in determining training programs and policies and will consult with employees and elected members on their individual training requirements. Evaluation of training programs and activities will ensure the best use of resources and consistency standards.

Training must recognise and comply with legislative requirements, in particular, the Training Guarantee, Occupational Health, Safety, Welfare and Equal Employment Opportunity legislation. Employee and elected members current and future training and development needs will be identified through an organisational and skills/training needs analysis and the development of individual training and development programs derived through a process of employee/manager consultation as part of Council's appraisal scheme. Training and development should form a key part of a strategic human resources plan which responds to present and future organisational needs.



Whereas, the responsibility for training and development rests with managers and individual employees, the Senior Corporate Services Officer will fill a strategic role and will be the link for implementing, monitoring and evaluating training and development.

Council will allocate a proportion of its salaries and wages budget to training and development. Activities that are structured, evaluated, meet organisational, departmental or individual requirements and contribute to productivity will be funded from this allocation.

Community Land Management Plans

As per the Local Government Act 1999, Chapter 11 and Schedule 4 2(e), Council recognises the requirement and need for management plans of its Community and Operational land. Management plans for Community land have been developed and will be reviewed following the review of Infrastructure and Asset Management Plan projects.



Community Land Management Plan 1


- Recreation, Sports Grounds and
- Community Facilities
 - *Includes sporting grounds, clubrooms, halls, caravan park, museum*



Community Land Management Plan 2

- Parks, Gardens & Reserves
 - *Including playgrounds*



Council has established a  tab on its website allowing easy access to application forms and information in relation to occasional hire, short and long term leasing of Council facilities and parks and reserves.

An online Community Calendar is available for members of the public to lodge details of their upcoming events.

Promotion opportunities are available at the Lincoln Highway Entrance to Port Lincoln and on the Foreshore Bollards.

A “Community Events” form guides event co-ordinators through the requirements of holding such on Community Land.

Council Services

The Council makes decisions on policy issues relating to services that are provided for the Port Lincoln community and visitors to the area. These services currently include:

- Advertising Sign permits
- Beach Cleaning
- Boat Ramps
- Bus Stops, Shelters and Seats
- By-law Administration
- Cemeteries



- Citizenship Ceremonies
- Civic Hall & Art Gallery
- Civic Receptions
- Community Asset Management
- Community Governance
- Community Services Support
- Cycle Tracks
- Development Applications
- Development Assessment
- Development Control
- Dog and Cat Management
- Drainage Works and Flood Control

- Economic Development
- Election of Council Members
- Environmental Health
- Fire Protection
- Football ovals
- Footpath Infrastructure
- Foreshore Protection
- Foreshore Swimming enclosure
- Garbage Collection
- Health and Food Inspection
- Heritage Walking Trail
- Immunisation Program
- Kerbside Collection of Recyclables
- Library Services
- Litter Bins
- Local History Collection
- Mill & Settlers Cottage Museum
- Monuments and Plaques
- Netball Facilities
- Off & On Street Parking
- Other Sporting Grounds
- Parking Control
- Parks and Gardens
- Parnkalla Walking Trail
- Playgrounds and Equipment
- Policy Planning
- Public Conveniences
- Public Relations and Communications

- Public Seating
- Recreational Facilities
- Recreation Trails
- Roads Infrastructure
- Septic Tank Inspection
- Sister City Friendships
- Statutory Planning
- Strategic Planning
- Street Lighting
- Street Signage
- Street Sweeping
- Street Tree Planting
- Tennis Facilities
- Tourism Development
- Tourist Information
- Traffic Control Devices
- Traffic Management
- Tree Management
- Vertebrate Pest Control
- Visitor Information Centre
- Walking Trails
- War Memorials
- Waste Disposal
- Waste Minimisation Program
- Waste Recycling Program
- Weed Control
- Youth Advisory Committee
- Youth Program Support



Auditor Independence

Local Government Act 1999, Section 128(9)

Dean Newbery & Partners, with head Auditor Jim Keogh from 2011, have performed audits of Council's internal financial controls and the presentation of financial reports as required for the 2012-2013 financial year (refer Appendix A).

The Local Government (Financial Management) Regulation 14 requires the Chief Executive Officer and Mayor to sign a statement certifying that:

- a) The financial statements comply with relevant legislation and Australian Accounting Standards,
- b) The financial statements present a true and fair view of the financial position, results of the operations and cash flows of Council,
- c) Internal controls implemented by Council provide a reasonable assurance that its financial records are complete, accurate and reliable, and
- d) That the CEO and Mayor have been authorised by the Council to certify the annual financial statements in their final form.

In order to effect this certification process, Council is required to authorise that the CEO and Mayor to sign the certification of the statements in their final form when completed. The result of this process is that the audited financial statements cannot be altered by Council and the final statements will be presented to Council for information only.



Council has not engaged its auditor, Dean Newbery and Partners, to provide any services outside the scope of its functions as Council's auditor.

Pursuant to the Local Government Act 1999, Section 128(9) and Schedule 4, the remuneration payable for the annual audit of Council's financial statements and interim audit report for the 2012-2013 financial year was \$16,150, being \$13,000 for audit services and \$3,150 for travel expenses.

Internal Review of Council Actions

Local Government Act 1999, Section 270(8)

During the financial year Council did not receive any applications pursuant to the Local Government Act 1999, Section 270(8) to review its decisions.



Integrated Strategic Management Planning

In accordance with section Local Government Act 1999 Schedule 4 (2)(a)(ab) and Section 122, Council undertook a major review of its strategic plan document following the November 2010 Local Government Elections.

Strategic Directions

The Key Objectives and Actions for Council’s Strategic Plan “**Strategic Directions**” have been derived from community consultation through a 2011 Community Survey.

The Key Objectives are used as the basis for the preparation of Council’s Annual Business Plan and Annual Budget documents.

Individual capital works and operational programs are updated and evaluated throughout the year, to monitor achievement of the desired Performance Outcomes and outcomes against budgeting forecasts.

Council’s Infrastructure and Asset Management Plans (I&) are being prepared following the 2011-12 revaluations. These plans will assist Council in its decision making in relation to consolidation, improvement and replacing of assets and building of new community infrastructure. Buildings have been split into four components, which will give Council clear indications of refurbishments required of existing community buildings, against competing demands for new projects.

Strategic Management Planning is vital for Council to ensure it remains financially sustainable into the future. The success of these planning processes is dependent upon a common direction by management and Elected Members. This will ensure a unity of purpose and a clearer understanding of the linkage and financial impact amongst Council’s operational areas.



Using integrated Strategic Management Planning as a tool in developing Council’s financial budgets gives the community and ratepayer’s confidence, that Council’s decision making is based on a common pathway in achieving our vision.

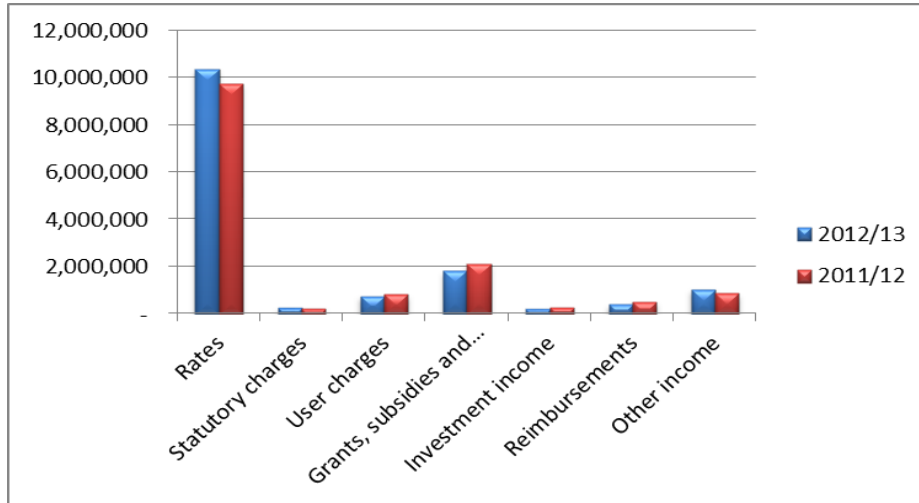
Financial Management

Katrina Allen – Deputy CEO

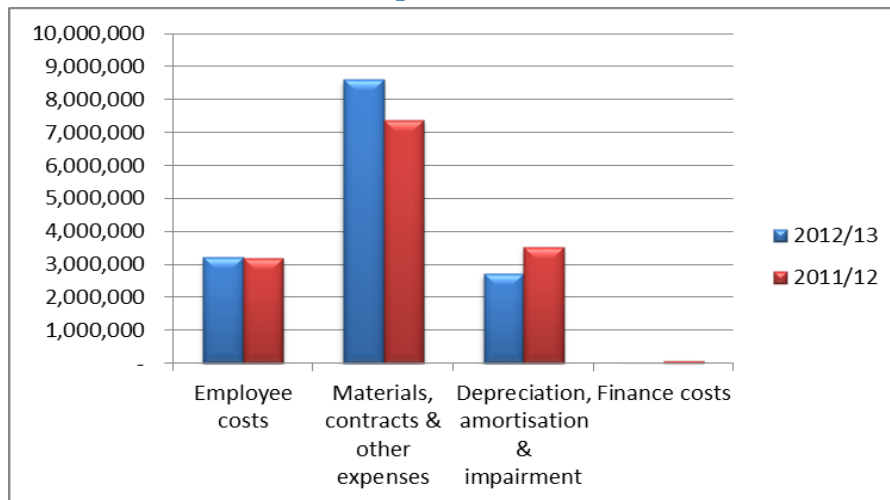
Financial performance 2012-2013 at a Glance

Refer to Appendix A General Purpose Financial Statements for full details

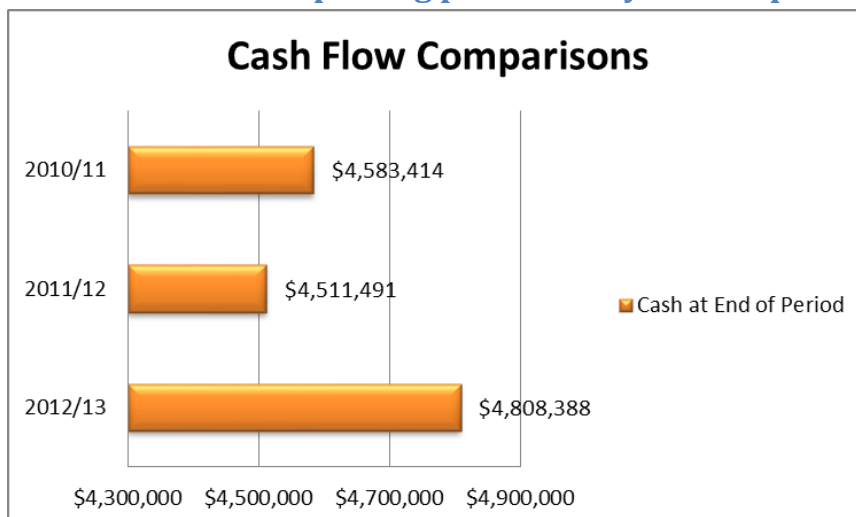
Income



Expenditure



Cash at End of the Reporting periods – 3 year comparison



Financial Controls

Section 125 of the Local Government Act 1999 requires Council to have appropriate policies, practices and procedures to assist the Council to carry out its activities in an efficient and orderly manner that safeguards Council's assets and secures the accuracy and reliability of Council records. Council utilises SynergySoft and UV Codes software to manage its financial functions, from which budget and actual performance may be measured, reported and analysed. An ongoing budget review process captures additional funding and adjustments to proposed capital and operational works expenditure since the previous budget, which provides an accurate estimation of the financial status of Council as at 30th June each year.

All financial reports, policies and controls are presented to the Financial Management Committee prior to consideration by Council. The role of this Committee is to monitor the integrity of financial statements, review the effectiveness of Council's internal controls and risk management systems and liaise with external auditors on the above matters. Amendments to the Local Government Act 1999 will expand the scope for audit, commencing on 1st July 2015, which will require documentation of Council's entire internal controls framework and establishment of an internal review process. This requirement will necessitate additional resources and Council management are already planning for this change. Council utilises the services of accounting and auditing firm, Dean Newbery & Partners, to perform an external audit of Council's financial controls and Annual Financial Statements.

Loan borrowings

As at 30th June 2012, City of Port Lincoln has nil liabilities.

Competitive Tendering & Cost Effective Services

Purchasing Policies

Council continues to strive to provide value for money in service delivery to the ratepayers of the City of Port Lincoln through the adoption and utilisation of purchasing and procurement Policies. In compliance with Section 49 of the Local Government Act 1999, Council has reviewed and adopted Policy 7.63.1 (Contracts, Tenders, Purchasing and Disposal) encompassing the following:

- Monetary limits;
- Use of Local Government Corporate Services Supply Agreements;
- Preferred Supplier Register;
- Quotations, tendering and evaluation;
- Outsourcing Council functions;
- Additional considerations such as environmental, buying locally and Australian made, health and safety; and
- Disposal of surplus goods & materials and Council land.

Provision of Services Contracts & Agreements

In accordance with Local Government Act 1999 Schedule 4 (2)(b) competitive tenders, Council has entered contracts for the provision of services in relation to:

- | | | |
|--|---|--|
| • Waste management & transport services | • Public toilet maintenance | • Paving |
| • Road construction, surfacing and resurfacing | • Electrical, plumbing & building maintenance | • Street Sweeping |
| • Footpath and foreshore maintenance | • Tree trimming and removal | • Information technology managed support |
| | • Environmental monitoring of waste disposal system | |

COUNCIL PERFORMANCE AGAINST THE ANNUAL BUSINESS PLAN

CORPORATE & COMMUNITY SERVICES

Katrina Allen – Deputy Chief Executive Officer

The Corporate and Community Services area of Council is responsible for the efficient and quality delivery of corporate services and governance functions, including:

- Rate revenue generation and collection
- Customer Service
- Financial Management, including daily transactions, budget setting and reviews and preparation of financial reports
- Records Management & Freedom of Information
- Compliance to legislation across Council
- Cemetery records maintenance
- Library Services
- Maintenance and review of Councils asset register, including Asset Management Plans
- Administrative support for Council Committees
- Payroll and Human Resource functions
- Volunteer Co-ordination
- Project Management
- Election Administration, including HOA role
- Strategic Planning
- Grant Funding Administration
- WHS and Risk Management
- Website and IT

As always the year has been a busy and productive one, and I commend our staff for their commitment to continue providing excellent customer service and support internally, with the many staff changes throughout the period.

