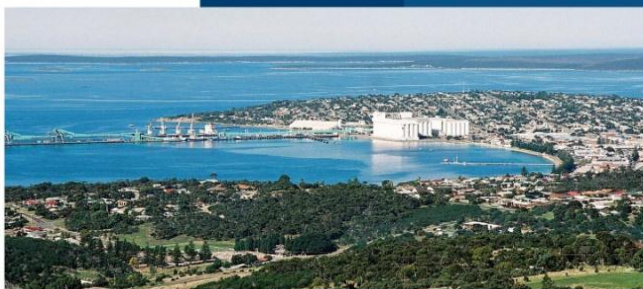




City of Port Lincoln



Annual Report

2013-2014

N201410915

18.68.1.1

Presented & Adopted by Council on
3rd November 2014



Table of Contents

Message from the Mayor	1
Chief Executive Officer’s Message.....	3
City of Port Lincoln Map	5
City of Port Lincoln Statistics	6
Members of Council	7
December 2010 to 2014	7
Business Premises.....	8
Structure and Functions of Council	8
Ordinary Council	8
Meeting Attendance.....	8
Public Access to Meetings and Minutes	9
Boards and Advisory Committees	9
Council Development Assessment Panel (CDAP)	10
Marina Maintenance Advisory Committee	11
Greater City of Port Lincoln Bushfire Prevention Plan Committee	12
Building Fire Safety Committee.....	13
Financial Management Committee	14
Strategic Planning and Development Policy Committee.....	15
Community Reference Groups	16
Swimming Facilities Reference Group.....	16
Civic Hall and Nautilus Theatre Community Reference Group	17
Delegates and Representatives	18
Council Participation.....	18
Use of Sections 90(2) and 91(7), Local Government Act 1999.....	19
Allowances.....	21
Elected Members’ Allowances	21
Council Committee Allowances.....	21
Representational Quota	22
Decision Making Structure of Council	22
Delegations.....	23
Community Engagement	23
Local Government Act 1999 Legislative Requirements.....	24
Registers	24
Code of Conduct.....	24
Policies.....	24
Local Government (Elections) Act 1999	24
Council Management Manual	24
Council Publications	25
Access to Publications	25
Freedom of Information	25
Freedom of Information Statement	25
Applications Received.....	25
Amendment to Council Records.....	25
National Competition Policy.....	26
By-Laws.....	26

Management and Staffing	27
Executive Officers	27
Senior Management Team	27
Employee Distribution	28
Equal Employment Opportunities	29
Training and Development Policies	29
Community Land Management Plans	30
Council Services	31
Auditor Independence.....	32
Internal Review of Council Actions.....	32
Strategic Management Plans.....	33
Infrastructure and Asset Management Plan	34
Long Term Financial Plan.....	34
Strategies and Plans Adopted by Council.....	36
Financial performance 2013-2014 at a Glance.....	37
Financial Controls	40
Loan borrowings.....	40
Competitive Tendering and Cost Effective Services	41
Purchasing Policies	41
Provision of Services Contracts and Agreements.....	41
Regional Procurement Project	41
Shared Services.....	42
COUNCIL PERFORMANCE AGAINST THE ANNUAL BUSINESS PLAN 2013-2014	43
Recreation and Open Space	43
City Image.....	47
Infrastructure.....	50
Transport	51
Environment.....	52
Community Projects	53
Economic Development	57
Key Outcomes of Service Programs.....	58
Community Funding Program	58
Risk Management and Work Health and Safety.....	59
Funding.....	59
Projects.....	60
Special Events	61
Volunteer Management	62
Library.....	63
Resource Recovery Centre	64
CCTV Upgrades	64
Water Reuse	64
Development Assessment.....	65
Urban Planning Policy.....	65
Public and Environmental Health	66
Animal Management	67
Parking.....	67
Fire Prevention	67
APPENDIX A	68
Audited Annual Financial Statements for the Year Ended 30 th June 2014.....	68

Photo 1 Mayor Bruce Green.....	2
Photo 2 Mr Rob Donaldson, CEO.....	4
Photo 3 Home to Makybe Diva	6
Photo 4 Elected Council 2010- 2014.....	7
Photo 5 Port Lincoln Marina.....	11
Photo 6 Port Lincoln Leisure Centre Pool.....	16
Photo 7 "New Look" Nautilus Arts Centre Gallery Shop	17
Photo 8 Port Lincoln Foreshore Panoramic View	18
Photo 9 Ariel View of the Port Lincoln Marina.....	21
Photo 10 Community Consultation	23
Photo 11 Public Art Project Port Lincoln Foreshore Toilet block walls - Artist Seb Humphries.....	26
Photo 12 Port Lincoln Bowling Club Synthetic Green	40
Photo 13 Washington Street PLEC & One way Upgrade	59
Photo 14 Public Art Whait Reserve Project.....	60
Photo 15 Public Art Foreshore Toilet Block.....	60
Photo 16 Cruise Ship Arrival	61
Photo 17 Cruise Ship Volendam at Port Lincoln Wharf.....	61
Photo 18 Cruise Ship Council Volunteers	62
Photo 19 Library Staff at OneCard Launch	63
Photo 20 Water Reuse Scheme signage.....	64

Message from the Mayor

The year in review is the final full year in this council's term. The four year cycle dictates that local government elections are set for November 2014. That is your opportunity to select people to represent you to ensure local government is doing what is needed.

It is pleasing to report that your council ended the year in a strong financial position, zero debt and significant reserves. We progressed some important projects over the year, the most significant being the strategic purchase of two properties, Baptist Church and grounds and Flinders Theatre. Council had identified land purchase in the central business district as a desirable strategic investment for the community. Council had been unsuccessful on numerous occasions over the years to acquire property. An opportunity arose where two properties came to market at the same time and council was able to negotiate purchase at valuation. Combined, these outstanding properties provide the community with development options in the medium to long term.

I draw your attention to details of projects and works completed in this report. Some of these projects are very visible, such as the pontoon swimming enclosure, Heritage walking trail and redevelopment of Whait Reserve. Many projects are not so visible but equally important. Under-grounding of power cables, storm water improvements, new pound facilities and the upkeep and maintenance of council buildings. Other areas, it's business as usual. Maintaining our open spaces and parks, dealing with waste, providing library and arts facilities, constructing and repairing roads, and performing our regulatory functions.

At the same time council has been forward looking, particularly with regard to planning. Two very significant Development Plan Amendments [DPA] were progressed, what is known as the old BHP site and residential expansion. When completed these DPAs will set in place planning frameworks that will ensure the city has adequate desirable land for industrial and residential growth.

The importance of Port Lincoln as a regional centre is being more recognised by State and Federal Government and Council has been active in promoting our regional role. Cruise ships have discovered Port Lincoln as a friendly welcoming port with the facilities and activities that put us firmly on their cruising route. Tourism will play a more significant role in future economic development of our region. Encouraging economic development through our membership of Regional Development Board Whyalla and Eyre Peninsula, our active membership of Provincial Cities and Eyre Peninsula Local Government Association all contribute to positioning Port Lincoln as an important regional centre. Our outward looking policy of assisting our seafood industry engage with export markets continues to evolve by building ties with trading partners particularly China.

Message from the Mayor cont.

Significant progress has been made on future provision of an indoor aquatic centre. A

feasibility study was completed considering a new build and site selection together with the opportunity to purchase the existing pool and sports hall complex. Costings were completed and community consultation planned to give council all the relevant information on which to make an informed decision early in the new financial year.

A very significant event during the year was the appointment of Rob Donaldson as CEO in October 2013, replacing Geoff Dodd who left of his own accord. We thank Geoff for his 15 years of meritorious service and welcome Rob who comes to us with high level experience and is proving to provide valuable leadership to council and our capable and dedicated staff.

I take this opportunity to thank my fellow councillors for their enthusiastic and well considered contributions, for representing public opinion and for taking their decision making responsibilities very seriously. To Deputy Mayor Neville Starke who stands in for me when needed, thanks.

Thank you to our staff who are the front line and the behind the scenes people who carry out the functions of council. I appreciate that they are often under pressure, often in a visible situation and always under financial constraints.

Your council is well positioned to undertake major projects identified in our community driven strategy. I encourage your continuing interest in the operations and deliberations of our local government area, the beautiful and progressive City of Port Lincoln.

I commend this annual report to your attention as it contains detail about our programs and our finances that no doubt are of interest to all in our community.

BRUCE GREEN

MAYOR

☎ 8683 3819

📱 0437 437 051

📧 mayor@plcc.sa.gov.au



Photo 1 Mayor Bruce Green

Chief Executive Officer's Message

The Council continued to deliver across its seven strategic key result areas in 2013/14. Our service programs, capital renewal programs and investment in new and improved infrastructure is focused on outcomes for:

- Recreation and open spaces
- City image
- Infrastructure
- Transport network
- Environment
- Community projects, and
- Economic development.

Geoff Dodd retired from the Chief Executive Officer role in September 2013, after some nine years of leadership and management in that role, leaving the City with a strong organisation and sound financial position. I acknowledge the extensive years of service that Geoff provided to the City of Port Lincoln and wish him well in his future ventures. Our Manager Development and Environmental Services, Bob Milic, also retired after a long career in southern Eyre Peninsula local government, having overseen approvals for some major new development investment and the preparation of planning policy that will shape our city into the future.

Financially, Council ended 2013/14 reporting an operating deficit of around \$193k and having invested some \$5million in renewal and construction of infrastructure assets.

Waste management continued as a major operational cost area, reflected in the separate Waste and Recycling Levy that appears in rates notices and is currently nearing the end of the transition to full cost recovery. Council completed work on the capping of Cell Two at the landfill site and was recognised in the KESAB Awards for the innovative use of the 'phyto-cap' landfill rehabilitation method.

Work to improve CBD streetscapes, walking trails, reserves and the Town Jetty swimming enclosure continued to meet multiple objectives for the community.

This Annual Report provides detail of many project achievements during 2013/14, a few of which are highlighted below:

- Welcoming of two major cruise ships visiting our city, including very encouraging trader participation in the Easter Sunday visit of the Pacific Pearl
- Development and upgrades on the Heritage Trail, Whait Reserve and Bligh Street toilets
- Major reconstruction of the northern section of Verran Terrace and new stormwater infrastructure in the Mallee Park area
- Community space upgrade at the Library and installation of solar panels at the Works Depot
- Several public art projects that engaged local young people and brightened up open spaces
- Transfer of the Nautilus Arts Centre to Council's management, including the creation of a new Community Reference Group, continuity of volunteer programs and a commitment to maximising value from this important community asset.

The integrated management of strategic objectives, community infrastructure and financial sustainability was taken to a new level with the adoption of a revised Infrastructure and Asset Management Plan and Council's first Long Term Financial Plan, all linked to the objectives of the 2012 Strategic Directions plan.

Key decisions were progressed and committed on the question of a community indoor aquatic facility beyond 2016 – which involved significant engagement with the community – and the Baptist Church and Flinders Theatre sites were purchased as a consolidated land holding. These important and long-term decisions were carefully considered and subject to considerable debate within Council before outcomes were decided, reflecting well on the responsible and sustainable leadership that Council provides for its community.

Planning policy was also advanced on several fronts:

- The Industry, Commercial and Bulky Goods Retailing Development Plan Amendment was completed and approved by the Minister for Planning
- The Car Parking DPA was also completed and approved
- The Part Deferred Urban Zone DPA, developer-funded for the former BHP land at Murray's Point, was subject to public consultation and then progressed towards final approval (which occurred early in the 2014/15 year)
- While significant and valuable work on the Greater Port Lincoln Structure Plan, in partnership with the District Council of Lower Eyre Peninsula, did not receive the State Government support that Council had anticipated, the work on this plan has provided a sound regional basis for future DPAs
- Work began on a high level infrastructure review to underpin the Residential DPA, and this is continuing into 2014/15.

Looking outwards, the City of Port Lincoln has continued to contribute actively to regional and State local government forums and to advocate for regional and EP needs and opportunities in a diverse range of issues like Marine Parks legislation, Native Vegetation Significant Environmental Benefit offset payments, water supply, transport, local government reform and investment in mining and oil and gas exploration. The appointment of Minister Geoff Brock to the Regions and Local Government portfolios has created opportunities for the regions to be heard and recognised. We won't always get everything we want, but we will continue to build the presence and opportunities of our City and region.

The many things achieved by the Council are delivered by the skilled and positive staff, volunteers and contractors that we employ, support and engage. I thank all of the people who contributed to the results of 2013/14 for the City of Port Lincoln.

I also acknowledge the governance and leadership provided by the Elected Mayor and Councillors. Noting the end of the current Council term in November 2014, I offer thanks and best wishes to those Elected Members who will not be continuing to serve in the next term of Council.

ROB DONALDSON
CHIEF EXECUTIVE OFFICER



Photo 2 Mr Rob Donaldson, CEO

City of Port Lincoln Map



City of Port Lincoln Statistics

Total area	3,800 hectares
Population Estimated	14,519
Average Rainfall	490 mm
Foreshore (length)	21 km
Lincoln Cove Southern Lake Area	2 hectares
Roadways Unsealed (length)	8 km
Roadways Sealed (length)	150 km
Total Footpath (length)	69 km
Assessments: June 2014	8220
Site Value Rateable Properties: June 2014	\$1,106,383,600.00
Local Board of Main Roads proclaimed	22 November 1866
District Council of Port Lincoln proclaimed	1 January 1880
Town Corporation proclaimed	8 August 1921
Proclaimed City	30 January 1971
Boundaries extended	26 March 1981

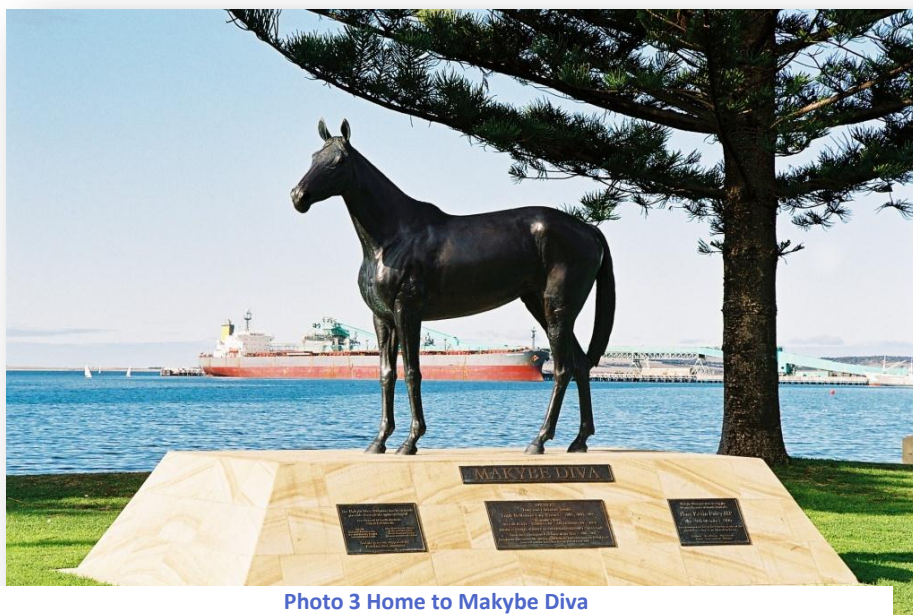


Photo 3 Home to Makybe Diva

Members of Council

December 2010 to 2014

ELECTED MEMBERS

Person	BH Phone & Address	AH Phone & Fax	Mobile & Email
Mayor Bruce Green	11 Alsace Crescent, PL	8683 3819	0437 437 051 mayor@plcc.sa.gov.au
Cr Danny Bartlett	8682 1266 89 Kurara Road	8682 1596 F 8682 4042	0412 766 816 danny@eyretrading.com.au
Cr Michael Bascombe	8682 1753 PO Box 143, PL	8683 0229 F 8682 1750	0417 830 229 mick.bascombe@bigpond.com
Cr Malcolm Catt	8684 3788 PO Box 814,	8682 1042 F 8682 1042	0428 837 030 mcatt@ozemail.com.au
Cr Faye Davis	PO Box 1041, PL	8682 1741 F 8682 1741	0429 821 741 faye.davis@internode.on.net
Cr Gordon Hartley ESM	8683 0504 PO Box 1632, PL	8683 0504	0429 900 840 hartleygordon@internode.on.net
Cr Peter Jolley	8682 3677 PO Box 2160, PL	8682 6367	0427 822 160 peterjolley@bigpond.com
Cr Jim Papazoglov	8682 6554 PO Box 1208, PL	8682 5919 F 8682 1419	0419 868 072 jim@aussiealuminium.com.au
Cr Rod Patterson	8683 4703 PO Box 2083, PL	8683 4703	0419 866 760 rodandjude@bigpond.com
Cr Travis Rogers	8683 0162 PO Box 1583, PL	8683 3753	0448 698 192 buandig1@bigpond.net.au
Cr Neville Starke Deputy Mayor	0429 036 907 28 Alexander Crescent, PL	8682 4989	0429 036 907 nevillestarke@bigpond.com

Photo 4 Elected Council 2010- 2014



From Left to Right

Peter Jolley, Faye Davis, Rod Patterson, Travis Rogers, Michael Bascombe, Mayor Bruce Green, Malcolm Catt, Deputy Mayor Neville Starke, Jim Papazoglov, Danny Bartlett and Gordon Hartley

Business Premises

The City of Port Lincoln has four business premises:

Council Administration Office <ul style="list-style-type: none"> •Level 1 Civic Centre 60 Tasman Tce PORT LINCOLN •8621 2300 	Nautilus Arts Centre <ul style="list-style-type: none"> •64-66 Tasman Tce PORT LINCOLN •8683 5088 	Library <ul style="list-style-type: none"> •2 London Street (TAFE Building) PORT LINCOLN •8688 3622 	Works Depot <ul style="list-style-type: none"> •33 Bel-Air Drive PORT LINCOLN •8621 2340
---	--	--	---

Structure and Functions of Council

The Council consisting of ten Councillors and the Mayor, is the decision making body on all policy matters. Ordinary meetings of the Council were held on the first and third Monday of every month at 7.30 p.m. (except public holidays when meetings were held on the following Tuesday). All meetings were open to the public. A community question time was held at the beginning of each meeting when members of the public had the opportunity to ask a question to Members or Officers of the Council.

Ordinary Council

Meeting Attendance

Ordinary Council Meetings were held on the first and third Mondays of each month. For the 2013-2014 financial year there were 24 Ordinary Council meetings and 4 Special Council meetings held. Attendance was as follows:

Elected Member	Ordinary Council	Special Council
Bruce Green	23	4
Cr Neville Starke (Deputy Mayor)	21	3
Cr Danny Bartlett	22	4
Cr Michael Bascombe	23	3
Cr Malcolm Catt	20	3
Cr Jim Papazoglov	24	4
Cr Gordon Hartley ESM	22	4
Cr Peter Jolley	24	4
Cr Travis Rogers	21	4
Cr Rod Patterson	21	4
Cr Faye Davis	22	3

Public Access to Meetings and Minutes

All meetings of Council are open to the public.

Meeting Agendas of Ordinary Council, Council Development Assessment Panel and committees established pursuant to Section 41 of the Local Government Act are placed on public display in the Civic Centre Administration area and posted on Council’s website, no less than three days prior to those meetings. All reports, which form the basis of recommendations to Council, are also available to the public.

Within five days of the meeting being held Minutes are placed on display in the Civic Centre and posted on Council’s website.



www.portlincoln.sa.gov.au

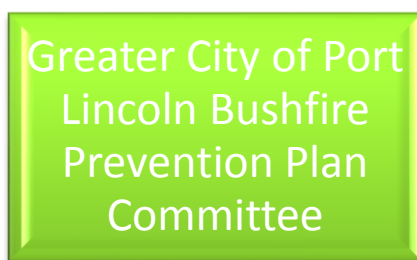
Boards and Advisory Committees

Council established a number of Committees, Boards and Advisory bodies, which comprise Elected Members, Staff, Government Officers and members of the public, to act in a range of statutory, delegated and advisory roles.

The composition, structure, delegated authority and Terms of Reference of these groups are reviewed in November of each year and adopted by Council for the following twelve month term.

The minutes of Section 41¹ Committee meetings are reported to the next available Ordinary Council meeting for adoption by Council.

¹ Section 41 Committee: A committee may, according to a determination of the council (and subject to the operation of this Act), be established to assist the council in the performance of its functions.



Council Development Assessment Panel (CDAP)

Presiding Member - Mr Bill Watkins

Council is required pursuant to Section 56A of the Development Act 1993, to establish Development Assessment Panel. There are three important functions of the Panel:

- To act as a delegate of the Council in accordance with the requirements of the Development Act.
- To provide advice and reports to the Council on trends, issues and other matters relating to the planning and development that have become apparent or arisen through its assessment of applications; and
- To perform other functions assigned to the panel by Council.

The Council Development Assessment Panel (CDAP) meets monthly, when required, on the second Monday at 7.30pm in the Council Chambers. Meetings are open to the public and are advertised accordingly.

The Panel consists of seven members, three councillors, three community members and an independent community presiding member. The term of office for the Elected Members on the Panel is twelve (12) months while Independent Panel Members are appointed for two (2) year terms.

The Development Assessment Panel has delegated authority for decision-making under Division 4, Part 4, Section 56A of the Development Act 1993. The Panel assesses Category 2 Development Applications where representations are received and wish to be heard, all Category 3 applications and non-complying applications. For the 2013 - 2014 financial year, there was a total of 6 CDAP meetings.

July 2013 to June 2014	Meetings Attended
Mr Bill Watkins OAM	6
Mr Peter Blacker	6
Mr Shayne Calliss	6
Mr Roger Nourse	4
Cr Faye Davis	4
Cr Jim Papazoglov	5
Cr Michael Bascombe	1/3
Cr Travis Rogers	3/3

CDAP Determinations	
Number of Applications	7
Number of Applications Approved	7
Number of Applications Refused	0
Number of Applications Deferred	0
Number of Applications Appealed	0

Marina Maintenance Advisory Committee

Chairman - Councillor Michael Bascombe

Terms of Reference

Pursuant to Clause 23 of the Tripartite Agreement between State Government, Lincoln Cove Development Company and Council.

Membership:

Councillor Michael Bascombe (Chair) – Council appointed

Councillor Faye Davis (Proxy)

Mr Rob Donaldson – Chief Executive Officer – Council appointed

Mr Justin Shaw – Appointed by Minister for Marine

Mr Spiros Dimas – Appointed by Minister for Marine

Vacant - Lessees of Berths Commercial Basin

Mr Chas Davis – Lincoln Lakes Development Company

Mr Brian Henson – Stage 1 Residential Proprietors

Mr Bruce Redding – Lincoln Cove Development Company

The Marina Maintenance Committee did not meet during the 2013 – 2014 financial year. Council continued to fulfil its obligations under the Tripartite Agreement.



Photo 5 Port Lincoln Marina

Greater City of Port Lincoln Bushfire Prevention Plan Committee

Chairman - Councillor Neville Starke

Terms of Reference

- To review the Greater City of Port Lincoln Bushfire Prevention Plan.
- To present the findings of the review to Council inclusive of any recommendations for improvements to Bushfire Prevention for the City of Port Lincoln.
- That upon completion of the review, endorsement of the Greater City of Port Lincoln Bushfire Prevention Plan be sought from the Native Vegetation Council and other State Government Agencies as required.
- To make recommendations to the Lower Eyre Peninsula Bushfire Committee.

Membership:

Councillor Neville Starke (Chair)
Councillor Gordon Hartley
Mr Rob Donaldson - Chief Executive Officer
Mr Nigel Melzner – Manager Community Infrastructure
Mr Calvin Hoye – Compliance Officer
Representative of – Country Fire Service
Representative of – Metropolitan Fire Service
Representative of – Dept Environment Natural Resources
Representative of – District Council of Lower Eyre Peninsula
Representative of – SA Water
Representative of – ETSA



The Greater Port Lincoln Bushfire Prevention Plan Committee has met twice this year with no major changes or fire incidents to deal with. There were several attempts to convene more meetings, but it proved difficult to fit them in with members' leave and other work commitments. Apart from the normal operational activities associated with the 2013/14 bushfire prevention program, the following notable achievements have been completed:

- Clearing of Aleppo Pines from Council Reserve adjoining Happy Valley Road and Hall Street – approx \$28,000
- Clearing of dead wood and introduced woody weeds from Duncan/Margaret Ave – approx \$35,000
- Re-sheeting of all fire tracks in Cemetery Reserve
- Clearing out unwanted vegetation and introduced woody weeds from Normandy Place detention basin
- Removal of dead wood and Prickly Acacia from the top of Flinders Highway vegetation buffer zone
- Extension of Pioneer Park fire access tracks

The Manager Community Infrastructure, Nigel Melzner and his staff and contractors have again effectively enacted these improvements and fire hazard reduction work.

