



## POLICY DOCUMENT

5.63.10

<b>Policy Name</b>	<b>Waste Management</b>
<b>Policy No</b>	<b>5.63.10</b>
<b>Reviewed By</b>	Craig Matena Manager Operations
<b>CEO Authorisation</b>	Rob Donaldson CEO
<b>Review Details</b>	Date Adopted: 6 July 2015 Date Reviewed: 10 June 2015 Next Review Date: <i>ELECTION 2018</i>

### 1. INTRODUCTION

The City of Port Lincoln is committed to providing and prioritising a waste management service that meets legislative requirements and objectives in a fair, equitable and cost effective manner to its ratepayers.

### 2. DOMESTIC WASTE

Council will provide a weekly Domestic Waste collection to all rateable properties within the City of Port Lincoln. The collection day for each property shall be determined by the Operations Manager in conjunction with Council's Contractor.

A Waste Service Charge will be applied to all properties to which Council provides or makes available the Waste Service. The Waste Service Charge will be reviewed annually in the formulation of Council's Annual Business Plan.

Each rateable assessment will be entitled to place out for collection on the nominated day, only one Domestic Waste mobile garbage bin (MGB) to a maximum size of 140 litre capacity with a red lid. The MGB must be put out the night before collection to ensure pick up.

The Operations Manager may approve a second Domestic Waste MGB to a rateable property on the basis that the landowner pays for that additional service in accordance with Council's Fees and Charges Schedule.

Council will supply each rateable assessment with one Domestic Waste MGB of 140 litre capacity with a red lid. These 140 litre MGBs with a red lid are owned by the City of Port Lincoln and are registered by a serial number to the property to which they have been delivered, and **must remain** at this property unless returned to Council.

A business is able to use a 240L red-lidded MGB purchased at their own expense and subject to prior contractor/Council approval. The 140L red-lidded bin originally supplied by Council is to be returned to Council if this option is taken up.

Domestic Waste MGBs when filled shall not be greater than 60 kilograms in weight.

### 3. RECYCLABLE COLLECTION

Council will provide a fortnightly Recyclable collection to all rateable properties within the City of Port Lincoln excluding vacant land and Marina Berths. A Recycling Service Charge will be applied to all properties to which Council provides or makes available the Recycling Service. The Recycling Service Charge will be reviewed annually in the formulation of Councils' Annual Business Plan.

The collection day for each property shall be determined by the Operations Manager from time to time in conjunction with Council's Contractor.

The Operations Manager may approve a second Recyclable MGB to a rateable property on the basis that the landowner/occupier pays for that additional service in accordance with Council's Fees and Charges Schedule.

Any recycle bin that is lost, stolen, damaged otherwise deemed non-useable must be replaced by the landowner at the landowner's expense. Only MGBs damaged through the negligence of the Contractor will be repaired or replaced by Council after determination or inspection.

Recyclable MGBs when filled shall not be greater than 55 kilograms in weight.

### 4. GENERAL INFORMATION FOR RECYCLING AND WASTE COLLECTION

The following materials are ***prohibited*** from being placed out for collection:

- Green waste (*Any organic waste such as grass cuttings, leaves, hedge trimmings, pruning's, flowers, branches, weeds, plants etc*)
- Manure, metals (other than food containers), stones and bricks, concrete, building rubble, soil and wood
- Potentially explosive material
- Marine distress flares (*Flares are to be handed in to a Police Station*)
- Liquid wastes, petrol, flammable materials, paints, oils or solvents
- Hot ashes
- Batteries (*Batteries are able to be taken to the RRC as a separate recyclable item*)
- Light Globes and Fluorescent Tubes (*All light globes and fluros are able to be taken to Mitre 10 for disposal*)
- Any potentially infectious or hazardous materials such as syringes
- Automobile components, engines, etc
- Commercial and industrial waste
- E-Waste (*E-Waste is able to be taken to the RRC as a separate recyclable item i.e. Electrical appliances such as mobile phones, computers, televisions, refrigerators, washing machines, microwave ovens, printers, etc*)

The following constitutes grounds for refusal to make clearance of refuse placed out for collection:

- The MGB contained matter prohibited by this policy
- The MGB was late being placed out for collection
- Rubbish was jammed or stuck in the MGB or it was over filled or was too heavy

Where rubbish has not been cleared in accordance with this policy a notice shall be left on the MGB giving the reason the collection was not made.