Review of procedures across the organisation have continued, to enable us to meet the requirements of the State Records Act. All staff have contributed with updating and standardising templates and council corporate documents and forms.

Similarly, the Library continues to receive positive feedback from our patrons for the valued service provided to the community. To enable the continuation of Sunday openings many of the Corporate Services staff are now trained in Library customer service. This move supports Council “multi skilling” policy and promotes good employee integration across the organisational.

Service Reviews

The year has seen the review of two community services which Council provides.

Library

Following 20 years as a joint Library with TAFE SA the partnership will ceased on 30 June 2013. From July 2013 the Port Lincoln Library will operate as a library for the community, guided by the development and adoption of a Library Services Strategic Plan. Strategic improvements developments include community spaces, improved shelving and a review of youth services.

Civic Hall and Nautilus Theatre

Council was approached by the Civic Hall Management Board who operate the Civic Hall and Theatre under a managed service agreement on behalf of Council, to assist with the employment of the new Venue Coordinator. This led to a review of the business operations of the facility as the Board recognised that the magnitude of keeping up with legislative requirements in relation to WHS for its employees and volunteers.

As of 1 July 2013 the operations of the Civic Hall and Nautilus Theatre returned to Council to administer and manage. Further investigations and discussions will continue in the ensuing months to formulate ‘best practice’ for community engagement and involvement with this important cultural facility.

Community Funding Program

The City of Port Lincoln is committed to the development of a vibrant and diverse community by providing financial assistance (either cash or in-kind) through the operation of a Community Funding Program to support the community. Council’s policy 7.63.6 Community Funding Assistance sets out the guidelines.

To provide community funding which meets Council’s “Strategic Directions” objectives to “Encourage community ownership and participation in enhancing the City’s image through awards and similar programs” and “Community event support through use of Council services and facilities”

Council funding for projects, activities or events will be based on the size of the event and its importance for the wider community.

Category	Description	Amount funded
Group	Benefit is for a small sector of the community, namely applicant group membership	up to \$250
Local	Benefit is to people from wider Port Lincoln community	up to \$500
Regional	Benefits or attracts substantial numbers of local people and those from surrounding areas	up to \$1,000
Major	In addition to local community members, the project or the event will benefit and attract visitors to the region. A major event should demonstrate potential to evolve into an ongoing event with economic and tourism spin offs	up to \$2,000 or a budget as determined by Council

Application forms are available on Council’s website www.portlincoln.sa.gov.au

Council was pleased to be able to distribute over **\$11,500** in 2012/13, supporting 22 community group’s events and programs.

Risk Management

Council has continued to work on its implementation of “One System”, which is a framework of policies and procedures to ensure consistency in occupational health and safety across South Australian Councils. Through the work on this suite of documents, and more proactive planning of work health and safety, Council is increasing awareness of safety issues in the workplace. This awareness has resulted in improved communication, training and reporting of incidents.



Risk management also extends to Council’s management of its contractors, volunteers, property and planning to ensure that the services and facilities that Council provides do not jeopardise the health, safety or welfare of its community.



Projects & Grants

Janet Grocke – Community Liaison Officer

Partner Funding Secured

Zero Waste SA, through its competitive Regional Implementation Program initially provided \$140,000 towards the City's new transfer station. As this project is in excess of \$1.2 M and of regional significance, additional funding was sought through Minister Caica and an additional \$160,000 variation to the original grant was approved.

Council continues with its 10 year plan to underground power lines within the CBD. The Power Line Environmental Committee (PLEC) has agreed to undergrounding of power lines on Napoleon Street – Stage 2 (Mortlock to Adelaide Place).

Council was once again successful in its grant applications under the Natural Disaster Resilience Program, receiving another \$60,000 in funding for bushfire mitigation activities.

The Stormwater Management Fund will fund \$30,000 towards the review of the City's stormwater management plan with Council providing matching funding. The approved stormwater management plan, will enable Council to apply for funding to assist with major stormwater capital works projects.

Projects

Council supported the establishment of a Public Art Working group with a policy and strategy for public art within Port Lincoln adopted by Council.

Regular 'Liquor Licensing Accord' meetings are hosted by the Port Lincoln Police and attended by the Community Planning Officer. These meetings look at crime prevention in relation to licensed premises and assist with the continuation of the City's Dry Zone (due for renewal in December 2013).

Council has supported the Community Night Bus to run again over the busy holiday season. The Community Night Bus takes people home and out of the CBD so removing 'targets' for gangs in Port Lincoln and has seen a dramatic lowering of crime such as assault. The service is managed by Port Lincoln Taxis and is financially supported by all the local hotels.

The National Television and Computer Recycling Scheme has been developed in cooperation with the television and computer industry, and is funded and run by industry and regulated by the Australian Government under the *Product Stewardship Act 2011* and *Product Stewardship (Televisions and Computers) Regulations 2011*.

The Scheme provides Australian householders and small business with access to free collection and recycling services for televisions and computers, printers and computer products (such as keyboards, mice and hard drives) regardless of their brand or age. Council is seeking a solution that incorporates the DCLEP and DCTB to provide this service on a regional basis.

Promoting Council activities, services and image has been undertaken using several different media. Council produced a successful 4 page lift out in the Port Lincoln Times as an alternative to the City

News which had previously been produced. The weekly advertorial in the Port Lincoln Times is proving to be still a successful way to inform the community of issues as they arise and is backed up, where appropriate, with media releases for general news stories and interviews on local radio and local television news.

Radio advertising is an ideal forum to provide information on up and coming events, to get a specific message across (i.e. animal management, bushfire prevention) and calling people to action. The use of Cash Classifieds advertising is highly successful when an immediate call to action is required. A joint advertising agreement with the DCLEP will see 'generic' advertising messages from both Councils being badged with a regional focus increasing the impact of the available budget.

Special Events

During the 2012/2013 cruise ship season, only the Volendam visited but as a larger ship (1800 plus passengers and 600 plus crew) gave Port Lincoln a taste for the future in this industry as the number and size of cruise ships grow. Council will be providing funding each season for the arrival activities and will work in conjunction with RDA and SATC to encourage this growth which provides a boost to the local economy.

Assisted by a concept development plan for the wharf area is being developed by Council, Flinders Ports and SATC.

The RED HOT SUMMER TOUR (RHST) concert, featuring Jimmy Barnes and a number of other Australian artists was brought to Port Lincoln in January 2013. A first for Port Lincoln, this concert is taken through regional VIC and NSW and was brought as a trial to Port Lincoln. Assistance with community benefit funding, local contacts, set up and pull down of the event has encouraged the concert to be staged again in Port Lincoln. Suzi Quatro will be the headline event in January 2014.



Human Resource Management

Lynne Jolley – Senior Corporate Services Officer

As at 30th June 2013 Council had 50 employees consisting of 37 full time staff, 12 part time staff and 1 casual employee. The total number of hours of equated to the Full Time Equivalent (FTE) of 45.45. The distribution of employees across Council Departments was as follows:

DEPARTMENT	Actual No. of Employees	Equivalent FTE
GOVERNANCE & ADMINISTRATION	18	15.51
DEVELOPMENT & ENVIRONMENTAL SERVICES	7	6.27
CIVIL OPERATIONS	10	10
COMMUNITY INFRASTRUCTURE	9	9
LIBRARY SERVICES	6	4.68
TOTALS	50	45.45

Volunteers

Council recognises the vital role that volunteers play in our community and the need to ensure their safety whilst performing their volunteer duties. The introduction of the Work, Health & Safety legislation in January 2013 has resulted in Council, as a 'PCBU', having increased responsibilities with regard to safe work practices for its volunteers. As a result, Council's engagement, induction and monitoring & review processes have undergone a significant review.

Volunteers are engaged on an individual basis at the Port Lincoln Library, Mill Cottage and Settlers Cottage museums & to assist Council welcome cruise ship passengers. Due to taking over the business operations of the Port Lincoln Civic Hall Complex in July 2013, Council will be undertaking a major project to register each of the 120 volunteers currently engaged at the Complex as Council volunteers.

Community volunteer organisations are also engaged via Memorandum of Understandings for various projects.

- **Port Lincoln Health Advisory Council** – for Library Home Delivery Service Program
- **Parks & Reserves Port Lincoln Inc** – assessment & assistance with maintenance of parks & reserves within Port Lincoln
- **Rotary Club of Port Lincoln Inc** – maintenance of Puckridge Park
- **Friends of Parnkalla Walking Trail** - assessment & assistance with maintenance of the Parnkalla Walking Trail
- **Port Lincoln Hockey Association** - paving project adjacent the artificial hockey pitch at the Ravendale Sporting Complex



Council have also supported community groups with accessing a useful website tool <http://www.connectingup.org/>. Connecting Up is a not-for-profit organisation that works to unleash the power of not-for-profits in Australia and New Zealand. They help develop relationships with business, community and government sectors, and provide a variety of information, products, resources and programs for capacity development.

Council staff will continue to attend relevant training courses as well as networking opportunities to ensure volunteer engagement continues to be managed appropriately and in accordance with legislation.

Library

Louise Mrdjen - : Library Manager

Annual report financial year 2012-13

The Port Lincoln Library service continues to grow and develop according to demand for high level quality service and access to resources in response to our community's social, economic, educational and recreational needs. The Library stakeholders for 2012-13 were City of Port Lincoln, TAFE SA Port Lincoln and Public Library Services. The Library continues to be a welcoming and vibrant environment that is committed to reflecting a strong and dynamic environment for our community.

Infrastructure

We've been working hard to ensure the Library is an inviting and friendly place to be!

The Port Lincoln Library took delivery of some fabulous new shelving - the community will benefit from these appealing, safer and easier-to-access shelves.

Future planning and development of the Port Lincoln Library was undertaken through staff and community consultation, staff training and development and visits to metro and regional libraries.

The Library layout continues to be modified and enhanced to reflect the need for community space, a friendly atmosphere and aesthetic improvements for a more inviting environment.

This dynamic response has witnessed the inception of the Port Lincoln Community Room – a comfortable and welcoming venue with tea, coffee and multimedia facilities available for government agencies, charitable (not-for-profit) organisations, schools and community groups.

Services and Displays

Port Lincoln Library continues to:

Provide a great range of up to date resources including books, DVDs, music, magazines, local history, family history resources, Port Lincoln Times on microfilm and in digital format, children's resources, new releases and classic titles, audio books, community information
Readers advisory – we are happy to assist in selection of titles
Reference and local queries
Access to free internet and Wi-Fi
Printing, photocopying, scanning and fax
Introduction of access to free ebooks and audio books for Library members
Support to TAFE Staff and Students with orientations and resources.

Welcome visits by school groups, Port Lincoln Children's Centre, social groups and community organisations including Probus, Matthew Flinders Day Centre, Eyre Peninsula Old Folks Home, groups and individuals.
Offer weekly story time for preschool children, families and carers, school holiday activities
Provide family and local history support - enquiries and research in genealogy and local history continue to be a source of high interest.
Community displays including the Port Lincoln Camera Club, Port Lincoln Model Aerosport Club, Mental Health and Wellness, Food Safety Awareness, Port Lincoln Community Health Service displays including Healthy Weight Week, Healthy Eating Week, Healthy Heart Week

Resources

- Printed and audio visual resources
 - Readers advisory
- Sourcing reference materials and interlibrary loans
- Children’s services including: story time sessions for preschoolers, holiday activities, school visits, resources for children and families, The Little Big Book Club packs
- Home delivery service in conjunction with the PLHAC
- Free computer access including Internet and wireless facilities
- Free online access to digital media including magazines and newspapers (in over 48 languages) and a range of up to date reference resources
- Online catalogue and 24 hour resources via the Library webpage on the Council website enables browsing, researching and reserving items online
 - Free ebooks and audiobooks accessible from ipads, tablets, laptops and personal computers
 - Local and family history resources



Partnerships

Ongoing partnerships with organisations to improve and enrich services available to our community including

- The RSB (Royal Society for the Blind), providing support to local community members with vision impairment. The Library supports a book group for vision impaired clients of the RSB, loading digital titles provided by Audio-Read onto Navigator playback devices. The Library also provides a venue for RSB volunteers to read the Port Lincoln Times onto digital file for local RSB Clients.
- Library Volunteers
- PLHAC Port Lincoln Health Advisory Council (PLHAC) – through a memorandum of understanding established with PLHAC and the Port Lincoln Library, PLHAC volunteers provide a home delivery service to housebound patrons in our community.
- The Port Lincoln Times continues to generously provide digital copies of the Port Lincoln Times for a digital archive in the Port Lincoln Times reading room.
- Southern Eyre Peninsula and Family History Group and The Pioneer and Descendants Group
- Service groups including Port Lincoln Rotary Club and the Port Lincoln Lions Club. For the second year running, the Library received a generous donation of phonic readers by the Port Lincoln Lions Club in association with SPELD SA and Public Libraries
- West Coast Youth Services and Youthoria
- Port Lincoln Health Services
- Eyre Writers
- Community House
- Local businesses
- Department of Education and Development, schools, preschools, child care centres, day care workers and children’s centres.



Events and Celebrations

ABC Open – sessions facilitated by Emma Pedler at the Port Lincoln Library	The Port Lincoln Library continued to celebrate the National Year of Reading 2012 with book promotions, free raffles and giveaways.	Participated in other National celebrations including Children’s Week and National Simultaneous Storytime and the Summer Reading Challenge for school age children.	Book week “Champions Read” – the Library continues to promote children’s literature and resources
Book launches and author celebrations	Library Lovers’ Day	Local photographs and historic digitised images were displayed and discussed during our History SA’s About Time event.	Photographs and items that had been stored in the Port Lincoln Library for the past 25 years were presented to the Port Lincoln Pioneer and Descendants Club.