Once again we have experienced a wetter than average winter so in the next few months before the summer, the slashers and mowers will be busy once again. The message about cleaning up properties prior to the fire season seems to be getting through with less infringement notices being issued. Compliance Officer, Calvin Hoye has continued his good work in administering and following up fire prevention in our city, and Therese Pedler has continued to educate the public.

Elections are looming on the horizon. I take this opportunity to thank all members of the Bushfire Prevention Committee for their attendance at meetings and their input over the 8 years I have been chairing this committee. It has been a pleasure to be part of this important committee. I especially thank Gordon Hartley for his work and support over the years, and wish him well in his retirement from Council.

Building Fire Safety Committee

Chairman - Vacant

Terms of Reference

The Building Fire Safety Committee is charged with the responsibility for all matters arising under Section 71 of the Development Act 1993 which are of a building fire safety nature.

Membership:

Manager Development and Environmental Services (*vacant following Bob Milic retirement*)

Mr Peter Harmer – Building Surveyor

Mr Rod Bahr – MFS Representative

Tony Manuel – City of Port Lincoln

The Role of a Building Fire Safety Committee

Local councils play an important role in protecting the safety of building occupiers and users and must appoint a building fire safety committee under the Development Act 1993 to ensure adequate fire safety in buildings. The role of a building fire safety committee includes:

- developing appropriate building fire safety inspection policies
- examining the fire safety of buildings that have been identified as having inadequate fire safety provisions
- issuing notices of fire safety defect to building owners, which identify fire safety provisions that need to be upgraded to an extent that provides a reasonable level of safety for occupants
- issuing notices of building work required which set out building work that must be carried out in order to raise the building fire safety to a reasonable level of safety
- initiating enforcement or other action to ensure a building owner complies with a notice of building work required
- revoking or varying fire safety notices where appropriate.

One meeting was held during 2013-14 where a total of 7 inspections were undertaken by the Committee. Of these, 4 were re-inspected to review compliance with previously identified fire safety issues, 1 was a new premises added to the agenda, 1 was complaint based and 1 was for a professional opinion on the requirement for SAMFS monitoring of a Fire Indicator Panel. In this time several premises were removed from the Committee's agenda.

Matters addressed by the Committee during the 12 month period included:

Number of exits provided and the construction of paths of egress
Appropriate Exit Light installation and maintenance
Fire Door installation compliance
Appropriate installation of Fire Hose Reels and Fire Extinguishers
Fire Resistance Levels of building elements
Smoke Alarm and Detection System compliance
Fire Hydrant installation and street main fire plug flow and pressure test characteristics
Fire Indicator Panel installation and maintenance.

The Committee's focus has been on those premises providing accommodation, large assembly buildings and large factories. Although continuing to focus on these types of buildings, the Committee has now added, and inspected, both of the city's aged care facilities. In addition, all local football clubrooms have been inspected and their removal from the agenda will allow the Committee to focus on other large sporting clubrooms/assembly buildings.

Financial Management Committee

Chairman - Councillor Danny Bartlett

Terms of Reference

Members of the committee are appointed by Council. The committee consists of between three and five members inclusive, with at least one independent member and at least one from the elected members of council, consistent with any regulations.

Independent member(s) of the committee shall have appropriate experience relevant to financial, risk management and internal audit matters. The Principal member of the Council shall be an ex officio member of the committee unless appointed directly to the committee.

Membership:

Cr Danny Bartlett (Chairperson)

Cr Neville Starke

Cr Faye Davis

Cr Peter Jolley

Cr Jim Papazoglov

Cr Rod Patterson

Ms Diana Laube – Independent Member

The Financial Management Committee met twice in the 2013-14 financial year. The limited number of meetings is due in part to staffing challenges faced by Council in the finance area, with various staff working different roles related to Council’s financial management over the last 12 months. The focus of the committee has continued to be:

Reviewing Council’s financial statements

Development of Infrastructure and Asset Management Plans

Development on a Long Term Financial Plan

Council has recently adopted a revised Infrastructure and Asset Management Plan, and its first Long Term Financial Plan. A significant amount of work from the staff has been put into both documents, which are both vital to Council’s business planning and budgeting processes. Council is responsible for managing a significant range of assets, and it is important we have an understanding of the condition and likely work required on these assets into the future. This allows us to project likely spending required to renew and replace assets over the next 10 years, and to understand the long term financial impact of acquiring or building new assets. Our current Long Term Financial Plan provides a good base for the newly elected Council in November 2014 to understand the upcoming obligations of Council over the next ten years, and to understand how new initiatives or changes in direction will impact on the financial sustainability of Council.



Strategic Planning and Development Policy Committee

Chairman - Councillor Malcolm Catt

Terms of Reference

To provide advice to council in relation to how Council's planning strategies and development policies accord with the State planning strategies.

To assist the Council achieve;

- Orderly and efficient development within the area of council.
- High levels of integration of transport and land use planning
- Relevant targets set out in the planning strategy
- The implementation of affordable housing policies set out in the planning strategy

To provide advice when council is preparing a

- Strategic directions report or
- Development Plan Amendment Report

Other functions as assigned to the committee by Council (other than functions relating to development assessment or compliance)

Membership:

Cr Catt – Chairperson

Mayor Bruce Green

Deputy Mayor, Cr Neville Starke

Cr Danny Bartlett

Cr Michael Bascombe

Cr Faye Davis

Cr Gordon Hartley

Cr Peter Jolley

Cr Jim Papazoglov

Cr Rod Patterson

Cr Travis Rogers

Chief Executive Officer

Manager Development & Environmental Services (*for meetings up until August 2013, position then vacant for meetings held until June 2014*)

Various Development Plan Amendments as follows have been completed or partially completed or are underway:

Development Plan Amendment	Status
Industry, Commercial and Bulky Goods Retailing	Completed and approved by the Minister for Planning
Car Parking	Completed and approved by the Minister for Planning
Part of Deferred Urban Zone	Completed and submitted to the Minister for Planning for approval (since approved)
Lincoln Cove Expansion	Underway, Statement of Intent agreed
Residential	Underway, Statement of Intent agreed, high level infrastructure review commenced

Community Reference Groups

The following two Community Reference Groups provided assistance to Council for all or part of the 2013/2014 financial year.

Swimming
Facilities
Reference Group

Civic Hall and
Nautilus Theatre
Community
Reference Group

Swimming Facilities Reference Group

The Swimming Facilities Reference Group was formed to assist Council in its deliberations regarding future aquatic facilities in Port Lincoln based on the knowledge that the current indoor swimming facility operators had advised that on the conclusion of the encumbrance placed on the facility to be maintained as a public swimming pool, the facility would be closed.

Membership

Dr Rebecca Coleman
Yvonne Klomp
Glyn Owen
David Forbes
Brian Gabb
Shaun Parkinson
Adrian Glover

Chris Gardner
Carolyn Veldhuzen
Brett Howell
Anne-Marie Hammond
DCLEP Cr Jo-Anne Quigley

The Groups' principal functions were:

- To represent the interests of various community sectors and to assist in the provision of
- recommendations to council
- To discuss and review various facility concepts
- Provide a mechanism to communicate and consult with the community
- Determine community expectations of swimming pool facilities



Photo 6 Port Lincoln Leisure Centre Pool

At the Ordinary Council meeting held 19 August 2013, the City of Port Lincoln Aquatic Swimming Facility Strategy developed in consultation with the Reference Group, was adopted inclusive of the following recommendation:

That Council endorses the Community Aquatic Swimming Facility Strategy as tabled and agrees with the findings of the Swimming Facilities Community Reference Group that an indoor Aquatic Facility in Port Lincoln is a necessary Community Asset for our regional population and

That if designed, constructed, operated and funded appropriately it should be a significant asset for the future use of the community.

Civic Hall and Nautilus Theatre Community Reference Group

The Civic Hall and Nautilus Theatre Community Reference Group was formed after Council took over the operation of the Civic Hall and Nautilus Theatre on 1 July 2013 and its purpose is to be the “voice of the community”. The group met a total of five times throughout the 2013-2014 financial year.

Membership

Mayor Bruce Green	Di Bichard
Cr Faye Davis	Simone Gillam
Cr Danny Bartlett	Mary Crawford
Katrina Allen, DCEO	Rosii Pedler
Janet Grocke, Manager Community Development	Sue Catt
Viv Sarret, CPL staff member	Gaile Bobridge
Sue Roesler, CPL staff member	Anne Huepauff
John Ison	Michelle Fiegert

Terms of Reference

Strategic Level

- Provide an open forum to discuss the operational management of the Civic Hall and Nautilus Theatre
- Share members knowledge in their areas of expertise
- Positively promote and communicate with the broader community about opportunities, issues, strategies and priorities of the Civic Hall and Nautilus Theatre including Council’s “**Strategic Directions**” objectives 6.1.9 and 6.1.10
- Optimise the roles of volunteers in the operation of the Civic Hall and Nautilus Theatre
- Develop a mission statement for the Gallery Shop and Galleries, to promote local artists and enhance commercial viability
- Determine community expectations of future facility improvements and operations

Operational Level

- Provide leadership to the volunteers engaged to support the Civic Hall and Nautilus Theatre business operations, promotion, shows and events
- Assume a lead role in designated areas of the facility and undertake the coordination of resources and volunteers in required tasks including:
 - Gallery - shop
 - Gallery – artists engagement
 - Gallery - promotion
 - Gallery – hanging and display
 - Theatre - Front of House for productions
 - Theatre - Technical
 - Event management
 - Box Office support
 - Promotion

The Reference Group considers operational and business management matters that are raised by the community, considering the ideas or concerns in order of relevance and priorities.



Photo 7 "New Look" Nautilus Arts Centre Gallery Shop

Delegates and Representatives

Civic Hall Management Board	Cr Davis
Eyre Peninsula Local Government Association	Mayor Green, CEO
Eyre Peninsula Old Folks Home	Cr Jolley
Health Advisory Committee	Cr Papazoglov
LGA State Executive & SAROC Committees	Mayor Green
Local Government Association of SA	Mayor Green
Lower Eyre Pest Management Group	Cr Hartley ESM
Lower Eyre Peninsula Bushfire Management Committee	CEO, MCI (Proxy)
Lower Eyre Road Safety Committee	Cr Patterson, Cr Hartley
Parks and Reserves Committee	Cr Hartley, Cr Rogers
Port Lincoln Aboriginal Forum	Mayor Green, Cr Jolley
Port Lincoln Chamber of Commerce & Tourism	Cr Catt
Port Lincoln Risk Assessment Panel	Manager Corporate Services
Provincial Cities Association	Mayor Green, Cr Starke (proxy), CEO
Ravendale Community Sports Centre Board	Cr Bascombe, Cr Papazoglov
Regional Development Australia Board	Cr Catt
South Australian Local Government Finance Authority	Mayor Green
Zone Emergency Management Committee	CEO

Council Participation

The City of Port Lincoln was represented at the Local Government Association AGM in October 2013 by Mayor Bruce Green and Councillor Travis Rogers, the Chief Executive Officer, Rob Donaldson and the Deputy Chief Executive Officer, Katrina Allen.

The Eyre Peninsula Local Government Association meets quarterly at various locations on the Eyre Peninsula and Council's Mayor and Chief Executive Officer attend these meetings. The Provincial Cities Association also meets quarterly and the Mayor and Chief Executive Officer attend meetings.



Photo 8 Port Lincoln Foreshore Panoramic View

Use of Sections 90(2) and 91(7), Local Government Act 1999

Council holds all meetings in public except where it is necessary and appropriate that the public be excluded from attendance at so much of a meeting as is necessary to receive discuss or consider in confidence any information or matter listed in Section 90 of the Local Government Act 1999.

A total of 24 Ordinary Council Meetings were held in 2013 - 2014 with 4 Special Council Meetings also being held.

At 10 meetings during 2013-2014, Council resolved to exclude the public from part of the meeting pursuant to Section 90(2) of the Act as detailed in the following table. The table also shows whether and for how long any documents were retained in confidence after the Council's deliberations.

Orders Pursuant to Section 90(2) of the Local Government Act 1999 2013 - 2014				
Meeting Date	Subject	Section 90(3)	Section 91(7)	Status as at 7 July 2014²
19/8/13	Part Deferred Urban Zone DPA	(m)	Until released for public consultation	Released
9/9/13	Appointment of CEO	(a)	Until conclusion of contract negotiations	Released
20/1/14	Acquisition of CBD Land	(b)	Until conclusion of negotiations	Released
17/2/14	Unauthorised Tree Removal	(i)	Review every 12 months	Retained
17/2/14	Adoption of Recommendations from SPDPC	(m)	Until release of Residential DPA for public consultation	Released
3/3/14	Acquisition of CBD Land	(b)	Until conclusion of negotiations	Released
5/5/14	Part Deferred Urban Zone DPA	(m)	Until released for public consultation	Released
19/5/14	Unauthorised Tree Removal	(i)	Review every 12 months	Retained
2/6/14	External Relations (Report Only)	(j)	Review every 12 months	Retained
2/6/14	Council Administration – Office Space Lease (discussions only)	(d)	Until execution of proposed lease	Retained

² Date of Council Meeting where confidential orders were reviewed for the 2013/14 financial year.

Section 91(9) of the Local Government Act, 1999 requires Council, once in every financial year, to review confidential orders made pursuant to Section 91(7) of the Act to determine whether the orders to retain documents in confidence will remain in force or be revoked. Revoked orders result in all confidential documents relating to the order being released to the public.

Council reviewed the Register of Confidential Orders on 7 July 2014 and resolved that certain confidential orders will remain operative as detailed in the following table. Confidential orders remaining operative from the period after 15 November 2010 are also shown in the following table.

Orders Remaining Operative Pursuant to Section 91(7) of the Local Government Act 1999 15 November 2010 - 30 June 2014				
Meeting Date	Subject	Section 90(3)	Section 91(7)	Status as at 7 July 2014³
6/9/10	Disposal of Operational Land	(b)	Until contract is signed	Retained
4/6/12	Drainage Easement – 50 Grantala Road	(a)	Until formal contractual arrangements executed	Retained
3/12/12	Question Lie on the Table (adoption of MIN201248)	(m)	Until release for public consultation	Retained
6/5/13	Residential Development Plan Amendment	(m)	Until released for public consultation	Retained
6/5/13	SPDPC Minutes	(m)	Until released for public consultation	Retained
17/2/14	Unauthorised Tree Removal	(i)	Review every 12 months	Retained
19/5/14	Unauthorised Tree Removal	(i)	Review every 12 months	Retained
2/6/14	External Relations (Report Only)	(j)	Review every 12 months	Retained
2/6/14	Council Administration – Office Space Lease (discussions only)	(d)	Until execution of proposed lease	Retained

³ Date of Council Meeting when Confidential Orders were reviewed for the 2013/14 financial year.

Allowances

Elected Members' Allowances

In accordance with Section 76 of the Local Government Act 1999, a member of a Council is entitled to receive an annual allowance from the Council for performing and discharging official functions and duties. Allowances are set by the Remuneration Tribunal and are adjusted annually on the anniversary of the last periodic election, to reflect changes in the Consumer Price Index. The annual allowance for Elected Members is payable quarterly in advance.

The allowance provided under Section 76 is all-inclusive, with the exception of the Mayor, for whom Council provides computer access, an email address and mobile telephone to enable communication from Council, and for Council business.

The Remuneration Tribunal has allocated the City of Port Lincoln to Council Group 3. A Mayor or principal member allowance will be four times that of the councillor allowance, with a Deputy Mayor or presiding member allowance being 1.25 times the annual allowance for councillors.

Ordinary Council (Group 3)	
Mayor (Bruce Green)	\$50,024
Deputy Mayor (Neville Starke) & Presiding Members (Michael Bascombe, Malcolm Catt, Danny Bartlett)	\$15,632
Elected Members	\$12,506

Council Committee Allowances

The Chairperson and Independent Members of the Council Development Assessment Panel (CDAP) are remunerated per sitting, as is the independent member of the Financial Management Committee. Their involvement and interest in the future developments and strategic and financial goals of the City of Port Lincoln is appreciated.

CDAP	
Chairperson (Independent)	\$200 per
Independent Members	\$120 per

Financial Management Committee	
Independent Member	\$250 per



Photo 9 Ariel View of the Port Lincoln Marina

Representational Quota

In accordance with the requirements of Section 12(4) of the Local Government Act 1999, a review of the representative structure must be undertaken before the end of 2017. The community will be invited to participate in the Representation Review process and make submissions in accordance with Council's Community Engagement Policy 2.63.1.

The City of Port Lincoln representation arrangements are as follows:

- One Mayor
- 10 Area Councillors (at large representation)

No wards apply to the City of Port Lincoln Council area.

Average representation quota data for Councils of comparable size and type is shown below, based on information provided by the Electoral Commission of SA as at February 2014:

	No of Electors	Total Council	Representation Quota
PORT LINCOLN	9918	11	901
COOPER PEDY	1112	9	123
MOUNT BARKER	21826	11	1984
MOUNT GAMBIER	18400	11	1672
PORT AUGUSTA	9240	10	924
WHYALLA	14849	10	1484

Decision Making Structure of Council

Under the system of Local Government established by the *Local Government Act 1999*, Council is established to provide for the government and management of its area at the local level and in particular:

*Act as a representative, informed and responsible decision-maker
in the interests of its community*

To enact the various roles and functions required of it, Council is committed to the following strategic objectives:

- **Provide open, responsive and accountable government**
- **To be responsive to the needs, interests and aspirations of individuals and groups within its community**
- **Seek to facilitate sustainable development and the protection of the environment and to ensure a proper balance within its community between economic, social, environmental and cultural consideration**
- **To manage its operations and affairs in a manner that emphasises the importance of service to the community**
- **To provide services, facilities and programs that are adequate and appropriate and seek to ensure equitable access to its services, facilities and programs are available to all members of the community**

Delegations

Council has delegated certain powers and duties to the Chief Executive Officer and in turn, other officers of Council have been sub-delegated powers and duties to make decisions on specified administrative and operational matters. These delegations are listed in the appropriate Register (file reference 12.9.1.1) and are reviewed annually, or as required by Council, in keeping with the legislative requirements.

Community Engagement

Members of the public have a number of opportunities to put forward their views on particular issues before Council.

Deputation to Council	With prior notification and approval of the Mayor, a member of the public can address the Council on any issue relevant to Council.
Petitions	Written petitions can be addressed to the Council on any issue within the Council's jurisdiction.
Written Requests	A member of the public can write to the Council about any Council policy, activity or service.
Elected Members	Members of the public can contact their Elected Members of Council to discuss any issue relevant to Council.
Community Question Time	Members of the public can ask a question directly to the Council at the beginning of each Council Meeting

Promoting Council activities, services and image has been undertaken using several different media. The weekly advertorial in the Port Lincoln Times is proving to be a successful way to inform the community of issues as they arise and is backed up, where appropriate, with media releases for general news stories and interviews on local radio and local television news.

Radio advertising is an ideal forum to provide information on up and coming events, to get a specific message across (i.e. animal management, bushfire prevention) and calling people to action. The use of Cash Classifieds advertising is highly successful when an immediate call to action is required. A joint advertising agreement with the DCLEP will see 'generic' advertising messages from both Councils being badged with a regional focus increasing the impact of the available budget.

The City of Port Lincoln consults with local residents on particular issues that affect the city and/or their neighbourhood, as per Policy 2.63.1. Below are some examples:

- Residents and electors may attend meetings at which Council may be making decisions on leasing arrangements of Council reserves
- Revocation of Community Land Classifications and road opening and closing proposals
- Residents are notified of Development Applications by letter and/or public notice where provided in the Development Act, residents and others have the opportunity both to write to Council and to subsequently personally address the Development Assessment Panel before a decision is made
- Community engagement on Strategic Management Plan review and preparation
- Policy amendments to the Development Plan
- Major projects or policy issues of Council-wide significance.



Photo 10 Community Consultation

Local Government Act 1999 Legislative Requirements

Registers

Council retains the following information pursuant to the Local Government Act 1999 and the Local Government (Elections) Act 1999;

S68 Register of Interest – Members
S79 Register of Members Allowances
S105 Officers Register of Salaries
S116 Officers Register of Interest
S188 Fees & Charges Schedule

S196 Community Land Plan 1 and Plan 2
S207 Community Land
S231 Public Roads
S252 By-Laws

Code of Conduct

The following Code of Conduct or Practice documents are available to the public, either at the Council Office or website;

Chapter 5, Part 4, Section 63
Policy 9.63.3 Code of Conduct – Council Members
Chapter 6, Part 5, Section 92
Policy 18.63.1 Code of Practice – Access to Meetings and Documents

Reg 7, 18.63.2 Code of Practice at Council and Committee Meetings
Chapter 7, Part 4, Section 110
Policy 18.63.2 Code of Conduct – Staff

Policies

Policies required to be listed in this Annual Report;
S 49 Policy 7.63.1 Contracts, Tenders & Purchasing
S50 Policy 2.63.1 Community Engagement
S 77 & 78 Policy 9.63.20 Elected Member Allowances and Benefits
S80A Policy 9.63.12 Elected Members Training &

Development
S125 Policy 7.63.5 Internal Control
S219 Policy 14.63.13 Naming of Roads
S 259 Policy 5.63.1 Order Making
S270 Policy 9.63.2 Council Decisions Review

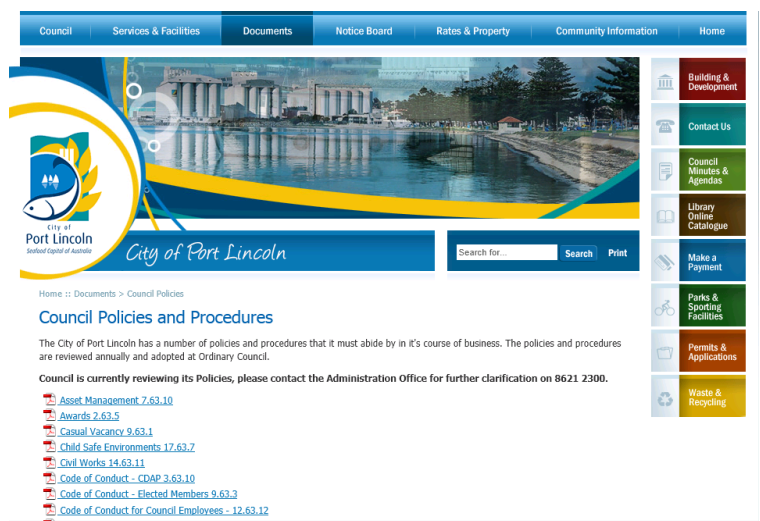
A full list of Council policies is available on Council's website at www.portlincoln.sa.gov.au

Local Government (Elections) Act 1999

Council holds Part 14 Campaign Donations Returns as prepared by Candidates.

Council Management Manual

Council maintains a Management Manual 18-62-T2 available for public viewing containing either copies or reference to the required documentation.



Council Publications

Access to Publications

In accordance with Local Government Act 1999, Schedule 5 –‘Documents to be made available by councils’, the following documents are available for public inspection at the Council Office.

Council Agenda
Council Minutes
Standing Committee Agendas & Minutes
Assessment Book
Development Assessment Plan

Members of the public may purchase copies as per Council’s Fees and Charges Schedule.

Other publications such as Annual Reports, Financial Statements, Budget documentation, Development Plans etc are also available on Councils website. For those persons whom don't have internet access, the Port Lincoln Library, in the TAFE Building at 2 London Street, has free public internet access.

Freedom of Information

Freedom of Information Statement

Under the Local Government Act 1999 Part 2, Section 9 and the Freedom of information Act 1991, relating to publication of information concerning agencies, Council is required to publish annually its Information Statement pertaining to the arrangements and functions that Council has in place for the public to access information and documents to enable participation in Council’s decision making processes and policy formulation.

The City of Port Lincoln “Freedom of Information Statement” is available on Council’s website and is adopted annually as required.

Requests for information are considered in accordance with the Freedom of Information Act provisions. Under this legislation, an application fee and a search fee must be forwarded with the completed request form unless the applicant is granted an exemption. Should the applicant require copies of any documents inspected pursuant to a Freedom of Information request, the charge set out in the Act will apply.

Freedom of Information Forms are available at the Council Offices and Request Forms should be addressed to the FOI Officer.

Applications are responded to as soon as possible within the statutory number of days of Council receiving the properly completed Freedom of Information Request Form, together with the application and search fees.