## 5. **RESOURCE RECOVERY CENTRE**

Council owns and maintains a Resource Recovery Centre at Hassell Road. The general public can dispose of waste, for a fee, at this facility, in accordance with Council's Fees and Charges Schedule at <https://www.portlincoln.sa.gov.au/page.aspx?u=528>. For information on opening times refer to <http://www.portlincoln.sa.gov.au/page.aspx?u=474>.

Clean green waste deposited at the Resource Recovery Centre is shredded and available to be purchased, at a charge as per the fees and charges schedule, as mulch to the general public if surplus is available.

### 5.1. ***Garbage Disposal Concession***

Free disposal of waste to the Hassell Road Resource Recovery Centre applies, with prior approval from the Manager Operations, where:

- a. The waste material has been collected from land either owned by or under the care and control of the Council.
- b. The waste material has been collected by a community organisation, only where that organisation has not received a benefit for providing that service.
- c. The payment of the fee would cause significant financial hardship. To be eligible for concession under this part the applicant is required to present to the Manager Operations such documentary evidence as he shall require.

In the case of item (b) above;

- The maximum number of loads approved for free dumping during the 12 month period after the date of approval shall be equivalent to 12 single axle trailer (6x4) loads @ 1.0m high.
- For management purposes, each organisation will be issued with 12 single axle trailer landfill vouchers on approval. These are to be presented to the landfill operator by the organisation as proof of approval.
- Requests from organisations wanting more than the 12 vouchers shall be put to Council for consideration.

### 5.2. ***Additional Annual Domestic/Household Bin Collection – No Charge (Exceptional Circumstances)***

Additional bin collection may be provided at no additional charge, having regard to the following:

- The payment of the fee would cause significant financial hardship and/or
- For medical and/or disability related needs

In extenuating circumstances, an exception may be granted at the discretion of the Operations Manager (Refer Template 5-64-T12) based on relevant proof of eligibility for concession.

Any concession pursuant to this provision will be valid for (twelve) 12 months only and beneficiaries will be required to reapply each financial year.

### **5.3. Waste Minimisation**

Council has adopted a Waste Minimisation Strategy, for the operation of the Hassell Road Resource Recovery Centre;

- Recycling fees for recyclable materials, provided that the whole load consists of one type of recyclable material or that the whole load can be separated into recyclable material will be applied. The recycling fees will be reviewed by Council annually and will offer a financial incentive for residents and businesses to separate and recycle waste.
- All recycling activities shall be operated on at least a cost recovery basis.
- Council and the Contractor will actively pursue markets for the sale of recyclable products.  
Council will work with other Agencies to educate the community, including school programs, editorials, participation in recycling awareness programs (eg clean up Australia Day) and promotion of such recycling events through the Library, Council office and website etc.

## **6. REVIEW**

This policy shall be reviewed by the City of Port Lincoln within twelve months after the conclusion of each periodic election or on significant change to legislation or aspects included within this policy.

## **7. REFERENCES**

Associated templates for additional and replacement bins etc

- 5-64-T10 Additional Bin Form
- 5-64-T11 Additional Bin Form (No Charge)
- 5-64-T12 Additional Bin Form (No Charge Exceptional Circumstances)
- 5-64-T14 New Bin Allocation
- 5-64-T15 Bin Replacement (Stolen)
- 5-64-T16 Bin Replacements (Damaged)