Outreach – taking the Library to the community!

- School visits
- Community events including the Baby Expo
- Community liaison with social clubs, service groups and organisations
- Participation in community liaison including Kirton Point Children’s Centre partnership group
- Promotion of the Port Lincoln Library through media and marketing and the Library is appreciative of the support of our local media including the Port Lincoln Times, ABC Radio and 89.9 Magic FM

Library Statistics

Registered patrons	6,482	Public Access computer bookings	16,000
Visits through the doors	77,320	Usage of World Book Encyclopedia	9,240
Total transactions for the year	137,374	Online newspapers	5,636
Total stock	28,283	Ancestry Library	3154
Wi-Fi registrations	277		



City of Port Lincoln will join the statewide one card library system in late March 2014, which will have far reaching benefits to our community including free access to in excess of 2 million items! Our Port Lincoln Community Library continues to evolve, innovating and remaining responsive to ensure that our members have access to collections and services that benefit and enrich our community.

We work always with our strategic focus, operating in a progressive and responsible way for our community’s development and wellbeing. We look forward to continue to serve you in a friendly and professional manner. There’s never been a better time to update your Library membership!

CIVIL WORKS & CONSTRUCTION

Craig Matena – Operations Manager

The 2012/2013 financial year program saw the continuation of Council's 10-year strategic plan with an ongoing commitment to road and footpath construction programs within the City being steadily implemented.

Road Works

The road works carried out in the 2012/13 financial year include the reconstruction and kerbing of Stamford Terrace and a bus parking area adjacent Navigator College. Design work was undertaken for the proposed extension of Windsor Avenue from Stamford Terrace to Navigator College.

Footpaths

Council's footpath program included the construction of concrete paths in Shaen Street, St Andrews Terrace and Yardea Street. A section of footpath in Bridge Crescent was paved and sections

in Mortlock and Sleaford Terrace were resurfaced with asphalt.

Reseals

Council's prioritised road reseal program is generated using RSM (Road Surface Manager) software, based on surface condition and defect inspections.

Reseals were undertaken in Baltimore Street. Haigh Street, Power Terrace, Kurla Street, Cardiff Road, Highview Drive, Bridge Crescent, Stevenson Street and English Street.

PLEC (Power Line Environment Committee)

The PLEC Program project managed by SA Power Networks (SAPN) is funded with two-thirds of the cost borne by ETSA and one-third by Council. PLEC funding supports the undergrounding of the overhead power lines within the City's CBD. The most recent project undertaken was the section of Washington Street from Eyre Street to Bligh Street and Eyre Street from Liverpool Street to Tasman Terrace.

The section of Washington Street was made one way traffic flow creating an extra 18 carparks and additional 19 angled parks were created in Eyre Street, with work including footpaths were paved and tree planting.

Resource Recovery Centre



A shed was constructed to provide cover for the new transfer station to allow all weather access and prevent wind blown litter.

A capping design was undertaken for cell 3 as part of the closure of the cell. A new water main was installed in Hassell Road to provide fire hydrants in the site to comply with development approval of the transfer station shed.

Drainage

Upgrade of an existing drainage system in Luke Street was constructed to prevent minor flooding in the area and a new system was installed in Verran Terrace. Both systems connect into the LeBrun Street drainage pumping system.

Mallee Park Football Grounds

Sealing of the carpark area adjacent to the clubrooms was done to continue Council's commitment to improve the facility.

Swimming Enclosure – Town Jetty

Design work was undertaken to upgrade the existing mesh enclosure with a floating pontoon/net system. Disabled access from the jetty to the enclosure was included in the design to provide all users with a high class facility.

COMMUNITY INFRASTRUCTURE

Nigel Melzner – Manager Community Infrastructure

Community infrastructure projects completed in the 2012/13 financial year were aligned to key performance outcomes from Council's 2007-17 Strategic Plan.

Recreation and Open Space

Wellington Square Upgrade

The third and final stage of works was undertaken at Wellington Square as part of the upgrading of this reserve from Neighborhood to Regional Park status. This primarily involved the upgrading of the playground area and included the removal of old non-compliant play equipment and the installation of new play equipment, a shade structure and rubber soft fall. Extra seating was also provided for parents to sit and enjoy watching their children at play. Importantly the new play equipment includes pieces that can be used by all ages and abilities to further enhance Wellington Square as a



destination for equal access and supporting children with disabilities. In particular the "tornado" can be utilized by parents with disabled or very young children, yet can equally provide thrills for groups of teenagers.

Parnkalla Trail

Council continued on with its program of sealing sections of the Parnkalla trail by upgrading the gravel section of pathway around the silo complex to an exposed aggregate concrete pathway. This surface will provide a durable non slip, all weather surface for trail users and importantly now links the existing foreshore pathway around to the main wharf. With Port Lincoln experiencing an increase in the number of cruise ships visiting the town, this section of trail now provides a suitable welcome to cruise ship visitors as they walk into the town centre.

Tennyson Terrace Tennis Complex

As part of Council's 5 year strategy to upgrade tennis facilities in Port Lincoln, the first stage of re-fencing the town tennis courts on Tennyson Terrace began. The old fencing around courts 1-4 were removed and replaced with new plastic coated black chainmesh fencing, with concrete plinths at the bottom. The black mesh fencing provides a "smart" look to the complex which is important given its high profile location on the main entrance into Port Lincoln. The Port Lincoln Tennis Association contributed \$25,000 of its own funds towards this project and the re-fencing of courts 5-8 is planned for 2013/14.

Foreshore Furniture

Council's Strategic Plan identifies the need to continually improve streetscapes in the CBD and to improve the cleanliness of public places through the provision of litter bins. This was achieved along Tasman terrace with the replacement of old rusty metal seating and bin enclosures with new aluminum ones. This new street furniture creates a smart corporate image, and being aluminum they will be easy to clean graffiti off as well as being able to withstand harsh coastal conditions.

Multi Use Trails

With the help of \$141,000 State Government grant funding to match Council’s budget allocation, the first stage of construction on the new shared use (cycle and pedestrian) trail became a reality.

Work started at the Springfield Drive end of the trail and included the preparation and sealing of a three metre wide bitumen pathway down to Banksia Crescent along with the construction of off street parking, an entry statement and the installation of street furniture.

Public consultation took place to determine a suitable name for this trail with Council finally adopting the name “Heritage Trail”, in recognition of the historical importance that this creek line and drainage reserve has played to many different groups including the traditional aboriginal land owners, early European settlers and more recent farming families.



Centenary Oval Upgrades

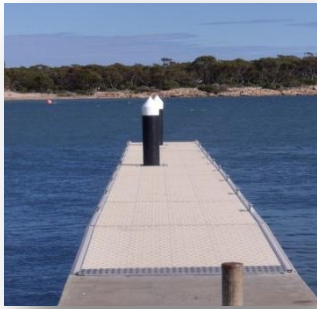
Council’s 2007-17 Strategic Plan aims to provide improved facilities for regional sport. Centenary Oval has undergone a massive transformation over the past two financial years with all the existing facilities being upgraded and modernized.

This work continued in 2012/13 with the construction of a new grandstand and the installation of new aluminium perimeter seating. This now makes Centenary Oval one of the best equipped regional sporting venues on Eyre Peninsula.



The new grandstand was funded by \$100,000 from the AFL together with community pledges. To add to the new infrastructure, the recycled water scheme was also connected to the oval, ensuring that the playing surface will remain healthy and green even in the harshest of summers.

Billy Lights Point Boat Ramp



Improve recreational boating facilities is a key objective in Council's Strategic Plan, with a performance outcome being to upgrade the pontoons at Billy Lights point boat ramp. This

outcome was achieved in 2012/13 with the old timber structure and poly floats being replaced with a modern

system that incorporates a heavy duty aluminum frame, composite decking and high density roto molded polyethylene floats. The upgrade was funded 50/50 by Council and the South Australian Boating and Fishing Advisory Committee.

CCTV Upgrades

In order to maintain the effectiveness of Council's CCTV network and help keep the city safe, an upgrade to the Skate Park link was undertaken. This link was identified by SAPOL as being critical in the network, so the camera was upgraded to provide colour images as well as the ability for the operator to remotely pan around and zoom in and out, effectively increasing the size of the area that can be monitored at any one time.

City Image

Bligh Street Toilet

In recognition that the public convenience on the corner of Bligh St and Washington St was one of the busiest yet most outdated and inadequate amenities in Port Lincoln, plans were drawn up for a brand new facility. In order to be able to rebuild a facility that adequately caters for the community well into the future, negotiations took place with the owners of the Coles car park, to acquire extra land adjacent to the existing building equivalent to two car park spaces. This will enable the new facility to include disabled facilities and a baby change room. The construction of this facility was put out to tender with the aim of demolishing the old facility and constructing the new building in 2013/14.

The Environment

Water Reuse

With the completion of Stage 3 of the recycled water network in 2011/12, the scheme now extends into the CBD and covers the majority of council's irrigated public open space. In order to maintain the efficiency of the treatment plant and to ensure that it is capable of keeping up with predicted future demands as more non council users start accessing this resource, the chlorine disinfection system was upgraded to a chlorine gas system and a new reticulation pump was installed at the plant to better deliver the recycled water to the various field sites.



Bushfire Prevention

The addition of State and federal funding for bushfire mitigation works saw much progress made in relation to Council's bushfire prevention program and all actions completed from the Greater City of Port Lincoln Bushfire Prevention Plan. Key outcomes included fuel reduction work and woody weed removal at the top of the Flinders Highway buffer zone and in the Margaret Avenue drainage reserve as well as upgrading the Cemetery Reserve fire tracks.

Bethany Court Detention Basin

With the help of some EPNRM Community Grant funding assistance, and the Parks and Reserves volunteer group the existing three stormwater detention basins between Casuarina Grove and Bethany Court were upgraded to incorporate principles of Water Sensitive Urban Design (WSUD). The scope of work involved re-shaping of two basins, modifying the spillways and stormwater outlets on the basins and heavily planting basin one with native reeds and sedges. The dense vegetation slows the flow of water allowing sediments and pollutants to settle before the water overflows into the second and third basins. This not only allows more water to naturally infiltrate through the soil profile but it also significantly improves the quality of water entering downstream environments.

Arteyrea Solar Panels

Arteyrea Gallery became the first Council building to have solar panels installed on the roof for the production of clean electricity. This system will not only reduce the consumption of mains electricity for this building, but it will offset the carbon footprint of other Council buildings.

DEVELOPMENT & ENVIRONMENTAL SERVICES

Bob Milic – Manager Development & Environmental Services

Council continued to experience a decline in the number of Development Applications being received. The Residential and Commercial/Industrial dollar values of Development approved are shown for the period 2010-2013.

YEAR	2010/11	2011/12	2012/13
Number of Applications	272	248	254
Residential Value	\$18.01m	\$12.17m	\$17.29m
Commercial/Industrial Value	\$3.17m	\$12.14m	\$6.85m
Total	\$21.18m	\$24.31m	\$24.14m

Council has continued to allocate significant resources to undertake Development Plan Amendments (DPA's) to ensure that planning controls and zoning will facilitate and manage the City's future development.

The Structure Plan for the Greater City of Port Lincoln was being jointly undertaken by the City of Port Lincoln and the District Council of Lower Eyre Peninsula. It was anticipated the Structure Plan would be completed by mid 2013, however, at the request of the Department Planning, Transport and Infrastructure, the Structure Plan was placed on hold pending Council completing a Strategic Direction Report

The other Development Plan Amendments are:

- Residential
- Lincoln Cove Expansion
- Deferred Development 2 Zone; and
- Car Parking



Public & Environmental Health

The South Australian Public Health Act 2011 came into effect during the year. The Act aims to improve public health standards in the community by widening the focus and improving the ability of enforcement agencies to tackle current and emerging issues. It is a significant shift from the traditional legislative approach to public health.

The Regulations governing the installation, use and servicing of onsite waste control systems have also been tightened, with Council applications now requiring more detail. Wastewater engineers are expected to assess each site and determine appropriate effluent application methods. All servicing technicians will need to have completed prescribed training.



Council continued to fulfill its role as a service provider for the school based immunisation program. Students from the Port Lincoln High School, Navigator College, St Josephs School and the Port Lincoln Special School have been involved in the program. Eligible students in Year 8 and 9 were offered vaccine courses for Hepatitis B, Human papillomavirus, Chicken pox, Diphtheria, Tetanus and Pertussis.

The South Australian Communicable Disease Branch statistical data for confirmed reports of notifiable illness in Port Lincoln residents for the 2012/13 year included:

Campylobacter	16	Cryptosporidiosis	2	Pertussis	9
Salmonella	3	Varicella virus	10	Arbovirus	9
Influenza	29				

Investigations were conducted into many of these notifiable cases. Infection control advice was provided to the individuals when appropriate.

High risk manufactured water systems, substandard properties, food premises, hairdressing and beauty salons, public amenities, and public swimming pools were inspected and assessed for compliance with the relevant Codes and Standards. Enforcement action was taken where necessary to achieve compliance.

Some examples of health promotion services that were offered by Council during the year included subscription to the I'M Alert online food safety program, the publication and distribution of a bi-monthly food safety newsletter, conducting onsite food safety training sessions, the provision of public health advice upon request, and continuation of the 'Fight the Bite' mosquito campaign.

Inspectorial

Animal Management

Council has approved funds for the development of a new dog pound which will be constructed at the Resource Recovery Centre. This will be a 12 cell facility to improve the service of caring for animals particularly during thunderstorm events.



In 2012/13 there was a concerning increase in reported dog attacks against humans and animals. While not all incidents resulted in actual injuries, there were some significant injuries sustained requiring either medical or veterinary attention. It is the responsibility of dog owners, both socially and under the *Dog & Cat Management Act 1995*, to ensure their dogs are not permitted to attack or harass any person or animals.