Applications Received

Three applications for information under the Freedom of Information Act were received by the City of Port Lincoln during the 2013-2014 financial year. Council also received two FOI referrals from other agencies.

Amendment to Council Records

A member of the public may gain access to Council documents to make amendments concerning their personal affairs by making a request under the Local Government Act. A member of the public may then request a correction to any information about themselves that is incomplete, incorrect, misleading or out of date. To gain access to these Council records, a member of the public must enquire in the first instance to the Chief Executive Officer. It may be necessary to complete a Freedom of Information Request Form as indicated above outlining the records that he/she wishes to inspect.

National Competition Policy

Under the requirements of the Local Government Act, 1999 Schedule 4 1(j) and the National Competition Policy regarding the requirement to report on its application to Council Business, it is reported that for the financial year there were no significant business activities created, undertaken or ceased. There were no complaints received by Council in its application of competitive neutrality in its business dealings.



Photo 11 Public Art Project Port Lincoln Foreshore Toilet block walls - Artist Seb Humphries

By-Laws

The City of Port Lincoln Council has five By-Laws.

By-Law No. 1	Permits and Penalties
By-Law No. 2	Moveable Signs
By-Law No. 3	Roads
By-Law No. 4	Local Government Land
By-Law No. 5	Dogs

The By-Laws were gazetted on 5 December 2011. The certified copies are held in a register (15.13.1.1) as per the Local Government Act 1999 Chapter 12, Part 1, Section 252. Copies of Council's By-Laws are available by request, or on the website. As per Section 251 of the Act, a By-Law will expire 1 January following the seventh anniversary of the gazettal of the By-Law. The City of Port Lincoln's five By-Laws will expire 1 January 2019.

Management and Staffing

Executive Officers

Chief Executive Officer	Rob Donaldson, BA Planning, Grad Dip Environmental Planning
Deputy Chief Executive Officer	Katrina Allen, Diploma of Management, Cert IV HR, Cert IV Fin Serv

Mr Rob Donaldson came to the role of Chief Executive Officer with the City of Port Lincoln in October 2013.

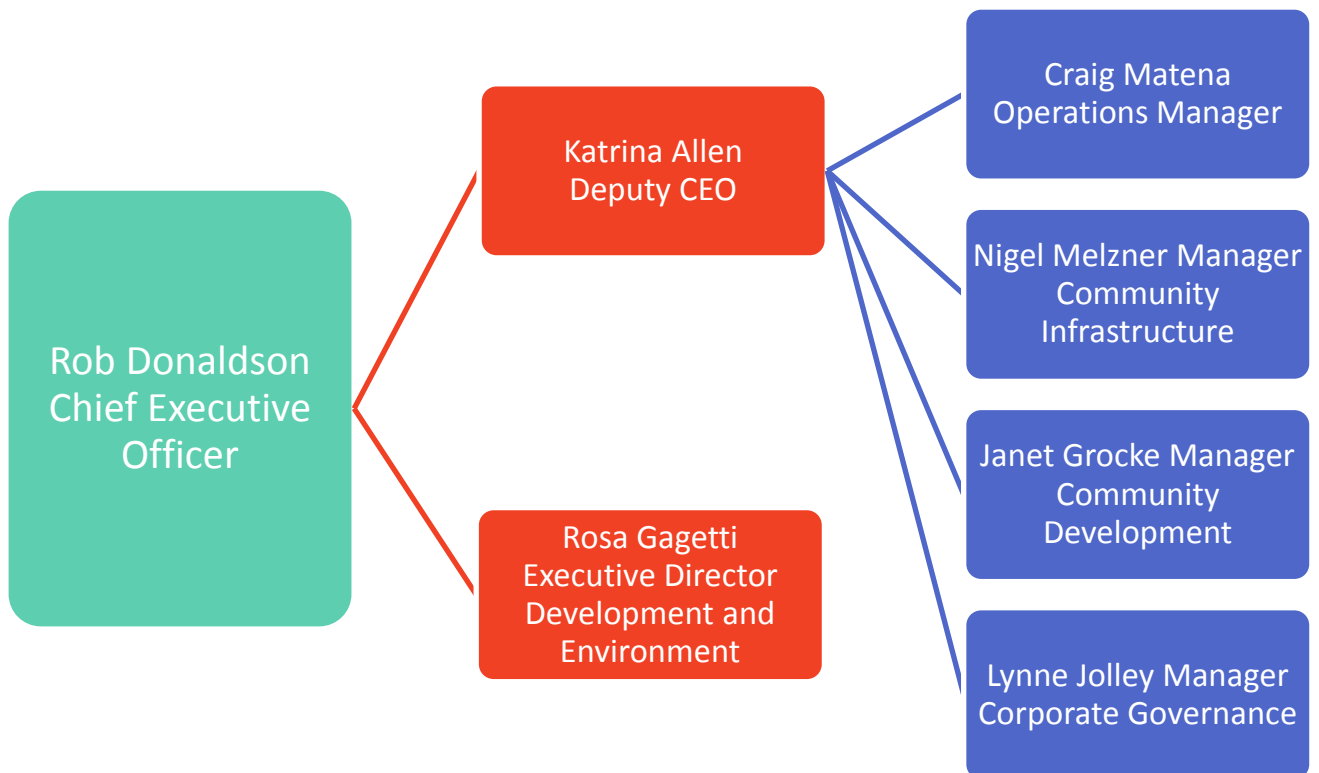
He is a qualified Urban Planner, with a career of over 30 years in Local Government and extensive experience as a Senior Executive Manager in four Adelaide Local Government areas and with Shoalhaven City Council on the NSW south coast.

Mrs Katrina Allen was appointed to a new position of Deputy Chief Executive Officer In July 2012. Having commenced with the City of Port Lincoln in July 2001, Mrs Allen has held previous positions including Human Resources, Manager Administration, Finance and Corporates Services, and prior to appointment as Deputy, as Director Corporate and Community Services.

The employment packages of the Executive Officers include a negotiated salary, legislated superannuation benefits, and the private use of a designated Council Vehicle.

Senior Management Team

Council’s Senior Management Team provides leadership and strategic direction to the organisation, and ensures key project coordination.

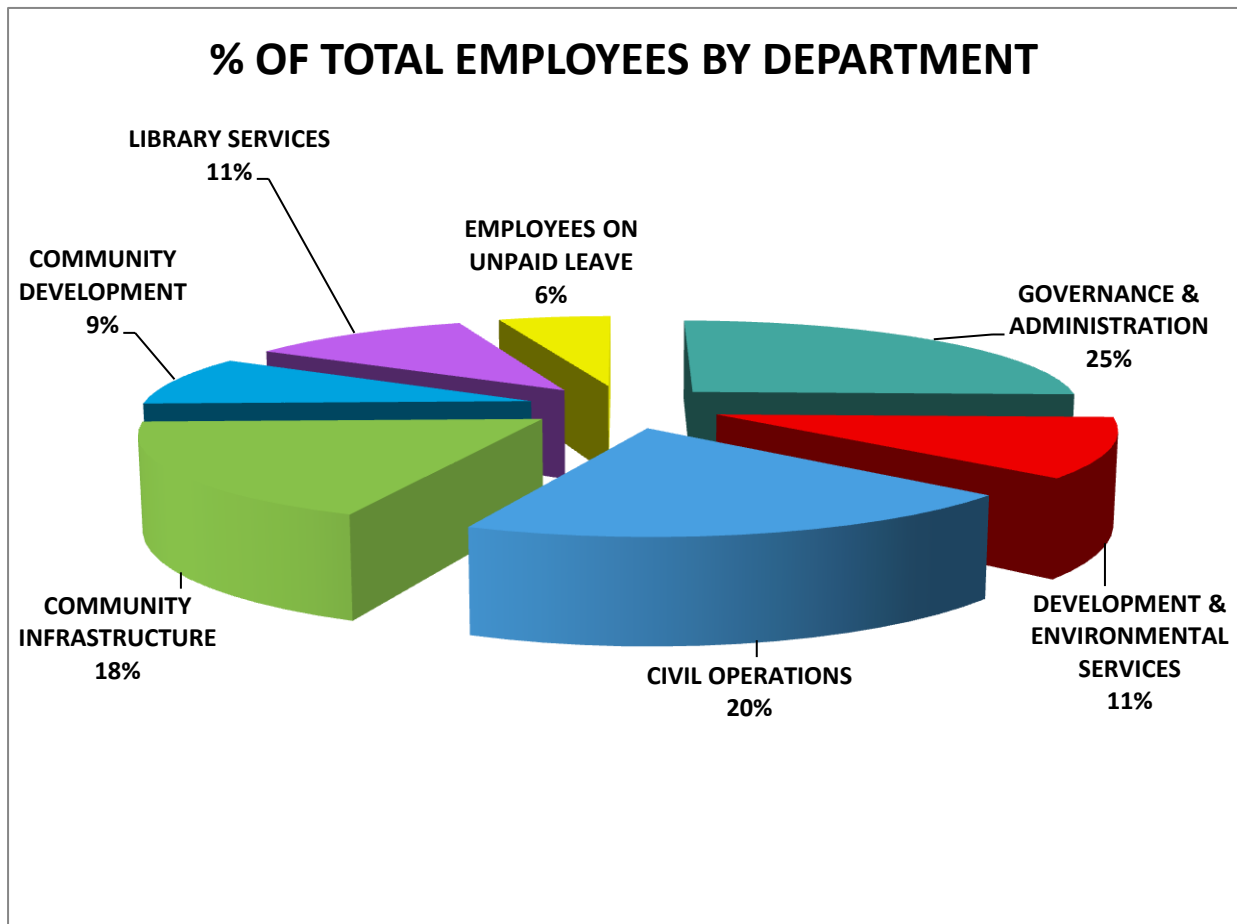


Employee Distribution

As at 30th June 2014 Council had 55 employees, consisting of 40 full time staff, 10 part time staff and 2 casual employees. (3 staff were on Parental Leave.)

The Full Time Equivalent (FTE) hours of employed staff at 30 June 2014 was 49.91. The distribution of employees across Council Departments was as follows:

DEPARTMENT	Actual No. of Employees	Equivalent FTE
GOVERNANCE & ADMINISTRATION	14	13.59
DEVELOP & ENVIRON SERVICES	6	5.53
CIVIL OPERATIONS	11	11
COMMUNITY INFRASTRUCTURE	10	9.8
COMMUNITY DEVELOPMENT	5	4.13
LIBRARY SERVICES	6	4.21
SUBTOTAL	52	48.27
EMPLOYEES ON UNPAID LEAVE	3	1.64
TOTALS	55	49.91



Equal Employment Opportunities

The City of Port Lincoln is wholly committed to the principles of Equal Employment Opportunity and puts these into practice in all instances of new staff appointments, promotions and training opportunities. In all policies and practices of the Council, there shall be no discrimination relating to sex, marital status, parenthood, race, colour, national origin, physical or mental impairment, religious or political affiliation. Selection of individuals for employment, promotion or advancement training and staff development will be on the basis of personal merit in fair and open competition according to the skills, qualifications, knowledge and efficiency relevant to the position involved.

Council will utilise and develop the full potential of the Council's human resources and promote employee morale and motivation by establishing staff confidence in personnel practices and employment opportunities.

This Equal Employment Opportunity practice reflects the Council's desire to provide a workplace free of discrimination where each person can progress to the extent of their ability, as opportunities arise.



Training and Development Policies

Council's training policies and practices including policies 12.63.14 Human Resource Management and 9.63.12 Elected Members Training & Development aim to develop highly skilled, knowledgeable and committed employees and Elected Members. This will provide positive outcomes to Council, the community and the individuals themselves. It is Council's intent to:

- establish a working environment in which employees are encouraged to undertake training
- actively promote training
- provide opportunities for recognition, development and advancement
- develop the skills and knowledge of entry level employees.

Council allocates appropriate budget provisions to training and development which is an investment in the skill development of employees and Elected Members directed at achieving the corporate objectives of the Council. Training should be relevant to the services provided by the Council, meaningful to the participants and resulting in improved performance on the job.

All employees and Elected Members have access to appropriate training and development opportunities required to perform present and future roles competently and to ensure career development opportunities. Council is flexible in determining training programs and policies and will consult with employees and Elected Members on their individual training requirements. Evaluation of training programs and activities will ensure the best use of resources and consistency standards.

Training must recognise and comply with legislative requirements, in particular Work Health and Safety and Equal Employment Opportunity legislation. Employee and Elected Member current and future training and development needs are identified through an organisational and skills/training needs analysis and the development of individual training and development programs derived through a process of employee/manager consultation as part of Council's appraisal scheme.

Training and development forms a key part of a strategic human resources plan which responds to present and future organisational needs.

Community Land Management Plans

As per the Local Government Act 1999, Chapter 11 and Schedule 4 2(e), Council recognises the requirement and need to develop and maintain management plans for its Community and Operational Land. Management plans for Community Land have been developed and will be reviewed in 2015 following implementation of the Infrastructure and Asset Management Plan and revaluation of Council assets.



Community Land Management Plan 1


- Recreation, Sports Grounds and
- Community Facilities
 - *Includes sporting grounds, clubrooms, halls, caravan park, museum*



Community Land Management Plan 2

- Parks, Gardens & Reserves
 - *Including playgrounds*



Council has established a  tab on its website allowing easy access to application forms and information in relation to occasional hire, short and long term leasing of Council facilities and parks and reserves.

An online Community Calendar is available for members of the public to lodge details of their upcoming events.

Promotion opportunities are available at the Lincoln Highway Entrance to Port Lincoln and on the Foreshore Bollards.

A “Community Events” form guides event co-ordinators through the requirements for holding an event on Community Land.

Council Services

The Council makes decisions on policy issues relating to services that are provided for the Port Lincoln community and visitors to the area. These services currently include:

- Advertising Sign permits
- Beach Cleaning
- Boat Ramps
- Bus Stops, Shelters and Seats
- By-law Administration
- Cemeteries
- Citizenship Ceremonies
- Civic Hall & Art Gallery
- Civic Receptions
- Community Asset Management
- Community Governance
- Community Services Support
- Cycle Tracks
- Development Applications
- Development Assessment
- Development Control
- Dog and Cat Management
- Drainage Works and Flood Control
- Economic Development
- Election of Council Members
- Environmental Health
- Fire Protection
- Football ovals
- Footpath Infrastructure
- Foreshore Protection
- Foreshore Swimming enclosure
- Garbage Collection
- Health and Food Inspection
- Heritage Walking Trail
- Immunisation Program
- Kerbside Collection of Recyclables
- Library Services
- Litter Bins
- Local History Collection
- Mill & Settlers Cottage Museum
- Monuments and Plaques
- Netball Facilities
- Off & On Street Parking
- Other Sporting Grounds
- Parking Control
- Parks and Gardens
- Parnkalla Walking Trail
- Playgrounds and Equipment
- Policy Planning
- Public Conveniences
- Public Relations and Communications
- Public Seating
- Recreational Facilities Recreation Trails
- Roads Infrastructure
- Septic Tank Inspection
- Sister City Friendships
- Statutory Planning
- Strategic Planning
- Street Lighting
- Street Signage
- Street Sweeping
- Street Tree Planting
- Tennis Facilities
- Tourism Development
- Tourist Information
- Traffic Control Devices
- Traffic Management
- Tree Management
- Vertebrate Pest Control
- Visitor Information Centre
- Walking Trails
- War Memorials
- Waste Disposal
- Waste Minimisation Program
- Waste Recycling Program
- Weed Control
- Youth Advisory Committee
- Youth Program Support

Auditor Independence

Local Government Act 1999, Section 128(9)

Dean Newbery & Partners, with head Auditor Jim Keogh from 2011, has undertaken audits of Council's internal financial controls and the presentation of financial reports as required for the 2013-2014 financial year (refer Appendix A).

The Local Government (Financial Management) Regulation 14 requires the Chief Executive Officer and Mayor to sign a statement certifying that:

- a) The financial statements comply with relevant legislation and Australian Accounting Standards,
- b) The financial statements present a true and fair view of the financial position, results of the operations and cash flows of Council,
- c) Internal controls implemented by Council provide a reasonable assurance that its financial records are complete, accurate and reliable, and
- d) That the CEO and Mayor have been authorised by the Council to certify the annual financial statements in their final form.

In order to effect this certification process, Council is required to authorise the CEO and Mayor to sign the certification of the statements in their final form when completed. The result of this process is that the audited financial statements cannot be altered by Council and the final statements will be presented to Council for information only.



Council has not engaged its auditor, Dean Newbery and Partners, to provide any services outside the scope of its functions as Council's auditor.

Pursuant to the Local Government Act 1999, Section 128(9) and Schedule 4, the remuneration payable for the annual audit of Council's financial statements and interim audit report for the 2013-14 financial year was \$16,800, being \$13,500 for audit services and \$3,300 for travel expenses.

Internal Review of Council Actions

Local Government Act 1999, Section 270(8)

During the financial year Council did not receive any applications pursuant to the Local Government Act 1999, Section 270(8) to review its decisions.



Strategic Management Plans

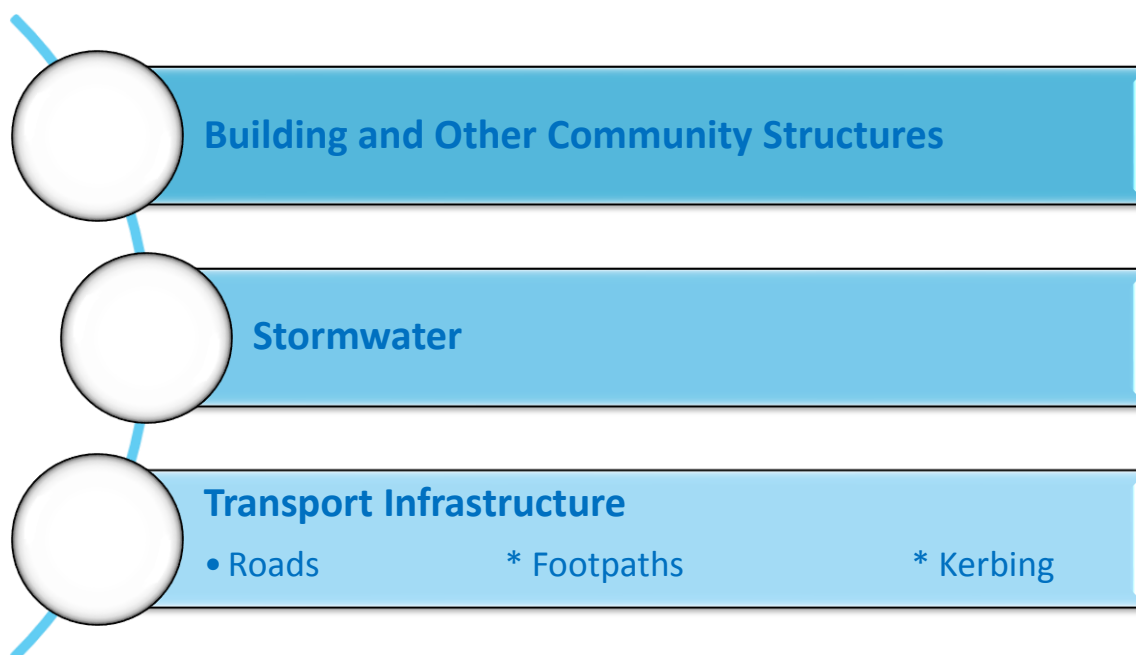
The Local Government Act requires (Section 122) that Council adopt Strategic Management Plans, including a Long Term Financial Plan and Infrastructure and Asset Management Plan/s, (IAMP) for a period of at least 10 years.

Council adopted the Strategic Directions (Management) Plan in 2012 following a review of earlier versions of that Plan, and adopted a set of Asset Management Plans in 2008.

The Asset Management Plans were reviewed in 2014 based on current financial and asset condition data, including community consultation on a revised draft IAMP for Buildings, Recreation and Other Assets.



The adopted revised plan is a consolidated Infrastructure and Asset Management Plan for Council’s asset groups:



Council’s first Long Term Financial Plan (LTFP) was adopted in June 2014. It complements and in particular enables the sustainable implementation of the other Strategic Management Plans.

The adoption of well-integrated IAM and LTF Plans that are based on the key objectives and strategies of Council’s Strategic Directions Plan 2012 is a significant step forward. This will provide a sound platform for future decision-making and planning, with all plans expected to evolve through future review processes that ensure they remain reflective of community expectations and priorities.

Infrastructure and Asset Management Plan

The Infrastructure and Asset Management Plan 2015-2024 (document reference N20141497) reflects current asset data held for financial purposes in Council's Asset Register - including remaining useful life, condition rating and replacement value for all assets – and identifies 'projected' expenditure required on maintenance and renewal of existing assets, together with a number of new capital infrastructure projects identified by Council as priority key projects necessary to achieve the objectives and strategies of the 2012 Strategic Directions Plan.

The scope, timing and funding of new capital infrastructure projects was revised from an initial draft schedule through the iterative development of the IAMP and LTFP, to enable the adoption of both Plans forming an integrated package that is both reflective of strategic priorities and financially sustainable.

Long Term Financial Plan

The key objective of the LTFP, based on the definition adopted by the ALGA in 2006, is included as follows:

Council achieves a sustainable long-term financial performance and position, where planned long-term service and infrastructure levels and standards are met without unplanned increases in rates or disruptive cuts to services.

The LTFP includes the following guiding principles:

- *Operational service continuity* - subject to efficiency and effectiveness reviews
- *Programmed asset renewal* - as capital expenditure priority
- *Service and asset growth* - aligned to city growth and by decision
- *New assets, and new operational and corporate projects and programs* - aligned to Strategic Directions Plan and prioritised within financially sustainable capacity
- *Debt as a financing solution* – enabling creation of new long-term assets and inter-generational equity

Council's LTFP 2015-2024 (document reference N20141525) is based on the outcomes of two Councillor workshops held in conjunction with the development of both the revised IAMP and the 2014/15 budget. In particular:

- Operational expenditure is based on the 2013/14 budget as at the January 2014 Review, including mostly recurrent operational commitments (representing service delivery programs, administration and governance), but also limited 'operational project initiative' capacity
- Key revenue settings and planned capital expenditure reflect the 2014/15 budget content
- Planned asset maintenance and capital renewal expenditures over the ten year period of the LTF Plan are based on current Asset Register and IAMP data
- Major 'new capital' expenditures are generated from the IAMP.

In particular, the possible Indoor Aquatic Facility (IAF) was included (\$10 million) subject to Council's final decisions on that project. Subsequent decisions on 25 August 2014 confirmed Council's intention to buy back the existing Leisure Centre and other facilities and refurbish the swimming pool components.

The LTFP features:

- Operational activity planned and funded to continue at current levels, with limited scope for service growth and/or staff capacity expansion included in the workforce (“wages”) indexation of 4% per annum, subject to future review and decisions of Council on services and service levels. Operational costs are indexed at a nominal rate of 2.8% in 2014/15 (increasing in later years to a provision of 3.5%, and to be reviewed each year in the budget cycle to reflect LGPI patterns). Very few operational areas are assumed to grow at the forecast 1% city growth rate
- Capital renewal and new capital works funding based on the respective IAMP schedules, including new capital projects summarised in Appendix A of the IAMP
- In addition to general rate revenue increases of over 6% in early years to under 4% in latter years, the LTFP provides for the transition to full cost recovery on the waste/recycling service in 2016/17. The introduction of an additional \$35 fixed charge amount is included in 2015/16, recognising likely net operational costs of an Indoor Aquatic Facility
- Borrowings of \$4.2 million and \$6 million included in 2014/15 and 2015/16, primarily driven by the IAF project capital cost, based on a 20 year loan and 5% interest rate. However, the LTFP forecasts the borrowings being reduced to \$1.8 million by 2024 as cash balances allow early repayments, even with underlying rate revenue increase settings of 5% then 4% in the latter years of the Plan
- The forecast Operating Result Ratio for the ten year period of the LTFP is projected to be a deficit of \$182,000 in 2014/15 (as per the adopted budget) and in 2017/18 (\$5,000)
- A high-point cash and equivalents position of \$3.6 million is achieved in 2021/22 (low-point is \$1.3 million in 2020/21), with a nominal target of \$2 million for cash and equivalents level at the end of any given year.

The LTF Plan is able to fully fund projected asset and infrastructure renewal costs for the ten year period (\$16.3 million) together with the significant new and upgrade infrastructure project investments (\$28.3 million, including the IAF), while maintaining current services and service levels. The manageable planned borrowings and rate revenue increases settling at 5% or lower (including city growth) are considered to be sustainable and responsible funding and financing strategies in response to the City’s confident outlook for meeting community needs and aspirations.

