



OPEN SPACES TEAM MEMBER

Business Unit	Environment & Infrastructure
Areas of Responsibility	Places and Presentation
Team	Ovals, Parks and Gardens
Classification	EBA Level 1
Reporting to	Team Leader, Ovals, Parks and Gardens
Positions Reporting to it	Nil
Core Council Position	YES ☒ NO ☐
Employment Condition	<i>City of Port Lincoln Enterprise Bargaining Agreement 2022-2025</i>



Economic Growth and Opportunity

We will be an innovative, diverse and growing local economy



Liveable and Active Communities

We will be a healthy, safe, inclusive and empowered community



Governance and Leadership

We will be strategically driven, community aware and accountable



Sustainable Environment

We will be clean, green, renewable and resilient



Community Assets and Placemaking

We will be a welcoming, liveable and accessible City

OUR VALUES



RESPECT

We are **Approachable | Considerate | Empathetic | Inclusive
Professional | Understanding**

- We are **open to constructive feedback and ideas** from everyone.
- All people feel **accepted** and **valued** in the workplace.
- Everyone has the opportunity to be **heard**.



INTEGRITY

We are **Accountable | Consistent | Authentic
Trustworthy | Genuine**

- We **do what we say we do**, and **speak up** beforehand if we can't.
- We act **honestly** and **transparently**.
- We **own our decisions**, **celebrate** our successes, and **learn** from our mistakes.



INNOVATION

We are **Inspiring | Progressive | Adaptive**

- We **empower** our people to **improve** the **effectiveness** and **efficiency** of their work.
- We are **flexible** and **open-minded** to change.
- We find ways to do **more with less** (except for safety!)
- We **think differently** and **apply learnings**.



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What does this Position do?

Reporting into the Team Leader, Ovals, Parks and Gradients, the position of Open Spaces Team Member is accountable for completing a range of tasks under established practices and procedures, including maintenance to Council's parks and garden assets and the operations of various plant and equipment in a safe manner.

Key Objectives

- Operation and maintenance of equipment, plant, and machine, including but not limited to mowers, trailers, brush cutters and hand tools.
- Care and maintenance of water sensitive urban design areas.
- Care and maintenance of Council's irrigation systems.
- Footpath and road verge maintenance (weed control, mowing etc.).
- Spraying herbicides for Weed Control.
- Transportation of plant and equipment.
- Understanding of work zone traffic management including traffic regulations and road rules, and the setting up of traffic control devices.
- Community event support, including marquee set up and pack up and signage.
- Playground inspections and maintenance.
- Actively participating in training and WHS programs as required.
- Reporting of incidents, near miss, injuries, property damage and identified hazards.
- Taking reasonable care to protect their own safety and the health and safety of others.
- Following reasonable instruction on health and safety and injury management.
- Must be available for on-call duty as required by the company's operational needs. This may include evenings, weekends, and holidays.
- Ability to respond promptly to on-call requests within 30 minutes during designated on-call hours.
- Any other responsibilities in line with the level of the position as assigned by the Supervisor and/or the Council.

Essential Qualifications, Experience, Knowledge & Skills

- Demonstrated experience in operating machinery such as ride-on mowers, chainsaws, chippers, mulchers, tractors, and brush cutters.
- Good communication skills and the ability to work safely as part of a team.
- Physically fit and able to undertake manual work in an outdoor environment.
- Drivers Licence - Class MR
- Completion of Year 10 and/or an appropriate labour market program or similar work/skills. For trade based employees - Hold an appropriate Equipment Operator Qualification for the relevant Council plant.

Highly regarded but not essential Qualifications, Experience, Knowledge & Skills

- Chemcert Certificate
- Certificate in Horticulture
- Workzone Traffic Management
- Demonstrated Experience in Similar Position or Industry

Key performance indicators

- Council Reserves are maintained to high standard.
- Completion of Operations projects on time and budget.

Corporate Requirements

We expect employees of the City of Port Lincoln to embrace the below principles

POLICY & PROCEDURE	Observe and adhere to Council Policies, Procedures and Best Practice Statements. Comply with Record Management requirements as per the State Records Act 1997.
WORKPLACE FLEXIBILITY	Council acknowledges that a multi-skilled workforce provides a broader range of skills which bring a greater flexibility to the work area, you may therefore be asked to comply with reasonable direction to perform duties outside of the scope of the position description. Employees are responsible for managing their leave and accrued time so that entitlements do not impact negatively on their work team.
WHS & RISK MANAGEMENT	Adhere to Council's Work Health & Safety (WHS) and Risk Management requirements including participating in the review of Policies and Procedures. Contribute to a constructive culture where safety is placed first.
RECORD KEEPING	Employees are responsible and accountable for adequately managing the corporate records they create and receive according to relevant policies, procedures, and legislation, including the State Records Act.
TEAMWORK	Proactively participate in your work team and comply with the Code of Conduct for Council Employees 12.63.12.

ACKNOWLEDGEMENT

This position description has been designed to indicate the general nature and level of work performed by employees in this position and classification. It is not designed to contain or be interpreted as a comprehensive inventory of all duties, tasks and responsibilities required of employees assigned to the role.