Incident	Year 2011/12	Year 2012/13
Dog harassment of humans	4	7
Dog attack on humans	9	3
Dog harassment of animals	1	3
Dog attack on animals	5	12

Parking

The CBD Parking Plan Strategy Version 3 was adopted by Council in January 2013 with further amendments following August 2013. The strategy was created to give clear guidelines to the Port Lincoln Community in relation to parking, primarily in the Central Business District. The main changes that came from the new strategy were to timed parking in Adelaide Place school zones, Bligh Street, Washington Street & Lewis Street. There has been a continued focus on timed parking, loading zones and disabled parking zones. Safety concerns have been highlighted around the schools zones at drop off and pick up times with drivers stopping on yellow lines and parking over driveways. Council has responded by regularly patrolling these areas.

	Number of Expiation Notices Issued	\$ Value Received From Notices
1/7/2011 to 30/6/2012	177	\$12,215
1/7/2012 to 30/6/2013	218	\$13,043



South Australian
Metropolitan Fire Service



South Australian
Country Fire Service



Fire Prevention

The Fire danger season in 2012/13 started in early November with large fires to the West & South of the City, which unfortunately resulted in property some loss.

The owners of 152 properties were formally asked to clean up their property and a further 64 notices issued pursuant to *Section 105F of the Fire & Emergency Services Act 2005* requesting action be taken to prevent spread of fire. All of those notices were acted on by the landowners therefore no follow-up action was required.

Council encourages all property owners to take the time and look at their properties, to assess where the risks are and take action before summer begins. Reduction of grass and other excess vegetation build up will assist in reducing the spread of fire.



APPENDIX A

Audited General Purpose Financial Reports for the Year Ended 30th June 2013



City of Port Lincoln Annual Financial Statements

For the Year Ended 30 June 2013

N20137867 7.73.1.5



General Purpose Financial Reports For the year ended 30 June 2013

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CITY OF PORT LINCOLN

ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 June 2013

CERTIFICATION OF FINANCIAL STATEMENTS

We have been authorised by the Council to certify the financial statements in their final form. In our opinion:

- the accompanying financial statements comply with the *Local Government Act 1999, Local Government (Financial Management) Regulations 2011* and Australian Accounting Standards.
- the financial statements present a true and fair view of the Council's financial position at 30 June 2013 and the results of its operations and cash flows for the financial year.
- internal controls implemented by the Council provide a reasonable assurance that the Council's financial records are complete, accurate and reliable and were effective throughout the financial year.
- the financial statements accurately reflect the Council's accounting and other records.

ROB DONALDSON)
CHIEF EXECUTIVE OFFICER

BRUCE GREEN
MAYOR

Date: 18 November 2013

CITY OF PORT LINCOLN

STATEMENT OF COMPREHENSIVE INCOME
for the year ended 30 June 2013

	Notes	2013 \$	2012 \$
INCOME			
Rates	2	10,362,765	9,729,549
Statutory charges	2	256,326	239,061
User charges	2	755,019	834,140
Grants, subsidies and contributions	2	1,818,089	2,124,789
Investment income	2	220,363	289,712
Reimbursements	2	415,209	515,405
Other income	2	1,029,797	873,200
Total Income		<u>14,857,568</u>	<u>14,605,856</u>
EXPENSES			
Employee costs	3	3,202,984	3,167,801
Materials, contracts & other expenses	3	8,610,504	7,375,509
Depreciation, amortisation & impairment	3	2,729,783	3,535,400
Finance costs	3	-	76,488
Total Expenses		<u>14,543,271</u>	<u>14,155,198</u>
OPERATING SURPLUS / (DEFICIT)		314,297	450,658
Asset disposal & fair value adjustments	4	(22,287)	(4,176)
Amounts received specifically for new or upgraded assets	2	723,409	178,400
Physical resources received free of charge	2	1,372,365	166,722
NET SURPLUS / (DEFICIT)		2,387,784	791,604
transferred to Equity Statement			
Changes in revaluation surplus - infrastructure, property, plant & equipment	9	90,701	15,673,228
Total Other Comprehensive Income		<u>90,701</u>	<u>15,673,228</u>
TOTAL COMPREHENSIVE INCOME		<u>2,478,485</u>	<u>16,464,832</u>

This Statement is to be read in conjunction with the attached Notes.

CITY OF PORT LINCOLN

BALANCE SHEET as at 30 June 2013

ASSETS	Notes	2013 \$	2012 \$
Current Assets			
Cash and cash equivalents	5	4,808,388	4,511,491
Trade & other receivables	5	913,051	968,358
Inventories	5	-	20,000
Total Current Assets		<u>5,721,439</u>	<u>5,499,849</u>
Non-current Assets			
Financial assets	6	148,352	146,478
Infrastructure, property, plant & equipment	7	149,265,634	147,345,605
Other non-current assets	6	-	26,744
Total Non-current Assets		<u>149,413,986</u>	<u>147,518,827</u>
Total Assets		<u>155,135,425</u>	<u>153,018,676</u>
LIABILITIES			
Current Liabilities			
Trade & other payables	8	1,909,678	2,264,049
Provisions	8	325,487	326,590
Total Current Liabilities		<u>2,235,165</u>	<u>2,590,639</u>
Non-current Liabilities			
Provisions	8	2,184,544	2,190,807
Total Non-current Liabilities		<u>2,184,544</u>	<u>2,190,807</u>
Total Liabilities		<u>4,419,709</u>	<u>4,781,446</u>
NET ASSETS		<u>150,715,716</u>	<u>148,237,230</u>
EQUITY			
Accumulated Surplus		29,570,565	27,557,632
Asset Revaluation Reserves	9	120,089,405	119,998,704
Other Reserves	9	1,055,746	680,895
TOTAL EQUITY		<u>150,715,716</u>	<u>148,237,231</u>

This Statement is to be read in conjunction with the attached Notes.

CITY OF PORT LINCOLN

STATEMENT OF CHANGES IN EQUITY for the year ended 30 June 2013

2013	Notes	Accumulated Surplus \$	Asset Revaluation Reserve \$	Other Reserves \$	TOTAL EQUITY \$
Balance at end of previous reporting period		27,557,631	119,998,704	680,895	148,237,231
Restated opening balance		27,557,631	119,998,704	680,895	148,237,231
Net Surplus / (Deficit) for Year		2,387,784	-	-	2,387,784
Other Comprehensive Income					
Gain on revaluation of infrastructure, property, plant & equipment	7	-	90,701	-	90,701
Transfers between reserves		(374,851)	-	374,851	-
Balance at end of period		29,570,565	120,089,405	1,055,746	150,715,716
2012					
Balance at end of previous reporting period		26,948,029	104,325,476	498,894	131,772,399
Restated opening balance		26,948,029	104,325,476	498,894	131,772,399
Net Surplus / (Deficit) for Year		791,604	-	-	791,604
Other Comprehensive Income					
Gain on revaluation of infrastructure, property, plant & equipment		-	15,673,228	-	15,673,228
Transfers between reserves		(182,001)	-	182,001	-
Balance at end of period		27,557,632	119,998,704	680,895	148,237,231

This Statement is to be read in conjunction with the attached Notes

CITY OF PORT LINCOLN

CASH FLOW STATEMENT

for the year ended 30 June 2013

		2013	2012
	Notes	\$	\$
CASH FLOWS FROM OPERATING ACTIVITIES			
<u>Receipts</u>			
Rates - general & other		10,498,600	9,773,949
Fees & other charges		281,959	258,053
User charges		830,521	1,484,595
Investment receipts		227,892	299,039
Grants utilised for operating purposes		1,999,898	2,284,148
Reimbursements		448,426	566,946
Other revenues		1,176,741	1,673,561
<u>Payments</u>			
Employee costs		(3,202,984)	(3,132,757)
Materials, contracts & other expenses		(9,513,184)	(8,507,915)
Finance payments		-	(75,829)
Net Cash provided by (or used in) Operating Activities	11	2,747,869	4,623,790
 CASH FLOWS FROM INVESTING ACTIVITIES			
<u>Receipts</u>			
Amounts specifically for new or upgraded assets		723,409	178,400
Sale of replaced assets		19,956	18,091
Repayments of loans by community groups		44,400	26,291
<u>Payments</u>			
Expenditure on renewal/replacement of assets		(813,275)	(1,799,019)
Expenditure on new/upgraded assets		(2,419,712)	(2,425,851)
Loans made to community groups		(30,000)	(150,000)
Net Cash provided by (or used in) Investing Activities		(2,475,222)	(4,152,088)
 CASH FLOWS FROM FINANCING ACTIVITIES			
<u>Receipts</u>			
Proceeds from aged care facility deposits		160,000	-
<u>Payments</u>			
Repayments of borrowings		-	(543,625)
Repayment of aged care facility deposits		(135,750)	-
Net Cash provided by (or used in) Financing Activities		24,250	(543,625)
Net Increase (Decrease) in cash held		296,897	(71,923)
Cash & cash equivalents at beginning of period	11	4,511,491	4,583,414
Cash & cash equivalents at end of period	11	4,808,388	4,511,491

This Statement is to be read in conjunction with the attached Notes

City of Port Lincoln

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2013

Note 1 - SIGNIFICANT ACCOUNTING POLICIES

The principal accounting policies adopted in the preparation of the financial report are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

1 Basis of Preparation

1.1 Compliance with Australian Accounting Standards

This general purpose financial report has been prepared in accordance with Australian Accounting Standards as they apply to not-for-profit entities, other authoritative pronouncements of the Australian Accounting Standards Board, Interpretations and relevant South Australian legislation.

The financial report was authorised for issue by certificate under regulation 14 of the *Local Government (Financial Management) Regulations 2011*.

1.2 Historical Cost Convention

Except as stated below, these financial statements have been prepared in accordance with the historical cost convention.

1.3 Critical Accounting Estimates

The preparation of financial statements in conformity with Australian Accounting Standards requires the use of certain critical accounting estimates, and requires management to exercise its judgement in applying Council's accounting policies. The areas involving a higher degree of judgement or complexity, or areas where assumptions and estimates are significant to the financial statements are specifically referred to in the relevant sections of this Note.

1.4 Rounding

All amounts in the financial statements have been rounded to the nearest dollar.

2 Income recognition

Income is measured at the fair value of the consideration received or receivable. Income is recognised when the Council obtains control over the assets comprising the income, or when the amount due constitutes an enforceable debt, whichever first occurs.

Where grants, contributions and donations recognised as incomes during the reporting period were obtained on the condition that they be expended in a particular manner or used over a particular period, and those conditions were undischarged as at the reporting date, the amounts subject to those undischarged conditions are disclosed in these notes. Also disclosed is the amount of grants, contributions and receivables recognised as incomes in a previous reporting period which were obtained in respect of the Council's operations for the current reporting period.

In the month of June in recent years the Federal Government has paid amounts of untied financial assistance grants, which are recognised on receipt, in advance of the year of allocation. In June 2011, one quarter of the 2011/12 allocation amounting to \$285,669 was paid in advance; in June 2012, two quarters of the 2012/13 allocation: \$647,319; and in June 2013, again two quarters of the 2013/14 allocation: \$649,813.

It is anticipated that these amounts in advance will be adjusted at some future time, but details of the timing of this are not currently available.

The actual amounts of untied grants received during the reporting periods (including the advance allocations) are disclosed in Note 2.

City of Port Lincoln

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2013

Note 1 - Significant Accounting Policies (cont)

2.1 Construction Contracts

Construction works undertaken by Council for third parties are generally on an agency basis where the third party reimburses Council for actual costs incurred, and usually do not extend beyond the reporting period. As there is no profit component, such works are treated as 100% completed. Reimbursements not received are recognised as receivables and reimbursements received in advance are recognised as "payments received in advance".

3 Cash, Cash Equivalents and other Financial Instruments

Cash Assets include all amounts readily convertible to cash on hand at Council's option with an insignificant risk of changes in value with a maturity of three months or less from the date of acquisition.

Receivables for rates and annual charges are secured over the subject land, and bear interest at rates determined in accordance with the Local Government Act 1999. Other receivables are generally unsecured and do not bear interest.

All receivables are reviewed as at the reporting date and adequate allowance made for amounts the receipt of which is considered doubtful.

All financial instruments are recognised at fair value at the date of recognition. A detailed statement of the accounting policies applied to financial instruments forms part of Note 13.

4 Inventories

Council does not hold any inventories as at 30th June 2013.

5 Infrastructure, Property, Plant & Equipment

5.1 Land under roads

Council has elected not to recognise land under roads acquired prior to 1 July 2008 as an asset in accordance with AASB 1051 Land under Roads. Land under roads acquired after 30 June 2008 has not been recognised as in the opinion of Council it is not possible to reliably attribute a fair value, and further that such value if determined would be immaterial.

5.2 Initial Recognition

All assets are initially recognised at cost. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition.

All non-current assets purchased or constructed are capitalised as the expenditure is incurred and depreciated as soon as the asset is held "ready for use". Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition, including architects' fees and engineering design fees and all other costs incurred. The cost of non-current assets constructed by the Council includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Council have not recognised any Capital works still in progress at balance date 30th June 2013.

5.3 Materiality

Assets with an economic life in excess of one year are only capitalised where the cost of acquisition exceeds materiality thresholds established by Council for each type of asset. In determining (and in annually reviewing) such thresholds, regard is had to the nature of the asset and its estimated service life. Examples of capitalisation thresholds applied during the year are given in Note 7. No capitalisation threshold is applied to the acquisition of land or interests in land.

City of Port Lincoln

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2013

Note 1 - Significant Accounting Policies (cont)

5.4 Subsequent Recognition

All material asset classes are revalued on a regular basis such that the carrying values are not materially different from fair value. For infrastructure and other asset classes where no active market exists, fair value is determined to be the current replacement cost of an asset less, where applicable, accumulated depreciation calculated on the basis of such cost to reflect the already consumed or expired future economic benefits of the asset. Further detail of existing valuations, methods and valuers are provided at Note 7.