The Long Term Financial Plan must be reviewed each year following the adoption of Council’s budget. This will require updating of the Plan for current financial forecasts and will also enable the inclusion of any other variations to reflect updated strategic plans, projects, opportunities and financial position.

Likewise the LTFP will be an important consideration informing both major service and/or project decision-making and future iterations of the Strategic Directions Plan, providing a concise picture of Council’s forward resourcing capacity within which sustainable decisions and possibly adjustments will occur.

**The Long Term Financial Plan 2015-2024
is reflective of:**

the extent and scope of operational, capital program and capital and other project initiatives that Council plans to fund, together with

the key assumptions and settings adopted as a best-informed reflection of the anticipated operating environment and financial policy and strategy

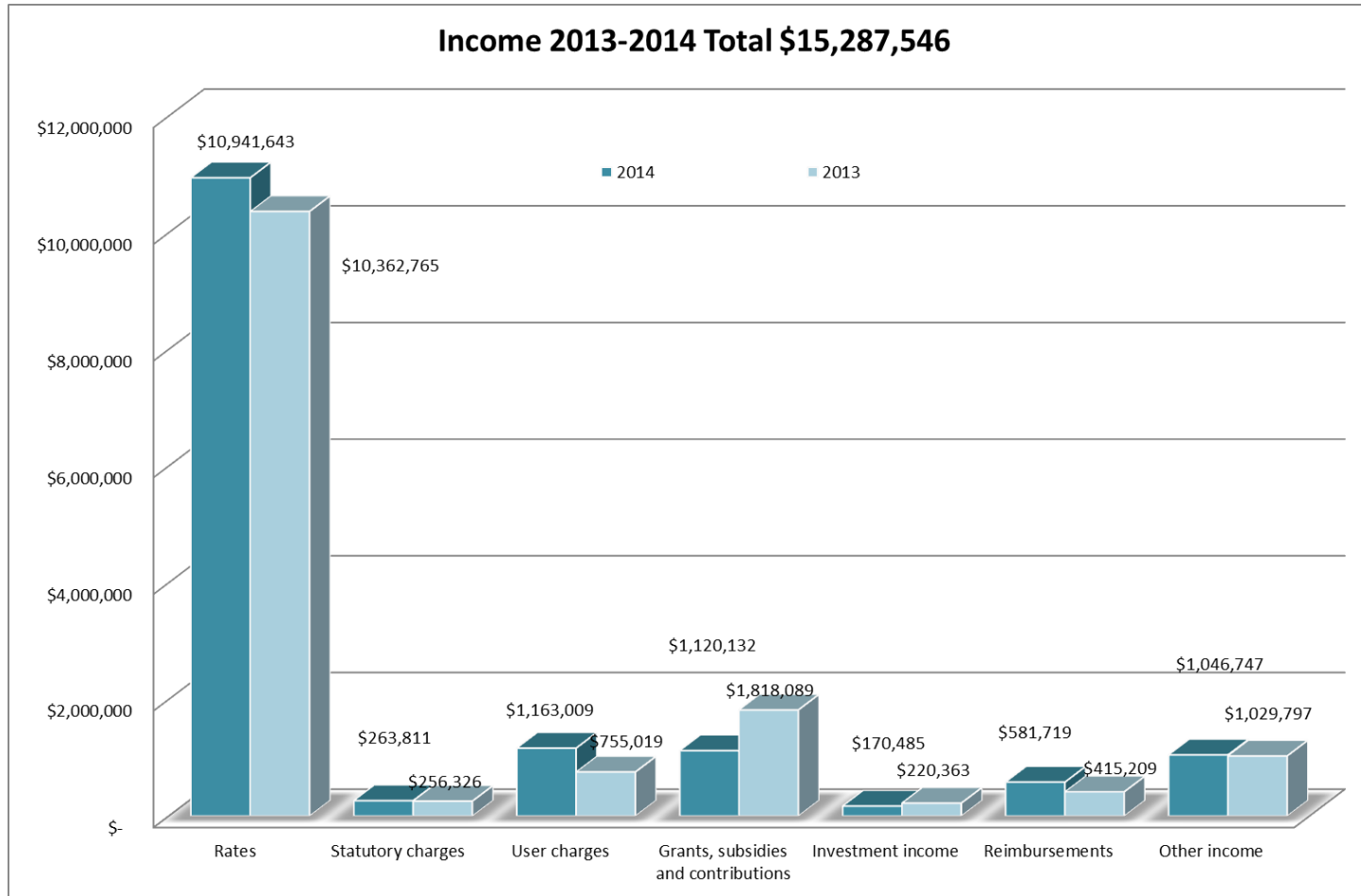
Strategies and Plans Adopted by Council

Council adopts specific plans and strategies from time to time, to meet statutory requirements and to guide the implementation of services and project actions. The following plans and strategies are currently adopted by Council and are available for viewing on Council's website:



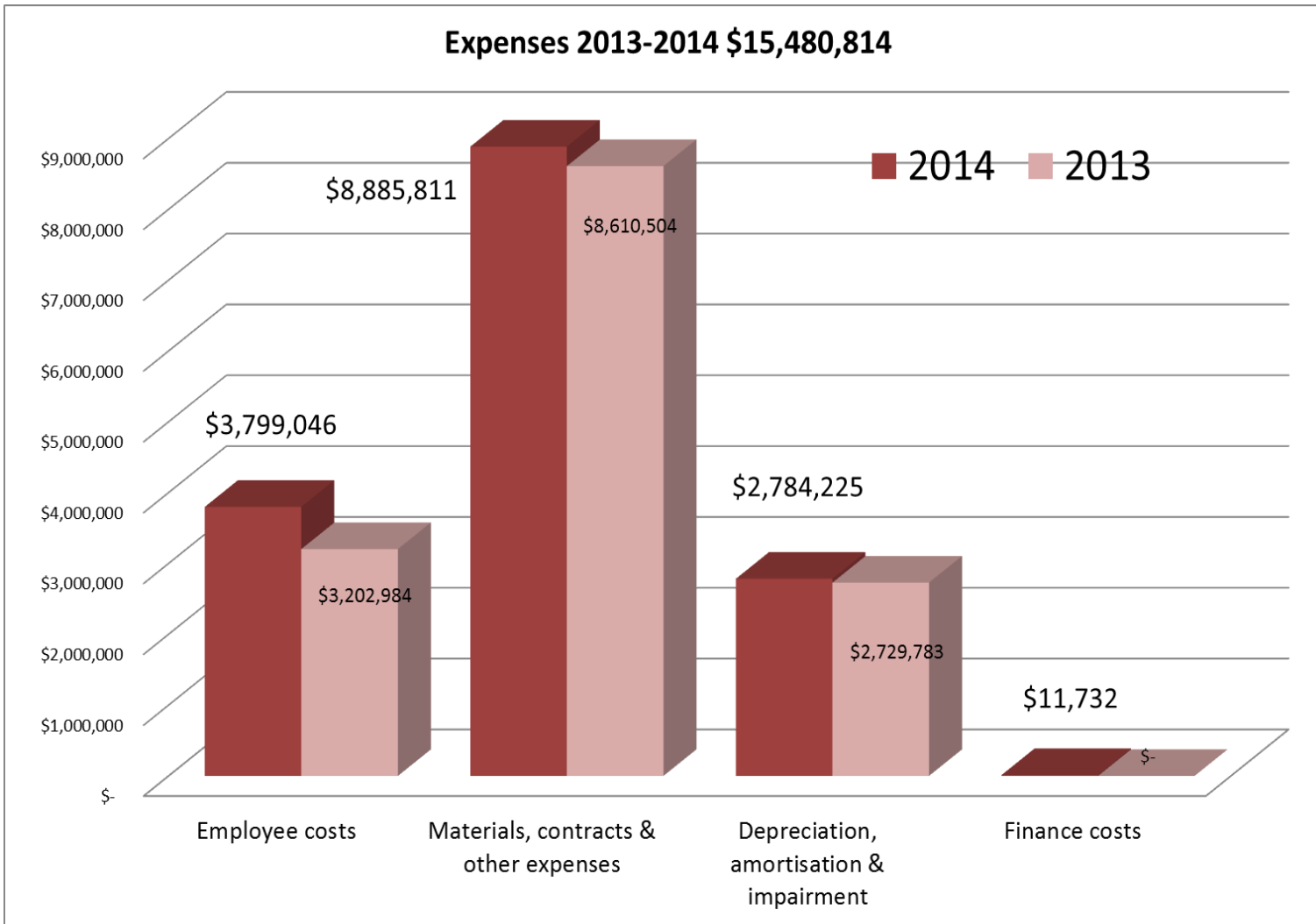
Financial performance 2013-2014 at a Glance

Refer to Appendix A General Purpose Financial Statements for full details



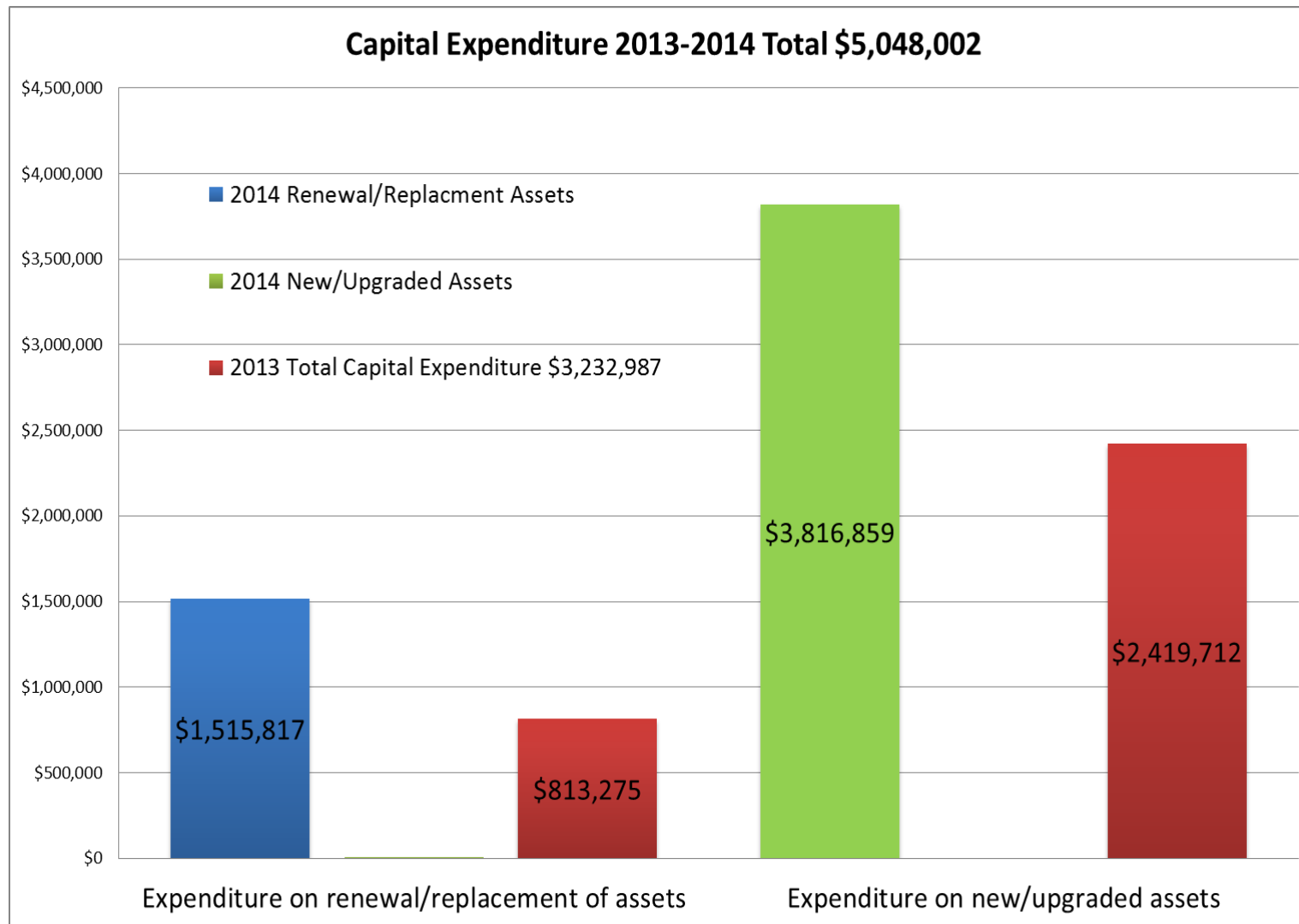
Contributing Factors to Income variances to previous year:

- Rebates allocated reduced rate revenue ↴
- Waste & Recycling ABP cost recovery model ↴
- Civic Hall revenue – new business model ↴
- Bank interest ↴
- Landfill Revenue ↴
- Workcover Rebate ↴



Contributing Factors to Income variances to previous year:

- Payout of CEO and other long term employees and additional superannuation payments ↻
- Recruitment of employees, including new CEO and organisational review positions ↻
- Marina Drive Lights upgrade project ↻
- Civic Hall operations new business model ↻
- Additional professional services support ↻
- Maintenance costs due to storm damage ↻
- EPA levy ↻



Major Projects:

Renewal/Replacement

- Bligh Street Toilet replacement \$295,986
- Town Jetty Swimming Enclosure \$389,670
- Whait Reserve Upgrade \$119,423
- Verran Tce \$295,642
- Napoleon Street Footpath \$58,579

New/Upgrades

- Animal Management Shelter \$178,837
- Mallee Park Detention Basin design \$53,991
- Seaton Ave Stormwater Drainage \$413,830
- Heritage Trail Stage 2 \$184,022
- Kooyonga Avenue \$198,004
- Hilltop Drive Footpath \$52,530
- Land Purchase "Flinders Corner" Baptist Church & Flinders Theatre \$1,877,640

Financial Controls

Section 125 of the Local Government Act 1999 requires Council to have appropriate policies, practices and procedures to assist the Council to carry out its activities in an efficient and orderly manner that safeguards Council's assets and secures the accuracy and reliability of Council records. Council utilises SynergySoft and UV Codes software to manage its financial functions, from which budget and actual performance may be measured, reported and analysed. An ongoing budget review process captures additional funding and adjustments to proposed capital and operational works expenditure since the previous budget, which provides an accurate estimation of the financial status of Council as at 30th June each year.

Financial reports, policies and controls are presented to the Financial Management Committee prior to consideration by Council where practicable. The role of this Committee is to monitor the integrity of financial statements, review the effectiveness of Council's internal controls and risk management systems and liaise with external auditors on the above matters. Amendments to the Local Government Act 1999 will expand the scope for audit, commencing on 1st July 2015, which will require documentation of Council's entire internal controls framework and establishment of an internal review process. This requirement will necessitate additional resources and Council management are already planning for this change. Council utilises the services of accounting and auditing firm, Dean Newbery & Partners, to perform an external audit of Council's financial controls and Annual Financial Statements.

Loan borrowings

In July 2013 Council resolved to undertake loan borrowings to support a Community Loan to the Port Lincoln Bowling Club Incorporated for the installation of an artificial bowling green.

The loan of \$419,000 was drawn down in July 2013 with the first repayment made in January 2014. As at 30th June 2014 the outstanding loan to the Local Government Finance Authority was \$403,086, repayable over a 10 year 20 year term at fixed interest rate of 5.6%.



Photo 12 Port Lincoln Bowling Club Synthetic Green

Competitive Tendering and Cost Effective Services

Purchasing Policies

Council continues to strive to provide value for money in service delivery to the ratepayers of the City of Port Lincoln through the adoption and utilisation of best practice purchasing and procurement Policies. In compliance with Section 49 of the Local Government Act 1999, Council has reviewed and adopted Policy 7.63.1 (Contracts, Tenders, Purchasing and Disposal) encompassing the following:

- Monetary limits;
- Use of Local Government Corporate Services Supply Agreements;
- Preferred Supplier Register;
- Quotations, tendering and evaluation;
- Outsourcing Council functions;
- Additional considerations such as environmental, buying locally and Australian made, health and safety; and
- Disposal of surplus goods & materials and Council land.

Provision of Services Contracts and Agreements

In accordance with Local Government Act 1999 Schedule 4 (2)(b) competitive tenders, Council has entered contracts for the provision of services in relation to:

- Waste management & transport services
- Road construction, surfacing and resurfacing
- Footpath and foreshore maintenance
- Public toilet maintenance
- Electrical, plumbing & building maintenance
- Tree trimming and removal
- Environmental monitoring of waste disposal system
- Paving
- Street Sweeping
- Information technology managed support.
- Planning Consultant

Regional Procurement Project

At a regional meeting in May, as part of the 'Regional Procurement Road Map' project progression, the Deputy CEO volunteered that the City of Port Lincoln would step up and take a lead role to develop a regional pre-qualified contractors register for 2014-2015. Our staff are liaising with the other local EP Councils for input and will coordinate the drafting of the source documentation, the Expressions of Interest process, assessment and finalising the register.

Shared Services

Following the completion of a major investigation, report and recommendations on ‘collaboration and shared services’ in 2012, Council in March 2013 resolved to endorse and investigate further the report recommendations together with the District Council of Lower Eyre Peninsula and the District Council of Tumby Bay.

Each of the participating Councils has allocated some budget provision to support the advancement of the many recommendations of the 2012 report, under the oversight of a Working Group comprised of the three Mayors and three CEOs. The three CEOs, working with the normal corporate resources available to them, have continued to work together to progress priority projects on the shared services agenda.

The focus of 2013/14 work on shared services projects has been on:

- Progressing a single Enterprise Bargain Agreement for all of the three councils’ staff
- Investigating needs and opportunities across the Development/Regulatory/Environment functions
- Preparing a Regional Public Health Plan (a new legislative requirement)
- Monitoring status, needs and opportunities in IT and communications across the three councils.

With the assistance of LGA Research and Development Funding and an appointed consultant, work was completed to develop a draft single Enterprise Bargain Agreement and supporting HR Policy for negotiation with Council staff under the normal IR frameworks. This single EBA is proposed to apply to the whole of the three Councils’ workforces and enable greater flexibility across the workforces and opportunity for career development. It is planned that the negotiation of a single EBA will progress during 2014/15 towards an agreement covering all staff that will be registered in the Industrial Relations Commission and will provide a critical platform for further shared services initiatives.

Other priorities identified but not progressed this financial year were:

- Governance and WHS systems collaboration
- Sharing plant and equipment registers
- Developing a value proposition for the minimum scope of a Regional Subsidiary, if one was formed under the Local Government Act.




DISTRICT COUNCIL of TUMBY BAY






COUNCIL PERFORMANCE AGAINST THE ANNUAL BUSINESS PLAN 2013-2014



As is required under the Local Government Act 1999 Section 131 Schedule 4 (ab) the following information has been extracted from Councils 2013-2014 Annual Business Plan, detailing progress of the activities and where relevant, a short statement from the responsible Manager.


Recreation and Open Space

Activity	Performance Outcome	Progress to 30 June 2014	Statement from Responsible Manager
<p>Replace existing Town Jetty swimming enclosure with floating pontoon system</p> 	<p><i>Swimming environment rated as satisfactory</i></p>	<p>Completed</p>	<p>The existing mesh enclosure was replaced with a new floating pontoon system designed to provide wheelchair access from the jetty onto the pontoon to provide all users with a high class facility.</p>

Activity	Performance Outcome	Progress to 30 June 2014	Statement from Responsible Manager
<p>Heritage trail – continue construction</p> 	<p><i>Linear trail from Springfield Drive to Duncan Terrace established</i></p>	<p>Completed</p>	<p>Stage 1 of the Heritage Trail project was completed, creating 500m of 3m wide bitumen sealed shared use pathway from Springfield Drive to Duncan Avenue. Stage 1 represents about one third of the overall length of the proposed project and includes car parking and entry statements at the Springfield Drive end with artwork and signage specific to the Heritage Trail, picnic settings and seating at regular intervals, rock retaining and flood-control wall, bike safety fencing and solar lighting.</p>
<p>Final concepts & engineering designs for Parnkalla Trail foreshore extension from Tasman Terrace to Axel Stenross Maritime Museum</p>	<p><i>Develop multi-use pedestrian trail from Tasman Terrace to Axel Stenross Maritime Museum</i></p>	<p>Continuing next stage of project in 2014/15</p>	<p>Preliminary engineering has been completed. Extensive stakeholder consultation now required (Coast protection Board, DPTI, SA Power Networks, SA Water, Tourism SA, residents) as well as resolution of land tenure issues and relevant approvals before proceeding to full engineering.</p>
<p>Poole Oval – seal roadways & improve drainage, (split over 2 years – separate car parks from Matthew Place & St Andrews Terrace)</p>	<p><i>Improved facilities at sporting grounds</i></p>	<p>Matthew Place car park completed</p>	<p>Sealing of the car park area adjacent to the clubrooms on the Matthew Place side was undertaken to continue Council’s commitment to improve the facility.</p>


Activity	Performance Outcome	Progress to 30 June 2014	Statement from Responsible Manager
			
<p>Whait Reserve - upgrade playground as per playground strategy & asset management plan</p> 	<p><i>Increased community use of council playground areas</i></p>	<p>Completed</p>	<p>A major upgrade of Whait Reserve was undertaken to rejuvenate it as functional and well used asset. Works included removal of Aleppo Pine trees and replacement with native trees, reconstruction of the old tennis/basketball court, upgrading of the existing gazebo and picnic areas, new play equipment and construction of an off street car park on the Sinclair Street side.</p> <p>The upgrade also incorporated public art into the tennis court wall and the gazebo, created by Adelaide and local artists (including workshops involving local school students). Night time flood lighting and increased use of the reserve has also resulted in a significant decrease in vandalism and unsociable behavior.</p>


Activity	Performance Outcome	Progress to 30 June 2014	Statement from Responsible Manager
<p>Construct second shelter over existing barbecue at Wellington Square to cater for increased patronage</p> 		<p>Completed</p>	<p>The Wellington Square upgrade has been a resounding success and has resulted in significant increased patronage. To cater for the increased numbers, a second shelter was erected over the existing BBQ area in the middle of the lawned area. Wellington Square now has two fully undercover BBQ areas that will allow multiple groups to utilise the park facilities at the same time.</p>
<p>Tennyson Terrace tennis court fencing – complete remaining fencing as per strategy</p> 	<p><i>Improved facilities for regional sport</i></p>	<p>Completed</p>	<p>Re-fencing of the Tennyson Terrace tennis complex was completed in line with Council’s 5 year strategy to upgrade tennis facilities.</p> <p>All 8 courts are now fenced with new black chainmesh fencing, with concrete plinths at the bottom providing a “smart” look to the complex which is important given its high profile location.</p> <p>100mm storm water pipes were also installed underneath both the southern and northern banks of courts to enable surface flood water coming off the Tennyson Terrace embankment to be directed into the Hallett Place storm water system.</p>
<p>Tennyson Terrace clubrooms upgrade & asbestos removal</p>		<p>Stage one completed June 2014</p>	<p>The first stage of the clubroom upgrades has been completed involving kitchen and toilet facilities and removal of all internal asbestos.</p>

Activity	Performance Outcome	Progress to 30 June 2014	Statement from Responsible Manager
<p>Centenary Oval grandstand toilets in lieu of rebuild of Southern toilets</p> 		<p>Completed</p>	<p>One of the key objectives in Council's Strategic Directions is to improve facilities at sporting grounds. Centenary Oval has undergone a massive transformation over the past three financial years with all the existing facilities being upgraded and modernized.</p> <p>Following the completion of the new grandstand in 2012/13, new public conveniences were added in 2013/14 at the rear of the grandstand. This new facility will replace the old ablution block at the southern end of the oval, to be demolished in 2014/15.</p>

City Image

Activity	Performance Outcome	Progress to 30 June 2014	Statement from Responsible Manager
<p>Undergrounding of overhead cables on Napoleon Street, from Porter Street to Mortlock Tce (PLEC project)</p>	<p><i>CBD upgrade program implemented and arterial road network amenity improved</i></p>	<p>Completed</p>	<p>The PLEC Powerline Undergrounding Program is project managed by SA Power Networks (SAPN) and funded in a partnership with two-thirds of the cost borne by ETSA and one-third by Council.</p>
<p>CBD enhancement (second stage of PLEC project) – Napoleon Street from Porter Street to Mortlock Terrace – replace kerb, pave footpaths, asphalt road, one way traffic</p>	<p><i>Traffic flow and movement throughout the City meets the needs of a</i></p>	<p>One way traffic not implemented. Road works completed June</p>	<p>The most recent project undertaken was the section of Napoleon Street from Mortlock Terrace to Adelaide Place.</p> <p>The undergrounding of Napoleon Street from Porter Street to Mortlock Terrace was completed in 2012/13</p>


Activity	Performance Outcome	Progress to 30 June 2014	Statement from Responsible Manager
	<p><i>growing community</i></p> <p><i>Increased number of CBD Parking Spaces</i></p> <p><i>CBD upgrade program implemented and arterial road network amenity improved</i></p>	<p>2014</p>	<p>allowing for the 2013/14 upgrade of this section of road including some kerbing replacement, paving of footpaths and resurfacing of the road. The short section of Coorong Street was included in these works.</p>
<p>CBD enhancement (second stage of PLEC project) – Coorong Street footpath paving & asphalt road from Napoleon Street to Liverpool Street</p>		<p>Completed</p>	
<p>Install 371 metres chain mesh fence along railway corridor from Dublin Street to LeBrun Street</p>	<p><i>City entrances and main access road streetscapes improved</i></p>	<p>Completed</p>	<p>The existing section of old rail track fencing on Luke Street was replaced with a new chain mesh fence to improve aesthetics along the rail corridor fence including increasing the safety aspect to prevent people accessing the rail area.</p>

Activity	Performance Outcome	Progress to 30 June 2014	Statement from Responsible Manager
<p>Complete fit out of Bligh Street toilet (carry forward from 2012-2013)</p> 	<p><i>Public convenience amenities improved to a high standard</i></p>	<p>Completed</p>	<p>The public convenience on the corner of Bligh St and Washington Street, one of the busiest in Port Lincoln, was completely demolished and rebuilt.</p> <p>The new building now has fully compliant disabled facilities as well as baby change facilities.</p>
<p>Design new public toilet facility (to replace existing facility on foreshore lawns Yacht Club end)</p>		<p>Project deferred</p>	<p>Council on 3 March 2014, resolved to defer this public toilet project until 2016/17, in line with the IAMP scheduled date for renewal capital works.</p>
<p>North Shields cemetery – construct new burial rafts, remove asbestos & renovate office</p>	<p><i>Standard of cemetery facilities maintained & improved</i></p>	<p>Completed</p>	<p>The main office building was renovated in Oct/Nov 2013 to remove the asbestos from the building, replace the roof and guttering, fix the wet areas and pave around the building.</p> <p>3 x new concrete rafts were installed in April 2014 to accommodate more headstones for in ground burials.</p>


Infrastructure

Activity	Performance Outcome	Progress to 30 June 2014	Statement from Responsible Manager
Construct stormwater drainage from Marino Avenue to Mallee Park detention basin	<i>Stormwater infrastructure is adequate and disruption to community is minimised in heavy downfalls</i>	Completed	Council constructed Stage I of the drainage along Seaton Avenue from the Mallee Park detention basin to Marino Avenue. This will reduce the risk of flooding on the western side of Seaton Avenue, providing added protection to approximately 20 allotments.
Design stormwater drainage for Flinders Highway, Hallett Place and Tennyson Terrace from Nigel Street to Hallett Place	<i>Plans in place to enable project to be costed for proposed construction in 2014-2015</i>	Completed	Design completed for works to reduce the risk of stormwater flooding onto the tennis courts and Hallett Place with the installation of pipe work and pits.
Prepare preliminary designs for Mallee Park detention basin	<i>Stage 2 of design phase completed to enable engineering drawings to be completed in 2014-2015</i>	Ongoing	Further design work is required prior to construction.
Residential footpath program	<i>Service levels meet the needs of the community</i>	Ongoing	Council's footpath program included the construction of concrete paths in Hilltop Drive, McDonald Avenue, Oswald Drive and Valley View Road. A section of footpath along Porter Street was resurfaced with asphalt.