5.5 Depreciation of Non-Current Assets

Other than land, all infrastructure, property, plant and equipment assets recognised are systematically depreciated over their useful lives on a straight-line basis which, in the opinion of Council, best reflects the consumption of the service potential embodied in those assets.

Depreciation methods, useful lives and residual values of classes of assets are reviewed annually.

Major depreciation periods for each class of asset are shown in Note 7. Depreciation periods for infrastructure assets have been estimated based on the best information available to Council, but appropriate records covering the entire life cycle of these assets are not available, and extreme care should be used in interpreting financial information based on these estimates.

5.6 Impairment

Assets that have an indefinite useful life are not subject to depreciation and are reviewed annually for impairment. Assets that are subject to depreciation are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount (which is the higher of the present value of future cash outflows or value in use).

For assets whose future economic benefits are not dependent on the ability to generate cash flows, and where the future economic benefits would be replaced if Council were deprived thereof, the value in use is the depreciated replacement cost. In assessing impairment for these assets, a rebuttable assumption is made that the current replacement cost exceeds the original cost of acquisition.

Where an asset that has been revalued is subsequently impaired, the impairment is first offset against such amount as stands to the credit of that class of assets in Asset Revaluation Reserve, any excess being recognised as an expense.

5.7 Borrowing Costs

Council did not have any borrowings as at 30th June 2013 and therefore have \$nil borrowing costs

6 Payables

6.1 Goods & Services

Creditors are amounts due to external parties for the supply of goods and services and are recognised as liabilities when the goods and services are received. Creditors are normally paid 30 days after the month of invoice. No interest is payable on these amounts.

6.2 Payments Received in Advance & Deposits

Amounts received from external parties in advance of service delivery, and security deposits held against possible damage to Council assets, are recognised as liabilities until the service is delivered or damage reinstated, or the amount is refunded as the case may be.

7 Borrowings

The City of Port Lincoln had \$nil borrowings at 30th June 2013.

City of Port Lincoln

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2013

Note 1 - Significant Accounting Policies (cont)

8 Employee Benefits

8.1 Salaries, Wages & Compensated Absences

Liabilities for employees' entitlements to salaries, wages and compensated absences expected to be paid or settled within 12 months of reporting date are accrued at nominal amounts (including payroll based oncosts) measured in accordance with AASB 119.

Liabilities for employee benefits not expected to be paid or settled within 12 months are measured as the present value of the estimated future cash outflows (including payroll based oncosts) to be made in respect of services provided by employees up to the reporting date. Present values are calculated using government guaranteed securities rates with similar maturity terms.

No accrual is made for sick leave as Council experience indicates that, on average, sick leave taken in each reporting period is less than the entitlement accruing in that period, and this experience is expected to recur in future reporting periods. Council does not make payment for untaken sick leave.

8.2 Superannuation

The Council makes employer superannuation contributions in respect of its employees to the Local Government Superannuation Scheme. The Scheme has two types of membership, each of which is funded differently. No changes in accounting policy have occurred during either the current or previous reporting periods. Details of the accounting policies applied and Council's involvement with the schemes are reported in Note 18.

9 Provision for Carbon Taxation

Council operates a small landfill facilities, which is substantially below the taxation threshold of 25,000 tonnes of carbon dioxide equivalent (CO₂e) gas emissions.

Council considers that it has no current or likely future liability for this tax.

10 Leases

Lease arrangements have been accounted for in accordance with AASB 117.

In respect of finance leases, where Council substantially carries all of the risks incident to ownership, the leased items are initially recognised as assets and liabilities equal in amount to the present value of the minimum lease payments. The assets are disclosed within the appropriate asset class, and are amortised to expense over the period during which the Council is expected to benefit from the use of the leased assets. Lease payments are allocated between interest expense and reduction of the lease liability, according to the interest rate implicit in the lease.

In respect of operating leases, where the lessor substantially retains all of the risks and benefits incident to ownership of the leased items, lease payments are charged to expense over the lease term.

11 Joint Ventures and Associated Entities

Council participates in cooperative arrangements with other Councils for the provision of services and facilities. Council's interests in cooperative arrangements, are not considered material, are therefore are not accounted for in accordance with AASB 128 or set out in detail in Note 19.

City of Port Lincoln

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2013

Note 1 - Significant Accounting Policies (cont)

12 GST Implications

In accordance with UIG Abstract 1031 "Accounting for the Goods & Services Tax"

- Receivables and Creditors include GST receivable and payable.
- Except in relation to input taxed activities, revenues and operating expenditures exclude GST receivable and payable.
- Non-current assets and capital expenditures include GST net of any recoupment.
- Amounts included in the Statement of Cash Flows are disclosed on a gross basis.

13 Pending Accounting Standards

Certain new accounting standards and UIG interpretations have been published that are not mandatory for the 30 June 2013 reporting period and have not been used in preparing these reports.

AASB 7	Financial Instruments – Disclosures
AASB 9	Financial Instruments
AASB 10	Consolidated Financial Statements
AASB 11	Joint Arrangements
AASB 12	Disclosure of Interests in Other Entities
AASB 13	Fair Value Measurement
AASB 119	Employee Benefits
AASB 127	Separate Financial Statements
AASB 128	Investments in Associates and Joint Ventures
AASB 132	Financial Instruments: Presentation

Standards containing consequential amendments to other Standards and Interpretations arising from the above - AASB 2010-7, AASB 2011-7, AASB 2011-8, AASB 2011-10, AASB 2012-2, AASB 2012-3, AASB 2012-5, AASB 2012-6 and AASB 2012-10.

(Standards not affecting local government have been excluded from the above list.)

Council is of the view that there is currently not enough information to conclude whether any of the above new standards or interpretations will affect any of the amounts recognised in the financial statements, but that they may impact certain information otherwise disclosed.

The Australian Accounting Standards Board is currently reviewing AASB 1004 *Contributions*. It is anticipated that the changes resulting from this review may have a material effect on the timing of the recognition of grants and contributions, but the financial consequences cannot be estimated until a revised accounting standard is issued.

CITY OF PORT LINCOLN

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2013

Note 2 - INCOME

	Notes	2013 \$	2012 \$
RATES REVENUES			
<u>General Rates</u>		8,627,001	7,995,494
Less: Mandatory rebates		(98,244)	(79,300)
Less: Discretionary rebates, remissions & write offs		(58,926)	(50,967)
		8,469,831	7,865,227
<u>Other Rates</u> (including service charges)			
Natural Resource Management levy		494,698	476,760
Waste & Recycling Service Charge		1,312,150	1,308,300
		1,806,848	1,785,060
<u>Other Charges</u>			
Penalties for late payment		40,323	55,896
Legal & other costs recovered		45,763	31,345
		86,086	87,241
Less: Discretionary rebates, remissions & write offs		-	(7,979)
		10,362,765	9,729,549
STATUTORY CHARGES			
Development Act fees		85,057	77,023
Town planning fees		28,225	31,830
Health & Septic Tank Inspection fees		1,337	708
Animal registration fees & fines		107,397	100,854
Parking fines / expiation fees		11,397	12,486
Environment control fines		22,913	16,160
Other licences, fees, & fines			
		256,326	239,061
USER CHARGES			
Cemetery		71,068	80,923
Kirton Court Units Maintenance Charge		12,873	13,255
Resource Recovery Centre		619,490	694,193
Hall & equipment hire		1,026	2,786
Permit Fees/Costs Recov (Footpath, Dogs)		15,119	10,696
Sales - general		2,323	3,373
Water Reuse Sales		27,479	18,496
Sundry		5,641	10,418
		755,019	834,140
INVESTMENT INCOME			
Interest on investments			
Local Government Finance Authority		55,983	148,281
Banks & other		162,506	137,946
Loans to community groups		1,874	3,485
		220,363	289,712

CITY OF PORT LINCOLN

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2013

NOTE 2 - INCOME (continued)

	Notes	2013 \$	2012 \$
REIMBURSEMENTS			
- for private works		23,768	57,001
- by joint undertakings		272,176	244,687
- other		119,265	213,717
		415,209	515,405
OTHER INCOME			
Insurance & other recoupments - infrastructure, property, plant & equipment		47,045	59,441
Rebates received		6,147	4,835
Sundry		976,60)	808,924
		1,029,797	873,200
GRANTS, SUBSIDIES, CONTRIBUTIONS			
Amounts received specifically for new or upgraded assets		723,409	178,400
Other grants, subsidies and contributions		1,168,276	1,509,635
Individually significant item - additional Grants commission payment	see below	649,813	615,154
		2,541,498	2,303,189
<i>The functions to which these grants relate are shown in Note 2.</i>			
Sources of grants			
Commonwealth government		1,987,589	146,724
State government		482,750	1,978,065
Other		71,159	178,400
		2,541,498	2,303,189
Individually Significant Item			
On 28th June 2012, Council received payment of the first two instalments of the 2012/2013 Grant Commission (FAG) grant. Similarly, on 12th June 2013 Council received payment of the first two instalments of the 2013/14 grant.		649,813	615,154

This has materially increased Council's operating results in the current year, as these amounts are recognised as income upon receipt.

Similarly material adverse effects will be experienced when the timing of these grant payments is restored to normal schedule. It is not known when this will occur.

Similarly material adverse effects will be experienced when the timing of these grant payments is restored to normal schedule. It is not known when this will occur.

CITY OF PORT LINCOLN

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2013

NOTE 2 - INCOME (continued)

	2013	2012
Notes	\$	\$
Conditions over grants & contributions		
<i>Grants and contributions which were obtained on the condition that they be expended for specified purposes or in a future period, but which are not yet expended in accordance with those conditions, are as follows:</i>		
<i>Unexpended at the close of the previous reporting period</i>	207,545	-
<i>Less: expended during the current period from revenues recognised in previous reporting periods</i>		
<i>Sport & Recreation</i>	(193,000)	-
<i>Transport</i>	(14,545)	-
<i>Subtotal</i>	(207,545)	-
<i>Plus: amounts recognised as revenues in this reporting period but not yet expended in accordance with the conditions</i>		
<i>Sport & Recreation</i>	-	193,000
<i>Transport</i>	-	14,545
<i>Subtotal</i>	-	207,545
<i>Unexpended at the close of this reporting period</i>	-	207,545
 <i>Net increase (decrease) in assets subject to conditions in the current reporting period</i>	(207,545)	207,545

PHYSICAL RESOURCES RECEIVED FREE OF CHARGE

Stormwater Drainage	903,000	20,000
Road Base & Surface	269,100	-
Kerbing & Footpath	117,650	-
Buildings	-	72,500
Other Community Assets	-	7,844
Library Resources	82,615	66,378
TOTAL PHYSICAL RESOURCES RECEIVED	1,372,365	166,722

CITY OF PORT LINCOLN

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2013

Note 3 - EXPENSES

	Notes	2013 \$	2012 \$
EMPLOYEE COSTS			
Salaries and Wages		3,164,418	2,817,506
Employee leave expense		25,971	35,257
Superannuation - defined contribution plan contributions	18	168,262	207,636
Superannuation - defined benefit plan contributions	18	83,017	90,518
Workers' Compensation Insurance		73,226	61,406
Other		-	155,461
Less: Capitalised and distributed costs		<u>(311,910)</u>	<u>(199,983)</u>
Total Operating Employee Costs		<u>3,202,984</u>	<u>3,167,801</u>
Total Number of Employees		46	45
<i>(Full time equivalent at end of reporting period)</i>			
MATERIALS, CONTRACTS & OTHER EXPENSES			
<u>Prescribed Expenses</u>			
Auditor's Remuneration			
- Auditing the financial reports		16,150	15,500
Bad and Doubtful Debts		31,455	33,603
Elected members' expenses		199,639	195,986
Election expenses		3,719	3,588
Operating Lease Rentals - cancellable leases		<u>35,774</u>	<u>26,831</u>
Subtotal - Prescribed Expenses		<u>286,737</u>	<u>275,508</u>
<u>Other Materials, Contracts & Expenses</u>			
Contractors		4,337,402	3,103,130
Energy		400,993	365,043
Insurance		252,071	244,795
Legal Expenses		34,546	28,408
Levies paid to government - NRM levy		493,788	472,600
- Other Levies		229,907	371,868
Parts, accessories & consumables		115,618	124,026
Professional services		43,383	121,017
Sundry		<u>2,416,059</u>	<u>2,269,114</u>
Subtotal - Other Materials, Contracts & Expenses		<u>8,323,767</u>	<u>7,100,001</u>
		<u>8,610,504</u>	<u>7,375,509</u>
DEPRECIATION, AMORTISATION & IMPAIRMENT			
Depreciation			
Buildings		691,334	643,764
Filtration		88,942	64,049
Road Base & Seal		741,815	693,514
Kerbing		113,829	106,120
Footways		129,241	119,152
Stormwater		216,873	184,912
Bridges		23,606	21,601
Other Community Assets		408,027	378,454
Plant & Equipment		91,226	95,583
Furniture & Fittings		98,360	90,580
Library Books		88,499	79,235
Reinstatement costs		<u>38,031</u>	<u>1,058,436</u>
		<u>2,729,783</u>	<u>3,535,400</u>
FINANCE COSTS			
Interest on Loans		-	76,488
		<u>-</u>	<u>76,488</u>

CITY OF PORT LINCOLN

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2013

Note 4 - ASSET DISPOSAL & FAIR VALUE ADJUSTMENTS

	2013	2012
Notes	\$	\$
INFRASTRUCTURE, PROPERTY, PLANT & EQUIPMENT		
<i>Assets renewed or directly replaced</i>		
Proceeds from disposal	19,956	18,091
Less: Carrying amount of assets sold	42,243	22,267
Gain (Loss) on disposal	(22,287)	(4,176)
NET GAIN (LOSS) ON DISPOSAL OR REVALUATION OF ASSETS	(22,287)	(4,176)

CITY OF PORT LINCOLN

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2013

Note 5 - CURRENT ASSETS

		2013	2012
CASH & EQUIVALENT ASSETS			
	Notes	\$	\$
Cash on Hand and at Bank		32,492	129,786
Deposits at Call		2,844,719	1,968,382
Short Term Deposits		1,931,177	2,413,323
		<u>4,808,388</u>	<u>4,511,491</u>
 TRADE & OTHER RECEIVABLES			
Rates - General & Other		482,650	346,815
Accrued Revenues		32,834	40,363
Debtors - general		337,76,	491,650
GST Recoupment		52,672	37,915
Prepayments		11,923	11,923
Loans to community organisations		26,626	42,900
Sundry		21	-
Total		<u>944,495</u>	<u>971,566</u>
 Less: Allowance for Doubtful Debts		<u>31,44'</u>	<u>3,208</u>
		<u>913,051</u>	<u>968,358</u>
 INVENTORIES			
Stores & Materials		-	20,000
		<u>-</u>	<u>20,000</u>

CITY OF PORT LINCOLN

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2013

Note 6 - NON-CURRENT ASSETS

		2013	2012
FINANCIAL ASSETS	Notes	\$	\$
Receivables			
Loans to community organisations		<u>148,352</u>	<u>146,478</u>
		<u>148,352</u>	<u>146,478</u>
OTHER NON-CURRENT ASSETS			
Inventories			
Capital Works-in-Progress		<u>-</u>	<u>26,744</u>
		<u>-</u>	<u>26,744</u>

CITY OF PORT LINCOLN

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2013

	2012				2013			
	\$				\$			
	AT FAIR VALUE	AT COST	ACCUM DEP'N	CARRYING AMOUNT	AT FAIR VALUE	AT COST	ACCUM DEP'N	CARRYING AMOUNT
Note 7 - INFRASTRUCTURE, PROPERTY, PLANT & EQUIPMENT								
Land	60,259,939	-	-	60,259,939	60,259,939	-	-	60,259,939
Buildings	29,683,917	1,760,055	(9,986,107)	21,457,865	29,683,039	2,647,165	(10,676,563)	21,653,641
Filtration	3,079,860	228,648	(538,616)	2,769,892	3,079,860	405,599	(627,558)	2,857,901
Road Base & Seal	35,167,082	643,092	(12,111,824)	23,698,350	35,167,082	1,516,497	(12,853,639)	23,829,940
Kerbing	8,150,187	93,249	(2,841,157)	5,402,279	8,150,187	219,312	(2,954,986)	5,414,513
Footways	5,388,139	200,332	(1,165,340)	4,423,131	5,388,139	591,115	(1,294,581)	4,684,673
Stormwater	16,104,482	569,338	(4,256,576)	12,417,244	16,104,482	1,738,519	(4,473,449)	13,369,552
Bridges	2,414,425	-	(1,264,390)	1,150,035	2,414,425	-	(1,287,996)	1,126,429
Other Community Assets	17,459,087	588,590	(4,905,292)	13,142,385	17,459,087	1,435,667	(5,313,319)	13,581,435
Plant & Equipment	1,931,483	139,882	(899,283)	1,172,082	1,896,725	197,108	(955,751)	1,138,082
Furniture & Fittings	1,006,982	62,814	(594,406)	475,390	1,006,982	98,812	(692,766)	413,028
Library Books	864,328	78,851	(527,147)	416,032	864,328	164,869	(615,646)	413,551
Resource Recovery Remediation	-	2,184,546	(1,623,565)	560,981	-	2,164,548	(1,641,598)	522,950
TOTAL PROPERTY, PLANT & EQUIPMENT	181,509,911	6,549,397	(40,713,703)	147,345,605	181,474,275	11,179,211	(43,387,852)	149,265,634
Comparatives	150,192,010	15,424,086	(36,124,420)	129,491,676	181,509,911	6,549,397	(40,713,703)	147,345,605

This Note continues on the following pages.

CITY OF PORT LINCOLN

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2013

	2012	CARRYING AMOUNT MOVEMENTS DURING YEAR						2013	
	\$	\$						\$	
	CARRYING AMOUNT	Additions		Disposals	Depreciation	Impairment	Transfers	Net Revaluation	CARRYING AMOUNT
		New/Upgrade	Renewals						
Note 7 - INFRASTRUCTURE, PROPERTY, PLANT & EQUIPMENT									
Land	60,259,939	-	-	-	-	-	-	-	60,259,939
Buildings	21,457,865	714,745	81,664	-	(691,334)	-	-	90,701	21,653,641
Filtration	2,769,892	158,999	17,952	-	(88,942)	-	-	-	2,857,901
Road Base & Seal	23,698,350	480,975	392,430	-	(741,815)	-	-	-	23,829,940
Kerbing	5,402,279	104,740	21,323	-	(113,829)	-	-	-	5,414,513
Footways	4,423,131	390,783	-	-	(129,241)	-	-	-	4,684,673
Stormwater	12,417,244	1,169,181	-	-	(216,873)	-	-	-	13,369,552
Bridges	1,150,035	-	-	-	(23,606)	-	-	-	1,126,429
Other Community Assets	13,142,385	682,638	153,598	-	(408,027)	-	10,841	-	13,581,435
Plant & Equipment	1,172,082	-	110,310	(42,243)	(91,226)	-	(10,841)	-	1,138,082
Furniture & Fittings	475,390	-	35,998	-	(98,360)	-	-	-	413,028
Library Books	416,032	86,018	-	-	(88,499)	-	-	-	413,551
Reinstatement Costs	560,981	-	-	-	(38,031)	-	-	-	522,950
TOTAL INFRASTRUCTURE, PROPERTY, PLANT & EQUIPMENT	147,345,605	3,788,079	813,275	(42,243)	(2,729,783)	-	-	90,701	149,265,634
<i>Comparatives</i>	129,491,676	2,399,106	3,339,265	(22,266)	(3,535,400)	-	(4)	15,673,228	147,345,605

City of Port Lincoln

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2013

Note 7 (cont) – INFRASTRUCTURE, PROPERTY, PLANT & EQUIPMENT

Valuation of Assets

At 1 July 2004 upon the transition to AIFRS, Council elected pursuant to AASB 1.19 to retain a previously established deemed cost under GAAP as its deemed cost. With subsequent additions at cost, this remains as the basis of recognition of non-material asset classes.

Land & Land Improvements

Council being of the opinion that it is not possible to attribute a value sufficiently reliably to qualify for recognition, land under roads has not been recognised in these reports. Land acquired for road purposes during the year is initially recognised at cost, but transferred to fair value at reporting date, effectively writing off the expenditure.

Freehold land and land over which Council has control, but does not have title, is recognised on the cost basis. No capitalisation threshold is applied to the acquisition of land or interests in land.

Buildings & Other Structures

Buildings and other structures generally are recognised at fair value, based on current market values. The last valuation of Building assets was undertaken by Maloney Field Services as at 1st July 2011.

Infrastructure

Transportation assets were valued by Council officers at depreciated current replacement cost during the reporting period ended 30 June 2011, based on actual costs incurred during the reporting periods ended 30 June 2010 and 2011. All acquisitions made after the respective dates of valuation are recorded at cost.

Stormwater drainage infrastructure was valued by Council officers as at 30 June 2011 at depreciated current replacement cost, based on actual costs incurred during the reporting period ended 30 June 2011. All acquisitions made after the respective dates of valuation are recorded at cost.

Plant, Furniture & Equipment

These assets are recognised on the cost basis.

All other assets

These assets are recognised on the cost basis. Library books and other lending materials are capitalised in bulk, and written out when fully depreciated.

Capitalisation Thresholds & Estimated Useful Lives

Capitalisation thresholds and useful lives used by Council for a representative range of assets as detailed in policy 7.63.10 Asset Management

http://www.portlincoln.sa.gov.au/webdata/resources/files/7_63_10.pdf

CITY OF PORT LINCOLN

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2013

Note 8 - LIABILITIES

	Notes	2013		2012	
		Current	Non-current	Current	Non-current
TRADE & OTHER PAYABLES					
Goods & Services		689,028	-	839,783	-
Payments received in advance		-	-	207,545	-
Accrued expenses - employee entitlements		292,408	-	255,578	-
Aged Care Facility Deposits		924,400	-	932,350	-
Other		3,842	-	28,793	-
		<u>1,909,678</u>	<u>-</u>	<u>2,264,049</u>	<u>-</u>
PROVISIONS					
Employee entitlements (including oncosts)		325,487	-	306,591	26,261
Future reinstatement / restoration, etc		-	2,184,544	19,999	2,164,546
		<u>325,487</u>	<u>2,184,544</u>	<u>326,590</u>	<u>2,190,807</u>

Amounts included in provisions that are not expected to be settled within 12 months of reporting date.

Movements in Provisions - 2013 year only
(current & non-current)

	Future Reinstatement
Opening Balance	2,190,807
Add Unwinding of present value discounts	-
Additional amounts recognised	-
(Less) Payments	(6,263)
Unused amounts reversed	-
Add (Less) Remeasurement Adjustments	-
Closing Balance	<u>2,184,544</u>

CITY OF PORT LINCOLN

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2013

Note 9 - RESERVES

ASSET REVALUATION RESERVE	1/7/2012	Net Increments (Decrements)	Transfers, Impairments	30/6/2013
Notes	\$	\$	\$	\$
Land	68,321,301	-	-	68,321,301
Buildings	12,573,253	90,701	-	12,663,954
Filtration	729,803	-	-	729,803
Infrastructure, including				
- Road Base & Seal	12,771,112	-	-	12,771,112
- Kerbing	2,910,730	-	-	2,910,730
- Footways	2,324,072	-	-	2,324,072
- Stormwater	8,116,779	-	-	8,116,779
Bridges	1,105,913	-	-	1,105,913
Other Community Assets	8,608,909	-	-	8,608,909
Plant & Equipment	1,095,200	-	-	1,095,200
Furniture & Fittings	692,907	-	-	692,907
Library Books	748,725	-	-	748,725
TOTAL	119,998,704	90,701	-	120,089,405
<i>Comparatives</i>	<i>104,325,476</i>	<i>15,673,228</i>	<i>-</i>	<i>119,998,704</i>

OTHER RESERVES	1/7/2012	Transfers to Reserve	Transfers from Reserve	30/6/2013
Community Pier Fund	25,743	882	-	26,625
Prepaid Burials	51,485	9,630	(736)	60,379
Open Space Contributions	197,912	201,377	(380,757)	18,532
Community Infrastructure	106,389	596,957	(88,355)	614,991
Kirton Court Capital Upgrade	97,628	32,474	-	130,102
CBD Carpark	201,738	3,379	-	205,117
TOTAL OTHER RESERVES	680,895	844,699	(469,848)	1,055,746
<i>Comparatives</i>	<i>498,893</i>	<i>236,362</i>	<i>(54,360)</i>	<i>680,895</i>

PURPOSES OF RESERVES

Asset Revaluation Reserve

The asset revaluation reserve is used to record increments and decrements arising from changes in fair value of non-current assets (less any subsequent impairment losses, where applicable).

(Other Reserves - LGFA)

City of Port Lincoln holds Other Reserve accounts for specific purposes where income is generated for future expenditure, for example Open Space Contributions and Carparking fund. We also hold income from the sale of significant assets as Community Infrastructure Reserves for expenditure on significant projects identified in the Strategic Plan.

CITY OF PORT LINCOLN

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2013

Note 10 - ASSETS SUBJECT TO RESTRICTIONS

The uses of the following assets are restricted, wholly or partially, by legislation or other externally imposed requirements. The assets are required to be utilised for the purposes for which control was transferred to Council, or for which the revenues were originally obtained.

CASH & FINANCIAL ASSETS	Notes	2013 \$	2012 \$
Grant Funding for Capital projects received but not yet expended		!	207,545
TOTAL ASSETS SUBJECT TO EXTERNALLY IMPOSED RESTRICTIONS		!	207,545

In 2012/13 there were no grant unspent which were subject to restrictions requiring reporting in this note

CITY OF PORT LINCOLN

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2013

Note 11 - RECONCILIATION TO CASH FLOW STATEMENT

(a) Reconciliation of Cash

Cash Assets comprise highly liquid investments with short periods to maturity subject to insignificant risk of changes of value. Cash at the end of the reporting period as shown in the Cash Flow Statement is reconciled to the related items in the Balance Sheet as follows:

	Notes	2013 \$	2012 \$
Total cash & equivalent assets	5	<u>4,808,388</u>	<u>4,511,491</u>
Balances per Cash Flow Statement		<u>4,808,388</u>	<u>4,511,491</u>

**(b) Reconciliation of Change in Net Assets to Cash
from Operating Activities**

Net Surplus (Deficit)		2,387,784	791,604
Non-cash items in Income Statement			
Depreciation, amortisation & impairment		2,729,783	3,535,400
Net increase (decrease) in unpaid employee benefits		29,465	35,044
Change in allowances for under-recovery		-	(6,508)
Non-cash asset acquisitions		(1,372,365)	(166,722)
Grants for capital acquisitions treated as Investing Activity		(723,409)	(178,400)
Net (Gain) Loss on Disposals		<u>22,287</u>	<u>4,176</u>
		<u>3,073,545</u>	<u>4,014,594</u>
Add (Less): Changes in Net Current Assets			
Net (increase) decrease in receivables		55,307	120,685
Net (increase) decrease in inventories		20,000	(20,000)
Net (increase) decrease in other current assets		24,870	-
Net increase (decrease) in trade & other payables		(354,371)	508,512
Net increase (decrease) in other provisions		(1,103)	-
Net increase (decrease) in other liabilities		<u>(70,378)</u>	<u>-</u>
Net Cash provided by (or used in) operations		<u>2,747,870</u>	<u>4,623,790</u>

(c) Non-Cash Financing and Investing Activities

Acquisition of assets by means of:

- Physical resources received free of charge	3	<u>1,372,365</u>	<u>166,722</u>
<i>Amounts recognised in Income Statement</i>		<u>1,372,365</u>	<u>166,722</u>
- Estimated future reinstatement etc. costs		<u>(6,263)</u>	<u>1,373,520</u>
		<u>1,366,102</u>	<u>1,540,242</u>

(d) Financing Arrangements

Unrestricted access was available at balance date to the following lines of credit:

Bank Overdrafts			
Corporate Credit Cards		5,000	2,000
LGFA Cash Advance Debenture facility			

The balance of the corporate credit card is cleared in full each month via a direct debit to Council's at call account, therefore interest charges are avoided. Council does not operate any overdraft facilities.