Transport



Activity	Performance Outcome	Progress to 30 June 2014	Statement from Responsible Manager
<p>Reconstruct road and kerb right hand side of Verran Terrace from LeBrun Street to Bel-Air Drive</p> 	<p><i>Road network maintained to serviceable standard</i></p>	<p>Completed</p>	<p>The road works carried out in the 2013/14 financial year included the reconstruction and kerbing of the rail side of Verran Terrace from Lebrun Street to Bel-Air Drive, including a turning lane into the recent Bunnings Development.</p>
<p>Construct base and spray seal Grantala Road from Nootina Road to Western Approach Road</p>	<p><i>Plan to seal fringe roads being implemented</i></p>	<p>Completed</p>	<p>Grantala Road from Nootina Road to Western Approach Road was formed and sealed</p>
<p>Road reseal program</p>	<p><i>Service levels meet the needs of the community</i></p>	<p>Completed and ongoing</p>	<p>Council's prioritized road reseal program is generated using RSM (Road Surface Manager) software, based on surface condition and defect inspections. Reseals were undertaken in Kurla Street, Hanchant Road, London Street, Oxford Terrace, Pine Freezers Road, Riversdale Avenue, Sarah Crescent and Valley View Road.</p>


Environment


Activity	Performance Outcome	Progress to Date	Statement by Responsible Manager
<p>Maintain firebreaks and vegetation on Council land</p> 	<p><i>Risk of fire to the City minimised</i></p>	<p>Ongoing</p>	<p>The addition of State and Federal funding saw much progress made on Council's bushfire prevention program with all actions completed from the Greater City of Port Lincoln Bushfire Prevention Plan. Key outcomes in 2013/14 included fuel reduction and woody weed removal at the top of the Flinders Highway buffer zone and in the Margaret Avenue drainage reserve, removal of large stands of Aleppo Pines from the Valley Rd/Hall Street Reserve as well as upgrading the Cemetery Reserve fire tracks.</p>
<p>Install solar electricity system at depot</p>	<p><i>Reduced energy consumption has flow on effect of financial savings for Council</i></p>	<p>Completed</p>	<p>A 9kW AC solar system was installed on the main workshop roof at Council's works depot. This system is capable of generating 16,000 kWh of green energy per year optimised by the depots north facing roof and offsetting its high day time consumption of energy.</p>
<p>Investigate options to implement a foreshore sand relocation program and seek approval from the Coastal Protection Board</p>	<p><i>Foreshore beach amenity maintained throughout the year</i></p>	<p>To be reconsidered for future budgets</p>	<p>Project deferred due to competition for funding and deemed as non critical project. On going monitoring of sand migration being undertaken in conjunction with the Coast Protection Board.</p>

Community Projects




Activity	Performance Outcome	Progress to 30 June 2014	Statement from Responsible Manager
<p>Develop strategy for community recreation facility inclusive of swimming pool</p> 	<p><i>Swimming pool strategy developed with the needs of the wider community identified & considered</i></p>	<p>Strategy adopted, feasibility review completed</p> <p>Consultation through draft ABP on next steps and funding</p>	<p>Council endorsed Community Reference Group recommendations for the continuity of indoor aquatic facilities and undertook a comprehensive feasibility review in early 2014. The possible funding of major capital and/or purchase and ongoing operating costs was subject to consultation as part of the draft Annual Business Plan for 2014/15. Council in June 2014 included \$10Million in the next two years' LTFP provisions and committed to consult further before a final decision. (The Final Lap consultation was completed in July/August 2014.</p>
<p>Redevelopment of Nautilus Theatre upstairs area (dependant on successful grant funds for 50% of the project) possibly over two budget periods</p>	<p><i>Facilities redeveloped to encourage greater community utilisation & benefit</i></p>	<p>Deferred</p>	<p>Funding not received resulting in the project being deferred.</p>

Activity	Performance Outcome	Progress to 30 June 2014	Statement from Responsible Manager
<p>Construct and fit out new animal shelter, (deferred from 2012-2013)</p> 	<p><i>New animal shelter and kennel facility established</i></p>	<p>Completed</p>	<p>The new animal management facility based at the Resource Recovery Centre comprises of;</p> <ul style="list-style-type: none"> • 12 single pens • Provisions for a cattery if required • Exercise yard for dogs • Fully fenced facility externally. <p>The new facility will now accommodate 12 dogs with increased comfort and security, particularly during thunderstorm and fireworks events.</p>
<p>Purchase and install state-wide One Card Library Management system</p> 	<p><i>Improved circulation, seamless delivery and sharing of resources and economic benefits</i></p>	<p>Completed</p>	<p>The Port Lincoln Community Library joined the ONE CARD network in March 2013.</p>

Activity	Performance Outcome	Progress to 30 June 2014	Statement from Responsible Manager
<p>Library shelving replacement program & purchase furniture for community room</p> 	<p><i>Increased utilisation of library services</i></p>	<p>Ongoing</p>	<p>The new shelving and layout is conducive to a more flexible library service, providing space for events and programs and a user-friendly experience and provides an attractive and welcoming ambience.</p>
<p>Investigate future library services including requirements for layout design to meet new 'e' era</p>	<p><i>Future plans developed for library services</i></p>	<p>Ongoing</p>	
<p>Complete depot upgrade to address identified safety issues and non-compliances, (Chemical storage, plant shed, toilets, perimeter fencing)</p>	<p><i>Improved safety and utility of Council buildings & facilities</i></p>	<p>Further budget allocation to complete project in 2014/15</p>	<p>Upgrades in 2013/14 included replacement of the chainmesh perimeter fence on the western side of the depot compound. The main automatic entry gate and motor was replaced. The outside toilet was completely refurbished and included a dividing wall, second door, replacement of toilet pans, new hand basins, tiling of the floor, renewal of all plumbing, painting, and new privacy screens at the front of the building.</p>

Activity	Performance Outcome	Progress to 30 June 2014	Statement from Responsible Manager
<p>Continued investigations and negotiations in relation to Strategic CBD Land Purchase for future Civic Centre</p> 	<p><i>Strategic parcel/s of land in the CBD to meet future needs of community</i></p>	<p>Completed – two sites purchased</p>	<p>On-going investigations and negotiations were reinvigorated early in 2014, and Council confirmed its purchase of the Baptist Church and Flinders Theatre sites in Hallett Place, as a long-term strategic land holding. The site is being commonly referred to as “Flinders Corner”</p>
<p>Investigate options for a Community Pier at the Marina for the use of Tacoma Preservation Society and other community groups.</p>	<p><i>Plans developed for multi-purpose Community Pier</i></p>	<p>Deferred until 2014/15</p>	<p>Limited progress was made on this activity due to other project and management priorities. Tacoma Preservation Society remains keen to progress the options, and Council has included investigations in the 2014/15 Annual Business Plan.</p>

Economic Development

Activity	Performance Outcome	Progress to 30 June 2014	Statement from Responsible Manager
<p>Prepare base and seal of Kooyonga Avenue from St Andrews Terrace to commercial service area to accommodate new development in the area</p>	<p><i>Increased number of new businesses and industry</i></p>	<p>Base completed, seal works to be undertaken in 2014/15</p>	<p>The section of Kooyonga Avenue from St. Andrews Terrace to the rear access of the new Bunnings Development was constructed, including kerbing both sides.</p>
<p>Ongoing sponsorship and promotion of events to attract tourists and visitors to the City - Tunarama, Yacht Week, Port Lincoln Show, Race Week & Cruise Ships and financial support to Visitor Information Centre</p>  	<p><i>Increased number of visitors to Port Lincoln</i></p> <p><i>Improved quality and accessibility of visitor information and increased number of visitors to Port Lincoln</i></p>	<p>Completed and ongoing</p>	<p>During the 2013/2014 cruise ship season, the Volendam re-visited Port Lincoln and P&O's Pacific Pearl visited for the first time. With both carrying 2,500+ passengers and crew, the visits were very successful. Port Lincoln was rated as the best destination by the Pacific Pearl's passengers.</p> <p>A Service Review of the Visitor Information Centre operation was carried forward to 2014/15.</p>
<p>Continuing financial contribution to RDA Whyalla and Eyre Peninsula</p> 	<p><i>Increased number of businesses established and employment generated</i></p>	<p>Completed and ongoing</p>	<p>Cr Malcolm Catt was Council's representative on the RDA WEP Board. RDA WEP has identified a range of outcomes delivered for the region in 2013/14. Some of direct relevance to Port Lincoln included:</p> <ul style="list-style-type: none"> • Port Lincoln Airport redevelopment, operational August 2013 • Oyster Basket Recycling Project • Mining, Oil and Gas Community Development Task Force • Fishing Industry Trade Waste Project • Lukin Quays development • Tourism Marketing and Development • Food Industry Development

Key Outcomes of Service Programs

The ongoing delivery of Council's service programs provided a number of key outcomes in 2013/14.

Community Funding Program

The City of Port Lincoln is committed to the development of a vibrant and diverse community by providing financial assistance (either cash or in-kind) through the operation of a Community Funding Program to support the community. Council's policy 7.63.6 Community Funding Assistance sets out the guidelines.

To provide community funding which meets Council's "Strategic Directions" objectives to "Encourage community ownership and participation in enhancing the City's image through awards and similar programs" and "Community event support through use of Council services and facilities"

Council funding for projects, activities or events based on the size of the event and its importance for the wider community.

Category	Description	Amount funded
Group	Benefit is for a small sector of the community, namely applicant group membership	up to \$250
Local	Benefit is to people from wider Port Lincoln community	up to \$500
Regional	Benefits or attracts substantial numbers of local people and those from surrounding areas	up to \$1,000
Major	In addition to local community members, the project or the event will benefit and attract visitors to the region. A major event should demonstrate potential to evolve into an ongoing event with economic and tourism spin offs	up to \$2,000 or a budget as determined by Council

Application forms are available on Council's website www.portlincoln.sa.gov.au

Council was pleased to be able to distribute over \$17,470 in 2013/14, supporting 21 community groups' events and programs.

Some of the Regional and Major Event recipients included:

 Loy Kratong Thai Festival November 2013 on the foreshore	\$1,000.00
 Caledonian Society and Axel Stenross Maritime Museum for the 175th Anniversary of the First Landing	\$1,000.00
 EP Farmer & Fishermen's Market	\$2,000.00
 Port Lincoln Football League for the Red Hot Summer Tour 2014	\$2,000.00
 SciWorld Inc Port Lincoln exhibition	\$2,000.00

Risk Management and Work Health and Safety

Council has continued to develop and implement its risk management framework which includes work health and safety and now extends to management of contractors, volunteers and community assets. Council aims to ensure that the services and facilities that it provides do not jeopardise the health, safety or welfare of its workers and community.



Council's achievements this year have included:

- Development and implementation of a workplace Emergency Management Plan
- Review of its Work Health and Safety Policies and Procedures in line with the 2013 Work Health and Safety Act and Regulations
- Improved volunteer management practices
- Participation in Eyre Peninsula Risk Forums
- Collaboration with District Council Tumby Bay and District Council Lower Eyre Peninsula to align incident reporting and investigation practices.

Funding

Grant funding applications were successful to develop the concept design for the Indoor Aquatic Centre (\$30,000) and the Wharf Redevelopment concept design (\$15,000)

Council continues with its 10 year plan to underground power lines within the CBD. The Power Line Environmental Committee (PLEC) has agreed to the undergrounding of power lines on Edinburgh Street which will see only Porter Street to be done to finalise the 10 year plan.



Photo 13 Washington Street PLEC & One way Upgrade

Over the last 4 years, Council has been very successful in gaining funding under the Natural Disaster Resilience Program for bushfire mitigation activities, however this funding is being reviewed with funding for this program to be released in late 2015.

Federal funding programs were prone to change this year with some programs either being withdrawn or being reviewed leading to changes in approval criteria or amalgamation with other funding programs. Council applied for a 50% grant for the cost of the outdoor swimming enclosure through TIRF Grants Program (Department of Resources, Energy and Tourism). Unfortunately the funding was withdrawn prior to any applications being assessed.

Projects

Since Council took over the operational running of the Civic Hall Complex a Community Reference Group has been established which has led to a new logo and name to now become the Nautilus Arts Centre. A change in the gallery shop layout, a new co-ordinator and part time customer service and an upgrade of the theatre's sound and lighting equipment will help promote the Centre as a premium venue for productions, conferences and exhibitions.

A major Public Arts project was undertaken by Council with street art being created in Whait Reserve (2 sites), Dickens Park and the foreshore toilet block (yacht club end). Assisted by funding from Country Arts SA and BP, the project saw many youth being involved in the design and painting of these sites which have received many favourable comments from the community.



Photo 14 Public Art Whait Reserve Project



Photo 15 Public Art Foreshore Toilet Block

Regular 'Liquor Licensing Accord' meetings are hosted by the Port Lincoln Police and attended by the Manager Community development. These meetings look at crime prevention in relation to licensed premises and assist with the continuation of the City's Dry Zone which has now been granted as a 'continual' zone.

Council has supported the Community Night Bus to run again over the busy holiday season. The Community Night Bus takes people home and out of the CBD, so removing 'targets' for gangs in Port Lincoln and has seen a dramatic lowering of crime such as assault. The service is managed by Port Lincoln Taxis and is financially supported by all the local hotels.

Special Events

The cruise ship industry continues to grow with six visits planned for the 2014/15 season and a possible 15 visits in the 2015/16 season. Council will continue to facilitate the arrival activities, working in conjunction with RDA and SATC to generate maximum value from cruise ship visits, not least the immediate boost to the local economy.



Photo 16 Cruise Ship Arrival

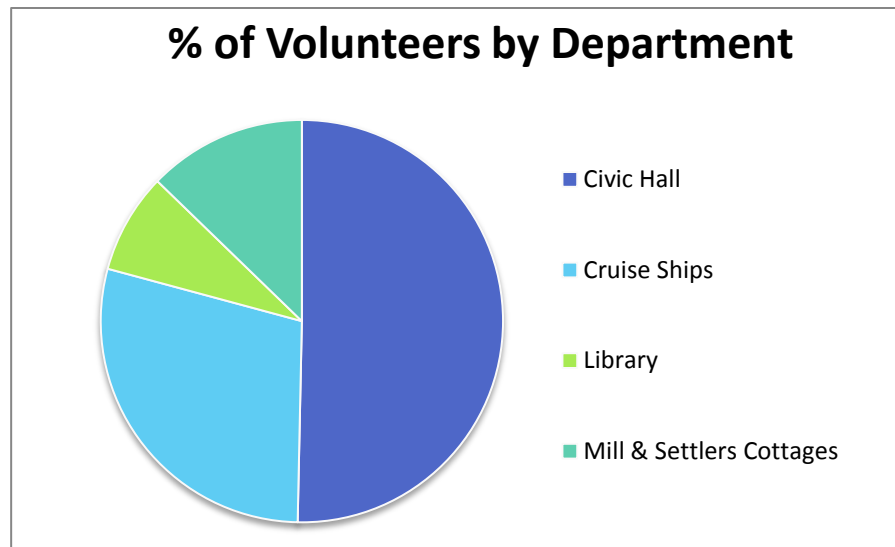


Photo 17 Cruise Ship Volendam at Port Lincoln Wharf

The RED HOT SUMMER TOUR concert, featuring Suzi Quatro and a number of other Australian artists was brought to Port Lincoln in January 2014. This was the second time this concert was held in Port Lincoln as part of the concert's tour through regional VIC and NSW.

Volunteer Management

The 149 City of Port Lincoln volunteers are engaged on an individual basis at the Port Lincoln Library, Mill Cottage and Settlers Cottage museums and to assist Council welcome cruise ship passengers. In July 2013 Council took over the business operations of the Port Lincoln Civic Hall Complex and its volunteers have undertaken the formal registration and induction process.



Community volunteer organisations are also engaged via Memoranda of Understanding for various programs as outlined in the table below:

Port Lincoln Health Advisory Council: Library Home Delivery Service Program
Parks & Reserves Port Lincoln Inc: assessment & assistance with maintenance of parks & reserves
Rotary Club of Port Lincoln Inc: maintenance of Puckridge Park
Friends of Parnkalla Walking Trail: assessment & assistance with maintenance of the Parnkalla Walking Trail

Council has continued to manage, develop and engage these independent groups' volunteers through increased communication and offering relevant and useful training programs. This will continue to play a vital role in maintaining a positive and compliant volunteer program in the City of Port Lincoln community.



Photo 18 Cruise Ship Council Volunteers

Library

The Port Lincoln Community Library is all about community - strengthening and developing our service through linking with others in our community and the broader state wide community to grow and nurture a fabulous and responsive service. In accordance with the Strategic Plan and the evolution of Libraries across the State, this year has witnessed a refresh and ongoing revitalization of library services

The Library rebranded as the Port Lincoln Community Library in October of last year, the TAFE/Port Lincoln Library joint use agreement having been disbanded in July after 27 years (*the last 7 years on a goodwill basis with no formal joint-use agreement*).

We promote and foster a great sense of community at the Port Lincoln Community Library and this is truer than ever as we enter into a new era for Libraries in South Australia on the ONE CARD system, with Port Lincoln joining the ONE CARD network in March 13. The ONE CARD network demonstrates what can be achieved through collaboration and sharing that provides meaningful service to our community, is a great example of resource sharing of collections, both the physical and digital, the sharing of knowledge and delivery of economic benefits for our local and statewide community.



Photo 19 Library Staff at OneCard Launch

Our patrons have embraced the ONE CARD system and statistics and anecdotal evidence shows a high level of interest and support. Our local collection currently houses 25,750 items with the statewide collection numbering in excess of 2 million items. Browsing is always welcome in the Library and the collection is accessible via the online catalogue on the City of Port Lincoln webpage www.portlincoln.sa.gov.au and features many other useful links.

2013-2014 Port Lincoln Community Library Statistics	
Library Members	4970
Borrowings	134024
Patrons through the doors	67722
Use of public access computers	7693 sessions (approx 5000 hours)
Free Wifi accesses	893 registered users accessing 3248 hours
Online encyclopaedia accesses	6400
Online newspapers accesses	688
Ancestry Database (library edition) searches	3530

Library Staff are always happy to assist with any queries, tracking down difficult to find information or supporting literacy and suggesting a good read. The year has been interspersed with many highlights including our interactions with the community, various programs and a broad range of events, displays and celebrations.



Resource Recovery Centre

A new waste oil station was constructed on site to collect waste oil, oily rags and filters. The oil, rags and filters are transported to Adelaide for recycling. This project was a joint venture between Department Planning Transport & Infrastructure (DPTI) and Veolia Environment Services. Veolia manage the facility and Council has provided the land under a lease agreement.

CCTV Upgrades

In order to maintain the effectiveness of Council's CCTV network, to reduce vandalism and help keep the city safe, a new camera was installed opposite the Port Lincoln Hotel on the corner of Tasman Terrace and Light Street. This link was identified by SAPOL as being critical in the network, so that they can track patrons coming out of the hotels night club and react quickly when an issue develops. It also now gives them good coverage over the whole CBD and in particular allows them to track persons walking between the different hotels.

Water Reuse

To continue Council's commitment to preserving the region's limited potable water supplies, Laguna Beach Reserve was added to the recycled water network. This reserve was the last significant Council reserve identified to be irrigated using recycled water, with all the remaining reserves considered to be either too small or too isolated to warrant extending the reticulation network to them.

The 2013/14 summer irrigation season also saw St Josephs School access the recycled water for the first time to irrigate its two ovals. This will see the school become a major purchaser of Council's recycled water in the future.

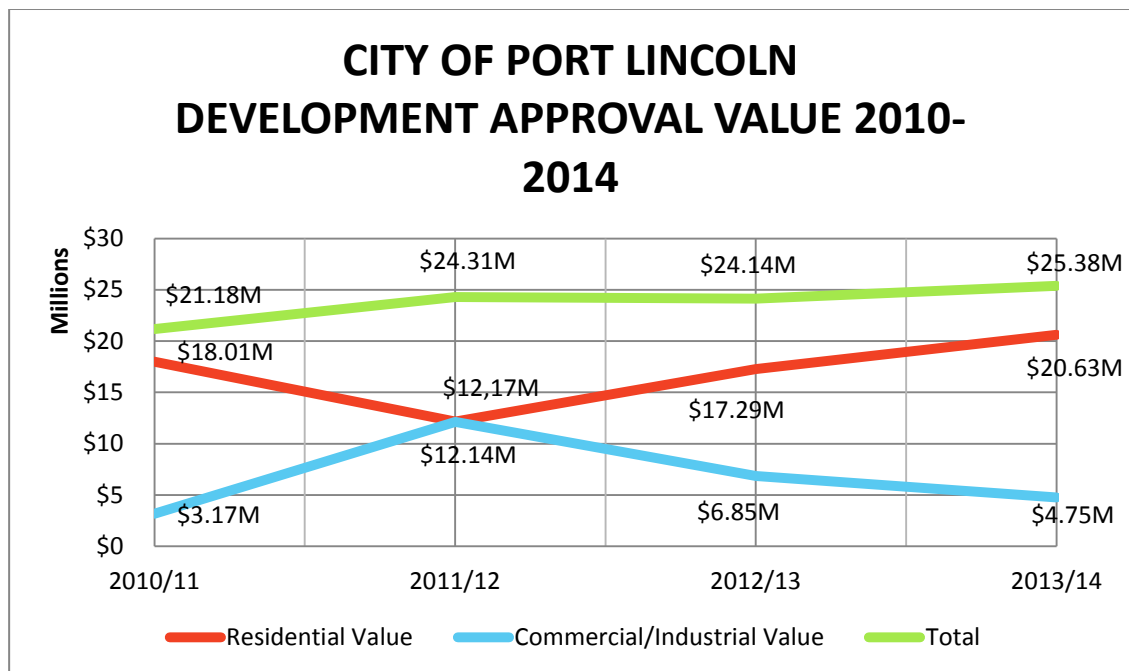


Photo 20 Water Reuse Scheme signage

Development Assessment

The number of Development Applications received during 2013/14 remained stable when compared with the last two years. There was an increase in the dollar value of development approved for Residential purposes and a decrease in the Commercial/Industrial dollar value resulting in an overall slight increase when compared with the last two financial years. Approvals in dollar value terms for Residential development showed a positive trend with a 16% increase over last financial year and a 40% increase over the 2012/13 financial year. The Residential and Commercial/Industrial dollar values of Development approved for the period 2010-2014 are shown below.