CITY OF PORT LINCOLN

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2013

Note 12 - FUNCTIONS

INCOMES, EXPENSES AND ASSETS HAVE BEEN DIRECTLY ATTRIBUTED TO THE FOLLOWING FUNCTIONS & ACTIVITIES										
	INCOME		EXPENSES		OPERATING SURPLUS (DEFICIT)		GRANTS INCLUDED IN INCOME		TOTAL ASSETS HELD (CURRENT & NON-CURRENT)	
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	2013	2012	2013	2012
	2013	2012	2013	2012	2013	2012	2013	2012	2013	2012
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Administration & Governance	11,725,662	11,350,876	2,888,614	524,275	8,837,048	10,826,601	1,064,301	1,252,927	92,764,745	92,438,531
Public Order	200,456	141,333	369,172	424,730	(168,716)	(283,397)	80,912	32,667	115,782	110,590
Health	13,655	11,108	106,983	186,735	(93,328)	(175,627)	-	-	-	-
Social Security	217,823	20,205	218,687	74,370	(864)	(54,165)	3,000	3,000	5,432	-
Housing & Community Amenities	1,025,053	1,353,217	4,642,239	3,249,022	(3,617,186)	(1,895,805)	30,000	231,630	15,024,683	13,445,440
Protection of the Environment	27,479	18,496	234,263	151,125	(206,784)	(132,629)	50,491	-	4,961,280	4,937,958
Sport & Recreation	291,637	316,318	2,127,348	2,068,542	(1,835,711)	(1,752,224)	-	124,419	10,900,925	10,606,198
Mining, Manufacturing & Construction	28,831	38,758	116,761	307,989	(87,930)	(269,231)	-	6,375	-	2,582,688
Transport & Communication	616,406	511,981	1,711,258	810,065	(1,094,852)	(298,084)	589,385	473,771	7,099,828	6,734,126
Economic Affairs	-	-	309,320	300,621	(309,320)	(300,621)	-	-	-	-
Other Purposes NEC	710,566	843,564	1,818,627	837,713	(1,108,061)	5,851	-	-	24,262,750	22,163,145
Council Administration - Governance				617,217		(617,217)				
Depreciation				3,535,400		(3,535,400)				
Unallocated				1,067,394		(1,067,394)				
TOTALS	14,857,568	14,605,856	14,543,272	14,155,198	314,296	450,658	1,818,089	2,124,789	155,135,425	153,018,676

Excludes net gain (loss) on disposal or revaluation of assets, net gain (loss) from joint ventures & associated entities, amo unts received specifically for new or upgraded assets and physical resources received free of charge.

City of Port Lincoln

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2013

Note 12 (cont) - COMPONENTS OF FUNCTIONS

The activities relating to Council functions are as follows:

Business Undertakings

Private Works, Recycled Water Supply

Community Services

Public Order and Safety, Crime Prevention, Other Fire Protection, Other Public Order and Safety, Health Services, Pest Control – Health, Immunisation, Other Community Support, Community Amenities, Bus Shelters, Cemeteries, Public Conveniences, Car Parking – non-fee-paying, and Other Community Amenities.

Culture

Library Services, and Housebound Services, Other Library Services, Cultural Services, Cultural Venues, Theatre, Heritage, Museums and Art Galleries, and Other Cultural Services.

Economic Development

Regional Development, Support to Local Businesses, Tourism, and Other Economic Development.

Environment

Waste Management, Domestic Waste, Green Waste, Recycling, Transfer Stations, Waste Disposal Facility, Other Waste Management, Other Environment, Coastal Protection, Stormwater and Drainage, Street Cleaning, Street Lighting, Streetscaping, Natural Resource Management Levy, and Other Environment.

Recreation

Jetties, Other Marine Facilities, Parks and Gardens, Sports Facilities – Indoor, Sports Facilities – Outdoor, Swimming facility – Outdoor, and Other Recreation.

Regulatory Services

Dog and Cat Control, Building Control, Town Planning, Clean Air/Pollution Control, Litter Control, Health Inspection, Parking Control, and Other Regulatory Services.

Transport

Bridges, Footpaths and Kerbing, Roads – sealed, Roads – formed, Roads – natural formed, Roads – unformed, Traffic Management, LGGC – roads (formula funded), and Other Transport.

Plant Hire & Depot

Council Administration

Governance, Administration, Elected Members, Organisational, Support Services, Accounting/Finance, Payroll, Human Resources, Information Technology, Grant funding, Communication, Rates Administration, Records, Contract Management, Customer Service, Other Support Services, Revenues, LGGC – General Purpose, and Separate and Special Rates.

CITY OF PORT LINCOLN

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2013

Note 13 - FINANCIAL INSTRUMENTS

All financial instruments are categorised as *loans and receivables*.

Accounting Policies - Recognised Financial Instruments

Bank, Deposits at Call, Short Term Deposits	<p>Accounting Policy: Carried at lower of cost and net realisable value; interest is recognised when earned.</p> <p>Terms & conditions: Deposits are returning fixed interest rates between 2.75% and 3% (2012: 3.5% and 5.5%). Short term deposits have an average maturity of 90 days and an average interest rates of 4.25% (2012: 94 days, 5.36%).</p> <p>Carrying amount: approximates fair value due to the short term to maturity.</p>
Receivables - Rates & Associated Charges (including legals & penalties for late payment) Note: These receivables do not meet the definition of "financial instruments" and have been excluded from the following disclosures.	<p>Accounting Policy: Carried at nominal values less any allowance for doubtful debts. An allowance for doubtful debts is recognised (and re-assessed annually) when collection in full is no longer probable.</p> <p>Terms & conditions: Secured over the subject land, arrears attract interest of 0.66% (2012: 0.77%) Although Council is not materially exposed to any individual debtor, credit risk exposure is concentrated within the Council's boundaries in the State.</p> <p>Carrying amount: approximates fair value (after deduction of any allowance).</p>
Receivables - Fees & other charges	<p>Accounting Policy: Carried at nominal values less any allowance for doubtful debts. An allowance for doubtful debts is recognised (and re-assessed annually) when collection in full is no longer probable.</p> <p>Terms & conditions: Unsecured, and do not bear interest. Although Council is not materially exposed to any individual debtor, credit risk exposure is concentrated within the Council's boundaries.</p> <p>Carrying amount: approximates fair value (after deduction of any allowance).</p>
Receivables - other levels of government	<p>Accounting Policy: Carried at nominal value.</p> <p>Terms & conditions: Amounts due have been calculated in accordance with the terms and conditions of the respective programs following advice of approvals, and do not bear interest. All amounts are due by Departments and Agencies of State and Federal Governments.</p> <p>Carrying amount: approximates fair value.</p>
Receivables - Retirement Home Contributions	<p>Accounting Policy: Carried at nominal values less any allowance for doubtful debts. An allowance for doubtful debts is recognised (and re-assessed annually) when collection in full is no longer probable.</p> <p>Terms & conditions: Amounts due have been calculated in accordance with the terms and conditions of the respective legislation.</p> <p>Carrying amount: approximates fair value (after deduction of any allowance).</p>
Liabilities - Creditors and Accruals	<p>Accounting Policy: Liabilities are recognised for amounts to be paid in the future for goods and services received, whether or not billed to the Council.</p> <p>Terms & conditions: Liabilities are normally settled on 30 day terms.</p> <p>Carrying amount: approximates fair value.</p>
Liabilities - Retirement Home Contributions	<p>Accounting Policy: To avoid inconvenience when complying with the separate audit requirements imposed by the relevant legislation, amounts are carried at nominal values.</p> <p>Terms & conditions: Pursuant to Commonwealth legislation certain intending residents are required to contribute amounts on an interest free basis. The amounts are subject to certain deductions as prescribed by the legislation, the balance being repaid on termination of tenancy.</p> <p>Carrying amount: approximates fair value for short tenancies; may be non-materially overstated for longer tenancies.</p>
Liabilities - Interest Bearing Borrowings	NIL
Liabilities - Finance Leases	Accounting Policy: accounted for in accordance with AASB 117.

CITY OF PORT LINCOLN

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2013

Note 13 (cont) - FINANCIAL INSTRUMENTS

Liquidity Analysis

2013	Due < 1 year	Due > 1 year; ≤ 5 years	Due > 5 years	Total Contractual Cash Flows	Carrying Values
Financial Assets	\$	\$	\$	\$	\$
Cash & Equivalents	4,808,387	-	-	4,808,387	4,808,388
Receivables	382,525	-	-	382,525	382,525
Other Financial Assets	20,852	90,000	37,500	148,352	-
Total	5,211,764	90,000	37,500	5,339,264	5,190,913
Financial Liabilities					
Payables	1,613,428	-	-	1,613,428	1,613,428
Total	1,613,428	-	-	1,613,428	1,613,428
2012	Due < 1 year	Due > 1 year; ≤ 5 years	Due > 5 years	Total Contractual Cash Flows	Carrying Values
Financial Assets	\$	\$	\$	\$	\$
Cash & Equivalents	4,511,491	-	-	4,511,491	4,511,491
Receivables	771,229	-	-	771,229	771,229
Other Financial Assets	8,478	63,000	75,000	146,478	146,478
Total	5,291,198	63,000	75,000	5,429,198	5,429,198
Financial Liabilities					
Payables	1,979,678	-	-	1,979,678	1,979,678
Total	1,979,678	-	-	1,979,678	1,979,678

Net Fair Value

All carrying values approximate fair value for all recognised financial instruments. There is no recognised market for the financial assets of the Council.

Risk Exposures

Credit Risk represents the loss that would be recognised if counterparties fail to perform as contracted. The maximum credit risk on financial assets of the Council is the carrying amount, net of any allowance for doubtful debts. All Council investments are made with the SA Local Government Finance Authority and are guaranteed by the SA Government. Except as detailed in Notes 5 & 6 in relation to individual classes of receivables, exposure is concentrated within the Council's boundaries, and there is no material exposure to any individual debtor.

Market Risk is the risk that fair values of financial assets will fluctuate as a result of changes in market prices. All of Council's financial assets are denominated in Australian dollars and are not traded on any market, and hence neither market risk nor currency risk apply.

Liquidity Risk is the risk that Council will encounter difficulty in meeting obligations with financial liabilities. In accordance with the model Treasury Management Policy (LGA Information Paper 15), liabilities have a range of maturity dates. Council also has available a range of bank overdraft and standby borrowing facilities that it can access.

Interest Rate Risk is the risk that future cash flows will fluctuate because of changes in market interest rates. Council has a balance of both fixed and variable interest rate borrowings and investments. Cash flow fluctuations are managed holistically in seeking to minimise interest costs over the longer term in a risk averse manner.

CITY OF PORT LINCOLN

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2013

Note 14 - COMMITMENTS FOR EXPENDITURE

	<u>Notes</u>	2013 \$	2012 \$
Capital Commitments			
Capital expenditure committed for at the reporting date but not recognised in the financial statements as liabilities:			
Transport		-	14,545
Buildings		-	20,000
Sport & Recreation		-	173,000
		-	207,545
These expenditures are payable:			
Not later than one year		-	207,545
		-	207,545
 Other Expenditure Commitments			
Other expenditure committed for (excluding inventories) at the reporting date but not recognised in the financial statements as liabilities:			
Audit Services		28,500	52,500
Waste Management Services		15,893,023	12,087,500
Employee Remuneration Services		1,118,992	1,598,444
Visitor Information Centre Subsidy		110,000	220,000
Cleaning Services		24,485	111,045
Cemetery Management		326,660	408,325
Street Sweeping		528,661	-
		18,030,321	14,477,814
These expenditures are payable:			
Not later than one year		3,594,634	2,573,622
Later than one year and not later than 5 years		13,065,473	8,047,317
Later than 5 years		1,370,214	3,856,875
		18,030,321	14,477,814

CITY OF PORT LINCOLN

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2013

Note 15 - FINANCIAL INDICATORS

	2013	2012	2011
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These Financial Indicators have been calculated in accordance with *Information Paper 9 - Local Government Financial Indicators* prepared as part of the LGA Financial Sustainability Program for the Local Government Association of South Australia. Detailed methods of calculation are set out in the SA Model Statements.

Operating Surplus Ratio

<u>Operating Surplus</u>	3%	5%	7%
Rates - general & other less NRM levy			

This ratio expresses the operating surplus as a percentage of general and other rates, net of NRM levy.

Adjusted Operating Surplus Ratio

	3%	1%	7%
--	----	----	----

*In recent years the Federal Government has made advance payments prior to 30th June from future year allocations of financial assistance grants, as explained in Note 1. The **Adjusted Operating Surplus Ratio** adjusts for the resulting distortion in the disclosed operating result for each year.*

Net Financial Liabilities Ratio

<u>Net Financial Liabilities</u>	-10%	-6%	-19%
Total Operating Revenue less NRM levy			

Net Financial Liabilities are defined as total liabilities less financial assets (excluding equity accounted investments in Council businesses). These are expressed as a percentage of total operating revenue (excluding NRM levy).

Asset Sustainability Ratio

<u>Net Asset Renewals</u>	29%	50%	16%
Infrastructure & Asset Management Plan required expenditure	*		

Net asset renewals expenditure is defined as net capital expenditure on the renewal and replacement of existing assets, and excludes new capital expenditure on the acquisition of additional assets.

Amounts shown above an asterisk () indicate that depreciation expense has been used as a proxy, pending finalisation of the Infrastructure & Asset Management Plan.*

CITY OF PORT LINCOLN

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2013

Note 16 - UNIFORM PRESENTATION OF FINANCES

The following is a high level summary of both operating and capital investment activities of the Council prepared on a simplified Uniform Presentation Framework basis.

All Councils in South Australia have agreed to summarise annual budgets and long-term financial plans on the same basis.

The arrangements ensure that all Councils provide a common 'core' of financial information, which enables meaningful comparisons of each Council's finances

	2013 \$	2012 \$
Income	14,857,568	14,605,856
<i>less</i> Expenses	<u>14,543,271</u>	<u>14,155,198</u>
Operating Surplus / (Deficit)	314,297	450,658
<i>less</i> Net Outlays on Existing Assets		
Capital Expenditure on renewal and replacement of Existing Assets	813,275	1,799,019
<i>less</i> Depreciation, Amortisation and Impairment	2,729,783	3,535,400
<i>less</i> Proceeds from Sale of Replaced Assets	<u>19,956</u>	<u>18,091</u>
	(1,936,464)	(1,754,472)
<i>less</i> Net Outlays on New and Upgraded Assets		
Capital Expenditure on New and Upgraded Assets <i>(including investment property & real estate developments)</i>	2,419,712	2,425,851
<i>less</i> Amounts received specifically for New and Upgraded Assets	723,409	178,400
<i>less</i> Proceeds from Sale of Surplus Assets <i>(including investment property and real estate developments)</i>	<u>-</u>	<u>-</u>
	1,696,303	2,247,451
Net Lending / (Borrowing) for Financial Year	<u>554,458</u>	<u>(42,321)</u>

CITY OF PORT LINCOLN

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2013

Note 17 - OPERATING LEASES

Lease payment commitments of Council

Council has entered into a non-cancellable operating lease for items of computer equipment.

No contingent rentals were paid during the current or previous reporting period.

The lease agreement does not impose any additional restrictions on Council in relation to additional debt or further leasing.

The lease agreement permits council, at the expiry of the lease, to elect to re-lease or return the leased equipment.

The lease does not contain any escalation clause.

Commitments under non-cancellable operating leases that have not been recognised in the financial statements are as follows:

	2013	2012
	\$	\$
Not later than one year	35,774	35,774
Later than one year and not later than 5 years	71,548	107,322
Later than 5 years	-	-
	<u>107,322</u>	<u>143,096</u>

City of Port Lincoln

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2013

Note 18 – SUPERANNUATION

The Council makes employer superannuation contributions in respect of its employees to Statewide Super (formerly Local Government Superannuation Scheme). There are two types of membership, each of which is funded differently. Permanent and contract employees of the South Australian Local Government sector with Salarylink benefits prior to 24 November 2009 have the option to contribute to Marketlink and/or Salarylink. All other employees (including casuals) have all contributions allocated to Marketlink.

Marketlink (Accumulation Fund) Members

Marketlink receives both employer and employee contributions on a progressive basis. Employer contributions are based on a fixed percentage of employee earnings in accordance with superannuation guarantee legislation (9% in 2012/13; 9% in 2011/12). No further liability accrues to the Council as the superannuation benefits accruing to employees are represented by their share of the net assets of the Fund.

Salarylink (Defined Benefit Fund) Members

Salarylink is a defined benefit scheme where the benefit payable is based on a formula determined by the member's contribution rate, number of years and level of contribution and final average salary. Council makes employer contributions to Salarylink as determined by the Trustee based on advice from the appointed Actuary. The rate is currently 6.3% (6.3% in 2011/12) of "superannuation" salary.

In addition, Council makes a separate contribution of 3% of salary for Salarylink members to their Marketlink account. Employees also make member contributions to the Fund. As such, assets accumulate in the Fund to meet the member's benefits, as defined in the Trust Deed, as they accrue.

The Salarylink section is a multi-employer sponsored plan. As the Fund's assets and liabilities are pooled and are not allocated by each employer, the Actuary is unable to allocate benefit liabilities, assets and costs between employers. As provided by AASB 119.32(b), Council does not use defined benefit accounting for these contributions.

The most recent actuarial investigation was conducted by the Scheme's actuary, A C Miller, FIAA, of Russell Employee Benefits Pty Ltd as at 30 June 2011. The Trustee has determined that the current funding arrangements are adequate for the expected Salarylink liabilities. However, future financial and economic circumstances may require changes to Council's contribution rates at some future time.

Superannuation - City of Port Lincoln EB Agreement 2010-2013

Clause 4.11 Additional Superannuation - Extract

To recognise the ongoing service to Council, employees personally contributing to superannuation in addition to the Superannuation Guarantee % are entitled to a matched superannuation payment from Council.

This is not considered as part of the annual wage increases provided for by this agreement, but will be in the form of additional superannuation payments over the Superannuation Guarantee payments required to be paid by Council as outlined in the Superannuation Guarantee (Administrative) Act 1992.

This applies to employees as of the 1st July 2010.

Council shall pay, on the fortnightly pay period, an amount matching personal superannuation contributions (not inclusive of contribution tax if salary sacrificing) up to an additional 3% into the employee's superannuation fund.

For example an employee contributing 1% will receive a matched payment of 1% from Council.

City of Port Lincoln

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2013

Note 19 - RETROSPECTIVE RESTATEMENT OF 2011-2012 COMPARATIVE DATA

A material error in the treatment of depreciation for the following classes was identified during the 2012-2013 audit:

- Road Base
- Road Surface
- Kerbing
- Footways

Therefore depreciation was overstated for the 2011/2012 financial year and is required to be adjusted for comparative purposes.

Statement of Comprehensive Income

<i>Reported 2011/2012 Depreciation</i>		4,071,359
Adjustments		
• Road Base & Road Surface	(404,550)	
• Kerbing	(61,903)	
• Footways	(69,506)	
TOTAL		<u>(535,959)</u>
Adjusted 2011/2012 Depreciation		3,535,400
<i>Reported 2011/2012 Total Expenses</i>		14,691,157
Adjustment		<u>(535,959)</u>
Adjusted 2011/2012 Total Expenses		14,155,198
<i>Reported 2011/2012 Operating Surplus/(Deficit)</i>		(85,301)
Adjustment		<u>535,959</u>
Adjusted 2011/2012 Operating Surplus/(Deficit)		450,658
<i>Reported 2011/2012 Net Surplus/(Deficit)</i>		255,645
Adjustment		<u>535,959</u>
Adjusted 2011/2012 Operating Surplus/(Deficit)		791,604
<i>Reported 2011/2012 Total Comprehensive Income</i>		15,928,873
Adjustment		<u>535,959</u>
Adjusted 2011/2012 Total Comprehensive Income		16,464,832

City of Port Lincoln

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2013

Note 19 - RETROSPECTIVE RESTATEMENT OF 2011-2012 COMPARATIVE DATA (cont)

Balance Sheet

<i>Reported Non Current Assets</i>	
<i>Infrastructure, property, plant & equipment</i>	146,809,646
Adjustment	
Increase to Carrying Value of assets	<u>535,959</u>
Adjusted 2011/2012 Infrastructure, property, plant & equipment	147,345,605
<i>Reported 2011/2012 Total Non Current Assets</i>	146,982,868
Adjustment	<u>535,959</u>
Adjusted 2011/12 Non Current Total Assets	147,518,827
<i>Reported 2011/2012 Total Assets</i>	152,482,717
Adjustment	<u>535,959</u>
Adjusted 2011/12 Total Assets	153,018,676
<i>Reported 2011/2012 Net Assets</i>	147,701,272
Adjustment	<u>535,959</u>
Adjusted 2011/12 Net Assets	148,237,231

Changes in Equity

<i>Reported 2011/2012 Balance at End of Reporting Period</i>	147,701,272
Adjustment	<u>535,959</u>
Adjusted 2011/2012 Balance at End of Reporting Period	148,237,231

Note 7

<i>Reported 2011/2012 Total Carrying Amount</i>			146,809,646
Adjustments			
• Road Base & Road Surface	23,293,800	404,550	23,698,350
• Kerbing	5,340,376	61,903	5,402,279
• Footways	4,353,625	69,506	4,423,131
TOTAL		<u>535,959</u>	
Adjusted 2011/2012 Total Carrying Amount			147,345,605

City of Port Lincoln

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2013

Note 20 - CONTINGENCIES & ASSETS & LIABILITIES NOT RECOGNISED IN THE BALANCE SHEET

The following assets and liabilities do not qualify for recognition in the Balance Sheet but knowledge of those items is considered relevant to user of the financial report in making and evaluating decisions about the allocation of scarce resources.

1. LAND UNDER ROADS

As reported elsewhere in these Statements, Council is of the opinion that it is not possible to attribute a value sufficiently reliably for these assets to qualify for recognition, and accordingly land under roads has not been recognised in these reports. Land acquired for road purposes during the year is initially recognised at cost, but transferred to fair value at reporting date, effectively writing off the expenditure.

At reporting date, Council controlled 157 km of road reserves of average width 20 metres.

2. POTENTIAL INSURANCE LOSSES

Council is a multi-purpose organisation providing a large range of building, parks infrastructure, playgrounds and other facilities accessible to the public. At any time, it is likely that claims will have been made against Council that remain unsettled.

Council insures against all known insurable risks using a range of insurance policies, each of which is subject to a deductible "insurance excess", the amount of which varies according to the class of insurance.

Council has recognised the potential losses arising from claims known at reporting date based on average historical net cost (including insurance excess) of similar types of claims. Other potential claims not reported to Council may have existed at reporting date.

3. LEGAL EXPENSES

Council is the planning consent authority for its area under the Development Act 1993 (as amended). Pursuant to that Act, certain persons aggrieved by a planning decision of the Council may appeal. It is normal practice that parties bear their own legal costs. At the date of these reports, Council had notice of NIL appeals against planning decisions made prior to reporting date. All known costs have been recognised, but the amount of further costs cannot be known until the appeals are determined.

4. "CARBON" TAX

From 1 July 2012 a new tax on emissions of certain "greenhouse" gases commenced operation. Council has a number of garbage landfill facilities which emit, and will continue for many years to emit, gases of this type.

Using current calculation methods, emissions from Council's landfill facilities are substantially below current taxable thresholds. This situation is expected to continue while thresholds remain at current levels.

Information currently available provides assurances that "legacy emissions" from garbage placed in landfills prior to commencement of the tax will not subsequently become liable to the tax. However, should taxable thresholds be substantially reduced Council may be subject to taxation on landfill deposits made after 1 July 2012. No liability has been recognised in these reports.



CITY OF PORT LINCOLN

ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 June 2013

CERTIFICATION OF AUDITOR INDEPENDENCE

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of City of Port Lincoln for the year ended 30 June 2013, the Council's Auditor, Dean Newbery & Associates, has maintained its independence in accordance with the requirements of the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(3) *Local Government (Financial Management) Regulations 2011*.

.....
Rob Donaldson
CHIEF EXECUTIVE OFFICER

.....
Or Danny Bartlett
**PRESIDING MEMBER
FINANCIAL MANAGEMENT COMMITTEE**

Date: 18 November 2013

Certification of Auditor's Independence

I confirm that, for the audit of the financial statements of City of Port Lincoln for the year ended 30 June 2013, I have maintained my independence in accordance with the requirements of APES 110 – Code of Ethics for Professional Accountants, Section 290, published by the Accounting Professional and Ethical Standards Board, in accordance with the *Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22 (5) *Local Government (Financial Management) Regulations 2011*.



JIM KEOGH

Partner

DEAN NEWBERY & PARTNERS

CHARTERED ACCOUNTANTS

Dated this 21st day of November 2013

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF THE CITY OF PORT LINCOLN

We have audited the accompanying financial report of the City of Port Lincoln, which comprises the balance sheet as at 30 June 2013 and the statement of comprehensive income, statement of changes in equity and cash flow statement for the year ended on that date, a summary of significant accounting policies and other explanatory notes and the Certification of Financial Statements statement.

The Responsibility of the Chief Executive Officer for the Financial Report

The Chief Executive Officer of the City of Port Lincoln is responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards (including the Australian Accounting Interpretations), the Local Government Act 1999 and Local Government (Financial Management) Regulations 2011. This responsibility includes designing, implementing and maintaining internal control relevant to the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

Auditor's Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. These Auditing Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud and error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the Chief Executive Officer, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for an audit opinion.

Independence

In conducting our audit, we have complied with the independence requirements of the Local Government Act 1999 and Local Government (Financial Management) Regulations 2011 and the Australian professional ethical pronouncements.

Basis for Qualified Opinion

In our opinion the depreciation expense (Statement of Comprehensive Income) and the reported value of the following assets, Road Seals and Bases, kerbing and Footways, which are reported as part of Council's Infrastructure assets (Balance Sheet) for the 2012 financial year, are not able to be relied upon. The reason the reported asset values and associated depreciation are not able to be relied upon is that these assets have not been revalued since 2008 in accordance with the requirements of Australian Accounting Standard AASB 116 *Property, Plant and Equipment*. It has been assessed that asset replacement cost unit rates have increased in excess of 15% since these assets were last valued with the result that there is a material impact on the reported depreciation expense in the Statement of Comprehensive Income.

At the date of signing this audit report, due to the material variation in valuation rates applied to the Infrastructure assets reported above, we are unable to rely on the accuracy of the reported depreciation expense for the specific Infrastructure assets identified above in the Statement of Comprehensive Income.

Auditor's Opinion

In our opinion, except for the effect of the matters described in the Basis for Qualified Opinion paragraph, the financial report presents fairly, in all material respects, the financial position of the City of Port Lincoln as of 30 June 2013, and its financial performance and cash flows for the year then ended in accordance with the Local Government Act 1999, Local Government (Financial Management) Regulations 2011 and the Australian Accounting Standards (including Australian Accounting Interpretations).

**DEAN NEWBERY & PARTNERS
CHARTERED ACCOUNTANTS**

A handwritten signature in black ink, appearing to read 'JK', is written over the printed name 'JIM KEOGH'.

**JIM KEOGH
PARTNER**

Signed on the 21st day of November 2013,
at 214 Melbourne Street, North Adelaide, South Australia 5006.