YEAR	2010/11	2011/12	2012/13	2013/14
Number of Applications	272	248	254	254
Residential Value	\$18.01m	\$12.17m	\$17.29m	\$20.63m
Commercial/Industrial Value	\$3.17m	\$12.14m	\$6.85m	\$4.75m
Total	\$21.18m	\$24.31m	\$24.14m	\$25.38m



Urban Planning Policy

Council has continued to allocate significant resources to undertake Development Plan Amendments (DPA's) to ensure that planning policy and zoning will facilitate and manage the City's future development.

The following Development Plan Amendments were consolidated within the Port Lincoln Council Development Plan during 2013/14:

- Car Parking – 4 July 2013
- Industry, Commercial and Bulky Goods Retailing (Part 2) – 24 October 2013

The Part Deferred Urban Zone Development Plan Amendment was approved by the Minister and was gazetted on 7 August 2014.

Public and Environmental Health

Anticipated changes to the risk classification process for food businesses will encourage proprietors and food handlers to actively mitigate the food safety risks associated with their commercial activities. Because the risk profile of a business can be directly influenced by proactive implementation of clever food handling strategies, regulatory priority will soon be given to high risk activities with less focus where a business takes steps to protect the health of its customers.

The table below shows summary data from Council's 2013/14 Annual Food Act report.

2013/14 Regulatory Inspections of Food Business				
Risk Classification	No. of Businesses	No. of Routine Inspections Conducted	No. of Follow up Inspections Conducted	No. of Inspections resulting from complaints
Low	84	35	5	0
Medium	72	60	37	2
High * Excludes businesses that service 'Vulnerable Populations'	17	21	6	3
TOTAL	173	116	48	5

Council continued to fulfil its role as a service provider for the school based immunisation program. Students from the Port Lincoln High School, Navigator College, St Josephs School and the Port Lincoln Special School have been involved in the program. Eligible students in Year 8 and 9 were offered vaccine courses for Human papillomavirus, Chicken pox, Diphtheria, Tetanus and Pertussis. The South Australian Communicable Disease Branch statistical data for confirmed reports of notifiable illness in Port Lincoln residents for the 2013/14 year included:

Communicable Disease Reports	
Notifiable Diseases	No. of Cases
Campylobacter	20
Cryptosporidiosis	3
Pertussis	5
Salmonella	7
Varicella virus	14
Arbovirus	2
Influenza	19
Rotavirus	16
Shigella	2
Pneumococcal	1
STEC / HUS / TTP	1



Investigations were conducted into many of these notifiable cases. It was identified that some of the individuals concerned resided in the District Council of Lower Eyre Peninsula. Infection control advice was provided to the individuals where appropriate. Where cases involved food handlers, additional steps were taken to ensure the public was not exposed.

High risk manufactured water systems, substandard properties, hairdressing and beauty salons, public amenities, and public swimming pools were inspected and assessed for compliance with the relevant Codes and Standards.

Some examples of health promotion services that were offered by Council during the year included subscription to 'I'M Alert', an online food safety program and conducting food safety training sessions.

Animal Management

In 2013/14 there was a trend in a negative direction with an increased number of actual attacks where both animals and humans sustained physical harm as a result of dogs wandering at large. Council urges owners of dogs to make every effort to ensure their dogs' security to assist in reducing these figures and ensuring the safety of the community.

Incident	2012-13	2013-14
Dog harassment - humans	7	7
Dog attack - humans	3	10
Dog harassment - animals	3	1
Dog attack - animals	12	15

Parking

The revised CBD Parking Plan Strategy was adopted by Council in August 2013, providing clear direction and guidelines to the Port Lincoln Community within the CBD area. School zones continue to be of concern particularly around peak times of drop off and pick up where congestion occurs. Yellow lined areas are in place to provide clear line of sight and free the flow of traffic for the safety of school children and parents. Council routinely monitors these areas and penalties are issued for breaches.

	Number of Expiation Notices Issued	\$ Value Received From Notices
1/7/2011 to 30/6/2012	177	\$12,215
1/7/2012 to 30/6/2013	218	\$13,043

Fire Prevention

The 2013/14 Fire Danger Season was relatively quiet with no major fires threatening the Port Lincoln area. The owners of 150 properties were requested to clean up their land with a further 106 notices issued pursuant to *Section 105F of the Fire & Emergency Services Act 2005* formally requesting works to be undertaken. There were two expiations issued for failing to comply with the notices issued.

Council encourages all property owners to take the time and look at their properties, to assist where the risks are and take action before summer begins. To assist in the spread of fire remove all un-necessary flammable materials, excessive vegetation and reduce all long grass.



APPENDIX A

Audited Annual Financial Statements for the Year Ended 30th June 2014



City of Port Lincoln Annual Financial Statements

For the Year Ended 30 June 2014

RM: V (y) @-)

File: 7.73.



City of Port Lincoln General Purpose Financial Reports For the year ended 30 June 2014

TABLE OF CONTENTS

	Page
Council Certification of Financial Statements	1
Principal Financial Statements	
Statement of Comprehensive Income	3
Statement of Financial Position	4
Statement of Changes in Equity	5
Statement of Cash Flows	6
Notes to and forming part of the Principal Financial Statements	
Note 1 Significant Accounting Policies	7
Note 2 Income	12
Note 3 Expenses	15
Note 4 Gain or Loss on Disposal of Assets	17
Note 5 Current Assets	18
Note 6 Non-Current Assets	19
Note 7 Infrastructure, Property, Plant and Equipment	20
Note 8 Liabilities	24
Note 9 Reserves	25
Note 10 Assets Subject to Restrictions	26
Note 11 Reconciliation of Cash Flow Statement	27
Note 12 Functions	28
Note 13 Financial Instruments	30
Note 14 Expenditure Commitments	33
Note 15 Financial Indicators	34
Note 16 Uniform Presentation of Finances	35
Note 17 Operating Leases	36
Note 18 Superannuation	37
Note 19 Contingencies & Assets & Liabilities not Recognised in the Balance Sheet	38
Council Certification of Auditor Independence	39
Audit Certificate of Audit Independence	41
Audit Report	41



City of Port Lincoln



Port Lincoln - Seafood Capital of Australia

ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 June 2014

CERTIFICATION OF FINANCIAL STATEMENTS

We have been authorised by the Council to certify the financial statements in their final form. In our opinion:

- the accompanying financial statements comply with the *Local Government Act 1999*, *Local Government (Financial Management) Regulations 2011* and Australian Accounting Standards.
- the financial statements present a true and fair view of the Council's financial position at 30 June 2014 and the results of its operations and cash flows for the financial year.
- internal controls implemented by the Council provide a reasonable assurance that the Council's financial records are complete, accurate and reliable and were effective throughout the financial year.
- the financial statements accurately reflect the Council's accounting and other records.

.....
Rob Donaldson
CHIEF EXECUTIVE OFFICER

.....
Bruce Green
MAYOR

Date: 3rd November 2014

CITY OF PORT LINCOLN
STATEMENT OF COMPREHENSIVE INCOME
for the year ended 30 June 2014

	Notes	2014 \$	2013 \$
INCOME			
Rates	2	10,941,643	10,362,765
Statutory charges	2	263,811	256,326
User charges	2	1,163,009	755,019
Grants, subsidies and contributions	2	1,120,132	1,818,089
Investment income	2	170,485	220,363
Reimbursements	2	581,719	415,209
Other income	2	1,046,747	1,029,797
Total Income		15,287,546	14,857,568
EXPENSES			
Employee costs	3	3,799,046	3,202,984
Materials, contracts & other expenses	3	8,885,811	8,610,504
Depreciation, amortisation & impairment	3	2,784,225	2,729,783
Finance costs	3	11,732	-
Total Expenses		15,480,814	14,543,271
OPERATING SURPLUS / (DEFICIT)		(193,268)	314,297
Asset disposal & fair value adjustments	4	(35,983)	(22,287)
Amounts received specifically for new or upgraded assets	2	280,000	723,409
Physical resources received free of charge	2	284,674	1,372,365
NET SURPLUS / (DEFICIT)		335,423	2,387,784
transferred to Equity Statement			
Changes in revaluation surplus - infrastructure, property, plant & equipment	9	12,863,372	90,701
Impairment (expense) / recoupments offset to asset revaluation reserve	9	(313,871)	-
TOTAL COMPREHENSIVE INCOME		12,884,924	2,478,485

This Statement is to be read in conjunction with the attached Notes.

CITY OF PORT LINCOLN
STATEMENT OF FINANCIAL POSITION
as at 30 June 2014

ASSETS	Notes	2014	2013
		\$	\$
Current Assets			
Cash and cash equivalents	5	3,101,040	4,808,388
Trade & other receivables	5	717,610	886,425
Other financial assets	5	51,900	26,626
Total Current Assets		<u>3,870,550</u>	<u>5,721,439</u>
Non-current Assets			
Financial assets	6	472,041	148,352
Infrastructure, property, plant & equipment	7	164,315,107	149,265,634
Total Non-current Assets		<u>164,787,148</u>	<u>149,413,986</u>
Total Assets		<u>168,657,698</u>	<u>155,135,425</u>
LIABILITIES			
Current Liabilities			
Trade & other payables	8	1,880,685	1,640,442
Borrowings	8	33,176	-
Provisions	8	475,058	594,723
Total Current Liabilities		<u>2,388,919</u>	<u>2,235,165</u>
Non-current Liabilities			
Borrowings	8	369,911	-
Provisions	8	2,298,228	2,184,544
Total Non-current Liabilities		<u>2,668,139</u>	<u>2,184,544</u>
Total Liabilities		<u>5,057,058</u>	<u>4,419,709</u>
NET ASSETS		<u>163,600,640</u>	<u>150,715,716</u>
EQUITY			
Accumulated Surplus		30,311,886	29,570,564
Asset Revaluation Reserves	9	132,638,907	120,089,405
Other Reserves	9	649,847	1,055,746
TOTAL EQUITY		<u>163,600,639</u>	<u>150,715,715</u>

This Statement is to be read in conjunction with the attached Notes.

CITY OF PORT LINCOLN

STATEMENT OF CHANGES IN EQUITY for the year ended 30 June 2014

2014	Notes	Accumulated Surplus \$	Asset Revaluation Reserve \$	Other Reserves \$	TOTAL EQUITY \$
Balance at end of previous reporting period		29,570,564	120,089,405	1,055,746	150,715,716
Restated opening balance		29,570,564	120,089,405	1,055,746	150,715,716
Net Surplus / (Deficit) for Year		335,423			335,423
Other Comprehensive Income					
Gain on revaluation of infrastructure, property, plant & equipment		-	12,863,372	-	12,863,372
Impairment (expense) / recoupments offset to asset revaluation reserve		-	(313,870)	-	(313,871)
Transfers between reserves		405,899	-	(405,899)	-
Balance at end of period		30,311,886	132,638,907	649,847	163,600,640
2013					
Balance at end of previous reporting period		27,557,631	119,998,704	680,895	148,237,231
Restated opening balance		27,557,631	119,998,704	680,895	148,237,231
Net Surplus / (Deficit) for Year		2,387,784	-	-	2,387,784
Other Comprehensive Income					
Gain on revaluation of infrastructure, property, plant & equipment		-	90,701	-	90,701
Impairment (expense) / recoupments offset to asset revaluation reserve		-	-	-	-
Transfers between reserves		(374,851)	-	374,851	-
Balance at end of period		29,570,564	120,089,405	1,055,746	150,715,716

This Statement is to be read in conjunction with the attached Notes

CITY OF PORT LINCOLN
STATEMENT OF CASH FLOWS
for the year ended 30 June 2014

	Notes	2014 \$	2013 \$
CASH FLOWS FROM OPERATING ACTIVITIES			
<u>Receipts</u>			
Rates - general & other		10,900,677	10,498,600
Fees & other charges		284,769	281,959
User charges		1,125,732	830,521
Investment receipts		182,831	227,892
Grants utilised for operating purposes		1,204,142	1,999,898
Reimbursements		639,891	448,426
Other revenues		3,967,403	1,176,741
<u>Payments</u>			
Employee costs		(3,805,256)	(3,202,984)
Materials, contracts & other expenses		(11,493,476)	(9,513,184)
Finance payments		(11,732)	-
Net Cash provided by (or used in) Operating Activities	11(b)	2,994,981	2,747,870
CASH FLOWS FROM INVESTING ACTIVITIES			
<u>Receipts</u>			
Amounts specifically for new or upgraded assets		280,000	723,409
Sale of replaced assets		12,500	19,956
Repayments of loans by community groups		95,311	44,400
<u>Payments</u>			
Expenditure on renewal/replacement of assets		(1,515,817)	(813,275)
Expenditure on new/upgraded assets		(3,532,185)	(2,419,712)
Other Financial Assets net movement		(25,275)	-
Loans made to community groups		(419,000)	(30,000)
Net Cash provided by (or used in) Investing Activities		(5,104,466)	(2,475,222)
CASH FLOWS FROM FINANCING ACTIVITIES			
<u>Receipts</u>			
Proceeds from borrowings		403,088	-
Proceeds from aged care facility deposits		-	160,000
<u>Payments</u>			
Repayment of aged care facility deposits		(950)	(135,750)
Net Cash provided by (or used in) Financing Activities		402,137	24,250
Net Increase (Decrease) in cash held		(1,707,348)	296,898
Cash & cash equivalents at beginning of period	11	4,808,388	4,511,491
Cash & cash equivalents at end of period	11	3,101,040	4,808,388

This Statement is to be read in conjunction with the attached Notes

City of Port Lincoln

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2014

Note 1 - SIGNIFICANT ACCOUNTING POLICIES

The principal accounting policies adopted in the preparation of the financial report are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

1 Basis of Preparation

1.1 *Compliance with Australian Accounting Standards*

This general purpose financial report has been prepared in accordance with Australian Accounting Standards as they apply to not-for-profit entities, other authoritative pronouncements of the Australian Accounting Standards Board, Interpretations and relevant South Australian legislation.

The financial report was authorised for issue by certificate under regulation 14 of the *Local Government (Financial Management) Regulations 2011*.

1.2 *Historical Cost Convention*

Except as stated below, these financial statements have been prepared in accordance with the historical cost convention.

1.3 *Critical Accounting Estimates*

The preparation of financial statements in conformity with Australian Accounting Standards requires the use of certain critical accounting estimates, and requires management to exercise its judgement in applying Council's accounting policies. The areas involving a higher degree of judgement or complexity, or areas where assumptions and estimates are significant to the financial statements are specifically referred to in the relevant sections of this Note.

1.4 *Rounding*

All amounts in the financial statements have been rounded to the nearest dollars.

2 The Local Government Reporting Entity

City of Port Lincoln is incorporated under the SA Local Government Act 1999 and has its principal place of business at 60 Tasman Tce, Port Lincoln. These financial statements include the Council's direct operations and all entities through which Council controls resources to carry on its functions. In the process of reporting on the Council as a single unit, all transactions and balances between activity areas and controlled entities have been eliminated.

Trust monies and property held by Council but subject to the control of other persons have been excluded from these reports. A separate statement of moneys held in the Trust Fund is available for inspection at the Council Office by any person free of charge.

City of Port Lincoln**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
for the year ended 30 June 2014****Note 1 - Significant Accounting Policies (cont)****3 Income recognition**

Income is measured at the fair value of the consideration received or receivable. Income is recognised when the Council obtains control over the assets comprising the income, or when the amount due constitutes an enforceable debt, whichever first occurs.

Where grants, contributions and donations recognised as incomes during the reporting period were obtained on the condition that they be expended in a particular manner or used over a particular period, and those conditions were undischarged as at the reporting date, the amounts subject to those undischarged conditions are disclosed in these notes. Also disclosed is the amount of grants, contributions and receivables recognised as incomes in a previous reporting period which were obtained in respect of the Council's operations for the current reporting period.

The actual amounts of untied grants received during the reporting periods (including the advance allocations) are disclosed in Note 2.

3.1 Construction Contracts

Construction works undertaken by Council for third parties are generally on an agency basis where the third party reimburses Council for actual costs incurred, and usually do not extend beyond the reporting period. As there is no profit component, such works are treated as 100% completed. Reimbursements not received are recognised as receivables and reimbursements received in advance are recognised as "payments received in advance".

4 Cash, Cash Equivalents and other Financial Instruments

Cash Assets include all amounts readily convertible to cash on hand at Council's option with an insignificant risk of changes in value with a maturity of three months or less from the date of acquisition.

Receivables for rates and annual charges are secured over the subject land, and bear interest at rates determined in accordance with the Local Government Act 1999. Other receivables are generally unsecured and do not bear interest.

All receivables are reviewed as at the reporting date and adequate allowance made for amounts the receipt of which is considered doubtful.

All financial instruments are recognised at fair value at the date of recognition. A detailed statement of the accounting policies applied to financial instruments forms part of Note 13.

5 Inventories

City of Port Lincoln does not hold any inventories as at the 30th June 2014

6 Infrastructure, Property, Plant & Equipment**6.1 Land under roads**

Council has elected not to recognise land under roads acquired prior to 1 July 2008 as an asset in accordance with AASB 1051 Land under Roads. Land under roads acquired after 30 June 2008 has not been recognised as in the opinion of Council it is not possible to reliably attribute a fair value, and further that such value if determined would be immaterial.

City of Port Lincoln**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
for the year ended 30 June 2014****Note 1 - Significant Accounting Policies (cont)****6.2 Initial Recognition**

All assets are initially recognised at cost. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition.

All non-current assets purchased or constructed are capitalised as the expenditure is incurred and depreciated as soon as the asset is held "ready for use". Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition, including architects' fees and engineering design fees and all other costs incurred. The cost of non-current assets constructed by the Council includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

6.3 Materiality

Assets with an economic life in excess of one year are only capitalised where the cost of acquisition exceeds materiality thresholds established by Council for each type of asset. In determining (and in annually reviewing) such thresholds, regard is had to the nature of the asset and its estimated service life. Examples of capitalisation thresholds applied during the year are given in Note 7. No capitalisation threshold is applied to the acquisition of land or interests in land.

6.4 Subsequent Recognition

All material asset classes are revalued on a regular basis such that the carrying values are not materially different from fair value. For infrastructure and other asset classes where no active market exists, fair value is determined to be the current replacement cost of an asset less, where applicable, accumulated depreciation calculated on the basis of such cost to reflect the already consumed or expired future economic benefits of the asset. Further detail of existing valuations, methods and valuers are provided at Note 7.

6.5 Depreciation of Non-Current Assets

Other than land, all infrastructure, property, plant and equipment assets recognised are systematically depreciated over their useful lives on a straight-line basis which, in the opinion of Council, best reflects the consumption of the service potential embodied in those assets.

Depreciation methods, useful lives and residual values of classes of assets are reviewed annually.

Major depreciation periods for each class of asset are shown in Note 7. Depreciation periods for infrastructure assets have been estimated based on the best information available to Council, but appropriate records covering the entire life cycle of these assets are not available, and extreme care should be used in interpreting financial information based on these estimates.

6.6 Impairment

Assets that have an indefinite useful life are not subject to depreciation and are reviewed annually for impairment. Assets that are subject to depreciation are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount (which is the higher of the present value of future cash outflows or value in use).

For assets whose future economic benefits are not dependent on the ability to generate cash flows, and where the future economic benefits would be replaced if Council were deprived thereof, the value in use is the depreciated replacement cost. In assessing impairment for these assets, a rebuttable assumption is made that the current replacement cost exceeds the original cost of acquisition.

Where an asset that has been revalued is subsequently impaired, the impairment is first offset against such amount as stands to the credit of that class of assets in Asset Revaluation Reserve, any excess being recognised as an expense.

City of Port Lincoln**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
for the year ended 30 June 2014****Note 1 - Significant Accounting Policies (cont)****6.7 Borrowing Costs**

Borrowing costs in relation to qualifying assets (net of offsetting investment revenue) have been capitalised in accordance with AASB 123 "Borrowing Costs". The amounts of borrowing costs recognised as an expense or as part of the carrying amount of qualifying assets are disclosed in Note 3, and the amount (if any) of interest revenue offset against borrowing costs in Note 2.

7 Payables**7.1 Goods & Services**

Creditors are amounts due to external parties for the supply of goods and services and are recognised as liabilities when the goods and services are received. Creditors are normally paid 30 days after the month of invoice. No interest is payable on these amounts.

8 Borrowings

Loans are carried at their principal amounts which represent the present value of future cash flows associated with servicing the debt. Interest is accrued over the period to which it relates, and is recorded as part of "Payables". Interest free loans are carried at their nominal amounts; interest revenues foregone by the lender effectively being a reduction of interest expense in the period to which it relates.

9 Employee Benefits**9.1 Salaries, Wages & Compensated Absences**

Liabilities for employees' entitlements to salaries, wages and compensated absences expected to be paid or settled within 12 months of reporting date are accrued at nominal amounts (including payroll based oncosts) measured in accordance with AASB 119.

Liabilities for employee benefits not expected to be paid or settled within 12 months are measured as the present value of the estimated future cash outflows (including payroll based oncosts) to be made in respect of services provided by employees up to the reporting date. Present values are calculated using government guaranteed securities rates with similar maturity terms.

No accrual is made for sick leave as Council experience indicates that, on average, sick leave taken in each reporting period is less than the entitlement accruing in that period, and this experience is expected to recur in future reporting periods. Council does not make payment for untaken sick leave.

9.2 Superannuation

The Council makes employer superannuation contributions in respect of its employees to Statewide Superannuation. The Scheme has two types of membership, each of which is funded differently. No changes in accounting policy have occurred during either the current or previous reporting periods. Details of the accounting policies applied and Council's involvement with the schemes are reported in Note 18.

10 Provision for Carbon Taxation

From 1 July 2012 a new tax on emissions of certain 'greenhouse' gases commenced operation. Information currently available provides assurances that 'legacy emissions' from garbage placed in Council controlled landfills prior to the commencement of the tax will not become liable to the tax.

As at the time of preparing the Financial Statements, the Carbon Tax was abolished on 17 July 2014 with it being effective as from 1 July 2014. As greenhouse emissions from the landfill site prior to 1 July 2014 did not exceed minimum levels to cause the Council to be liable to pay a tax, there is therefore no liability for this tax to be recorded.

City of Port Lincoln

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2014

Note 1 - Significant Accounting Policies (cont)

11 Leases

Lease arrangements have been accounted for in accordance with Australian Accounting Standard AASB 117.

In respect of finance leases, where Council substantially carries all of the risks incident to ownership, the leased items are initially recognised as assets and liabilities equal in amount to the present value of the minimum lease payments. The assets are disclosed within the appropriate asset class, and are amortised to expense over the period during which the Council is expected to benefit from the use of the leased assets. Lease payments are allocated between interest expense and reduction of the lease liability, according to the interest rate implicit in the lease.

In respect of operating leases, where the lessor substantially retains all of the risks and benefits incident to ownership of the leased items, lease payments are charged to expense over the lease term.

12 Joint Ventures and Associated Entities

Council participates in cooperative arrangements with other Councils for the provision of services and facilities. Council's interests in cooperative arrangements, which are only recognised if material, are accounted for in accordance with AASB 128 and set out in detail in Note 19.

13 GST Implications

In accordance with UIG Abstract 1031 "Accounting for the Goods & Services Tax"

- Receivables and Creditors include GST receivable and payable.
- Except in relation to input taxed activities, revenues and operating expenditures exclude GST receivable and payable.
- Non-current assets and capital expenditures include GST net of any recoupment.
- Amounts included in the Statement of Cash Flows are disclosed on a gross basis.

14 Pending Accounting Standards

Certain new accounting standards and UIG interpretations have been published that are not mandatory for the 30 June 2014 reporting period and have not been used in preparing these reports.

AASB 9	<i>Financial Instruments</i>	1 Jan 2015
AASB 127	<i>Consolidated and Separate Financial Statements</i>	1 Jan 2014
AASB 128	<i>Investments in Associates and Joint Ventures</i>	1 Jan 2014
AASB105	<i>Budgetary Reporting</i>	1 Jul 2014

Standards containing consequential amendments to other Standards and Interpretations arising from the above AASB 2010-7, AASB 2011-7, AASB2012-3, AASB 2012-10, AASB 2013-3, AASB 2013-8 and AASB 2013-9.

(Standards not affecting local government have been excluded from the above list.)

Council is of the view that none of the above new standards or interpretations will affect any of the amounts recognised in the financial statements, but that they may impact certain information otherwise disclosed.

CITY OF PORT LINCOLN

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2014

Note 2 - INCOME

	Notes	2014 \$	2013 \$
RATES REVENUES			
<u>General Rates</u>		9,071,254	8,627,001
Less: Mandatory rebates		(151,160)	(98,244)
Less: Discretionary rebates, remissions & write offs		(62,899)	(58,926)
		8,857,195	8,469,831
<u>Other Rates</u> (including service charges)			
Natural Resource Management levy		497,794	494,698
Waste & Recycling Service Charge		1,511,798	1,312,150
		2,009,592	1,806,848
<u>Other Charges</u>			
Penalties for late payment		53,975	40,323
Legal & other costs recovered		20,881	45,763
		74,856	86,086
		10,941,643	10,362,765
STATUTORY CHARGES			
Development Act fees		84,655	85,057
Town planning fees		35,780	28,225
Health & Septic Tank Inspection fees		1,715	1,337
Animal registration fees & fines		104,993	107,397
Parking fines / expiation fees		10,460	11,397
Other licences, fees, & fines		26,208	22,913
		263,811	256,326
USER CHARGES			
Cemetery		59,879	71,068
Kirton Court Units Maintenance Charge		14,909	12,873
Resource Recovery Centre		716,416	619,490
Property Rental Income		6,562	-
Hall & equipment hire		43,538	1,026
Permit Fees/Costs Recov (Footpath, Dogs)		18,495	15,119
Sales - general		261,619	2,323
Water Reuse Sales		38,107	27,479
Sundry		3,484	5,641
		1,163,009	755,019
INVESTMENT INCOME			
Interest on investments			
Local Government Finance Authority		101,842	55,983
Banks & other		56,763	162,506
Loans to community groups		11,880	1,874
		170,485	220,363

CITY OF PORT LINCOLN

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2014

NOTE 2 - INCOME (continued)

	Notes	2014 \$	2013 \$
REIMBURSEMENTS			
- for private works		72,698	23,768
- by joint undertakings		420,600	272,176
- other		88,421	119,265
		581,719	415,209
OTHER INCOME			
Insurance & other recoupments - infrastructure, property, plant & equipment		105,858	47,045
Rebates received		12,231	6,147
Sundry		928,658	976,605
		1,046,747	1,029,797
GRANTS, SUBSIDIES, CONTRIBUTIONS			
Amounts received specifically for new or upgraded assets		280,000	723,409
Other grants, subsidies and contributions		1,120,132	1,168,276
Individually significant item - additional Grants commission payment		-	649,813
		1,400,132	2,541,498
<i>The functions to which these grants relate are shown in Note 2.</i>			
Sources of grants			
Commonwealth government		-	1,987,589
State government		120,000	482,750
Other		1,280,132	71,159
		1,400,132	2,541,498
Individually Significant Item			
On 12th June 2013 Council received payment of the first two instalments of the 2013/14 Grant Commission (FAG) Grant. Due to changes passed as part of the current Federal Budget, no grant funding has been received for the 2014/2015 period.		-	649,813
As a result the Council's operating result in the current year has not been materially affected.			

CITY OF PORT LINCOLN

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2014

NOTE 2 - INCOME (continued)

	Notes	2014 \$	2013 \$
Conditions over grants & contributions			
<i>Grants and contributions which were obtained on the condition that they be expended for specified purposes or in a future period, but which are not yet expended in accordance with those conditions, are as follows:</i>			
<i>Unexpended at the close of the previous reporting period</i>		-	207,545
<i>Less: expended during the current period from revenues recognised in previous reporting periods</i>			
<i>Sport & Recreation</i>		-	(193,000)
<i>Transport</i>		-	(14,545)
<i>Subtotal</i>		-	(207,545)
<i>Net increase (decrease) in assets subject to conditions in the current reporting period</i>		-	(207,545)

PHYSICAL RESOURCES RECEIVED FREE OF CHARGE

Land & Improvements	5,000	-	-
Plant & Equipment	-	-	-
Stormwater Drainage	-	903,000	-
Road Pavement & Surface	159,491	269,100	-
Kerbing & Footpath	63,464	117,650	-
Buildings	-	-	-
Other Community Assets	-	-	-
Library Resources	56,719	82,615	-
TOTAL PHYSICAL RESOURCES RECEIVED	284,674	1,372,365	-

CITY OF PORT LINCOLN

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2014

Note 3 - EXPENSES

	Notes	2014 \$	2013 \$
EMPLOYEE COSTS			
Salaries and Wages		3,435,340	3,164,418
Employee leave expense		210,304	25,971
Superannuation - defined contribution plan contributions	18	256,702	168,262
Superannuation - defined benefit plan contributions	18	75,496	83,017
Workers' Compensation Insurance		127,571	73,226
Less: Capitalised and distributed costs		(306,367)	(311,910)
Total Operating Employee Costs		3,799,046	3,202,984
Total Number of Employees		50	46
<i>(Full time equivalent at end of reporting period)</i>			
MATERIALS, CONTRACTS & OTHER EXPENSES			
<u>Prescribed Expenses</u>			
Auditor's Remuneration			
- Auditing the financial reports		16,800	16,150
Bad and Doubtful Debts		20,389	31,455
Elected members' expenses		202,233	199,639
Election expenses		5,828	3,719
Operating Lease Rentals - cancellable leases		35,774	35,774
Subtotal - Prescribed Expenses		281,024	286,737
<u>Other Materials, Contracts & Expenses</u>			
Contractors		2,062,639	1,609,871
Waste Management Contract		2,480,634	2,727,531
Utilities		625,533	624,435
Insurance		254,583	252,071
IT Communications		263,067	280,370
Advertising		62,511	44,240
Legal Expenses		44,638	34,546
Levies paid to government - NRM levy		506,962	493,788
- Other Levies		318,916	229,907
Parts, accessories & consumables		123,489	115,618
Professional services		227,445	43,383
Sundry		1,634,370	1,868,007
Subtotal - Other Materials, Contracts & Expenses		8,604,787	8,323,767
		8,885,811	8,610,504

CITY OF PORT LINCOLN

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2014

Note 3 - EXPENSES (cont)

	Notes	2014 \$	2013 \$
DEPRECIATION, AMORTISATION & IMPAIRMENT			
Depreciation			
Buildings		692,846	691,334
Filtration		97,699	88,942
Road Pavement & Surface		578,347	741,815
Kerbing		253,523	113,829
Footpaths		156,032	129,241
Stormwater		219,756	216,873
Bridges		21,434	23,606
Other Community Assets		465,510	408,027
Plant & Equipment		115,845	91,226
Furniture & Fittings		64,619	98,360
Library Books		100,581	88,499
Resource Recovery Remediation		18,033	38,031
		2,784,225	2,729,783
FINANCE COSTS			
Interest on Loans		11,732	-
		11,732	-

CITY OF PORT LINCOLN

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2014

Note 4 - ASSET DISPOSAL & FAIR VALUE ADJUSTMENTS

	Notes	2014 \$	2013 \$
INFRASTRUCTURE, PROPERTY, PLANT & EQUIPMENT			
<i>Assets renewed or directly replaced</i>			
Proceeds from disposal		12,500	19,956
Less: Carrying amount of assets sold		48,483	42,243
Gain (Loss) on disposal		(35,983)	(22,287)
NET GAIN (LOSS) ON DISPOSAL OR REVALUATION OF ASSETS		(35,983)	(22,287)

CITY OF PORT LINCOLN

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2014

Note 5 - CURRENT ASSETS

	Notes	2014 \$	2013 \$
CASH & EQUIVALENT ASSETS			
Cash on Hand and at Bank		118,387	32,492
Deposits at Call		2,982,653	2,844,719
Short Term Deposits & Bills, etc		-	1,931,177
		3,101,040	4,808,388
TRADE & OTHER RECEIVABLES			
Rates - General & Other		522,315	482,650
Accrued Revenues (LGFA Interest)		20,488	32,834
Debtors - General		139,040	337,768
GST Recoupment		57,902	52,672
Prepayments (Fringe Benefit Tax)		12,443	11,923
Sundry		291	21
Total		752,479	917,868
<u>Less: Allowance for Doubtful Debts</u>		34,869	31,443
		717,610	886,425
OTHER FINANCIAL ASSETS			
Community Loans		51,900	26,626
		51,900	26,626

CITY OF PORT LINCOLN

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2014

Note 6 - NON-CURRENT ASSETS

	Notes	2014 \$	2013 \$
FINANCIAL ASSETS			
Receivables			
Loans to community organisations		472,041	148,352
<u>Less: Allowance for Doubtful Debts</u>		-	-
		472,041	148,352
 OTHER NON-CURRENT ASSETS			
Inventories			
Capital Works-in-Progress		-	-
		-	-

CITY OF PORT LINCOLN

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2014

Note 7 - INFRASTRUCTURE, PROPERTY, PLANT & EQUIPMENT

	2013				2014			
	\$				\$			
	AT FAIR VALUE	AT COST	ACCUM DEP'N	CARRYING AMOUNT	AT FAIR VALUE	AT COST	ACCUM DEP'N	CARRYING AMOUNT
Land	60,259,939	-	-	60,259,939	60,259,939	1,275,000	-	61,534,939
Buildings	29,683,039	2,647,165	(10,676,563)	21,653,641	29,381,502	3,672,189	(11,130,697)	21,922,994
Filtration	3,079,860	405,599	(627,558)	2,857,901	3,079,860	429,842	(725,257)	2,784,445
Road Pavement & Surface	35,167,082	1,516,497	(12,853,639)	23,829,940	39,427,646	923,679	(14,472,393)	25,878,932
Kerbing	8,150,187	219,312	(2,954,986)	5,414,513	20,422,762	134,556	(6,928,752)	13,628,566
Footpaths	5,388,139	591,115	(1,294,581)	4,684,673	8,484,871	224,898	(2,006,976)	6,702,793
Stormwater	16,104,482	1,738,519	(4,473,449)	13,369,552	16,104,482	2,235,975	(4,693,205)	13,647,252
Bridges	2,414,425	-	(1,287,996)	1,126,429	2,414,425	-	(1,309,430)	1,104,995
Other Community Assets	17,459,087	1,435,667	(5,313,319)	13,581,435	18,164,914	2,475,594	(5,884,366)	14,756,142
Plant & Equipment	1,896,725	197,108	(955,751)	1,138,082	1,849,009	260,302	(1,045,152)	1,064,159
Furniture & Fittings	1,006,982	98,812	(692,766)	413,028	1,005,878	156,488	(757,386)	404,980
Library Books	864,328	164,869	(615,646)	413,551	864,328	231,892	(716,227)	379,993
Resource Recovery Remediation	-	2,164,548	(1,641,598)	522,950	-	2,164,548	(1,659,631)	504,917
TOTAL INFRASTRUCTURE, PROPERTY, PLANT & EQUIPMENT	181,474,275	11,179,211	(43,387,852)	149,265,634	201,459,616	14,184,963	(51,329,472)	164,315,107
Comparatives	181,509,911	6,549,397	(40,713,703)	147,345,605	181,474,275	11,179,211	(43,387,852)	149,265,634

This Note continues on the following pages.

CITY OF PORT LINCOLN

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2014

Note 7 - INFRASTRUCTURE, PROPERTY, PLANT & EQUIPMENT

	2013	CARRYING AMOUNT MOVEMENTS DURING YEAR						2014	
	\$	\$						\$	
	CARRYING AMOUNT	Additions		Disposals	Depreciation	Impairment	Transfers	Net Revaluation	CARRYING AMOUNT
	New/Upgrade	Renewals							
Land	60,259,939	1,275,000	-	-	-	-	-	-	61,534,939
Buildings	21,653,641	729,038	295,986	(29,927)	(692,846)	(32,898)	-	-	21,922,994
Filtration	2,857,901	-	24,243	-	(97,699)	-	-	-	2,784,445
Road Pavement & Surface	23,829,940	587,957	335,722	-	(578,347)	(251,954)	(581,462)	2,537,076	25,878,932
Kerbing	5,414,513	120,573	13,983	-	(253,523)	(3,400)	(28,634)	8,365,054	13,628,566
Footpaths	4,684,673	119,101	105,797	-	(156,032)	(11,988)	-	1,961,242	6,702,793
Stormwater	13,369,552	497,456	-	-	(219,756)	-	-	-	13,647,252
Bridges	1,126,429	-	-	-	(21,434)	-	-	-	1,104,995
Other Community Assets	13,581,435	363,035	676,892	-	(465,510)	(9,806)	610,096	-	14,756,142
Plant & Equipment	1,138,082	-	63,194	(18,556)	(115,845)	(2,716)	-	-	1,064,159
Furniture & Fittings	413,028	57,676	-	-	(64,619)	(1,108)	-	-	404,980
Library Books	413,551	67,023	-	-	(100,581)	-	-	-	379,993
Resource Recovery Remediation	522,950	-	-	-	(18,033)	-	-	-	504,917
TOTAL INFRASTRUCTURE, PROPERTY, PLANT & EQUIPMENT	149,265,634	3,816,859	1,515,817	(48,483)	(2,784,225)	(313,870)	-	12,863,372	164,315,107
<i>Comparatives</i>	147,345,605	3,788,079	813,275	(42,243)	(2,729,783)	-	-	90,701	149,265,634

City of Port Lincoln

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2014

Note 7 (cont) – INFRASTRUCTURE, PROPERTY, PLANT & EQUIPMENT

Valuation of Assets

At 1 July 2004 upon the transition to AIFRS, Council elected pursuant to AASB 1.19 to retain a previously established deemed cost under GAAP as its deemed cost. With subsequent additions at cost, this remains as the basis of recognition of non-material asset classes.

Land & Land Improvements

Council being of the opinion that it is not possible to attribute a value sufficiently reliably to qualify for recognition, land under roads has not been recognised in these reports. The last valuation of Land was undertaken by Maloney Field Services as at 1st July 2011. All acquisitions made after the respective dates of valuation are recorded at cost.

Buildings & Other Community Assets

Buildings and other structures generally are recognised at fair value, based on current replacement cost values. The last valuation of Building and other structures reported as Other Community Assets was undertaken by Maloney Field Services as at 1st July 2011. All acquisitions made after the respective dates of valuation are recorded at cost.

Infrastructure

Transportation assets, being Road Pavement (Base) and Surface (Seal), Footpaths and Kerbing, were revalued by Tonkins Consulting as at the 1st July 2013. Please refer to the revaluation report "Road Asset Valuation and Methodology" (reference I20147869) for detailed information. All acquisitions made after the respective dates of valuation are recorded at cost.

Stormwater drainage infrastructure was valued by Council officers as at 30 June 2011 at depreciated current replacement cost, based on actual costs incurred during the reporting period ended 30 June 2011. All acquisitions made after the respective dates of valuation are recorded at cost.

Plant, Furniture & Equipment

The reported asset groups of Plant and Equipment, Furniture and Fittings and Library Books were last revalued as at 1st July 2011 and are reflected as fair value, based on the replacement costs identified at that time. All acquisitions made after the respective dates of valuation are recorded at cost.

Library books and other lending materials are capitalised in bulk, and written out when fully depreciated.

City of Port Lincoln

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2013

Note 7 – Property, Plant & Equipment (cont)

Capitalisation Thresholds & Estimated Useful Lives

Capitalisation thresholds and useful lives used by Council are as detailed in policy 7.63.10 Asset Management

http://www.portlincoln.sa.gov.au/webdata/resources/files/7_63_10.pdf

A representative extract is shown below

Building Assets

Building items: 50 – 100 years

Other structures: 10 – 100 years

Road Assets

Road surfaces: 13 – 25 years

Road base: 20 – 80 years

Kerb & gutter: 40 – 70 years

Footpaths

Paved/sealed surfaces: 20 – 50 years

Stormwater

Drainage structure: 50 years

Dams/retention basins: 80 – 120 years

Facilities & other structures: 10 years

Parks & Recreation Assets

Playground equipment: 15 – 20 years

Furniture: 5 – 50 years

Irrigation systems: 10 – 20 years

Plant & Equipment

Earthmoving plant: 5 – 20 years

Motor vehicles: 2 – 5 years

Furniture & fittings: 3 – 20 years

CITY OF PORT LINCOLN

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2014

Note 8 - LIABILITIES

	Notes	2014		2013	
		Current	Non-current	Current	Non-current
TRADE & OTHER PAYABLES					
Goods & Services		931,312	-	689,028	-
Accrued expenses - employee entitlements		22,946	-	23,172	-
Aged Care Facility Deposits		923,450	-	924,400	-
Other		2,977	-	3,842	-
		1,880,685	-	1,640,442	-
BORROWINGS					
Loans		33,176	369,911	-	-
		33,176	369,911	-	-
PROVISIONS					
Employee Entitlements Long Service Leave (including oncosts)		183,083	113,683	325,487	-
Employee Entitlements Annual Leave (including oncosts)		291,975	-	269,236	-
Future reinstatement / restoration, etc		-	2,184,545	-	2,184,544
		475,058	2,298,228	594,723	2,184,544

Movements in Provisions - 2014 year only
(current & non-current)

	Future Reinstatement
Opening Balance	2,184,544
Add Unwinding of present value discounts	1
Additional amounts recognised	-
(Less) Payments	-
Unused amounts reversed	-
Add (Less) Remeasurement Adjustments	-
Closing Balance	2,184,545

CITY OF PORT LINCOLN

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2014

Note 9 - RESERVES

ASSET REVALUATION RESERVES	1/7/2013	Net Increments (Decrements)	Impairments	30/6/2014
Notes	\$	\$	\$	\$
Land	68,321,301	-	-	68,321,301
Buildings	12,663,954	-	(32,898)	12,631,056
Filtration	729,803	-	-	729,803
Infrastructure, including				
- Road Pavement & Surface	12,771,112	2,537,076	(251,954)	15,056,234
- Kerbing	2,910,730	8,365,054	(3,400)	11,272,384
- Footpaths	2,324,072	1,961,242	(11,988)	4,273,326
- Stormwater	8,116,779	-	-	8,116,779
Bridges	1,105,913	-	-	1,105,913
Other Community Assets	8,608,909	-	(9,806)	8,599,103
Plant & Equipment	1,095,200	-	(2,716)	1,092,484
Furniture & Fittings	692,907	-	(1,108)	691,799
Library Books	748,725	-	-	748,725
Resource Recovery Remediation	-	-	-	-
TOTAL	120,089,405	12,863,372	(313,870)	132,638,907
<i>Comparatives</i>	119,998,704	90,701	-	120,089,405

OTHER RESERVES	1/7/2013	Transfers to Reserve	Transfers from Reserve	30/6/2014
Community Pier Fund	26,625	703	-	27,328
Prepaid Burials	60,379	12,910	(11,321)	61,968
Open Space Contributions	18,532	50,581	-	69,113
Community Infrastructure	614,992	14,489	(482,000)	147,481
CBD Carpark	234,212	6,085	-	240,297
Kirton Court Capital Upgrade	101,006	2,654	-	103,660
TOTAL OTHER RESERVES	1,055,746	87,422	(493,321)	649,847
<i>Comparatives</i>	680,895	844,699	(469,848)	1,055,746

PURPOSES OF RESERVES

Asset Revaluation Reserve

The asset revaluation reserve is used to record increments and decrements arising from changes in fair value of non-current assets (less any subsequent impairment losses, where applicable).

(Other Reserves - LGFA)

City of Port Lincoln holds Other Reserve accounts for specific purposes where income is generated for future expenditure, for example Open Space Contributions and Carparking fund. We also hold income from the sale of significant assets as Community Infrastructure Reserves for expenditure on significant projects identified in the Strategic Plan.

CITY OF PORT LINCOLN

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2014

Note 10 - ASSETS SUBJECT TO RESTRICTIONS

The uses of the following assets are restricted, wholly or partially, by legislation or other externally imposed requirements. The assets are required to be utilised for the purposes for which control was transferred to Council, or for which the revenues were originally obtained.

	Notes	2014 \$	2013 \$
CASH & FINANCIAL ASSETS			
Grant Funding for Capital projects received but not yet expended		-	-
		-	-
TOTAL ASSETS SUBJECT TO EXTERNALLY IMPOSED RESTRICTIONS		-	-

In 2013/14 there were no grants unspent which were subject to restrictions requiring reporting in this note.

CITY OF PORT LINCOLN

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2014

Note 11 - RECONCILIATION TO CASH FLOW STATEMENT

(a) Reconciliation of Cash

Cash Assets comprise highly liquid investments with short periods to maturity subject to insignificant risk of changes of value. Cash at the end of the reporting period as shown in the Cash Flow Statement is reconciled to the related items in the Balance Sheet as follows:

	Notes	2014 \$	2013 \$
Total cash & equivalent assets	5	3,101,040	4,808,388
Balances per Cash Flow Statement		<u>3,101,040</u>	<u>4,808,388</u>
(b) Reconciliation of Change in Net Assets to Cash from Operating Activities			
Net Surplus (Deficit)		335,423	2,387,784
Non-cash items in Income Statement			
Depreciation, amortisation & impairment		2,784,225	2,729,783
Net increase (decrease) in unpaid employee benefits		35,662	29,465
Premiums & discounts recognised & unwound		-	-
Change in allowances for under-recovery		3,426	-
Non-cash asset acquisitions		(284,674)	(1,372,365)
Grants for capital acquisitions treated as Investing Activity		(280,000)	(723,409)
Net (Gain) Loss on Disposals		35,983	22,287
		<u>2,630,045</u>	<u>3,073,545</u>
Add (Less): Changes in Net Current Assets			
Net (increase) decrease in receivables		165,389	55,307
Net (increase) decrease in inventories		-	20,000
Net (increase) decrease in other current assets		-	24,870
Net increase (decrease) in trade & other payables		163,659	(354,371)
Net increase (decrease) in other provisions		35,888	(1,103)
Net increase (decrease) in other liabilities		-	(70,378)
Net Cash provided by (or used in) operations		<u>2,994,981</u>	<u>2,747,870</u>
(c) Non-Cash Financing and Investing Activities			
Acquisition of assets by means of:			
- Physical resources received free of charge	3	284,674	1,372,365
<i>Amounts recognised in Income Statement</i>		<u>284,674</u>	<u>1,372,365</u>
- Estimated future reinstatement etc. costs		-	(6,263)
		<u>284,674</u>	<u>1,366,102</u>
(d) Financing Arrangements			
Unrestricted access was available at balance date to the following lines of credit:			
Corporate Credit Cards		5,000	5,000

The balance of the corporate credit card is cleared in full each month via a direct debit to Council's at call account, therefore interest charges are avoided. Council does not operate any overdraft facilities.

CITY OF PORT LINCOLN

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2014

Note 12 - FUNCTIONS

INCOMES, EXPENSES AND ASSETS HAVE BEEN DIRECTLY ATTRIBUTED TO THE FOLLOWING FUNCTIONS & ACTIVITIES										
INCOME		EXPENSES		OPERATING SURPLUS (DEFICIT)		GRANTS INCLUDED IN INCOME		TOTAL ASSETS HELD (CURRENT & NON-CURRENT)		
2014	2013	2014	2013	2014	2013	2014	2013	2014	2013	
\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	
Administration & Governance	11,778,531	11,725,662	3,094,606	2,888,614	8,683,925	8,837,048	580,225	1,064,301	91,195,990	92,764,745
Public Order	175,553	200,456	432,128	369,172	(256,575)	(168,716)	60,000	80,912	287,214	115,782
Health	16,394	13,655	110,241	106,983	(93,847)	(93,328)	-	-	-	-
Social Security	33,859	217,823	50,062	218,687	(16,203)	(864)	18,000	3,000	5,432	5,432
Housing & Community Amenities	1,411,391	1,025,053	4,755,707	4,642,239	(3,344,316)	(3,617,186)	(362)	30,000	15,532,665	15,024,683
Protection of the Environment	50,062	27,479	266,666	234,263	(216,604)	(206,784)	-	50,491	4,846,035	4,961,280
Sport & Recreation	504,470	291,637	2,493,877	2,127,348	(1,989,407)	(1,835,711)	90,817	-	11,978,004	10,900,925
Mining, Manufacturing & Construction	36,099	28,831	110,994	116,761	(74,895)	(87,930)	-	-	-	-
Transport & Communication	382,101	616,406	1,745,362	1,711,258	(1,363,261)	(1,094,852)	356,452	589,385	19,361,035	7,099,828
Economic Affairs	21,957	-	358,774	309,320	(336,817)	(309,320)	15,000	-	-	-
Other Purposes NEC	877,129	710,566	2,062,397	1,818,627	(1,185,268)	(1,108,061)	-	-	25,451,323	24,262,750
TOTALS	15,287,546	14,857,568	15,480,814	14,543,271	(193,268)	314,297	1,120,132	1,818,089	168,657,698	155,135,425

Revenues and expenses exclude net gain (loss) on disposal or revaluation of assets, net gain (loss) from joint ventures & associated entities, amounts received specifically for new or upgraded assets and physical resources received free of charge.

City of Port Lincoln

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2014

Note 12 (cont) - COMPONENTS OF FUNCTIONS

The activities relating to Council functions are as follows:

Business Undertakings

Private Works, Recycled Water Supply, Carwash

Community Services

Public Order and Safety, Crime Prevention, Other Fire Protection, Other Public Order and Safety, Health Services, Pest Control – Health, Immunisation, Other Community Support, Community Amenities, Bus Shelters, Cemeteries, Public Conveniences, Car Parking – non-fee-paying, and Other Community Amenities.

Culture

Library Services, and Housebound Services, Other Library Services, Cultural Services, Cultural Venues, Theatre, Heritage, Museums and Art Galleries, and Other Cultural Services.

Economic Development

Regional Development, Support to Local Businesses, Tourism, and Other Economic Development.

Environment

Waste Management, Domestic Waste, Green Waste, Recycling, Transfer Stations, Waste Disposal Facility, Other Waste Management, Other Environment, Coastal Protection, Stormwater and Drainage, Street Cleaning, Street Lighting, Streetscaping, Natural Resource Management Levy, and Other Environment.

Recreation

Jetties, Other Marine Facilities, Parks and Gardens, Sports Facilities – Indoor, Sports Facilities – Outdoor, Swimming facility – Outdoor, and Other Recreation.

Regulatory Services

Dog and Cat Control, Building Control, Town Planning, Clean Air/Pollution Control, Litter Control, Health Inspection, Parking Control, and Other Regulatory Services.

Transport

Bridges, Footpaths and Kerbing, Roads – sealed, Roads – formed, Roads – natural formed, Roads – unformed, Traffic Management, LGGC – roads (formula funded), and Other Transport.

Plant Hire & Depot

Maintenance and storage of Council plant and equipment

Council Administration

Governance, Administration, Elected Members, Organisational, Support Services, Accounting/Finance, Payroll, Human Resources, Information Technology, Grant funding, Communication, Rates Administration, Records, Contract Management, Customer Service, Other Support Services, Revenues, LGGC – General Purpose, and Separate and Special Rates.

CITY OF PORT LINCOLN

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2014

Note 13 - FINANCIAL INSTRUMENTS

All financial instruments are categorised as *loans and receivables*.

Accounting Policies - Recognised Financial Instruments

Bank, Deposits at Call, Short Term Deposits	<p>Accounting Policy: Carried at lower of cost and net realisable value; Interest is recognised when earned.</p> <p>Terms & conditions: Deposits are returning fixed interest rates between 2.5% and 3.5% (2013: 2.75% and 3.0%). Short term deposits have an average maturity of 90 days and an average interest rates of 4.0% (2013: 90 days, 4.25%).</p> <p>Carrying amount: approximates fair value due to the short term to maturity.</p>
Receivables - Rates & Associated Charges (including legals & penalties for late payment) Note: These receivables do not meet the definition of "financial instruments" and have been excluded from the following disclosures.	<p>Accounting Policy: Carried at nominal values less any allowance for doubtful debts. An allowance for doubtful debts is recognised (and re-assessed annually) when collection in full is no longer probable.</p> <p>Terms & conditions: Secured over the subject land, arrears attract interest of 0.66% (2013: 0.68%) Although Council is not materially exposed to any individual debtor, credit risk exposure is concentrated within the Council's boundaries in the State.</p> <p>Carrying amount: approximates fair value (after deduction of any allowance).</p>
Receivables - Fees & other charges	<p>Accounting Policy: Carried at nominal values less any allowance for doubtful debts. An allowance for doubtful debts is recognised (and re-assessed annually) when collection in full is no longer probable.</p> <p>Terms & conditions: Unsecured, and do not bear interest. Although Council is not materially exposed to any individual debtor, credit risk exposure is concentrated within the Council's boundaries.</p> <p>Carrying amount: approximates fair value (after deduction of any allowance).</p>
Receivables - other levels of government	<p>Accounting Policy: Carried at nominal value.</p> <p>Terms & conditions: Amounts due have been calculated in accordance with the terms and conditions of the respective programs following advice of approvals, and do not bear interest. All amounts are due by Departments and Agencies of State and Federal Governments.</p> <p>Carrying amount: approximates fair value.</p>
Receivables - Retirement Home Contributions	<p>Accounting Policy: Carried at nominal values less any allowance for doubtful debts. An allowance for doubtful debts is recognised (and re-assessed annually) when collection in full is no longer probable.</p> <p>Terms & conditions: Amounts due have been calculated in accordance with the terms and conditions of the respective legislation.</p> <p>Carrying amount: approximates fair value (after deduction of any allowance).</p>
Liabilities - Creditors and Accruals	<p>Accounting Policy: Liabilities are recognised for amounts to be paid in the future for goods and services received, whether or not billed to the Council.</p> <p>Terms & conditions: Liabilities are normally settled on 30 day terms.</p> <p>Carrying amount: approximates fair value.</p>
Liabilities - Retirement Home Contributions	<p>Accounting Policy: To avoid inconvenience when complying with the separate audit requirements imposed by the relevant legislation, amounts are carried at nominal values.</p> <p>Terms & conditions: Pursuant to Commonwealth legislation certain intending residents are required to contribute amounts on an interest free basis. The amounts are subject to certain deductions as prescribed by the legislation, the balance being repaid on termination of tenancy.</p> <p>Carrying amount: approximates fair value for short tenancies; may be non-materially over-stated for longer tenancies.</p>
Liabilities - Interest Bearing Borrowings	<p>Accounting Policy: Carried at the principal amounts. Interest is charged as an expense as it accrues.</p> <p>Terms & conditions: secured over future revenues, borrowings are repayable (describe basis); interest is charged at fixed (or variable - describe) rates between 5.5% and 6.0% (2013: n/a)</p> <p>Carrying amount: approximates fair value.</p>
Liabilities - Finance Leases	<p>Accounting Policy: accounted for in accordance with AASB 117.</p>

CITY OF PORT LINCOLN

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2014

Note 13 (cont) - FINANCIAL INSTRUMENTS

Liquidity Analysis

2014	Due < 1 year	Due > 1 year; ≤ 5 years	Due > 5 years	Total Contractual Cash Flows	Carrying Values
Financial Assets	\$	\$	\$	\$	\$
Cash & Equivalents	3,101,040	-	-	3,101,040	3,101,040
Receivables	735,334	283,286	138,100	1,156,720	702,205
Other Financial Assets	51,900	-	-	51,900	51,900
Total	3,888,274	283,286	138,100	4,309,660	3,855,145
Financial Liabilities					
Payables	2,160,443	-	-	2,160,443	1,857,739
Current Borrowings	33,176	-	-	33,176	33,176
Non-Current Borrowings	35,059	207,519	127,333	369,911	369,911
Total	2,228,678	207,519	127,333	2,563,530	2,260,826

2013	Due < 1 year	Due > 1 year; ≤ 5 years	Due > 5 years	Total Contractual Cash Flows	Carrying Values
Financial Assets	\$	\$	\$	\$	\$
Cash & Equivalents	4,808,387	-	-	4,808,387	4,808,388
Receivables	382,525	-	-	382,525	583,570
Other Financial Assets	20,852	90,000	37,500	148,352	26,626
Total	5,211,764	90,000	37,500	5,339,264	5,418,584
Financial Liabilities					
Payables	1,613,428	-	-	1,613,428	1,617,270
Current Borrowings	-	-	-	-	-
Non-Current Borrowings	-	-	-	-	-
Total	1,613,428	-	-	1,613,428	1,617,270

The following interest rates were applicable to Council's borrowings at balance date:

	30 June 2014		30 June 2013	
	Weighted Average Interest Rate	Carrying Value	Weighted Average Interest Rate	Carrying Value
	%	\$	%	\$
Overdraft		-		-
Other Variable Rates		-		-
Fixed Interest Rates	5.6%	403,087		-
		<u>403,087</u>		<u>-</u>

CITY OF PORT LINCOLN

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2014

Note 13 (cont) - FINANCIAL INSTRUMENTS

Net Fair Value

All carrying values approximate fair value for all recognised financial instruments. There is no recognised market for the financial assets of the Council.

Risk Exposures

Credit Risk represents the loss that would be recognised if counterparties fail to perform as contracted. The maximum credit risk on financial assets of the Council is the carrying amount, net of any allowance for doubtful debts. All Council investments are made with the SA Local Government Finance Authority and are guaranteed by the SA Government. Except as detailed in Notes 5 & 6 in relation to individual classes of receivables, exposure is concentrated within the Council's boundaries, and there is no material exposure to any individual debtor.

Market Risk is the risk that fair values of financial assets will fluctuate as a result of changes in market prices. All of Council's financial assets are denominated in Australian dollars and are not traded on any market, and hence neither market risk nor currency risk apply.

Liquidity Risk is the risk that Council will encounter difficulty in meeting obligations with financial liabilities. In accordance with the model Treasury Management Policy (LGA Information Paper 15), liabilities have a range of maturity dates. Council also has available a range of bank overdraft and standby borrowing facilities that it can access.

Interest Rate Risk is the risk that future cash flows will fluctuate because of changes in market interest rates. Council has a balance of both fixed and variable interest rate borrowings and investments. Cash flow fluctuations are managed holistically in seeking to minimise interest costs over the longer term in a risk averse manner.

CITY OF PORT LINCOLN

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2014

Note 14 - COMMITMENTS FOR EXPENDITURE

	<u>Notes</u>	2014 \$	2013 \$
Other Expenditure Commitments			
Other expenditure committed for (excluding inventories) at the reporting date but not recognised in the financial statements as liabilities:			
Audit Services		14,500	28,500
Waste Management Services		14,984,800	15,893,023
Employee Remuneration Services		2,668,274	1,118,992
Visitor Information Centre Subsidy		145,000	110,000
Cleaning Services		115,400	24,485
Cemetery Management		276,274	326,660
Street Sweeping		456,387	528,661
		18,660,635	18,030,321
<i>These expenditure are payable:</i>			
Not later than one year		3,720,297	3,594,634
Later than one year and not later than 5 years		13,522,223	13,065,473
Later than 5 years		1,418,115	1,370,214
		18,660,635	18,030,321

CITY OF PORT LINCOLN

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2014

Note 15 - FINANCIAL INDICATORS

These Financial Indicators have been calculated in accordance with *Information Paper 9 - Local Government Financial Indicators* prepared as part of the LGA Financial Sustainability Program for the Local Government Association of South Australia. Detailed methods of calculation are set out in the SA Model Statements.

Operating Surplus Ratio

	2014	2013	2012
<u>Operating Surplus</u>	(2%)	3%	5%
Rates - general & other less NRM levy			

This ratio expresses the operating surplus as a percentage of general and other rates, net of NRM levy.

Adjusted Operating Surplus Ratio

	(2%)	3%	1%
--	------	----	----

*In recent years the Federal Government has made advance payments prior to 30th June from future year allocations of financial assistance grants, as explained in Note 1. The **Adjusted Operating Surplus Ratio** adjusts for the resulting distortion in the disclosed operating result for each year.*

Net Financial Liabilities Ratio

<u>Net Financial Liabilities</u>	5%	(10%)	(6%)
Total Operating Revenue less NRM levy			

Net Financial Liabilities are defined as total liabilities less financial assets (excluding equity accounted investments in Council businesses). These are expressed as a percentage of total operating revenue (excluding NRM levy).

Asset Sustainability Ratio

<u>Net Asset Renewals</u>	311%	29%	56%
Infrastructure & Asset Management Plan required expenditure		*	*

Net asset renewals expenditure is defined as net capital expenditure on the renewal and replacement of existing assets, and excludes new capital expenditure on the acquisition of additional assets.

Amounts shown above an asterisk () indicate that depreciation expense has been used as a proxy, pending finalisation of the Infrastructure & Asset Management Plan.*

CITY OF PORT LINCOLN

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2014

Note 16 - UNIFORM PRESENTATION OF FINANCES

The following is a high level summary of both operating and capital investment activities of the Council prepared on a simplified Uniform Presentation Framework basis.

All Councils in South Australia have agreed to summarise annual budgets and long-term financial plans on the same basis.

The arrangements ensure that all Councils provide a common 'core' of financial information, which enables meaningful comparisons of each Council's finances

	2014 \$	2013 \$
Income	15,287,546	14,857,568
<i>less</i> Expenses	<u>15,480,814</u>	<u>14,543,271</u>
Operating Surplus / (Deficit)	(193,268)	314,297
<i>less</i> Net Outlays on Existing Assets		
Capital Expenditure on renewal and replacement of Existing Assets	1,515,817	813,275
Depreciation, Amortisation and Impairment	(2,784,225)	(2,729,783)
Proceeds from Sale of Replaced Assets	<u>(12,500)</u>	<u>(19,956)</u>
	(1,280,908)	(1,936,464)
<i>less</i> Net Outlays on New and Upgraded Assets		
Capital Expenditure on New and Upgraded Assets <i>(including investment property & real estate developments)</i>	3,532,185	2,419,712
Amounts received specifically for New and Upgraded Assets	(280,000)	(723,409)
Proceeds from Sale of Surplus Assets <i>(including investment property and real estate developments)</i>	-	-
	<u>3,252,185</u>	<u>1,696,303</u>
Net Lending / (Borrowing) for Financial Year	(2,164,545)	554,458

CITY OF PORT LINCOLN

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2014

Note 17 - OPERATING LEASES

Leases providing revenue to the Council

Council owns various buildings, plant and other facilities that are available for hire or lease (on a non-cancellable basis wherever practicable) in accordance with the published revenue policy. Rentals received from such leases are disclosed as rent and hire of non-investment property in Note 2.

Investment Property

Rentals received, and outgoings reimbursed, in relation to Investment Property are also disclosed in Note 2. These lease agreements, all of which are classified as operating leases, are made on a non-cancellable basis wherever practicable.

Lessees commitments under all non-cancellable lease agreements, including those relating to Investment Property, are as follows:

	2014	2013
	\$	\$
Not later than one year	43,573	-
Later than one year and not later than 5 years	8,457	-
Later than 5 years	-	-
	52,030	-

Lease payment commitments of Council

Council has entered into non-cancellable operating leases for various items of computer and other plant and equipment.

Contingent rental payments exist in relation to the lease of one grader if utilisation exceeds 250 hours during any month. No contingent rentals were paid during the current or previous reporting periods.

No lease imposes any additional restrictions on Council in relation to additional debt or further leasing.

Leases in relation to computer and office equipment permit Council, at expiry of the lease, to elect to re-lease, return or acquire the equipment leased.

No lease contains any escalation clause.

Commitments under non-cancellable operating leases that have not been recognised in the financial statements are as follows:

	2014	2013
	\$	\$
Not later than one year	15,909	35,774
Later than one year and not later than 5 years	56,954	71,548
Later than 5 years	-	-
	72,863	107,322

City of Port Lincoln

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2014

Note 18 – SUPERANNUATION

The Council makes employer superannuation contributions in respect of its employees to Statewide Super (formerly Local Government Superannuation Scheme). There are two types of membership, each of which is funded differently. Permanent and contract employees of the South Australian Local Government sector with Salarylink benefits prior to 24 November 2009 have the option to contribute to Marketlink and/or Salarylink. All other employees (including casuals) have all contributions allocated to Marketlink.

Marketlink (Accumulation Fund) Members

Marketlink receives both employer and employee contributions on a progressive basis. Employer contributions are based on a fixed percentage of employee earnings in accordance with superannuation guarantee legislation (9.25% in 2013/14; 9% in 2012/13). No further liability accrues to the Council as the superannuation benefits accruing to employees are represented by their share of the net assets of the Fund.

Salarylink (Defined Benefit Fund) Members

Salarylink is a defined benefit scheme where the benefit payable is based on a formula determined by the member's contribution rate, number of years and level of contribution and final average salary. Council makes employer contributions to Salarylink as determined by the Trustee based on advice from the appointed Actuary. The rate is currently 6.3% (6.3% in 2012/13) of "superannuation" salary.

The Salarylink section is a multi-employer sponsored plan. As the Fund's assets and liabilities are pooled and are not allocated by each employer, and employees may transfer to another employer within the local government sector and retain membership of the Fund, the Actuary is unable to allocate benefit liabilities, assets and costs between employers. As provided by AASB 119.32(b), Council does not use defined benefit accounting for these contributions.

The most recent actuarial investigation was conducted by the Scheme's actuary, A C Miller, FIAA, of Russell Employee Benefits Pty Ltd as at 30 June 2011. The Trustee has determined that the current funding arrangements are adequate for the expected Salarylink liabilities. However, future financial and economic circumstances may require changes to Council's contribution rates at some future time.

Superannuation - City of Port Lincoln EB Agreement 2010-2013

In addition, Council makes a separate contribution of 3% of salary for Salarylink members to their Marketlink account. Employees also make member contributions to the Fund. As such, assets accumulate in the Fund to meet the member's benefits, as defined in the Trust Deed, as they accrue.

Clause 4.11 Additional Superannuation - Extract

"To recognise the ongoing service to Council, employees personally contributing to superannuation in addition to the Superannuation Guarantee % are entitled to a matched superannuation payment from Council.

This is not considered as part of the annual wage increases provided for by this agreement, but will be in the form of additional superannuation payments over the Superannuation Guarantee payments required to be paid by Council as outlined in the Superannuation Guarantee (Administrative) Act 1992."

This was introduced in July 2010. Council pays in the fortnightly pay period, an amount matching personal superannuation contributions (not inclusive of contribution tax if salary sacrificing) up to an additional 3% into the employee's superannuation fund. For example an employee contributing 1% will receive a matched payment of 1% from Council.

City of Port Lincoln

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2014

Note 19 - CONTINGENCIES & ASSETS & LIABILITIES NOT RECOGNISED IN THE BALANCE SHEET

The following assets and liabilities do not qualify for recognition in the Balance Sheet but knowledge of those items is considered relevant to user of the financial report in making and evaluating decisions about the allocation of scarce resources.

1. LAND UNDER ROADS

As reported elsewhere in these Statements, Council is of the opinion that it is not possible to attribute a value sufficiently reliably for these assets to qualify for recognition, and accordingly land under roads has not been recognised in these reports. Land acquired for road purposes during the year is initially recognised at cost, but transferred to fair value at reporting date, effectively writing off the expenditure.

At reporting date, Council controlled 157 km of road reserves of average width 20.12 metres.

2. POTENTIAL INSURANCE LOSSES

Council is a multi-purpose organisation providing a large range of building, parks infrastructure, playgrounds and other facilities accessible to the public. At any time, it is likely that claims will have been made against Council that remain unsettled.

Council insures against all known insurable risks using a range of insurance policies, each of which is subject to a deductible "insurance excess", the amount of which varies according to the class of insurance.

Council has recognised the potential losses arising from claims known at reporting date based on average historical net cost (including insurance excess) of similar types of claims. Other potential claims not reported to Council may have existed at reporting date.

3. BANK GUARANTEES

Council has guaranteed certain loans and other banking facilities advanced to community organisations and sporting bodies, amounting to \$343,004 including GST (2013: nil reported) at reporting date.

Council does not expect to incur any loss arising from these guarantees.

4. LEGAL EXPENSES

Council is the planning consent authority for its area under the Development Act 1993 (as amended). Pursuant to that Act, certain persons aggrieved by a planning decision of the Council may appeal. It is normal practice that parties bear their own legal costs. At the date of these reports, Council had notice of nil appeals against planning decisions made prior to reporting date. All known costs have been recognised, but the amount of further costs cannot be known until the appeals are determined.



City of Port Lincoln



Port Lincoln - Seafood Capital of Australia

ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 June 2014

CERTIFICATION OF AUDITOR INDEPENDENCE

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of the City of Port Lincoln Council for the year ended 30 June 2014, the Council's Auditor, Dean Newbery & Partners has maintained its independence in accordance with the requirements of the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(3) *Local Government (Financial Management) Regulations 2011*.

.....
Rob Donaldson
CHIEF EXECUTIVE OFFICER

.....
Cr Danny Bartlett
PRESIDING MEMBER
FINANCIAL MANAGEMENT COMMITTEE

Date: 3rd November 2014

Certification of Auditor's Independence

I confirm that, for the audit of the financial statements of City of Port Lincoln for the year ended 30 June 2014, I have maintained my independence in accordance with the requirements of APES 110 – Code of Ethics for Professional Accountants, Section 290, published by the Accounting Professional and Ethical Standards Board, in accordance with the *Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22 (5) *Local Government (Financial Management) Regulations 2011*.



Jim Keogh

Partner

DEAN NEWBERY & PARTNERS

CHARTERED ACCOUNTANTS

Dated this 6th day of November 2014

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF THE CITY OF PORT LINCOLN

We have audited the accompanying financial report of the City of Port Lincoln, which comprises the Statement of Financial Position as at 30 June 2014, the Statement of Comprehensive Income, the Statement of Changes in Equity, the Statement of Cash Flows for the year ended on that date, a summary of significant accounting policies and other explanatory notes and the Certification of Financial Statements statement.

The Responsibility of the Chief Executive Officer for the Financial Report

The Chief Executive Officer of the City of Port Lincoln is responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards (including the Australian Accounting Interpretations), the Local Government Act 1999 and Local Government (Financial Management) Regulations 2011. This responsibility includes designing, implementing and maintaining internal control relevant to the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

Auditor's Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. These Auditing Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud and error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the Chief Executive Officer, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for an audit opinion.

Independence

In conducting our audit, we have complied with the independence requirements of the Local Government Act 1999 and Local Government (Financial Management) Regulations 2011 and the Australian professional ethical pronouncements.

Basis for Qualified Opinion

We have issued a Qualified Audit Opinion on the financial statements on the following bases;

- we were unable to obtain sufficient appropriate audit evidence relating to the fair value of Council's land and building assets due to the non-application of AASB 13 – *Fair Value Measurement*. This qualification is limited to the inability to form an opinion as to the accuracy of the building depreciation expense reported in the Statement of Comprehensive Income.
- We were unable to obtain sufficient appropriate audit evidence relating to the London Street bridge, however representations from Council staff indicated that depreciation of the London Street Bridge is materially understated due to the revised expected useful life remaining for this asset. The understatement of depreciation is estimated at between \$60,000 and \$112,000.

Qualified Opinion

In our opinion, except for the effect of the matter described in the Basis for Qualified Opinion paragraph, the financial report presents fairly, in all material respects, the financial position of the City of Port Lincoln as of 30 June 2014, and its financial performance and cash flows for the year then ended in accordance with the Local Government Act 1999, Local Government (Financial Management) Regulations 2011 and the Australian Accounting Standards (including Australian Accounting Interpretations).

DEAN NEWBERY & PARTNERS
CHARTERED ACCOUNTANTS



JIM KEOGH
PARTNER

Signed on the 6th day of November 2014,
at 214 Melbourne Street, North Adelaide, South Australia 5006.



City of Port Lincoln

Council Administration Office
Level One, Civic Centre
60 Tasman Tce Port Lincoln 5606
T: 8621 2300 F: 8621 2399
E: plcc@plcc.sa.gov.au
Web: www.portlincoln.sa.gov.au